[insert organization letterhead]

[insert date]

Re: COVID-19 Second Positive Case – Oct 26

Dear [insert organization name] [insert mini league division name] participants,

A positive case of COVID-19 has been diagnosed in an individual in the [insert mini league division name]. Public Health will be contacting parents/caregivers of participants, team personnel or spectators who may have been in close contact with the case and providing direction.  To protect the privacy of the individuals, we will be not releasing any personal information, and we ask you to respect the privacy of others.

After consultation with the Saskatoon Public Health Authority and for the safety of players, coaches, and spectators we will be **shutting down the** [**insert mini league division name**] **mini league until** [**insert date**] **including games, practices and other related activities tied to this mini league**. [insert organization name] will attempt to reschedule any affected events, if we are unable to do so, a refund for any cancelled events will be provided. The above date may be extended if further participants test positive as the shutdown of 14 days begins the day a positive confirmed case first experienced symptoms, i.e. if another participant experiences symptoms tomorrow and tests positive the 14 day shutdown of the mini league is extended and starts again from tomorrow's date for 14 days. As well, this shutdown will be extended to any team personnel and participants where there may be crossover to other mini leagues.

The virus spreads from person to person by large, respiratory droplets, like from a cough of sneeze  and the risk of exposure for anyone not considered a close contact is low. We remind everyone coming to their game, training, or practice to monitor for any signs of COVID-19. Refer to section [8.0 of the Saskatoon Youth Soccer Return to Soccer Plan](http://saskatoonyouthsoccer.ca/content/covid-19).

If you/your child has any symptoms of COVID-19, please call HealthLine at 811 and remain at home. If medical attention is required, please call ahead to your health care provider. If it is an emergency requiring urgent attention, call 911.

We will continue to provide additional information to parents/guardians as it is available. For further information regarding COVID-19, please call Health Line at 811, and/or visit the Saskatchewan Ministry of Health website at [www.saskatchewan.ca/covid19](http://www.saskatchewan.ca/covid19).

An information sheet about COVID-19 from the Public Health Agency of Canada can be found at <https://www.canada.ca/content/dam/phac-aspc/documents/services/publications/diseasesconditions/coronavirus/about-coronavirus-disease-covid-19/about-coronavirus-disease-covid-19-eng.pdf>

Information about self-monitoring can be found at <https://www.saskatchewan.ca/government/health-careadministration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-> novel-coronavirus/self-monitoring

**Please kindly acknowledge you have received this email.**

Sincerely,

[insert organization name]