



## Minutes of ANNUAL GENERAL MEETING 2021 Saskatoon Youth Soccer Inc.

Tuesday, November 23, 2021 at 7:30pm  
Online Zoom

### PRESENT: 16 total

- 7 – Board Attendees: Mark Millard, Janel Doepker, Cameron Klein, James Martin, David Taylor, Scott Bryden, Andrew Restall
- 1 – Staff Attendees: Amanda Probe
- 0 – SUSC Attendees:
- 2 – Hollandia Attendees: Bart Voswinkel (5 votes), Rachelle Lockwood (5 votes)
- 2 – Aurora Attendees: Totie Daplas (10 votes), Mukasa Bagonluri (non-voting)
- 2 – Lakewood Attendees: Leonard Lewko (5 votes), Kara Friske (5 votes)
- 0 – Eastside Attendees:
- 1 – River Heights Community Association Attendees: Andrew Lockwood (1 vote)
- 1 – Other Attendees: Saskatoon Soccer Centres Inc. Jodi Blackwell (non-voting)

1. **Call to Order** – The meeting was called to order at 7:32pm by President Mark Millard.
2. **Presentation of Credentials and Roll Call** – Quorum is 31 votes. Of the 16 who attended the meeting, 6 were entitled to vote representing a total of 31 votes. Voting majority was 17 votes and two-thirds majority was 21 votes.
3. **Adoption of Agenda** – (no additions) Declared adopted.  
Klein/A-Lockwood – CARRIED
4. **Approval of Minutes**  
MSC: - Motion to adopt the minutes from the Nov 2020 AGM.  
R-Lockwood/Martin – CARRIED
5. **Adoption of President's Report** (Prepared by Mark Millard) – Declared adopted.  
Provided a review of the pandemic, restructure of leagues and the formation of the Alliance Academy.  
Martin/Klein – ADOPTED
6. **Adoption of Executive Director's Report** (Prepared by Amanda Probe) – Declared adopted.  
Amanda Probe provided a brief verbal report to summarize a 14 page document which was provided two weeks in advance of the meeting. The [2021 Executive Director's Report](#) is accessible on the SYSI website for future reference. The report includes an update on staff years of service, positions, and brief job duties; a brief description of SYSI operational committees, a chart of SYSI Player Pathways as well as the SYSI league restructure; a history of reserve funding paid out over the past nine years to zones to assist them with developing mini development programs (this marks the end of such reserve spending); a description of our leagues including player and team numbers, discipline, referees, fields/facilities, coach requirements/certifications; tournament and provincials overview; community engagements projects such as Kids In the Park, Dream League, and Parent-Tot soccer; volunteer appreciation and recognition efforts; and an update on club licensing and strategic plan progress.  
Daplas/Lewko – ADOPTED
7. **Auditor's Financial Report & Statement**
  - a. **Auditor's Report & Financial Statements** (prepared by Davies & Drury Chartered Accountants)  
MSC: - Motion to adopt the Auditor's Financial Report and Statements for the July 31<sup>st</sup>, 2021 Fiscal Year as prepared by Virtus Group LLP.  
A-Lockwood/Doepker – CARRIED
8. **Appointment of Auditor**

MSC: - Motion to appoint Virtus Group as the auditor for July 31<sup>st</sup>, 2022 Fiscal Year.  
 Bryden/Taylor – CARRIED

**9. Approval of Bylaw Amendments**

a. **MSC:** Motion to approve all Bylaw Amendments as amended.  
 Lewko/Friske – CARRIED

**Colour Key:**

- ~~Red strikethrough~~ – proposed deletion
- Yellow underline – proposed change/addition
- (Red italicized)* – rationale for change

**5.0 BYLAW: Membership**

**5.3 Conditions of Members**

5.3.1 Zone Association Members must fulfill the following requirements to be in good standing:

5.3.1.6 Disclose any conflict of interest its delegates may have with SYSI, including but not limited to, occupying a board position or employment with the CSA, SSA, SYSI, or other SSA Member Organization, or having a family member in CSA, SSA, SYSI or any other SSA Member Organization. In the event the delegate is in a position of conflict, they will be required to recuse themselves from any SYSI discussion, vote, and/or committee. *(Rationale: Helps to ensure conflict of interest is declared to SYSI so that when such delegates are appointed by the member to take part in discussions of SYSI matters or SYSI committees, SYSI is aware of such conflicts and can ensure such delegate recuses themselves from discussion or committee when appropriate)*

