



Sherwood Park Ringette Association
P.O. Box 3001
Sherwood Park, AB T8H 2T1

🏠 **MP – Activity Room 3**

📅 **Date: June 7, 2022**

🕒 **Time: 7:00pm**

MEETING MINUTES

A. ATTENDANCE

* President <i>Lindsay Maloney</i> ✓	* AA Director <i>Joleena Funnell</i> ✓	Sponsorship <i>Andrea Saruk</i> ✗
* Vice President <i>John Losty</i> ✗	* Director Player Development <i>Shelly Rodrigue</i> ✓	Photo Coordinator <i>Mireille Sieben</i> ✗
* Secretary <i>Karie Bell</i> ✓	* Director Coach Development <i>Angela Kotyk</i> ✓	Tournament Coordinator: <i>Kristy Penman</i> ✗
* Treasurer <i>Sandra Young</i> ✓	* Evaluation Coordinator <i>Mike Neville</i> ✓	Bingo Coordinator <i>Kim Bizuk</i> ✗
* Registrar <i>Kelly Daniels</i> ✓	* Equipment Director <i>Luc Berube</i> ✓	Website Coordinator <i>Dayna Bond</i> ✗
* U10 Director <i>Nicole Doherty</i> ✗	* Black Gold League Rep <i>Amanda Forster</i> ✗	Open Division Liaison <i>Allison Cowell</i> ✗
* U12 Director <i>Pam Kennerd</i> ✗	* Fundraising <i>Lee Shalapay</i> ✓	Marketing Coordinator <i>Sandra Jesus</i> ✓
* U14 Director <i>Kevin Kotyk</i> ✗	Active Start Coordinator <i>Paula Howard</i> ✓	Social Media Relations <i>Jessica Winship</i> ✓ <i>Pam Kennerd</i> ✗
* U16 Director <i>Kim Derewianka</i> ✓	Ice Allocator <i>Theresa Stewart</i> ✓	
* U19 Director <i>Michelle Fleck</i> ✓	Director of Officials <i>Christine Pittman</i> ✓	

*Voting Member

B. Additions to Agenda

1. None

C. Adoption of Agenda

- **Motion** to adopt Agenda: Kim D
- Seconded: Angela K
All in favour - PASSED

D. Adoption of Meeting Minutes

- **Motion** to adopt May 3, 2022 Meeting Minutes: Shelly R
- Seconded: Mike N
All in favour – PASSED

E. Correspondence & Open issues

1. Conflict of Interest – what it means, how it applies and what you can do you to prevent being involved in issues.

RAB addressed at AGM as well. ie: U16 parent etc. shouldn't be involved in U16 decisions/conversations (board matters) – even if *perceived* to be influenced (individually monitor that).

2. Volunteer Appreciation Event – cancelled (Lindsay)

Didn't have enough ticket sales vs what the event would cost. Maybe another even to plan earlier in the season or Christmas break. Can create a sub-committee for that. Thanks to Laurie & Rona for organizing.

3. Registration opened June 1 (Kelly)

A. OPEN Registration

Open Registration details need to be provided. OPEN is the only division **not open**. (Allison & Amanda to advise Kelly before July 1 please)

B. 2022 2023 Registration

The following packages opened June 1 as planned.

- Active Start
- U10
- U10 New Player
- U12
- U12 New Player
- U14
- U14 New Player
- U14AA tryout
- U16
- U16AA tryout
- U19
- U19 AA tryout

*every division has the Fundraising fee as a mandatory package

THANK YOU Jessica Winship for investigating and clarifying the New Player rate.

C. RAMP Executive Registration

All executive members to register in RAMP ASAP please.

D. AGM Attendance Credit

The list of attendees from the AGM has been compiled and the refund for attending will be applied after July 15. DEADLINE to register is July 31 to rcv the credit.

[Open division deadline to get the \$50 AGM credit extended]

E. Registration numbers as of 5PM June 6.

Packages	# as of June 6
Active Start 2022, 2023	2
U10 Ringette 2022, 2023	6
U10 Ringette 2022, 2023 - NEW PLAYER \$99,	1
U12 Ringette 2022, 2023	7
U14 AA Tryout Registration (2009, 2010) - DEADLINE AUG 15	2
U14 Ringette 2022, 2023	10
U16 AA Tryout Registration (2007, 2008) - DEADLINE AUG 15	3
U16 Ringette 2022, 2023	3
U19 AA Tryout Registration (2004, 2005, 2006) - DEADLINE AUG 15	1
U19 Ringette 2022, 2023	2

F. RAMP Administrator Access

I have updated it to all the 2022 2023 Executive.

