



## **CONSTITUTION of the Saskatoon Blue Jays Baseball Association**

### **Article 1: Name and Affiliations**

- 1.1 This organization shall be called the Saskatoon Blue Jays Baseball Association.
- 1.2 The Association shall operate under the guidance and rules of Baseball Saskatoon, Baseball Sask, and BaseballCanada.
- 1.3 This Association is affiliated with:
- a. The Saskatoon Rally Cap Baseball Division
  - b. The Saskatoon 11U Baseball Division
  - c. The Saskatoon 13U Baseball Division
  - d. The Saskatoon 15U Baseball Division
  - e. The Saskatoon 18U Baseball Division
  - f. Baseball Saskatoon
  - g. Baseball Sask
  - h. Baseball Canada

### **Article 2: Aims and Objectives**

- 2.1 To promote, govern and enhance organized baseball within the Saskatoon Blue Jays Zone.
- 2.2 To stress values, appreciations and skills involved in the game of baseball.
- 2.3 To exercise a general supervision and direction over the interests of players, coaches, managers and executive with the emphasis on good character, citizenship and sportsmanship.
- 2.4 To ensure that there is both enjoyment of, and good competition in, the game of

baseball.

2.5 To develop as many teams in all leagues of baseball as is practical and economical.

2.6 To follow the "Saskatoon Blue Jays Player Evaluation and Team Formation" process to ensure fair and impartial player evaluation and team formation.

### **Article 3: Membership**

3.1 The membership year shall be from March 1st to the last day of February.

3.2 All residents of the Saskatoon Blue Jays Baseball Zone are eligible for membership in the Association.

3.3 Membership Categories:

a. Regular - Parents/guardians of players who have registered and paid the required fees (including those that are participating through the KidSport program) to play baseball for a Blue Jays zone team.

b. Associate - Persons within the Blue Jays Baseball Zone who are not parents/guardians of players and who have a legitimate interest in Saskatoon minor baseball.

3.4 **One** Regular member from each family with one or more properly registered players shall have voting privileges.

3.5 All Associate members in good standing shall have voting privileges.

### **Article 4: Executive**

4.1 All members in good standing of the Saskatoon Blue Jays Baseball Association are eligible for nomination to an executive position.

4.2 The executive shall consist of the following members:

a. President

b. Past-President

c. Vice-President

d. Treasurer

e. Secretary

f. Registrar

g. Equipment Manager

- h. Uniform Manager
- i. Website and Social Media Manager
- j. Junior RallyCap Coordinator
- k. Senior and Advanced RallyCap Coordinator
- l. 11U Coordinator
- m. 13U Coordinator
- n. 15U Coordinator
- o. 18 Coordinator
- p. Coach Mentor
- q. A maximum of (3) Members-At-Large (MAL) may be appointed by the executive and these members shall have full voting rights.

#### **Article 5: Executive Duties**

##### **5.1 President**

- a. shall be responsible for setting meeting dates and informing the executive and general membership of the meetings.
- b. shall chair meetings in an orderly fashion.
- c. shall vote only in the event of a tie.
- d. shall attend Baseball Saskatoon meetings.
- e. shall be responsible for the zone representatives for each league.
- f. shall, with the Treasurer, be a signing officer of the Association.
- g. assist division coordinators in coach selection process along with Coach Mentor and Vice-President.

##### **5.2 Past-President**

- a. shall provide guidance to the Executive.

##### **5.3 Vice-President**

- a. shall assume presidential duties in the absence of the President.
- b. shall, in the absence of the President, attend Baseball Saskatoon meetings.

- c. shall, chair the Discipline and Appeals Committee.
- d. assist division coordinators in coach selection process along with Coach Mentor and President.
- e. shall serve as the Player Evaluation and Placement Director for player evaluations and team formation.

#### 5.4 Treasurer

- a. shall present an up-to-date financial statement at each meeting.
- b. shall present year-end financial statements and an annual budget at the Annual General Meeting
- c. shall supervise all revenues and expenditures.
- d. shall, with the President, be a signing officer of the Association.

#### 5.5 Secretary

- a. shall be responsible for all registration activities.
- b. shall notify schools, community associations, etc. of registration activities.
- c. shall record minutes of all executive and general meetings.
- d. shall be responsible for all correspondence.
- e. shall safely keep the constitution, bylaws, rules and regulations, and archives.

#### 5.6 Registrar

- a. to be responsible for all team and player registration and to ensure all deadlines for the registration of players and the registration of teams are met.

