



**SUNSHINE COAST REGIONAL DISTRICT (GACC) ARENA
REOPENING PLAN FOR DURING COVID-19**

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Table of Contents

INTRODUCTION	3
COMMUNICATION	4
RISK ASSESSMENT	4
HEALTH AND SAFETY PROTOCOLS	4
USER GROUP REQUIREMENTS PRIOR TO FACILITY USAGE	5
RETRUN TO PLAY PLANS	6
RENTAL GROUPS.....	6
ORIENTATION	6
SPECIAL ATTENTION AREAS/CLEANING PROTOCOLS	6
AMBASSADORS/USER REPRESENTATIVES.....	7
AMBASSADORS RESPONSIBILITIES/EXPECTATIONS (YOUTH)	7
AMBASSADORS RESPONSIBILITIES/EXPECTATIONS (ADULTS/SENIORS)	9
FACILITY ENTRY FOR ALL USER GROUPS	9
UPON BUILDING ENTRY	10
ENTERING THE ICE SURFACE	12
GAME FORMAT (MINOR HOCKEY ONLY).....	14
On-ICE PROCEDURES FIGURE SKATING CLUB (Youth).....	14
EXITING THE ICE.....	15
EXITING THE FACILITY.....	15
.....	16

PLAYERS BENCHES CLEANING PROTOCOLS (COACHES/ADULTS/SENIORS)	16
SCORE CLOCK AREA CLEANING PROTOCOLS (COACHES/TIMEKEEPERS).....	16
ADULT RENTALS	17
ADULT RENTAL DETAILS	17
PUBLIC PROGRAMS	18
SENIOR OR GENERAL DROP IN HOCKEY	18
PUBLIC SKATING	18
GENERAL INFORMATION	19
OPEN AREAS	19
CLOSED AREAS	19
PUBLIC WASHROOMS	19
WATER FOUNTAINS	20
CLEANING	20
DISPOSAL	20
LOST AND FOUND	21
EQUIPMENT	21
FOOD IN THE FACILITIES	21
OCCUPANCY TABLES	22
GAME PLAY TABLE (MINOR HOCKEY)	23

INTRODUCTION

Indoor recreational spaces and facilities make important contributions to social well-being as well as physical and mental health. During a public health emergency, such as the COVID-19 pandemic, the use of these spaces by large numbers of people may also increase the risk of spreading the disease. Public health strategies to minimize disease transmission risk in outdoor and indoor spaces have focused on individual actions, as well as community-based approaches. Participants will be expected to follow COVID-19 Health Authority protocols:

- Effective hand hygiene
- Proper respiratory etiquette
- Physical distancing (2m)
- If you are sick do not enter the premises

Closure of recreational spaces/facilities restricts the opportunity for healthy activity and stress relief through participation. Thus, the management of recreational spaces requires a thoughtful analysis to balance the needs of the public against the potential risk of spreading the disease in the community.

This document provides guidelines with references to multiple governing bodies and Provincial Organizations such as WorkSafe BC, BCRPA, Lifesaving Society, VCH, MIABC and others. The focus of this reopening plan is to provide a guideline for Arena users to participate safely and to ensure the safety of all SCR D Staff.

If staff or patrons feel sick, please reference the Covid self-assessment tool located online at <https://bc.thrive.health/>

COMMUNICATION

Communication is the key to reopening recreation facilities and both the SCRD and user representatives, must ensure that their return to sport plans and goals are aligned. All participants must follow the approved agreed upon reopening plans.

