



SUNSHINE COAST MINOR HOCKEY HEAD COACH APPLICATION

We would like to thank you for applying for a position of Head Coach with the Sunshine Coast Minor Hockey Association. We understand the dedication and time required to be a good hockey coach and a mentor for our young boys and girls. As a result, we have made it our mission to secure the most qualified coaches possible. In order to apply for a Head Coach position the criteria is as follows:

1. SCMHA Coaching Application Form completed.
2. SCMHA Coaching Code of Conduct Form completed
3. RCMP Criminal Record Check Form completed and signed (may take up to 4 weeks, so please complete as soon as you can).
4. Minimum Development 1 Certification for U13 (Peewee) & above.
5. Coach Philosophy & Yearly Plan are in coordination with values of SCMHA.
6. Willingness to pursue technical standards and direction as presented by SCMHA.
7. Willingness to work in cohesion with Director of Hockey Operations and Association Head Coach, other Coaches, Board of Directors, Parents and Players within SCMHA, PCAHA, BC Hockey and Hockey Canada.
8. Passion for coaching, the game of hockey and the development of youth through sport.
9. Track record of team success and evidence of individual development.

CRIMINAL RECORD CHECK BRANCH REQUIREMENTS

All staff rostered to an official BC Hockey team Roster - Coaches, Assistants, HCSP's and Team Manager must have a Criminal Record Check (CRC) and Vulnerable Persons Check (VPC) completed and submitted to SCMHA. A CRC must be redone every three (3) years.

If you require a Criminal Record Check completed for SCMHA, it should be done through the Ministry of Justice website using the following procedure (free of charge):

- a. Visit the Ministry of Justice's website: <https://justice.gov.bc.ca/eCRC/>
- b. Enter Sunshine Coast Minor Hockey Association's unique access code: FY4HH6R6BN
- c. The following PDF link provides a walk through guide to your online CRC submission should you have any questions about the process:

<http://www.pssg.gov.bc.ca/criminal-records-review/shareddocs/walk-thru-guide.pdf>

Once complete, the results will be delivered directly to SCMHA's authorized contact person for privacy and confidentiality.

STAGE I. Submit Coach Application Form

This part must be completed and handed in by April 30th, 2021.

- Coach Application Form
- Criminal Record Check (You must obtain & attach this form yourself if you do not already have one on record)
- Proof of Coach Certification
- 1 Page Written Statement clarifying why you want to coach this particular team in SCMHA
- Maximum 1 Page Written Coach Philosophy including:
 - ✓ Reasons for Coaching
 - ✓ Central values you want to instil into the kids you coach -Central goals of your program (Maximum 5)
- How will you deliver your program (Dictatorial vs. Delegate)

STAGE II. The Interview

On the basis of STAGE I of the Application Process, and you will be granted an interview. The Interviews will take place in May.

Key question areas during the Interview include:

- Discuss what your coaching philosophy will be.
- Discuss your teaching and instruction techniques.
- Explain how you will communicate with players and parents.
- General questions.

STAGE III. Developing a Seasonal Plan

Once you have been selected as a Head Coach in SCMHA, it is essential that you develop a Seasonal Plan by September 1st. This must be handed in to the Director of Hockey Operations for review.

Please email doho@scminorhockey.com with any questions or concerns you may have.

PERSONAL INFORMATION

Last Name		First Name	Middle Initial
Street	City	Postal Code	
Home Phone	Cell / Work Phone	Email	

DIVISION	AGE	HEAD COACH	ASSISTANT COACH
U7 (Tyke)	5-6		
U9 (Novice)	7-8		
U11 (Atom)	9-10		
U13 (Peewee)	11-12		
U15 (Bantam)	13-14		
U18 (Midget)	15-17		

CERTIFICATION / TRAINING REQUIREMENTS

Development 1	Required for all Peewee/Bantam/Midget Rep Head Coaches by December 1st
High Performance 1 or 2	Required for Coaching Bantam Tier 1 Divisions Only
Respect In Sport	Hockey Canada Respect In Sport Course (Mandatory by Sept 1 st)
HCSP Safety Course	Hockey Canada Safety Course (Mandatory – one person per team by Dec 1 st)
CATT (Concussion Awareness Training Tool)	Hockey Canada Requirement September 1st

EXISTING CERTIFICATIONS / QUALIFICATIONS

COURSE	YEAR	LOCATION – YOU MUST PROVIDE PROOF OF CERTIFICATION
Coach 2 (formerly Level 1)		
Developmental 1 (formerly Intermediate)		
High Performance 1 or 2		
Respect In Sport (valid 5 years)		
HCSP Safety Course (valid for 3 years)		
Level 1 First Aid		

ALL Coaches need Respect in Sport and CATT (mandatory before season begins), and Dev. 1 by Dec 1st in order to Coach or Assistant Coach with a Rep Team.
 Do you have a player(s) registered with SCMHA? Yes _____ No _____

Will you coach the team if an independent committee does not assess your player to make the team? Yes _____ No _____