



Board of Directors Meeting Minutes

Newsham Clubhouse Date: Nov 27, 2023, 6:00pm Minutes

In Attendance: Adele Bandet, Huw Morris, Jaime Diguer, Michele Mason, Cory Clapson, Morgan Reagan, Allen Brewster, Kayla Schaefer.
Regrets: Kendra Mazer, Anna Kostiuk.
Late: none.

CALLED TO ORDER: 5:59pm

Treaty Acknowledgement - We acknowledge we are on Treaty 6 Territory and the Homeland of the Metis. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another to grow the beautiful game.

1. President's Remarks – Welcome Mark Millard – Saskatoon Soccer Legacy Project
2. Adoption of the minutes from last meeting – Motion by: Morgan. Second by: Michele. Carried.
3. Business arising from minutes – none.
4. Amendments and adoption of the agenda –
 - a. Equipment: Bownet Goal proposal
 - b. Equipment: VEO Camera purchase proposal
 - c. SYSI: Notice to User Groups: Late Charges
 - d. New Business: Ways and Means review from 092523 Board meeting.
 - e. New Business: Legacy Project – SUSC's contribution
 - f. New Business: Treasurer HonorariumMotion to adopt agenda with above amendments by: Morgan. Second by: Michele. Carried.

5. Financial Report

- a. Closing balances as of October 31, 2023

Chequing	\$146,654.92
Term Deposit	\$100,000.00

- b. Bills/Expenses/Refunds:
Bills:

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Payee	Expense	Amount
Saskatoon Public School District – Finance Dept.	School Gyms – Oct	\$294.00
Astra Soccer Academy	Facility Rentals – Oct/Nov	\$882.00
Saskatoon Soccer Centers	Storage Locker Annual & Field Rental October	\$1,635.90
Xtratime Soccer Locker	Equipment Invoice 13124 Cones, straps, ball pumps	\$420.69

Expenses:

Operations Expenses - \$755.12	Amount
Cosmo Civic Center Reservations	\$235.53
Canada Post – transfer PO Box	\$47.77
Canadian Tire – storage locker padlock	\$17.75
Co-op Westview – packing tape	\$12.20
Dollarama – equipment supplies	\$33.59
Respect Group – prepaid codes	\$183.75
Canva – Oct/Nov	\$37.98
LiveBarn – Oct	\$22.15
Edible Arrangements – Baby Gift for Schaefer	\$164.40

Coach Development Reimbursements:

Brendan Newton	Newtonconsulting9@gmail.com	\$475 – C-license \$85 – MED online exam \$623.50 - per diem to Weyburn
David Kitsch	rdkitsch@sasktel.net	\$85 – MED online exam
Jonathan Stockdale	chinheese@gmail.com	\$20.45 – CRC online
Don Mondue	donmondue@hotmail.com	\$475 – C-license

Ways & Means Applications:

Brihanna Bird	\$100 Team Fees – Hollandia-United Bristol U15/U17G
Zahara Ahmed	\$100 Team Fees – Hollandia-United Bristol U15/U17G
Daniel Gbenle	\$650 – registration fees U17B

Motion to approve all Bills, Expenses, Reimbursements, and Applications as presented above by: Huw.
Second by: Allen. Carried.

6. Operational Reports

a) Registrar Report

- IND 2023-2024 – 442 active players

b) Tournament

- Registrations - 55

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- Subcommittee Volunteers – Kayla, Adele, Huw
- Prizes: Competition Medals, Participation Prizes, Player of the Game Awards
- Fundraising – Sponsorship Campaign
- Emergency Action Planning – offer First Aid Coordinator contract to Brianne King.
- Tournament Extras: PSP Photography, Hotel Partner Holiday Inn, Penalty Kick Showcase, LiveBarn display in HQ, DJ Dance Party on Family Focus Saturday evening.
- \$100 Sanctioning Application Fee for 2024 U13 Cup

c) **PTSO**

- Licensing Review Submitted to SSA for second review November 18, 2024.
- Review of Skills Center TBD, Dec 2023. Final CSA Submission Deadline Jan 15, 2024.
- Deadline to declare interest in *Application for Level II Status* January 1st, 2024.

Motion to declare interest in application for Member Association MA Level 2 with CSA by: Morgan. Second by Huw. Carried.

d) **Equipment**

- Proposal to purchase 10 x Kwik Goal Infinity 4' pop-up nets, non-weighted – Soccer Locker quote \$84.00 each: total = \$932.40

Motion to purchase twenty (20) Kwik Goal pop-up nets from Soccer Locker by: Morgan. Second by: Michele. Carried.

- Proposal to purchase Bownet Goal 6' x 12' – Soccer Locker quote \$370.00 each: total cost for 4 nets = \$1,448.00

TABLED

- Proposal to purchase Veo Camera, Tripod, and Annual membership.