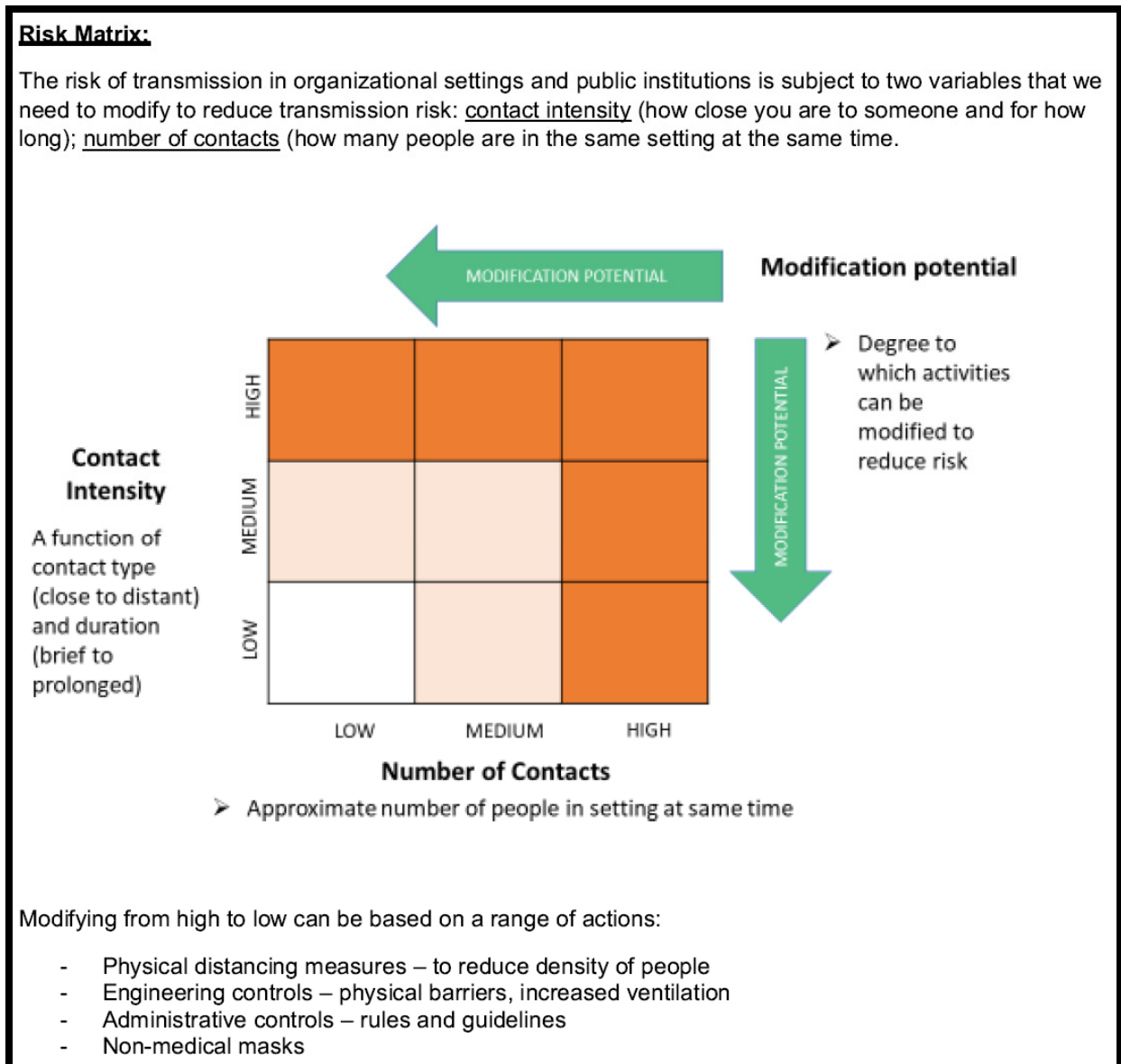
RISK ASSESSMENT

- Facility access by multiple groups
- Consideration of vulnerable populations – over 65, underlying health conditions, at-risk populations
- Been in contact with a person who has tested positive for Covid-19 within the last 14 days
- Understand the risks and transmission routes of COVID-19 and steps participants can take to limit spread – respiratory etiquette, hand hygiene, physical distancing, etc.) and travel restrictions (please see below).
- Health checks of athletes/team personnel – consider asking parent/guardian to test temperature prior to bringing athlete to venue.
- Do not attend if individual has a temperature or presents with any type of transmittable illness.
- Do not attend if individual has travelled to another country, they must quarantine for 14 days.

HEALTH AND SAFETY PROTOCOLS

- 14-day quarantine from International travel.
- If you're sick stay home and quarantine.
- If you have a fever, stay home and quarantine.
- Maintain the 2-meter physical distancing measure at all times.
- Wash hands with soap and water, and if not available, use hand sanitizer. Frequent and proper handwashing is encouraged as the best way of preventing all viral respiratory infections and other illnesses.
- Cough and sneeze into your elbow or sleeve
- Reduce touch points (equipment, facility, etc.)
- Do not share food, drinks, utensils, etc.
- Do not touch your face, eyes, nose or mouth with unwashed hands.
- No spitting.