An email was sent to the club email address.

Login details should have been included in that email, plus the requirement to set up a new email address. Currently set up RAMP access includes:

- Treasurer
- President
- Vice President
- U12 Director
- U14 Director
- U16 Director
- U10 Director
- U19 Director
- Active Start Coordinator
- Coaching Director

Any other position that requires RAMP Admin access, please contact Kelly.

4. Open Registration is held back for a month to get a few things sorted (Amanda and Allison)
5. BGL AGM May 14, 2022 (Shelly, John, Amanda)
 - Lee Shalapay is the new BGL Statistician.
 - Code of Conduct (parents coaches, refs, stands, players) The association needs to ensure that all are abiding by code of conduct. Will review at Coach & Manager meetings in new year and set expectations.
 - Playdowns - will be same structure as this past season (like a third session / round robins).
 - Voted that when league play is finalized there will be BGL Championship banners again. After 2nd session – top teams will get banners (U10-U14??). Shelly?
 - Scheduling provincials will be pushed back a bit because of Canada winter games.
 - Home teams will provide ALL minor officials again this year
 - Ft.Mac – any teams going up will play sat. afternoon and Sun morning (overnight trip) – driving in daylight.
 - Officials in Ft Mac – Ft Mac is required to have games in a specific system so it can be tracked and Ft Mac has to pay for the travel of the officials. Christine Pittman can access the system as well.
6. AA Coaching Applications and Coach Selection (Joleena)
 - One applicant for U14
 - One for U16
 - U19 – have three candidates. Team Selection Committee (“TSC”) met Sunday: reviewed applications, interviews will be June 9 & 14. Then will decide and notify the membership shortly after June 15.
7. Ice negotiations are underway way with the Minor Ice User Group Committee (MIUGC), Standards of Play (Theresa and Lindsay)
 - SPRA adjusted standards of play, and will adjust to bring up standards of play as we move forward.

- Theresa negotiating and has got another slot for OPEN or U19 (late Sunday nights at SOC), also pushing hockey to share/give up ice as they are over by approx. 22 hrs/week. – even if 2 hours/week to fill our gaps. Trying to shift ice times with others. Also trying to secure the tournament ice.
8. Marketing and Sponsorship Ideas
- Thanks to Paula & Sandra did the Hometown Hockey event – last minute – great event.
 - Meeting this weekend to discuss sponsorship things.
 - SPRA needs to restock merch. Marketing events, SPRA logo etc. We have been looking to source out merch – would like to vote on a budget. Another banner for Sin bin with info, but another retractable banner for events. PREVIOUS budget was never really set.
MOTION for budget to move forward on marketing and promo merch – allow \$8000 marketing budget to replenish and get banners etc. by KELLY
 Seconded by PAULA
 ALL IN FAVOUR
 - Eventually bring all the committees together to order medals etc. separate budgets.
9. Year-end surveys (Shelly)
- Any results that required communication or follow-up has been done. Will work with Directors and Coach Director for any steps forward.
10. Equipment return update (Luc)
- Just waiting for ring bags, reviewing sets of jerseys and doing inventory
11. New equipment / jersey order
- Working with Tony and are still reviewing inventory. Likely doing a bulk order
12. Ringette Alberta – Advisory Committee (Lindsay)
- Committee formed post AGM for Intro to Pursuit of Excellence (“IPOE”) SPRA endorsed Jen Rogers to attend discussions on SPRA behalf. They will provide us updates. Committee advises on Learn to skate, children’s ringette, etc. (all ringette programs). Intro to Pursuit of Excellence Program (IPOE) AA will continue along with IPOE and they will determine what IPOE is and what the programming entails. SPRA may send SPRA coaches to the August camps, SPRA wont stand in the way of development (even if we said that we didn’t want U14AA discarded), SPRA will help, but they need to communicate and work with us instead.
13. Pre-season planning update (Mike and John)
- Need to review evaluation ice time – hoping to send out info to evaluators etc by Mid-July. Need to meet with Division Directors. RAB policy says sanctioned ice starts First Sunday prior to long weekend (Aug.27). Will start building schedules and communications.
 - Registration closing dates: Lindsay and Kelly will review guidelines to see if any deadlines need to be set. They will review all the fees (late fee, admin fee, withdrawal fees etc).
 - Evaluators: NRL, WAM, UofA, Anyone who is NOT affiliated with SPRA, relations etc.
 - DIRECTORS to review for changes and communicating the eval process on the website.
 - RABs UAA Target scores are meant to also help associations to sort out the teams

