

## Member Assistance Program (MAP) Grant Quick Guide

Spending Plan Application deadline | **April 15<sup>th</sup>, 2026**  
Follow-Up Report deadline | **October 30<sup>th</sup>, 2026**

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MAP Grant funding provided by:



### MAP Grant Funding Objective:

The purpose of the Saskatchewan Soccer Association (SSA) Membership Assistance Program (MAP) Grant is to provide funding to members for initiatives that increase the number of soccer participants, expand sport and organizational development opportunities, create a safe and inclusive environment and strengthen local capacity to grow and promote the game of soccer in Saskatchewan.

### Grant Summary:

- Refer to [Section 11](#) of the SSA Policy Manual, *Article 1 – MAP Grant* for full details on the MAP grant process.
- The amount of funds provided for your project(s) will be contingent on:
  - The total amount of funds available.
  - The amount requested on your application.
  - You completed what you said you were going to do.
  - The receipts provided in the follow-up report having eligible information such as vendor name, current year date, description of purchase, amount spent.
  - Fulfilling the requirements of the grant.

### Project Funding:

The following two funding streams make up the SSA Membership Assistance (MAP) grant program.

**Population Based Funding (PBF):** This funding stream is typically targeted toward projects or programs which occur on an annual basis and is designed to support program and operational enhancements in the following four priority areas:

- Coaching Development
- Grassroots and Recreational Development
- Organizational Development
- Referee Development

There is no limit to the number of projects that can be applied for under each category.

### **Sample PBF stream Projects and Programs**

*(Projects can only be applied for in one stream...either PBF or the SPF stream, not both):*

#### **Coaching Development:**

- Training and certification (Canada Soccer or NCCP, etc.)
- Professional development (*if outside of SSA, Canada Soccer or NCCP coaching education please contact SSA for prior approval*)
- Coaching materials (clipboards, whistles, etc.)
- Coach retention initiatives (thank you gift cards, coach clothing, etc.)
- First aid/CPR/AED training, concussion training, etc.
- Coaching resources (books, DVDs, apps, etc.)
- Sport medicine services (stretching, strength & conditioning, yoga, nutrition, etc.)
- Mentorship of coaches
- Recruitment of new coaches to join the organization
- Coaching projects that fulfill Club Licensing requirements

#### **Grassroots and Recreational Development**

- Equipment (balls, cones, pinnies, nets, etc.)
- Player or school clinics
- Hosting a Canada Soccer Active Start Soccer Fest
- Club Licensing requirements
- Promotional events (festivals, jamborees, learn to play, try it days, etc.)
- Adaptive soccer programming
- Respect in Sport for Parents certifications
- Programming specifically for, or to recruit, newcomers.
- Programming specifically for, or to recruit, Indigenous participants.
- Walking soccer programming
- Beach soccer programming
- Futsal programming

#### **Organizational Development**

- Costs related to attending SSA's AGM or Member Education Sessions
- Hosting a membership information night (registration night, parent info night, AGM, etc.)
- Strategic Planning (staff training, contracts, not employee wages)
- Computer system upgrades

- Technology fees (RAMP fees, Paystone fees)
- Office equipment/furniture
- Bylaw or policy development (through staff training or contract as employee wages ineligible)
- Promotions (postage, printing, advertisements, billboards, signage, etc.)
- Board and volunteer education/development (how to run a board, managing volunteers, attracting sponsors, etc.)
- Volunteer retention (thank you gift cards, club apparel, etc.)
- Storage (C-Can, storage buildings, equipment...any storage facilities must be easily moved and not permanent or they will be considered a capital expense and are deemed ineligible)
- Respect in the Workplace certifications
- Commit to Kids certifications

#### **Referee Development**

- Training and certification
- Purchasing rule books
- Professional development and educational upgrading
- Mentorship of referees
- Referee uniforms and equipment (whistles, referee wallets, ball pumps, flags, etc.)
- Referee retention initiatives – be specific
- Referee clinics specifically for females, youths, newcomers, or Indigenous participants

#### **Population Based Funding: Ineligible Expenses**

The following ineligible expenses will not be accepted, as defined by the Saskatchewan Lotteries Trust Fund:

1. Referee game fees
2. Capital improvement costs such as construction, upgrading, maintenance or operating costs of facilities
3. Expenditures for which other grant dollars have been used
4. Food costs (banquet, barbecues, lunches, etc.)  
(out-of-pocket meal costs for volunteers, coaches & officials are considered eligible)
5. Alcoholic beverages
6. Cash Prizes
7. Non-program specific equipment (bleachers, sound systems, scoreboard, etc.)
8. Research projects or feasibility studies
9. Out-of-province travel
10. Debt repayment
11. Excellence level sport development (B Diploma & higher)
12. Provincial or university CIS team expenses
13. Payment of money owed to Sask Soccer
14. Wages or salaries of Member Organization employees
15. Direct Credit Card fees/charges (non-technology fees)
16. Other expenses deemed as ineligible by SSA