- No chewing tobacco, no use/sharing of vapes or other tobacco products.



USER GROUP REQUIREMENTS PRIOR TO FACILITY USAGE

- Signed Assumption of Risk Form
- Restart plan
- Signed Permit(s)
- Liability insurance

For the above requirements speak to Facility & Program Coordinator or go to <https://www.scrd.ca/recreation-restart> to view SCRD safety procedures and policies.

RETRUN TO PLAY PLANS

Amateur sport groups should reference the return to play plans of these organizations when creating their own return to play plan:

- viaSport
- National Sport Organization: Hockey Canada
- Provincial Sport Organization: BC Hockey
- Local Sport Organizations, to be searched by location
- Insurance providers
- Skate Canada
- For facility-specific guidelines, please contact your local facility

RENTAL GROUPS

SCRD's first priority is to get rental groups back in our facilities safely. Rental groups include ice users, dry floor users and community providers. If there is anything we can do to support you & your group during your rental please let us know. If you have questions while at the facility please ask any of our staff.

ORIENTATION

Rental group representatives of **one to three people** will be required to attend an orientation session at each facility prior to commencing facility use.

SPECIAL ATTENTION AREAS/CLEANING PROTOCOLS

This plan will refer to special attention areas. Following each session there is a 30-minute break/buffer between sessions. This 30 minute buffer is designed to help avoid occupant crossover and to ensure players' benches have been sanitized. This includes the top rail of players' benches, players' gate handles. ***The 30-minute break will be reviewed after the first month of operations.***

AMBASSADORS/USER REPRESENTATIVES

All rental groups are expected to train and designate someone as the group's ambassador/representative during the rental. This person is to stage, supervise and to enforce guidelines and protocols put forward by the SCRD to their members/teammates. This training will be covered in the orientation for users mentioned above.

AMBASSADORS RESPONSIBILITIES/EXPECTATIONS (YOUTH)

- First Ambassador of singular or blocks of bookings, regardless if it is the same user group or not, will arrive and be permitted entry via Park Road door by Facility Services Staff 25 minutes prior to the start of their rental. If there is no ambassador present 25 minutes before rental time, Staff will return at 15 minutes prior to the rental time. Please see examples below.
- Ambassadors should be clearly marked (i.e. different colored vest, nametag, etc)
- Upon entry, the Ambassador will coordinate their groups flow in to the designated change room(s)
- Once everyone has entered the designated change room(s), the Ambassador will then ensure that the Park Road entry door is closed and secure
- The User Group Ambassador will remain on site **at all times** during the ice rental and ensure that there is no unwarranted access to the Arena during the ice rental
- As the end of the ice rental approaches, the Ambassador will remind the group to exit the ice on time
- When the ice rental ends, the Ambassador will ensure that all skaters exit the ice immediately and proceed directly to their designated change rooms
- The exiting User Group Ambassador will then ensure that all change rooms are clear and everyone involved with their ice rental is out of the Facility within 10 minutes, via the automatic door to the parking lot
- After all exiting users have departed the Facility the current Ambassador will then open the Park Road door for the next incoming User Group Ambassador, this can be up to 20 minutes prior to next rental time but no less than 15 minutes prior to the next rental time

- Only the incoming Ambassador will be permitted entry 20 minutes prior to the Facility, assuming it is clear of the exiting user group. At 15 minutes prior to the ice rental, the Ambassador will invite their group to enter via the Park Road Door
- The arriving User Group Ambassador will then implement the steps as outlined above

Examples of a day

6:00am - 8:00am SCSC, Ambassador is let in by Facility Services Staff as close to 30 minutes (as possible) prior to the ice rental

9:00am - 10:00am SCSC, Ambassador is let in by Facility Services Staff as close to 20 minutes (as possible) prior to the ice rental

3:45pm - 4:30pm SCSC, Ambassador is let in by Facility Services Staff as close to 30 minutes (as possible) prior to the ice rental

5:00pm - 6:15pm SCSC, Incoming Ambassador is let in by the outgoing Ambassador;

6:45pm - 7:45pm SCMHA, Incoming Ambassador is let in by the outgoing Ambassador;

8:15pm - 9:30pm SCMHA, Incoming Ambassador is let in by the outgoing Ambassador;

10:00pm - 11:00pm Adult Hockey, Incoming Ambassador is let in by the outgoing Ambassador.