14. Coach Applications – (Angela Kotyk)
 - Angela will review the outline of applications. She will also review last seasons coach lists and certification deficiencies and will attempt reach out to those coaches.
15. Strathcona County Sport and Community Group Workshop, Tuesday June 14. Register by June 7.
16. Childrens ringette – Paula, Nicole, Theresa - committee – what we did last year vs. what Ringette Alberta defines. Can we have our step 2s playing games at Broadmoor? Communicate that to the other associations as well. extra ice time?

F. New business

17. BINGO – renewal of AGLC Licence

The Bingo license from AGLC needs to be renewed. It is a 2 year license. We already decided to go ahead with the bingos but we didn't vote or capture that in our minutes which we need for AGLC.

MOTION to renew our license and commit to another 2 years of working bingos with the West Edmonton Mall Bingo Association. ANGELA KOTYK

Seconded by: LEE Shalapay

PASSED

18. RAB Tiering Policy - You may read more about the details of this proposal in the Conference Summary found here: <https://ringettealberta.com/wp-content/uploads/2022/05/2022-Ringette-Alberta-Conference-Summary.pdf>

The proposed changes are summarized below:

1. Well in advance of team formation, Associations will receive a team target **range** and team target **score** (which falls within the range) for each level (U10-U14). This will allow associations to know what tier their teams will be earlier than what occurs currently. There is a consideration for associations with only one team in an age group (division) that may be challenged to have their team fall within the target range.
2. UAA testing will continue (so ongoing data is collected and analyzed for subsequent refinement of the target score and range). Note the timelines in the policy for data to be submitted.
3. For consistency, UAA testing for all players (U10-U14) **must commence on the second ice time of the season**. This is NOT to be confused with the second skate of the evaluation process.

Please read through the [proposed update to the tiering policy](#) before providing your feedback. Feedback can be provided [here](#).

Feedback is requested no later than **Sunday, June 12, 2022**

19. Ft.Mac Travel – currently teams get \$500 from BGL, \$500 from SPRA for travel. BINGOS we were hoping to use to help with the extra costs for the Ft. Mac travellers to help offset expenses (Review again in September Board meeting).

F. Reports by Executive Members

1. Sponsorship – Marketing team meeting soon - have ideas for the SPRA merchandise- help make it easy with a portal, can help standardize logos and what teams order with a consistent logo. Sponsorship for SPRA and the Tournament
2. Sandra - Come Try Ringette – beginning in September or two evenings of Bring a Friends – working on dates.
3. Kelly – dates for pre-conditioning camps – Directors please send dates asap so that it can be set up properly and set rules for refunds etc.
4. OPEN registration needs to be provided to Kelly by July 1 - ASAP PLEASE (Amanda & Allison)

G. Adjournment

Motion to adjourn meeting: Kim D
Seconded: Christine
All in favour - Meeting Adjourned at X pm

Next Meeting: Tuesday, August 2, 2022 (ZOOM? TBA)

SUMMARY OF MOTIONS

1. **Motion** to adopt Agenda: Kim D
Seconded: Angela K
All in favour – PASSED
2. **Motion** to adopt May 3, 2022 Meeting Minutes: Shelly R
Seconded: Mike N
All in favour – PASSED
3. **Motion** for \$8000 budget to move forward & replenish marketing and promo merchandise: Kelly D
Seconded by Paula
All in favour – PASSED
4. **Motion** to renew our AGLC license and commit to another 2 years of working bingos with the West Edmonton Mall Bingo Association. Angela K
Seconded by: Lee S.
All in Favour – PASSED
5. **Motion** to adjourn meeting: Kim D
Seconded: Chrstine P
All in favour - Meeting Adjourned at 9:20pm