**Special Projects Funding (SPF):** This funding stream is designed to support new projects or the expansion of existing projects meant to increase your organization's capacity and/or alignment with the SSA strategic plan. Member Organizations are eligible to submit SPF applications in each of the following areas:

- Everyone's Game Strategy (Inclusion, Diversity, Equity and Accessibility)
  - Keeping Women and Girls in Sport: engagement and expansion
  - Newcomers to Canada engagement and expansion
  - Indigenous Participants and community engagement and/or expansion
  - Adaptive Soccer program development & expansion
  - Cultivating Respectful Game-time Environments
- Early Sport (U3-U7) Program Development
- Futsal Program Development
- Adult Soccer Program Development
- Referee Program Development
- Youth Leadership Development and Engagement
- Club Licensing Participation
- New Member Application\*

*\*New SSA Member Application funding is only applicable to those organizations that become members in the current grant year.*

#### **Sample SPF stream Projects and Programs**

*(Projects can only be applied for in one stream...either PBF or the SPF stream, not both):*

#### **Projects aligned with [Everyone's Game](#) - Inclusion, Diversity, Equity and Accessibility**

- Equipment or materials for all abilities, walking soccer, female only programs, LGBTQ2I+ programs, or any other relatively inclusive initiatives.
- Promotion of all abilities, walking soccer, female only programs, LGBTQ2I programs, or any other relative inclusive or diverse initiatives.
- Educational programs or seminars that assist with the recognition of diversity gaps in soccer and nurture an inclusive environment.
- Equipment or materials for new or expanding adaptive soccer programs
- Adaptive equipment (balls, power chair attachments, raised floor tape, etc.)
- Equipment or materials for new or expanding newcomer-specific programs
- Program for a specific newcomer group (Open Door Society, Filipino-Canadian Association, Muslim girls who participate with female coaches only, etc.)
- Equipment or materials for new or expanding Indigenous-specific programs
- Partnership with local First Nation(s)
- Marketing materials promoting Inclusion, Diversity, Equity and Accessibility within your organization.
- Development of an Inclusion, Diversity, Equity and Accessibility strategy within your organization (staff training or contract as employee wages ineligible)
- Offering programs with reduced barriers; transportation, cost, etc.
- Field marshal program

### **Early sport (U3-U7) participation/physical literacy soccer program development & expansion**

- Equipment or materials for new or expanding U3-U7 programming.
- Promotion of new or expanded U3-U7 soccer programs.
- Active Start coaching course
- Coach honorariums, recruitment, and retention for programs.
- Promotional events (festivals, jamborees, learn to play, try it days, etc.)

### **Futsal program development & expansion**

- Equipment or materials for new or expanding futsal programs
- Futsal courses
- Futsal player or school clinic
- Promotional events (festivals, jamborees, learn to play, try it days, etc.)
- Futsal program promotions
- Futsal tiles or play field

### **Adult soccer program development & expansion (including walking soccer)**

- Equipment or materials for new or expanding walking soccer programs
- Equipment or materials for new or expanding adult programs (new gender, new age category, new format, etc.)
- Player clinics ('Dust the rust off', 'How to play', Goalkeeper specific, female specific, etc.)
- Promotion of new or expanding adult programs

### **Referee Program Development**

- Equipment or materials for referee development
- Training and development of referee mentor
- Training and support
- Mentorship of referees
- Promotion of new or expanding referee development
- Respectful game-time promotions (signage, postcards, leaflets, etc.)

### **Youth leadership development and engagement**

- Youth-specific coaching course
- Youth-specific referee course
- Youth volunteer honorariums or appreciation gifts
- Youth education/development (leadership training, etc.)
- Materials to build a youth volunteer program
- Promotion of new or expanding youth leadership initiatives

### **Club Licensing participation**

- Coach courses (grassroots and higher level) Safe sport (MED – updated)

- Sport science/tech for MA2+
- Any projects deemed eligible by SSA that directly support Club Licensing participation. See the SSA website for Club Licensing requirements.
- Purchase of new equipment to align with [Canada Soccer's Grassroots Standards](#)

*All MAP Grant applications should effectively describe the activities of the project to ensure that reviewers can easily understand what is being applied for (what product or service is being purchased with MAP Grant funding). Otherwise, Member Organizations risk spending money on items that may not be approved or that does not meet MAP Grant eligibility criteria and placing stress on their organization's financial situation.*