It is extremely important that User Group Ambassadors are informed in regards to what is expected of them while acting in the Ambassador role,

Also a reminder that parents **MUST NOT** enter any change room that is already at capacity, if assistance is required with skates, etc, please instead utilize the public skating benches for this purpose. **Physical distancing must be maintained by everyone at all times while outside the field of play**

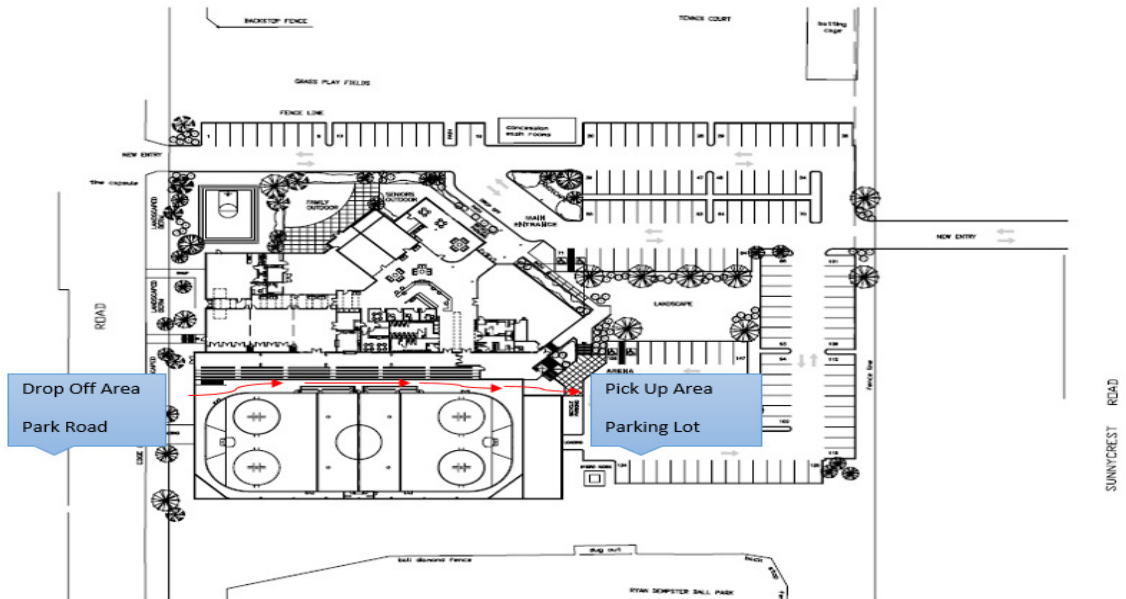
Please note that at this time all other procedures will remain constant,

AMBASSADORS RESPONSIBILITIES/EXPECTATIONS (ADULTS/SENIORS)

- First on site
- Check the room assignment schedule
- Check your groups health. If anyone is sick or has symptoms of Covid-19 send them home.
- Encourage use of the hand sanitizers – located at the Park Road door, in the dressing rooms and at the Parking lot exit.
- Direct your group to the assigned room.
- Share the timeline (15 minutes before and up to 15 minutes to leave)
- The ambassador should be the last to the room
- Assign one of your players to sanitize your players bench including /handles/bench rail/water bottle shelf/bench seat.
- Play game
- Direct your group to the Parking lot exit
- Let the next ambassador in through Park Road Door if necessary
- The ambassador must be the last person to leave the facility through the parking lot exit.

FACILITY ENTRY FOR All USER GROUPS

- All Participants will enter the facility from the Park Road side of the building.
- Participants will line up in the staging area along the side walk and driveway on the social distancing markers provided.
- Participants will be permitted to enter the facility 15 minutes prior to the ice session and will have 15 minutes to exit the Facility following the conclusion of each booking.
- Youth participants from Minor Hockey or the Skating Club must come dressed in full gear including skates (with skate guards) or shoes and a full water bottle.
- One parent/adult per skater/player is permitted to come to the arena with children 11 & under during practices only. (no siblings or other children). **Social distancing must be adhered to.**
- Adult participants may arrive in normal clothing but will only have 15 minutes to prepare to enter the ice.



UPON BUILDING ENTRY

Effective Monday, September 21

The first rental group each day to enter 25 minutes ahead of their scheduled ice rental, (i.e. 6:00am ice rental, users will be able to enter as early as 5:35am).