5.3.2 Community Association Members must fulfill the following requirements to be in good standing:

5.3.2.3 Disclose any conflict of interest its delegates may have with SYSI, including but not limited to, occupying a board position or employment with the CSA, SSA, SYSI, or other SSA Member Organization, or having a family member in CSA, SSA, SYSI or any other SSA Member Organization. In the event the delegate is in a position of conflict, they will be required to recuse themselves from any SYSI discussion, vote, and/or committee. *(Rationale: Helps to ensure conflict of interest is declared to SYSI so that when such delegates are appointed by the member to take part in discussions of SYSI matters or SYSI committees, SYSI is aware of such conflicts and can ensure such delegate recuses themselves from discussion or committee when appropriate)*

5.3.3 Associate Members must fulfill the following requirements to be in good standing:

5.3.3.3 Disclose any conflict of interest its delegates may have with SYSI, including but not limited to, occupying a board position or employment with the CSA, SSA, SYSI, or other SSA Member Organization, or having a family member in CSA, SSA, SYSI or any other SSA Member Organization. In the event the delegate is in a position of conflict, they will be required to recuse themselves from any SYSI discussion, vote, and/or committee. *(Rationale: Helps to ensure conflict of interest is declared to SYSI so that when such delegates are appointed by the member to take part in discussions of SYSI matters or SYSI committees, SYSI is aware of such conflicts and can ensure such delegate recuses themselves from discussion or committee when appropriate)*

**10.0 BYLAW: Management and Programs**

10.1 The Board shall employ an Executive Director who shall provide direction and leadership in the management of the operations of SYSI, in accordance with SYSI’s Policy and Procedure Manual and the organization’s Strategic Plan. The Executive Director shall report to the Board.

10.2 SYSI shall employ other staff as deemed necessary and approved by the Board.

10.3 SYSI shall establish ~~a Program Coordination Committee~~ operational committees whose terms of reference shall be approved or amended by the Board. ~~purpose shall be to develop coach and player development initiatives, mini and youth leagues, and to deal with business and technical matters that arise out of such programs.~~ *(Rationale: Purpose should not be defined in bylaws but rather in each committee’s terms of reference so as not limit operational committees to a defined purpose stated in the bylaws.)*

~~10.3.1 The Program Coordination Committee will be composed of: the Program Coordinator or~~

~~designate who shall serve as chair, the Administrator or designate who shall serve as minute-taker, three zone representatives per zone who shall be the zone president, zone technical director, and one other zone board member (or the designates of such zone representatives) and the Executive Director who may serve ex-officio.~~

~~10.3.2 The Program Coordination Committee shall meet a minimum of six times per year provided they meet at least once per season.~~

~~10.3.3 Zone representatives shall disclose any interest they may have in CSA, SSA or any other SSA Member Organization, or having a family member in CSA, SSA, SYSI or any other SSA Member Organization, prior to being appointed as a zone representative of the Program Coordination Committee referred to in 10.3.1 herein. In the event the zone representative is in a position of conflict, they will be required to recuse themselves from the discussion, vote, and/or committee.~~

*(Rationale: The above is more appropriate to be placed in committee terms of reference and any changes needed to the formation/amalgamation/dissolving of operational committees, changes to committee composition, quorum, votes, etc. are done more freely and as needed by SYSI).*

**6. Election of Board of Directors**

MSC: - Motion to elect the slate of nominated directors by acclamation.

Doepker/Bryden – CARRIED

**The following directors were nominated by acclamation.**

- i. Andrew Restall – Director – 2 year term (Nov 2021 – Nov 2023)
- ii. Cameron Klein – Director – 2 year term (Nov 2021 – Nov 2023)
- iii. David Taylor – Director – 2 year term (Nov 2021 – Nov 2023)  
*Note: David was appointed to a director vacancy on October 25, 2021.*
- iv. Margo Adam – Director – 2 year term (Nov 2021 – Nov 2023)  
*Note: Margo was appointed to a director vacancy on October 22, 2021.*

**Departing Directors:**

Thank you John Grainger and Nicole Smith for your four years of service with SYSI and we wish you the very best in your future endeavors!

**7. Other Business**

- a. **SSCI Audited Financial Statements** – information item received; no questions or comments.
- b. **Other** – Thank you to all those in attendance, to the staff, board members, and membership.

Meeting adjourned at 7:56 PM – Klein