#### 5.6 Equipment Manager

- a. shall be responsible for all equipment.
- b. shall prepare a yearly estimated equipment budget.
- c. shall be responsible for all equipment purchases and authorizations of purchases under \$500.00. Those over \$500.00 require executive approval. On an urgent basis, the Equipment Manager may obtain approval of at least two other executive members and must submit a written report of the "urgent purchases" at the next executive meeting.

#### 5.7 Uniform Manager

- a. shall be responsible for all uniforms.
- b. shall prepare a yearly estimated uniform budget.
- c. shall be responsible for all uniform purchases and authorizations of purchases under \$500.00. Those over \$500.00 require executive approval. On an urgent basis, the Uniform Manager may obtain approval of at least two other executive members and must submit a written report of the "urgent purchases" at the next executive meeting.

#### 5.8 Website and Social Media Manager

- a. shall be responsible for creating and updating website and social media content, including text, images, videos, and other multimedia elements.
- b. ensure that content is accurate and up to date.

#### 5.9 Coordinators

- a. shall serve as liaisons between respective leagues and the executive.
- b. shall represent the Association at all respective league meetings.
- c. shall help ensure impartial and unbiased evaluation of players and selection of teams for their division.
- d. shall be responsible for coordinating all team representatives and coaches.
- e. lead division coach selection process along with President, Vice-President, and Coach Mentor.

#### 5.10 Coach Mentor

- a. help to evaluate candidates' qualifications, experience, and suitability for the coaching positions.
- b. provide training and development opportunities for coaches.
- c. assist division coordinators in coach selection process along with President and Vice-President.
- d. handle disputes and concerns in a fair and constructive manner.
- e. primary goal is to ensure the smooth and effective operation of coaching programs, leading to the development and success of athletes.

5.11 The executive shall be responsible for setting the registration fees and for approval of all purchases of over \$500.00.

#### **Article 6: Executive Term of Office**

6.1 All executive members shall serve a one-year term.

6.2 Executive members are eligible for re-election.

6.3 Should a vacancy occur; the executive shall have the power to appoint a replacement.

#### **Article 7: Communication**

7.1 Concerns at the player/parent level should be addressed to the following persons, in the following order: Team Manager; then, if necessary, Coach; then, if necessary, Coordinator; then, if necessary, President.

7.2 Concerns at the team management level (for example, a need for additional equipment) should be addressed by the Coach to the Coordinator, who will then bring the matter to the attention of the appropriate member of the Executive or put the matter on the agenda of the next Executive meeting, as appropriate.

7.3 Complaints to the Executive that are received in writing must be added to the agenda of the next General Meeting.

#### **Article 8: Committees**

8.1 Discipline and Appeals Committee

a. members shall be the Vice-President as Chair plus two other members of the Executive.

b. shall deal with disciplinary matters and receive complaints from the membership.

c. prior to taking or recommending disciplinary action, shall inform Baseball Saskatoon of the situation.

8.2 Coaching Selection Committee

a. Coaches for each league shall be selected by a committee comprised of the President, Vice-President, Coach Mentor, and the coordinator of the league for which coaches are being selected.

#### **Article 9: Meetings**

9.1 There shall be at least four(4) executive meetings per year and to be called at the discretion of the President.

a. Annual General Meeting: This shall be called the Annual Meeting and shall be held not later than January 31<sup>st</sup> to elect officers, present year-end reports including a financial statement and budget for the upcoming year.

9.2 A quorum for executive meetings shall be 6 members, two of whom must be either the President, Vice-President, Secretary, Registrar, or the Treasurer.

9.3 A quorum for general meetings shall be 4 executive members and 6 other eligible voting members, or 6 executive members.

9.4 Only eligible voting members in attendance at a meeting shall be allowed to vote.

#### **Article 10: Jurisdiction**

10.1 The Saskatoon Blue Jays Baseball Association shall have jurisdiction over the area(zone) designated by the Baseball Saskatoon and the various leagues with which it is affiliated.

#### **Article 11: Bylaws, Rules, and Regulations**

11.1 By-laws, rules and regulations may be adopted, amended, or repealed at meetings with a two-thirds majority vote of the eligible voting members present at the meeting.

#### **Article 12: Amendments to the Constitution**

12.1 Amendments to the constitution shall be made at the annual general meeting only.

12.2 Written notice of amendments to the constitution must be given to the Secretary at least 30 days prior to the general meeting.

12.3 A two-thirds majority vote is required to adopt changes to the constitution.

**Amended January 8, 2024**