Please note that this applies to only the first booking of the day each morning (not applicable to the first afternoon rental). We will try this out next week and if everything goes well we can look at applying this process to the afternoon bookings as well.

Please note that the Arena Operator begins work at 5:30am, as such it may take a few minutes for the Operator to make their way over to the arena entry door and let the Ambassador(s) in.

Effective Monday, September 21

The entry door will be opened on the first booking in the afternoon for the Ambassador(s) at the following times Monday-Friday:

- *Monday 3:20pm*
- *Tuesday 3:20pm*
- *Wednesday 3:20pm*
- *Thursday 3:05pm*
- *Friday 3:05pm*

The above times will be reverted back to 15 minute entries when a rental block is booked prior to the regular afternoon rental block bookings.

If any of the user groups do not wish to enter the Facility early, that is completely fine as well. Should the Arena Operator not see anyone the first time around, they will come back again at 15 minutes prior to the ice rental.

- Dressing rooms are available for use.
- Within the dressing rooms, showers and sinks are off and washrooms are closed.
- Players/Skaters will go to the marked seating locations in the dressing room.
- The two additional players will be directed to either the coaches or flex room as displayed on the room assignment schedule located near the Park Road entry
- For youth ice rentals the dressing rooms are used to tie skates, fasten helmets, and remove skate guards.
- For Adult ice rentals the dressing rooms are used to dress in appropriate gear.
- Skate guards/street shoes and clothing will be left at each individual's seat within the dressing room as participants take to the ice.
- Users are to manage the designation of the dressing rooms with a maximum of eight participants in each room.
- Dressing room designation includes coordinating rooms used as A or B for the first eight participants and coach and C or D for the second group of eight

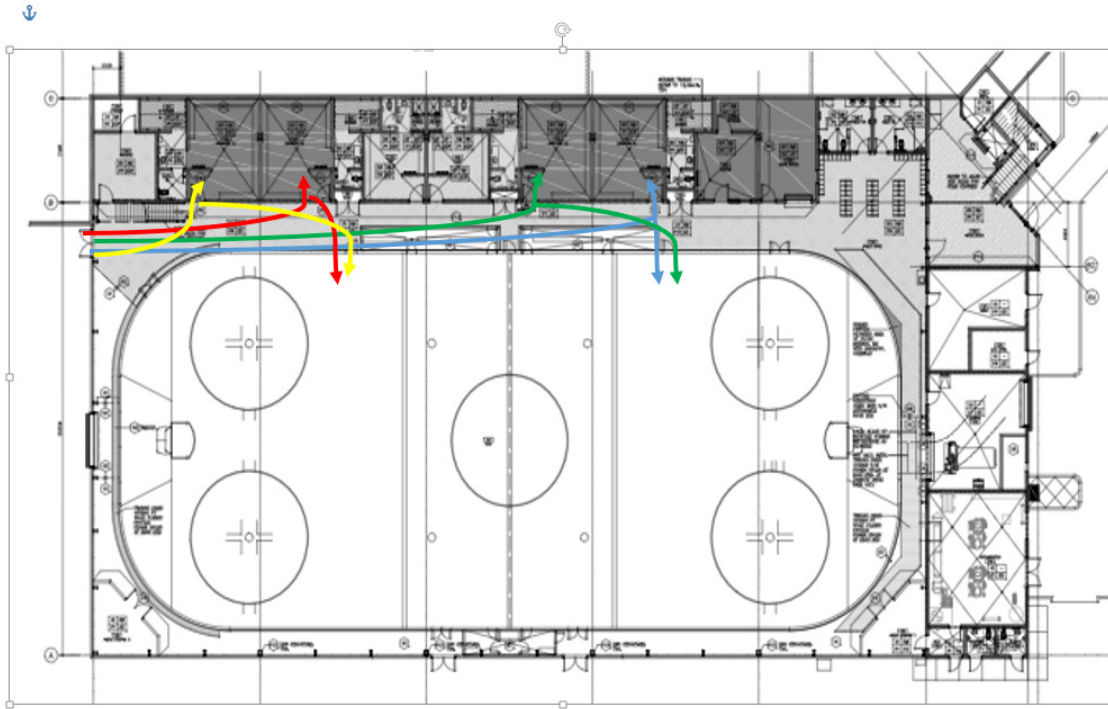
participants and a coach. These dressing rooms will be specified and designated as such at the time of each booking.

