

Sexsmith Football Club
Meeting Minutes of a Regular Board Meeting
March 5th, 2018
Sexsmith Football Club Locker Room, 6:30pm

Attending:

Board: Lianne LaValley - President, Misty Dettling – Vice President, Jaclyn Bryce - Secretary, Teresa Anderson - Treasurer, Austin Yu - Director, Kevin Oltmanns - Director, Patrick Ewan – Grievance Director

Guest: Dawn Ewan, Justin Brown, Chris Luhtala – Peace Country Football League

Absent:

Meeting called to order: 6:35pm by Lianne LaValley President of Sexsmith Football Club

Welcoming of the new board

Lianne LaValley welcomed all board members.

Lianne LaValley – President
Misty Dettling – Vice President
Jaclyn Bryce – Secretary
Teresa Anderson – Treasurer
Austin Yu – Director
Kevin Oltmanns – Director
Patrick Ewan – Grievance Director

Board Member Code of Conduct forms were presented and signed by all Board Members.

- Attached.

Grievance from Chris Luhtala

Mr. Luhtala informed the Peace Country Bantam Football League that an anonymous letter was received March 5th, 2018 from a Bantam parent regarding communication (text) directly from a coach to player.

The parent felt this was unacceptable. Mr. Luhtala indicated this issue was not a League level issue but it was specific to the Sexsmith Football club and to be dealt with at that level.

The Board thanked Mr. Luhtala for his attendance.

Board discussed the issue and has agreed to develop Policies and Procedures to clarify acceptable communication between coaches and players.

A new online program / website communication tool shall help prevent further issues.

Introducing new Website / Online Registration

Dawn Ewan attended the meeting to inform us about the new online registration program that is being put in place. The new program is through SportsEngine.

There will be an updated Website and an App so everyone will be able to easily access the info they need. Team Managers will be able to access tools to help manage their teams.

All registrations will now be online only through the website. This is going to help in dealing with less cash, cheques and handwritten forms, as well as improve the communication and safety of the club.

Fees for 2018

Discussed options around fees and volunteer bonds to be paid up front and then refunds be given back at the end of the season.

Discussed this may be too much initial cost and upset parents. It was agreed by board it shall stay the same this year and revisited for next year.

Refunds will be allowed up to first practice after the first game is played; refund policy to be outlined in the Policy and Procedures Manual.

Teresa made a motion 2018 fees should be raised to cover upcoming costs. Misty 2nd the motion, all in Favour. Motion carried.

ATOM- To be raised to \$175

PEEWEE- To be raised to \$275

BANTAM- To be raised to \$325 (Early bird), \$375

SPRING CAMP- To be raised to \$125

Atoms

Teresa attended Atoms meeting in Grande Prairie.

Atoms team to only have 21 kids on a team. Discussed options if more than 21 kids sign up.

Peewee

Deadline for registration is March 23rd. Fees to be paid prior to equipment handout.

Equipment handout dates set for March 21st 6-8pm and March 24th 1-4pm at Locker room.

Evaluation of new players only (never played) April 5th 5-6:30 at County Sportsplex.

First Practice for all players April 10th 5-6:30pm at County Sportsplex.

Coaches

Atom- Dustin will not be returning due to his son moving on from Atoms. Justin suggested Jake and Angus for the Board to consider.

Peewee- Justin and Casey will be returning for another season.

Bantam- Justin has been given the week to decide if he will be returning or not.

Coaches need to have National Coaching Certification Program (NCCP) / Making Head Way/ Safe Contact. Casey needs to complete this.

ALL junior coaches are to be a full league higher than the team they're assisting with.

Equipment

Discussion regarding upcoming equipment needs.

New equipment required (socks, jersey, pants), recertification of helmets / replacements. Justin will inquire with Big Kahuna Sport Co and get a quote.

The Board will investigate possible grants for these expenditures.

New Positions/Fundraising

The Board will be sending out an email, seeing if anyone is interested in becoming our Fundraising Coordinator or Ground Crew Coordinator. This is being brought into place in hopes of helping the Club out, to delegate some of the duties required to run a successful football program.

Heather Misner to be asked if she would like to start the seed fundraiser again this year.

Misty is going to take on Grants and see what she can find out.

Jaclyn to figure out CFL trip to get things moving along.

Ongoing meetings

The Board would like Team Managers and Head coaches to attend meetings. The Board is hoping this will help with communication to parents as well.

Policies, Code of Conducts and Procedures- Bylaws

Misty made a motion that Grievance Coordinator title be changed to Resolution Coordinator. Teresa 2nd the motion, all in favour – motion carried.

Teresa made a motion that Dawn may start with the redoing of the Policies/Code of Conducts and Procedure books. Misty 2nd the motion, all in favour – motion carried.

Kevin made a motion President and Treasure is to create an online AGLC account. Pat 2nd the motion, all in favour, motion carried.

Safety requirements to be reviewed at the next meeting. (As to when a player shell return to the field after being hurt.)

Treasurer 2017

Treasurer's report for year ending Dec 31, 2017

Total Revenue \$68,660.05

Total Expenses \$51,569.03

NET INCOME \$17,091.02

Meeting to go In-camera at 10:45pm. Motion Carried.

Motion for the meeting to come Out of camera at 10:50pm. Motion Carried.

Motion by Austin that the previous outstanding registration fee balances will be written off and the \$310.00 petty cash will be written off. Misty 2nd the motion, all in favour – motion carried.

NEXT MEETING- March 26th, 2018 at 6:30pm. Location - Sexsmith Locker Room.

Meeting Adjourned at 11:10pm

Sexsmith Football Board Member's Code of Conduct

The board of directors is committed to teamwork and effective decision-making. Towards this end board members will:

- Endeavour to represent the broader interests of members and/or stakeholders
- Seek to balance their contribution as both an advisor and learner.
- Be honest with others and true to themselves
- Refrain from trying to influence other board members outside of board meetings that might have the effect of creating sides and limiting free and open discussion.
- Be willing to be a opposing voice, endeavor to build on other director's ideas, offer alternative points of view as options to be considered and invite others to do so too.
- On important issues, be balanced in one's effort to understand other board members and to make oneself understood.
- Once a board decision is made, support the decision even if one's own view is a minority one.
- Not disclose or discuss differences of opinion on the board with those who are not on the board. The board should communicate externally with "one voice".
- Respect the confidentiality of information on sensitive issues, especially in personnel matters.
- Be an advocate for the organization and its mission wherever and whenever the opportunity arises in their own personal and professional networks. Be an ambassador for the club by leading by example as a parent, spectator and community member.
- Disclose one's involvement with other organizations, businesses or individuals where such a relationship might be viewed as a conflict of interest

Signature _____ Date _____