



## MEETING MINUTES

### A. ATTENDANCE

* <b>President</b> <i>Lindsay Maloney</i> ✓	* <b>AA Director</b> <i>Joleena Funnell</i> ✓	<b>Sponsorship</b> <i>Andrea Saruk</i> ✓
* <b>Vice President</b> <i>John Losty</i> ✓	* <b>Director Player Development</b> <i>Shelly Rodrigue</i> ✓	<b>Photo Coordinator</b> <i>Mireille Sieben</i> ✓
* <b>Secretary</b> <i>Karie Bell</i> ✓	* <b>Director Coach Development</b> <i>Angela Kotyk</i> ✗	<b>Tournament Coordinator:</b> <i>Kristy Penman</i> ✓
* <b>Treasurer</b> <i>Sandra Young</i> ✗	* <b>Evaluation Coordinator</b> <i>Mike Neville</i> ✗	<b>Bingo Coordinator</b> <i>Kim Bizuk</i> ✓
* <b>Registrar</b> <i>Kelly Daniels</i> ✓	* <b>Equipment Director</b> <i>Luc Berube</i> ✗	<b>Website Coordinator</b> <i>Dayna Bond</i> ✓
* <b>U10 Director</b> <i>Nicole Doherty</i> ✗	* <b>Black Gold League Rep</b> <i>Amanda Forster</i> ✓	<b>Open Division Liaison</b> <i>Allison Cowell</i> ✗
* <b>U12 Director</b> <i>Pam Kennerd</i> ✓	* <b>Fundraising</b> <i>Lee Shalapay</i> ✓	<b>Marketing Coordinator</b> <i>Sandra Jesus</i> ✗
* <b>U14 Director</b> <i>Kevin Kotyk</i> ✓	<b>Active Start Coordinator</b> <i>Paula Howard</i> ✗	<b>Social Media Relations</b> <i>Jessica Winship</i> ✗ <i>Pam Kennerd</i> ✓
* <b>U16 Director</b> <i>Kim Derewianka</i> ✓	<b>Ice Allocator</b> <i>Theresa Stewart</i> ✓	
* <b>U19 Director</b> <i>Michelle Fleck</i> ✓	<b>Director of Officials</b> <i>Christine Pittman</i> ✗	

\*Voting Member

### B. Additions to Agenda

None

### C. Adoption of Agenda

- **Motion** to adopt Agenda: Kelly
- Seconded: Shelly  
All in favour - PASSED

### D. Adoption of Meeting Minutes

- **Motion** to adopt June 7, 2022 Meeting Minutes: Joleena
- Seconded: Michelle  
All in favour – PASSED

### E. Correspondence & Open issues

#### 1. Marketing

- Banner work in progress - pending
- SPRA Store
  - Researched and info from TWO local companies. Promo Addict and Fully Promoted. Both companies can do an online store for us. Looking at both companies, I believe that Fully promoted would work best as they provide garment printing which allows people to order items without having a minimum and 10% of proceeds go back to SPRA. Promo Addicts does not.

- ii. Not mandated to this specifically. Team orders the kickback can go to the team, one-offs can be back to SPRA (option)
  - iii. QUESTION:TIMING of delivery of product? To discuss
- c) **MOTION** by Karie B to move forward with Fully Promoted store to host SPRA items and proceeds to be put back to SPRA  
 Seconded by: Kim B  
 PASSED
2. Import Policy
    - a) Posted info to SPRA website for non-residents of Strathcona County. Kelly to review who has registered that new and is not a resident of Strathcona County, (not returning SPRA members) and she will email them and have them complete the form as well.
    - b) finalize any costs associated with import tryouts at A and B levels
  3. Program Advisory Committee, update on IPOE for this season
    - a) Jen Rogers is SPRA representative for PAC. RAB took PAC findings and decided not to take any of their recommendations. If you want any of that info, Lindsay can provide.
  4. NRL Game at 2022 Platinum Ring – will be at SHELL. Tournament committee will want to work with that and work the event into the tournament advertising/attending as well.
  5. Evaluation / Season start-up planning
    - a) John Losty: sent a slide pack a few weeks ago to summarize the process and expectations/ Has Ice schedule drafted. AAs are locked in. We have some warm-up skates from August 13-21. How do we want to manage registration for this? Built a budget as well. last year about 14k.
      - U10s – 60 players (49 currently registered) 7 NEW
      - U12 – 4 teams (50 people)
      - U14 – 5 teams (62 people +2 for AA)
      - U16 – 5 teams (65 people)
      - U19 – 3 teams (26 people) *\*all are approximate & subject to change\**
    - b) Upcoming ICE Schedule is DRAFT and John will send to directors to review. Includes warm up skates = register for \$20/ice slot - \$50 for 3 ice slots – NEED TO ADVERTISE ASAP as we have ice slots this weekend. And WHO is on ice running this. DIV DIRECTORS reach out to past coaches to see who might be available to be on the ice.
    - c) Directors & Evaluation director to meet ASAP to review status (August 11 tentative)
  6. Q3 2023 Casino – confirmed by ALGC – dates and info TBA
  7. Coach Applications (Angela) when will this get posted to website etc. review last seasons coach lists and certification deficiencies and will should attempt reach out to those coaches.