- For **Hockey** - Coaches are to gear up outside the door to the dressing room. A chair will be provided.
- Players must be given numbers prior to entering the dressing rooms and will sit near the matching number when they enter the room. 8.....to 1.

ENTERING THE ICE SURFACE

- Players will leave the dressing room in the opposite order of which they entered the room. 1..... to 8
- Participants in Dressing rooms A or B (*Blue & Green lines*) will enter the ice from the door at the south end of the Home bench
- Participants in Dressing C or D (*Red & Yellow lines*) will enter the ice from the door at the north end of the Visitors bench.
- Participants must place water bottles on the top rail at each player's bench, markers will be provided that correspond with the dressing room number.

Please see facility site plan and flow diagram on page 13



Effective Thursday, October 1 at 3:00pm

- *the following will be implemented in regards to the maximum number of participants permitted on the ice at GACC during private ice rentals:*
- *Youth: Up to 18 participants on the ice + up to 2 coaches (Total: 20 maximum)*
- *Player's Benches: When used during an ice rental the following high touch points must be disinfected immediately following the conclusion of the ice rental: Gates and gate handles, player's benches, dasher boards and water bottle placement area(s)*
- *Please note that the Dressing Room maximum occupancies remain unchanged, instead, in order to accommodate the extra skaters, we will be introducing use of the Flex Room and Coaches Room for the 9th player(s) from each Dressing Room (as allocated daily) with the same high touch cleaning protocols as is required when using the other Dressing Rooms.*
- *If player's benches and additional Dressing Rooms are not used during an ice rental no additional cleaning procedures will apply.*

ON-ICE PROCEDURE (Minor Hockey)

- For hockey (*phase three*) there is a maximum of 20 participants (including player's benches). Two of which can be goalies and two of which are coaches.
- Drills must be designed with attention to the physical distancing of two meters and within provincial guidelines in place, e.g.: BC Hockey no contact/battle.
- Participants and Coaches should keep gloves and equipment on at all times. Coaches and players should avoid touching with bare hands.
- At the end of the session, participants must exit the ice on time so that the next group can start on time. Participants must exit the ice, single file, to their seat in their dressing room and will sit near the matching number when they enter the room. 8to 1 to remove helmets and skates.
- Players will leave the dressing room in the opposite order of which they entered the room. 1..... to 8

GAME FORMAT (MINOR HOCKEY ONLY)

Effective on a trial basis Saturday October 17th

- *Players benches are included in the field of play,*
- *During game day, players are to wear masks from the time they leave their vehicle until the time they return to their vehicle. This includes dressing rooms.*
- *Players may remove masks to put on helmets once they are in the players bench prior to game play.*
- *Masks are to be worn by coaches, team staff, timekeepers & ambassadors as soon as they enter the Arena.*
- *Players must don masks once the game is completed before they leave the players bench on route back to the dressing room.*

On-ICE PROCEDURES FIGURE SKATING CLUB (Youth)

- For Skating (*phase three*) there is a maximum of 20 people on the ice (including player's benches). This includes Coaches and Skaters.
- Up to two coaches are permitted on the ice.
- For Skating, coaches must design lessons to maintain physical distancing.

- Lessons must be designed following guidelines from provincial organizations and governing bodies, e.g.: Skate Canada Utilize lanes for class/group work.
- At the end of the session, skaters must exit the ice on time so that the next group can start on time.
- Skaters must exit the ice, single file, to their seat in their dressing room and will sit near the matching number when they enter the room. 8to 1 to remove helmets and skates.
- Skaters will leave the dressing room in the opposite order of which they entered the room. 1..... to 8

EXITING THE ICE

- Participants must exit the ice surface through the same door they entered the ice surface.
- Participants in the home end in Dressing rooms **A (Blue) or B (Green)** will exit the ice from the door at the south end of the Home player's bench.
- Participants in the visitor end in Dressing rooms **C (Red) or D (Yellow)** will exit the ice from the door at the north end of the Visitor player' bench.

EXITING THE FACILITY

- Participants must leave the facility within 15 minutes so the next group can enter the building on time.
- Participants will exit the facility from the main doors through the lower lobby and into the parking lot area.