Motion to purchase Veo Camera by: Huw. Second: Morgan. Carried.

e) **SYSI**

- Two infractions issued to SUSC by SYSI in October were successfully appealed.
- SSA Member Session – Female Development Network: Gender Equity Lens
- SSA has rebranded Sask Provincials to the new SaskCup series. This includes 6-aside & 9-aside in Feb, Futsal in Feb, Rural in May, 11-aside in June, and Adult & Masters in July.
- SYSI notice to all team personnel Re: Session times and Late Charges:

Late Charges - The soccer center is logging instances of late occurrences and informing SYSI staff as they occur. Between now and the end of December, SYSI will be informing associations and

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their team personnel of any late instances brought to our attention. Beginning in January, the soccer center (SSCI) will be implementing late fees which SYSI will pass down to offending Zones or Community Associations responsible for teams not exiting the field on time.

SYSI will aim to inform Zones of any occurrences within 72 hours, however, we were just notified of instances occurring in October which we will be sharing with applicable associations as well. Association(s) or the referee responsible for the lateness of game ending or teams exiting from practice will be forwarded the charges experienced by SYSI beginning in January 2024.

Late fees will be at the rate of \$3.75 per minute per quarter field or \$7.50 per minute per half field beyond the 1-hour and will be verified through Live Barn footage based on when the last player and/or team personnel has exited the field.

f) Community Connections: Growing the Zone

- SUSC Holiday Jamborees January 3 & 4, 2024 at SSC with Food Drive for the Saskatoon Food Bank & Learning Center
- PAYSA Club Day January 13 & 14, 2024 in Prince Albert.
- School Sessions with Huw in January/February, TBD.
- City of Saskatoon 2024 Sports Projects Grant Program
 - o **Application deadline is Feb 15th.**
 - o [2024 Sport Projects Guidelines.pdf](#) attached for info.

7. Technical Report

Director of Coach and Player Development:

- Team management: **thanks to tech staff, all SUSC teams are supported and compliant, and feedback is positive from parents and coaches.**
- Coach Certification: **Safe Sport Roster requirements have been challenging and therefore coach retention and development is the next key step.**
- Academy Training U7 – U11, GK: **Weekly training plans developed and communicated by Adele, Allen, and Jaime, then executed by staff and volunteers. Goalkeeper training showing record attendance and positive feedback.**
- Gender Equity Lens training: **Adele, Michele, and Dee.**

Technical Director:

- Ongoing Parent and Coach dialogue
- Coach Development and Education
- CSA C-license updates
- Veo camera
- Staff Qualifications strategy for participation in tournaments
- SSA technical meeting review
- Referee Attraction
- Role of Technical team: Academy, SUSC Tournament
- Team selection process review
- PAYSA Club Day

8. Correspondence

- Canada Post closed the office at Co-op Westview. A new box was opened at Canadian Tire Confederation. Canada Post will provide one year of free forwarding services.

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- New Address:
P.O. Box 33084
Saskatoon, SK
S7L 1J2
- Mail:
 - a. Jumpstart Charities – Cheque 210063, \$600.00 Player fees
 - b. Saulteaux First Nation General – Cheque 008343, \$825.00 Player fees.
 - c. Ahtahkakoop Child and Family Services – Cheque 60593, \$1625.00 Player fees.

9. New Business

a. Signing Authority Update

Motion: To grant authority to operate all current and future bank accounts of Saskatoon United Soccer Club, and sign any documentation required by the relevant banks to give effect to this resolution, to the Directors listed below:

- Cory Clapson, President, Saskatoon United Soccer Club Board of Directors
- Kayla Schaefer, Vice-President, Saskatoon United Soccer Club Board of Directors
- Aniuta Kostiuk, Treasurer, Saskatoon United Soccer Club Board of Directors

And to remove the authority to operate all current and future bank accounts of Saskatoon United Soccer Club from the outgoing Director listed below:

- Steven Perron, Outgoing Director, Saskatoon United Soccer Club Board of Directors

Motion by: Morgan. Second by: Huw. Carried.

b. Financial Audit Review - **TABLED**

c. SUSC Staff Payroll – Board will seek options with a goal to begin automated payroll 01/01/2024.

d. SUSC Board and Staff Holiday Party – Confirmed Pleasureway Pub and Timberjaxe, Dec 11, 2023 starting at 6pm.

e. Apparel Design – U9 Boys Rangers **TABLED**

f. Ways and Means review from 092523 Board meeting: Melnychuk Jumpstart pending, all other funds received.

g. Treasurer Honorarium: Motion to give a treasurer honorarium of \$500 (Gift card) by: Morgan. Second by: Kayla. Carried.

ADJOURNEMENT: 8:10pm

Next Meeting: Monday, January 8th, 2024, 6pm at Newsham Clubhouse.

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