### **Special Project Funding: Ineligible Expenses**

The following ineligible expenses will not be accepted, as defined by the Saskatchewan Lotteries Trust Fund:

1. Referee game fees
2. Capital improvement costs such as construction, upgrading, maintenance or operating costs of facilities
3. Expenditures for which other grant dollars have been used
4. Food costs (banquet, barbecues, lunches, etc.)  
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8. Research projects or feasibility studies
9. Out-of-province travel
10. Debt repayment
11. Excellence level sport development (B Diploma & higher)
12. Provincial or university CIS team expenses
13. Payment of money owed to Sask Soccer.
14. Wages or salaries of Member Organization employees
15. Direct Credit Card fees (non-technology fees)
16. Other expenses deemed as ineligible by SSA

### **Application & Follow up Reports Revenue & Expense Sections:**

The Revenue section for each project is where the anticipated revenue that the project/program/service will generate is shown, including the amount of MAP Grant funding being requested for the project.

- Revenue should be equal to, or less than the total project expenses to ensure the project reflects a need for MAP Grant funding. If the project revenue exceeds project expenses, a need for funding will not be reflected (a profit is shown), making the project ineligible for MAP Grant funding.
- The SSA does not require a fee to be charged for your projects, however MAP Grant funding may not cover all your anticipated expenses.

- Include the amount of Map Grant funding requested as a source of revenue. If there is no revenue generation for the project and you are requesting the MAP Grant to fund 100% of the project costs, then enter the amount of MAP Grant funding requested.
- If other funding is being generated from the project in addition to the requested MAP Grant funding, then add requested MAP Grant funding to this other revenue to create the total revenue generated by the program and enter this number.
- Examples of other revenue include:
  - athlete registration fees, program registration fees (if you charge a fee to the end user), fundraising, donations, sponsorship dollars, etc.
- Project revenue should not exceed project expenses, otherwise a profit will be shown making the project/program/service ineligible for funding.

Expenses for which other grant dollars have been used cannot be included in MAP Grant funding requests.

- If another grant has been used to pay for an expense, that expense can not be claimed for the MAP Grant funding.
- Two different grants cannot be used to pay the same dollar of expense, whether the grant comes from the Saskatchewan Lotteries Trust Fund or any other granting agency.

#### Helpful Tips for a Successful MAP Grant Follow up:

- Upon receiving communication from SSA about your eligible funding amount, set up a MAP Grant follow-up folder to file documentation that will be required for your follow up reporting.
- Once payment is made for a product or service for any eligible MAP expense, place a copy of the receipt in this folder. This will ensure receipts will be easily available for inclusion in your follow up report.
- If applying for population Based Funding, download the SSA [PBF Receipt Spreadsheet](#) from the MAP Grant web page on the SSA website and save it in your MAP Grant folder.
- If applying for Special Project Funding, download the SSA [SPF Receipt Spreadsheet](#) from the MAP Grant web page on the SSA website and save it in your MAP Grant folder.
- Update the spreadsheets as receipts are received. Include as much detail about the purchase to help the review process go as smoothly as possible. (purchased 20 uniforms, trained 10 coaches, distributed 200 recruitment posters, etc.)
- Track the outcomes and any revenue of your projects for inclusion in the follow up report.
- Remain a Member in [Good Standing](#), as per sub section 1.6 of Section Two Member Rights & Responsibilities of the SSA Policy Manual, in order to receive payments from the SSA.

#### Unallocated MAP Grant Funds

- If any allocated MAP Grant funding remains unspent, SSA may choose to provide additional funding to Member Organizations for any expenses submitted that exceed their minimum eligible amount.
- Only those Member Organizations that are approved for more than the minimum MAP Grant amount are eligible to receive Unallocated MAP Grant funding, if it becomes available.
  - Unallocated MAP Funding is only available to eligible Member Organizations that submitted a PBF application.

- SPF applications are not eligible for this additional funding.
- Member Organizations eligible to receive Unallocated MAP Grant funding, are encouraged to submit any eligible expenses that exceed their minimum eligible amount if unallocated MAP Grant funding becomes available.
  - Example: If you have been approved for \$1,000.00 PBF Grant and you have eligible receipts for \$1,500.00, please submit receipts for all expenses.
- Member Organizations eligible to receive Unallocated MAP Grant funding may not be fully funded for all expenses submitted.
- Member Organizations that do not properly complete their follow up will be deemed ineligible and any previously approved funding will become available for re-distribution as Unallocated MAP Grant funding.

**Deadlines:**

**April 15<sup>th</sup>, 2026:** Deadline for submission of MAP Grant PBF & SPF applications through the Submittable online platform

**October 30<sup>th</sup>, 2026:** Deadline for submission of MAP Grant follow-up report & all associated documentation through the Submittable online platform.