



## **SUNSHINE COAST MINOR HOCKEY COACHING APPLICATION**

We would like to thank you for applying for a position of Head Coach with the Sunshine Coast Minor Hockey Association. We understand the dedication and time required to be a good hockey coach and a mentor for our young boys and girls. As a result, we have made it our mission to secure the most qualified coaches possible. In order to apply for a Head Coach position the criteria is as follows:

1. SCMHA Coaching Application Form completed.
2. SCMHA Coaching Code of Conduct Form completed
3. RCMP Criminal Record Check Form completed and signed (may take up to 4 months, so please complete as soon as you can).
4. Minimum Development 1 Certification for Pee wee & above. Bantam Tier 1 Head Coach requires High Performance 1.
5. Coach Philosophy & Yearly Plan are in coordination with values of SCMHA.
6. Willingness to pursue technical standards and direction as presented by SCMHA.
7. Willingness to work in cohesion with Coaching Coordinator, other Coaches, Parents, Players, within SCMHA, PCAHA, BC Hockey and Hockey Canada.
8. Passion for coaching, the game of hockey and the development of youth through sports.
9. Track record of team success and evidence of individual development.

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## **CRIMINAL RECORD CHECK BRANCH REQUIREMENTS**

All staff rostered to an official BC Hockey team Roster - Coaches, Assistants, HCSP's and Team Manager must have a Criminal Record Check (CRC) and Vulnerable Persons Check (VPC) completed and submitted to SCMHA. A CRC must be redone every three (3) years.

If you require a Criminal Record Check completed for SCMHA, it should be done through the Ministry of Justice website using the following procedure (free of charge):

- a. Visit the Ministry of Justice's website: <https://justice.gov.bc.ca/eCRC/>
- b. Enter Sunshine Coast Minor Hockey Association's unique access code: FY4HH6R6BN
- c. The following PDF link provides a walk through guide to your online CRC submission should you have any questions about the process:

<http://www.pssg.gov.bc.ca/criminal-records-review/shareddocs/walk-thru-guide.pdf>

Once complete, the results will be delivered directly to SCMHA's authorized contact person for privacy and confidentiality.

### **STAGE I. Submit Coach Application Form**

This part must be completed and handed in by April 15th

- Coach Application Form
- Criminal Record Check (You must obtain & attach this form yourself if you do not already have one on record)
- Proof of Coach Certification, or will sign up to take Dev. 1 when offered
- 1 Page Written Statement clarifying why you want to coach this particular team in SCMHA
- Maximum 1 Page Written Coach Philosophy:
  - Reasons for Coaching
  - Central values you want to instill into the kids you coach -Central goals of your program (Maximum 5)
- -How will you deliver your program (Dictatorial vs. Delegate)

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## **STAGE II. The Interview**

On the basis of STAGE I of the Application Process, and you will be granted an interview. The Interviews will take place in May.

Key question areas during the Interview include:

- Discuss what your coaching philosophy will be.
- Discuss your teaching and instruction techniques.
- Explain how you will communicate with players and parents.
- General questions.

## **STAGE III. Developing a Seasonal Plan**

Once you have been selected as a Head Coach in SCMHA, it is essential that you develop a Seasonal Plan by September 1st. This must be handed in to the Coach Coordinator for review.

Please email [coach@scminorhockey.com](mailto:coach@scminorhockey.com) with any questions or concerns you may have.

## PERSONAL INFORMATION

Last Name		First Name	Middle Initial
Street	City	Postal Code	
Home Phone	Cell / Work Phone	Email	

DIVISION	AGE	HEAD COACH	ASSISTANT COACH
Initiation Minor <input type="checkbox"/> Initiation Major <input type="checkbox"/>	5-6		
Novice Minor <input type="checkbox"/> Novice Major <input type="checkbox"/>	7-8		
Atom House <input type="checkbox"/> Atom Development <input type="checkbox"/>	9-10		
Peewee House <input type="checkbox"/> Peewee Rep <input type="checkbox"/>	11-12		
Bantam House <input type="checkbox"/> Bantam Rep <input type="checkbox"/>	13-14		
Midget House <input type="checkbox"/> Midget Rep <input type="checkbox"/>	15-17		

## CERTIFICATION / TRAINING REQUIREMENTS (Bantam Tier 1 – requires High Performance 1)

<b>Developmental 1 / High Performance 1 or 2</b>	<b>All First Year Coaches (Mandatory by Dec 1<sup>st</sup> of Current Season)</b>
Respect In Sport	Hockey Canada Respect In Sport Course (Mandatory by Sept 1 <sup>st</sup> )
HCSP Safety Course	Hockey Canada Safety Course (Mandatory – one person per team by Dec 1 <sup>st</sup> )
CATT (Concussion Awareness Training Tool)	Hockey Canada Requirement September 1st

## EXISTING CERTIFICATIONS / QUALIFICATIONS

COURSE	YEAR	LOCATION – YOU MUST PROVIDE COPIES OF CERTIFICATION
Coach 2 (formerly Level 1)		
Developmental 1 (formerly Intermediate)		
High Performance 1 or 2		
Respect In Sport (valid 5 years)		
HCSP Safety Course (valid for 3 years)		
Level 1 First Aid		

ALL Coaches need Respect in Sport and CATT (mandatory before season begins), and Dev. 1 by Dec 1<sup>st</sup> in order to Coach or Assistant Coach with a Rep Team.  
 Do you have a player(s) registered with SCMHA? Yes \_\_\_\_\_ No \_\_\_\_\_

Will you coach the team if an independent committee does not assess your player to make the team? Yes \_\_\_\_\_ No \_\_\_\_\_