## F. New business

8. U19 Michelle Fleck – Making Viable Teams
  - a. 26 registrations (14 players trying for AA) – how do we make sure it's a viable team? Review current reg's, look at rosters from last year, and reach out to those that haven't registered. Kelly will send lists of people not registered to Michelle as well.

## G. Reports by Executive Members

### 9. Treasurer: Sandra Young – ATTACHMENT: Budget Excel Sheet

- . **Column I** is an estimate of actual costs from 2021/2022 at the time of the April 2022 AGM compared to Column H (the proposed budget for 2021/2022.)
  - I want to point out Column I, Row 9: Bingo revenue. This is GROSS revenue, and doesn't factor in volunteer reimbursement and concession costs. Kim and I started a separate spreadsheet so we can try to track what each bingo night earns. But we just started so it's a work in progress.
- Column J** is the proposed budget for 2022/2023. I did some more estimates here and predominantly went by last year's proposed budget.

Budget to be reviewed and voted on in October.

### 10. Dir of Officials: Christine Pittman

- a. The link for new officials has been updated on the SPRA website and interested candidates can complete an application for selection interviews which will be held at the beginning of September. The social media team will create a call out and include the link
- b. Ringette Canada has deferred the Rule Changes one more year, so there will not be any Official Clinics regarding any Rule changes this year. I should hear within the next couple of weeks when they will be posting their New level 1 and 2 clinics. We don't have anyone needing to upgrade to a Level 2 this season, so I would just need to send our new officials to a Level 1 Clinic. I would like to bring on 3 new officials again, and I am hoping we can establish some more development opportunities for our current level 1 and 2 officials. I am working with a group of Senior Officials within BGL on this. Our intent is to support all the associations within BGL and their Officials development, to ensure all officials are receiving support, evaluations and feedback on a regular basis.
- c. And last update, our BGL Ref in Chief is proposing a small mileage increase for officials to help with the increase in fuel costs, as there has not been an increase since the 2013-14 season

### 11. LUC BERUBE – Equipment Director

- a. Going through the storage lockers. Have inventoried the goalie equipment that is in storage. I need a list of current goalies so I can poll them for the gear they currently have. Will help with coordinating current inventory. Kelly will send a report
- b. Working through the jerseys. Will have them completely inventoried by the end of August.
- c. Have put in an order with Sin Bin for equipment we will need for the coming season, as determined by Tony. They have some of the order in.
- d. Helped set up a pants order with Sin Bin. Posted it on the FaceBook page. Order as soon as possible as they are longer lead items than usual. For example, the cheaper sublimated pants have a ship date of mid-October!

### 12. Kim – Bingo – lots of volunteers this summer. Lots of people putting their name in for Bingos. Will have two in September. Will send refresher email in the fall

13. Shelly – working on powerskating & goalie sessions and mentor goalie program. Every team gets same \$\$ value for player development (incl. U16 & 19)
14. Joleena – AA dates/skates went out today. Need to meet with Mike Neville for evaluations prep
15. Michelle – not many registered yet, will connect with membership to try to get some in
16. Lee – travel /cash raffle need to print about 7500 tix. Oilers 50/50 – still looking to get into that
17. Amanda – BGL critical dates are on the BGL website – team declarations are Sept.27
18. OPEN – Allison (Amanda) will reach out to let them know registrations open. Only 11 registered at the moment. Sent a survey to the players to see interest.
19. Theresa – waiting for ice contracts from Alf
20. Dayna – learning the website etc and working on email address issues. If anyone has issues with email let Dayna know ASAP

## G. Adjournment

**Motion** to adjourn meeting: Kim D  
Seconded: Joleena F  
All in favour - Meeting Adjourned at 9:49pm

### **Next Meeting: Tuesday, October 4, 2022**

\*No board meeting in Sept as we will be busy at the arena for most of Sept with evaluations\*

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## SUMMARY OF MOTIONS

1. **Motion** to adopt Agenda: Kelly D.  
Seconded: Shelly R.  
All in favour – PASSED
2. **Motion** to adopt June 7, 2022 Meeting Minutes: Joleena F.  
Seconded: Michelle F.  
All in favour – PASSED
3. **Motion** to move forward with Fully Promoted store to host SPRA items and proceeds to be put back to SPRA: Karie B  
Seconded by: Kim B  
PASSED
4. **Motion** to adjourn meeting: Kim D  
Seconded: Joleena F  
All in favour - Meeting Adjourned at 9:49pm

	2018-/19 Actual	2019-/20 Projected	2020/21 Estimate from AGM	2021/22 Proposed Budget	2021/22 Estimate from AGM	2022/2023 Proposed Budget	Comments
<b>Revenue</b>							
Gross Registrations	249,350	259,612	97552	212,462			
Development Camp Fees / tryouts	9,334	20,632	60	13,315			development camps/3v3 (12k), tryouts (10k), LTP (2k)
<b>Net Registration fees</b>	<b>258,684</b>	<b>280,244</b>	<b>97,612</b>	<b>225,777</b>	263,834	<b>250,000</b>	Will check with Kelly
Casino	5,922	5,779	7,000	7,072	7,075		final casino payment of 7,075 available for 2021/2022 season. Nothing currently set for future years
Oilers 50/50 Sponsorship	-	1,527	6,517	6,500	6,500	6,000	received 19,508.12 for Oilers 50/50 Feb 16, 2020. We split those proceeds over 3 years received jump start sponsorship in 2020/21 season, not expected to continue
Bingo revenue	-	-	-	5,000	13,605		new item this year, 2020/2021 it started but limited revenue flow. <b>July 2022:</b> GROSS Income. Does NOT reflect volunteer reimbursement nor concession costs.
Platinum Ring - Net	9,728	29,638	-	15,000	41,700	25,000	2021 was an extremely successful event.
Ice sales	2,587	6,647	457	5,000	6,494	5,000	
Misc. Income	1,398	5,592			483	450	\$483 bank interest income
Direct Team sponsorship / flow through	-	326		500	450	500	
Other Tournaments	8,582			5,000	4,414	5,000	
Fundraising Fee	48,150	49,500	49,500	46,500	46,500	49,500	updated Nov 1. 2021 (cannot exceed 49,500 - can adjust after/offset with association revenue)
<b>Total Revenue</b>	<b>334,725</b>	<b>378,927</b>	<b>181,223</b>	<b>316,349</b>	<b>391,055</b>	<b>341,450</b>	
<b>Expenses</b>							
Administration and Advertising	6,693	4,439	4,167	5,000	2,974	5,000	
Bank Charges (ramp)	8,388	8,266	5,906	8,400	7,649	8,000	
Dues and Insurance (RAB & BGL)	29,859	32,441	27,906	30,801	11,987	25,000	Player registration @ 61/ player + Team staff @24/person + Officials @24/ref + 3400 BGL
Equipment	8,474	11,245	6,677	10,000	6,838	10,000	
Equipment Storage rental	3,406	4,410	4,410	4,410	4,410	4,410	183.75 per month * 2 units
Ice Allocator Honorarium	2,500	2,500	2,500	2,500	2,500	2,500	
Ice Rentals	182,233	191,000	88,383	196,546	195,771	200,000	will check with Theresa re: ice contracts
Jersey Fund	7,250	7,250	7,250	7,250	11,753	10,000	Nov 2021 Sin Bin \$9849. April 2022 3 on 3 jerseys from Tyleen \$1904. Budget for 10K for upcoming year?
Official & Coach Development	9,604	4,712	1,275	9,000	2,200	5,000	
Officiating	19,107	21,251	4,158	21,500	19,309	22,000	
Photos	4,721	4,750	4,629	4,750	6,056	6,100	
Player evaluations	6,459	12,643	10,636	12,000	10,075	12,000	
Power Skating /Goalie Clinics/Other	7,271	7,878	3,685	15,000	1,964	15,000	
Development Camp Expenses	3,914	9,693		10,000	5,417	10,000	
Registration Refunds	6,065	6,615		-			Updated Nov 1, 2021. All refunds have been paid.
Raffle Prizes from fundraising	9,557	10,000	11,170	12,000	10,000	10,000	
Playdowns, Provincials, National	16,400	10,000		10,000	10,000	10,000	
RAB AGM (travel costs)	344	121		500	200	500	
Website hosting	1,957	2,916	1,622	2,500	1,202	2,500	
Social Media				825		825	
Travel to Fort MacMurray				3,000	2,000	3,000	
Marketing / Promotional Merchandise						8,000	New expense item approved June 2022
<b>Total Expenses</b>	<b>334,201</b>	<b>352,129</b>	<b>184,374</b>	<b>365,982</b>	<b>312,305</b>	<b>369,835</b>	
<b>Net Income (Loss)</b>	<b>524</b>	<b>26,798</b>	<b>- 3,151</b>	<b>49,633</b>	<b>78,750</b>	<b>- 28,385</b>	