Please see facility site plan and flow diagram on page 16



PLAYERS BENCHES CLEANING PROTOCOLS (COACHES/ADULTS/SENIORS)

- Wipe down the top rail at the players bench.
- Wipe down the players benches.
- Wipe down bench door handles.
- Wipe down the water bottle shelf
- Wipe down glass and hooks during game play
- Pick up pucks at end of the session (Hockey).
- Pick up all other equipment used during their program. (Hockey/Skating).
- Move the nets with their gloves on (Hockey).
- Cleaning Products will be provided.

SCORE CLOCK AREA CLEANING PROTOCOLS (COACHES/TIMEKEEPERS)

- Wipe down the seats/chairs.
- Wipe down bench door handles
- Wipe down the audio system or time clock controller if used.
- Wipe down counter top
- Cleaning Products will be provided.

ADULT RENTALS

Effective Thursday, October 1 at 3:00pm- Adult: Up to 18 participants on the ice.

- *Player's Benches: When used during an ice rental the following high touch points must be disinfected immediately following the conclusion of the ice rental: Gates and gate handles, player's benches, dasher boards and water bottle placement area(s)*
- *Please note that the Dressing Room maximum occupancies remain unchanged, instead, in order to accommodate the extra skaters, we will be introducing use of the Flex Room and Coaches Room for the 9th player(s) from each Dressing Room (as allocated daily) with the same high touch cleaning protocols as is required when using the other Dressing Rooms.*
- *If player's benches and additional Dressing Rooms are not used during an ice rental no additional cleaning procedures will apply.*

ADULT RENTAL DETAILS

- For Adult Rentals (**league play**) there is a maximum of **18** people on the ice (including player's benches) and includes two goalies and up to up to 2 officials. **(Total: 20 maximum).**
- For Adult rentals (**club play**) there is a maximum of **18** people on the ice including two goalies. **(Total: 18 maximum).**
- Team representatives or team captain will be required to escort their teams to their designated dressing room after ice session.
- Adults are to follow the same format for entering and exiting the dressing rooms as youth, 8.....to 1 on entry and 1.....to 8 on exiting at all times.
- The two additional players will be directed to either the coaches or flex room as displayed on the room assignment schedule located near the Park Road entry.
- Adult Users are expected to follow the guidelines set forth by their insurance providers, Via Sport, BC Hockey, CARHA and Hockey Canada.
- While sitting on the bench, players must follow physical distancing guidelines of 2 meters or a maximum of four players on the bench
- All participants must have their own personal water bottle.

- Participants must have gloves on while moving nets or picking up pucks.

PUBLIC PROGRAMS

A variety of strategies, systems, training and processes are being considered to manage facility capacity for public programming. Communication will be shared with the public through Social media and the SCRD website as they evolve.

~~SENIOR OR GENERAL DROP IN HOCKEY~~

- ~~• All SCRD drop In Hockey programs will be coordinated through pre-registration~~
- ~~• Pre-registered lists for Drop In Hockey will be managed by SCRD Facility Services Staff~~
- ~~• Follow direction from all SCRD staff~~
- ~~• Please do not check in at the reception desk~~
- ~~• For all pre-registered Drop In Hockey there is a maximum of 18 participants (including player's benches)~~
- ~~• Two participants may be goalies~~
- ~~• Suggested three on three or four on four hockey~~
- ~~• While sitting on the bench, players must follow physical distancing guidelines of 2 meters or a maximum of four players on the bench~~
- ~~• All participants must have their own personal water bottle.~~
- ~~• Participants must have gloves on while moving nets or picking up pucks.~~
- ~~• Participants will be expected to provide their own pucks~~

PUBLIC SKATING

- Public skating will be coordinated through pre-registration
- Stay 2 meters away from other patrons and no contact games
- For Public skating there will be a maximum of 20 skaters.
- Pre-registered lists for Public Skating will be managed by SCRD staff (Arena Workers)
- Skaters will be expected to maintain physical distancing at all time.
- Helmet and skate rentals are not available during the initial reopening time but may be available at a later date after staff training and sanitizing procedures have been established and approved.

- There will be no skating aids put out in order to decrease contact points. Please bring your own.
- Dressing Rooms will be closed during public skates.

