

## **RAMS Executive - Code of Conduct form**

- Read, understand and comply with bylaws.
- Prepare in advance for meetings and be familiar with issues on the agenda.
- Fully participate in meetings while demonstrating respect, kindness, consideration and courtesy to others.
- Discussions at the Executive should be open, frank.
- Should sensitive topics be discussed during executive meetings, items should be kept confidential unless otherwise stated. Any recordings of confidential discussions are strictly prohibited.
- Utmost discretion is required at all times. When dealing with matters that could present a personal conflict where impartiality could be at risk, the member may request to be excluded for discussions and/or be requested by the board to step aside for the discussions.
- Respect and adhere to the rules, policies, procedures and by-laws of the Rams.
- Present a united front to the parents, coaches and general public when decisions are made at the Executive level.
- Project an image that always reflects the positive values of the Rams Executive. (On or off the practice or playing field)
- Consistently demonstrate a high standard of appropriate behavior.
- Promote healthy, open and honest communications and ensure rumors and negative talks is limited if not eliminated
- Seek support when required as I can rely on my club
- All Rams business is to be conducted using the Rams Google accounts. All Rams documents are to be stored on the Rams Google Drives. Emails are to be distributed using the Rams Gmail account.
- Do not use any social media to communicate any conflicts, debates or confidential issues, recognizing that mass communication methods can detract from The Rams ability to resolve issues and disputes in a timely, equitable and professional fashion.

Failure to comply with this code of conduct is subject to disciplinary action and removal from the board.

I understand - \_\_\_\_\_ (initial)

\_\_\_\_\_  
Print (First, Last Name)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness