



Sherwood Park Ringette Association
 P.O. Box 3001
 Sherwood Park, AB T8H 2T1

🏠 **MILLENIUM PLACE**
 📅 **Date: Nov.01.2022**
 🕒 **Time: 7:00pm**

MEETING MINUTES

I. ATTENDANCE

* President <i>Lindsay Maloney</i> ✓	* AA Director <i>Joleena Funnell</i> ✓	Sponsorship <i>Andrea Saruk</i> ✓
* Vice President <i>John Losty</i> ✓	* Director Player Development <i>Shelly Rodrigue</i> ✗	Photo Coordinator <i>Mireille Sieben</i> ✗
* Secretary <i>Karie Bell</i> ✓	* Director Coach Development <i>Angela Kotyk</i> ✓	Tournament Coordinator <i>Kristy Penman</i> ✓
* Treasurer <i>Sandra Young</i> ✓	* Evaluation Coordinator <i>Mike Neville</i> ✓	Bingo Coordinator <i>Kim Bizuk</i> ✗
* Registrar <i>Kelly Daniels</i> ✗	* Equipment Director <i>Luc Berube</i> ✓	Website Coordinator <i>Dayna Bond</i> ✓
* U10 Director <i>Nicole Doherty</i> ✗	* Black Gold League Rep <i>Amanda Forster</i> ✗	Open Division Liaison <i>Allison Cowell</i> ✗
* U12 Director <i>Pam Kennard</i> ✗	* Fundraising <i>Lee Shalapay</i> ✗	Marketing Coordinator <i>Sandra Jesus</i> ✗
* U14 Director <i>Kevin Kotyk</i> ✓	Active Start Coordinator <i>Paula Howard</i> ✓	Social Media Relations <i>Jessica Winship</i> ✓
* U16 Director <i>Kim Derewianka</i> ✓	Ice Allocator <i>Theresa Stewart</i> ✓	<i>Pam Kennard</i> ✗
* U19 Director –vacant--	Director of Officials <i>Christine Pittman</i> ✗	

*Voting Member

✓ ✗

II. Additions to Agenda

none

III. Adoption of Agenda

- Motion to adopt the Agenda: Kim D
 Seconded: Angela Kotyk
 All in favour – PASSED

IV. Adoption of Meeting Minutes

- Motion to adopt October 4, 2022 Meeting Minutes: Joleena
 Seconded: Mike N
 All in favour – PASSED

V. Correspondence & Open issues

1. Platinum Ring Tournament

- a) 64 teams – 120 games – 958 players
- b) Open volunteer positions
- c) Officials
 - Snacks, meals
 - Hotel booked for two coming from out of town
- d) Team Platinum Ring Representatives

Platinum Ring Representative:

- Each team will need to provide a representative to help with the Platinum Ring, our local ringette tournament.
 - This individual will attend tournament planning meetings.
 - Tournament reps will work within the committee to help our Platinum Ring be a successful experience.
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- Reps are responsible to communicate tournament commitments to the team, such as raffle basket donations and volunteer shift schedules for the tournament
 - Reps will generally work one to two additional shifts the weekend of the tournament as a "Tournament Committee Representative" in addition to team volunteer re

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NEED more clarification in parent handbook perhaps.

NEXT BOARD MEETING: lets discuss and determine how the policy needs to change or what we need going forward.

U10 jamboree has a great manual they can share as well

We have great items and great sponsors

Need a script for start of season (before parent meeting even) indicating roles and expectations for team and team staff, volunteers, parents etc.

2. Affiliation

- a) Clarification on process – Please send all Affiliation forms to Registrar ASAP – Deadline Nov15 for affiliates. Active Start does NOT have affiliates. OPEN does not have affiliates.

3. Player Development Contest (Shelly)

Contest time! An email went out in exchange for sponsoring Jenny Snowden (\$500 out of my budget) we will receive 2 virtual work outs with Jenny. This is great not only for the other work out but for team to get a chance to chat with a member of team Canada. Social Media threw in a Booster Juice gift card as well.

4. RAB – Tiering policy discussions

Haven't heard from RAB yet. Mike Neville is following up.