GENERAL INFORMATION

OPEN AREAS

- Dressing Rooms for user groups
- Washrooms near the lower lobby
- Ice area
- Players Benches
- Designated spectator area (2) near the outside corner of the ice surface*
- Flex Room for Skate coaches

**In the option for one guardian/parent for children under 12 it is important that those parents/guardians maintain physical distancing and stay within the marked/ designated area along the corner boards. The SCRD has provided measured and marked spots for seven parents in each corner.*

CLOSED AREAS

- Lower Lobby and Stair case
- Past the water fountain
- Stair case North end of building
- Past the chain North end of building
- Bleachers
- Warm viewing area
- Elevator

PUBLIC WASHROOMS

The arena lobby washrooms will be open and available for participant use. The maximum occupancy of the women's and men's washrooms is 1. The Public washrooms are not to be used as a changing facility.

WATER FOUNTAINS

There is access to the water filling stations although participants are advised to fill their water bottles at home. The water fountains remain closed.

HAND HYGENE

Hand washing policies and hygiene practices are posted throughout the facility.

SANITIZERS

Hand sanitizing stations are located throughout the facility and must be used prior to entering and exiting by all members of the public. The Hand Sanitizers are located inside the entrance door (Park Road) and inside the exit door in the lower lobby area (Parking lot).

CLEANING

The public washrooms will be cleaned and disinfected twice daily by SCRD staff. Unoccupied Dressing rooms will be disinfected while the user groups are on the ice. Player's benches to be cleaned by the rental groups.

DISPOSAL

Waste bins will be available for staff and public to dispose of sanitizing wipes, tissues, masks, gloves, etc. both in the public washrooms, dressing rooms, player's benches and exits/entrances to the arena.

LOST AND FOUND

SCRD RECREATION LOST AND FOUND POLICY

COVID-19 ADDENDUM

August 27, 2020

COVID-19 has created unique circumstances that make it potentially unsafe to handle the public's personal items when they are found in SCRD facilities. Guidelines from Provincial bodies, as well as the SCRD's Exposure Control Plan, provide direction about safe practices for recreation services, including how to minimize transmission of COVID-19. While there is risk of transmission, and until further notice, the following policy will be in place regarding Lost and Found items at all recreation facilities:

1. Customers will be encouraged to minimize the items they bring into facilities, thus reducing the chance that items are left behind.
2. Any item found by a member of the public will not be accepted at the Front Desk, unless it is deemed to be of value.
 - a. **All Facilities** – If the item is a non-valuable, the finder will be directed to leave the item where it was found.
3. Policy for accepting found cash will also be suspended until the risk of COVID-19 infection has passed. The Front Desk **will not** accept cash that is found on the premises.
4. Patrons inquiring about lost items, that are valuable, will be directed to the RCMP. No attempt will be made to contact the owner of Lost and Found items.

EQUIPMENT

During the pandemic the SCRD will not provide or loan equipment for those who have forgotten their own. No exceptions.

FOOD IN THE FACILITIES

Food is not permitted in the facilities during the Covid-19 pandemic. Water bottles are permitted in plastic containers only. Please fill water bottles at home as water fountains will remain off.

OCCUPANCY TABLES

	Youth (12 & over)	Youth (under 12)	Adult League	Adult Club	Drop in Hockey
Ice Surface	20	20	18	18	18
Bleachers	0	0	0	0	0
Coaches Refs Room	0	0	2	0	0
Warm Viewing Area	0	0	0	0	0
Parent & Guardians for designated spectator areas	N/A	18	N/A	N/A	N/A
Entrance Door (Ambassador)	1	1	N/A	N/A	N/A
Safety Person	1	A parent or guardian			
Total permitted (Arena Level)	22	39	20	18	18

Please note: The occupant loads in the table below are part of the occupant levels above

	Youth (12 & over)	Youth (under 12)	Adult League	Adult Club	Drop in Hockey
Washrooms (Men's)	1	1	1	1	1
Washrooms (Women's)	1	1	1	1	1
Time Keeper Box	1	1	1	N/A	N/A
Dressing Rooms	8	8	8	8	8
Flex Room	2	2	N/A	N/A	N/A
Coaches Room	2	2	N/A	N/A	N/A

GAME PLAY TABLE (MINOR HOCKEY)

Youth (SCMH) game play	Youth (12 & over)
Home team	17
Visiting team	17
Time keeper box	2
Ambassador*	2
Team staff (safety/coaches) Four per team	8
On ice officials	3
Spectators	0
Total	49

Home team will provide an ambassador for the visiting team