5. Equipment

- a) Active Start jerseys – shuffle small U10 jerseys to Active Start, order larger sizes as we gaining more teams at the U16/19 age groups. only about 10% need to be replaced
- b) Pinnies – will email directors to see if you need anything, can buy some for evaluations and reuse the others

6. Provincials 2023 – SPRA will pass this year. Can put in bids for next year.

7. Mini Platinum Ring – do we need to get more ice? (40+ AS and six U10 teams?). Paula will talk to Theresa to sort ice out. Will be one team invites one team. Then we can have a planning meeting. Depending on cost of ice, swag, medals etc. We will need to charge for the mini-tournament.

8. Christmas Events - Active Start / U10 with our U19 teams. AA's are setting up a ringette drop off gym ringette type of thing over the holidays as well (fundraiser) etc. Set up a Santa skates etc SPRA has a Santa Suit on Dec.16 for AS – will work on the U10s.
9. SPRA Emails - need to look at changing to a more consistent platform. Too many emails are lost. Dayna is working on it – we qualify as non-profit (Google Workspace) Dayna is working on it.
10. Evaluation Review – meeting date not set yet – John Losty is waiting for feedback from Board before setting meeting.
11. Code of Conduct – Have dealt with at least 3 code of conduct violations/issues. Should go back to paper copies for the athletes and parents and have it fully reviewed with the coach etc so they read, understand and reinforce.
12. Phyllis Sadoway Cup March 24 weekend (start of spring break) – will have a planning meeting
13. BUDGET – see attached revised proposed budget – to be approved in December
NOTE: Becky Clifford will no longer have signing authority and in her place will be Karie Bell.

VI. New business

1. None

VII. Reports by Executive Members (*voting)

1. PRESIDENT U14 player request for movement of an athlete in U14 – U16 is good, U19 sorting affiliates.
2. Paula/Nicole U10 – teams doing well. Coaches frustrated with lack of rules (RAB). Nicole to speak with Lindsay. They can sort out as well with Amanda & BGL. Children's Ringette Guidelines being worked on.
3. Officials Director – Christine Pittman

An email was sent to the BGL president from Sylvie (BGL RIC) in regards to our official shortage. We are trying our best to cover all the games we possibly can, however there were a few games postponed this past weekend due to not enough officials available. (I don't think any SPRA teams were affected with any cancellations) There were also a bunch of games that also had only one official.

Can the division directors please reach out to their teams and ask that if they end up with any games that only have one official to please assist the official and help with ring placements and such to keep the game flow going. Also, please remember that many officials are reffing multiple games a day, so we need to support them where we can. BGL also seems to be continuously supporting Red

Deer, Ft McMurray and Hinton as they do not have enough qualified officials in those areas, especially for their higher level teams.

With the PRT tournament schedule, it has been extremely challenging to schedule officials as all the higher level games seem to be going on at the same times but different locations. Our shortage in officials is hitting us at the higher levels and I currently do not have enough officials to cover this many games. I am reaching out to the BGL officials again to see if I can get some more help for Friday. 30 officials have applied, however there are some that are restricted as they are also players, or have other commitments that impact their availability.

For future tournaments scheduling, can we please have input from the Officials Director on the schedule before it is finalized? I really think we need to avoid having all the same age divisions playing at the same time in different locations.

My thoughts are that the impact of COVID is finally catching up to us on officials' development, we were unable to take on new officials and to develop officials properly over the 2 years as there were no clinics, the cohorts prevented us from exposing developing officials to mentoring and evaluations, and now the ripple effect is trickling down. Taking on more new officials does not exactly help us either, as we need to be able to train properly and provide enough games in order for development to be successful. We are not struggling at the younger age divisions, it is the higher age groups - AA, U16/19's. We wouldn't throw a U12 player into a U19 game so we have to think logically in that sense.

4. Kim Bizuk – BINGOS

Bingos are going well. We have not had any difficulty filling bingos with volunteers and it seems as if we are moving back to regular bingo revenue (pre-covid). From April 30 (after season ended) to now we have had 7 bingos for general membership and as of tonight, 4 teams have used them as team fundraisers. I have secured 4 extra bingos in Dec and January for team fundraisers as well as the regular 2 for general membership. Information is ready to go out to Division directors or if there is a list of team managers, I could send it directly.

We need to vote on whether or not we want to renew our bingo license with West Edmonton Mall Bingo Association. It needs to be in the minutes for our application with AGLC which needs to be returned by Dec 15.

MOTION by Karie Bell: Authorization for an application for a bingo licence as a member of the West Edmonton Mall Bingo Association for the two year period from March 1, 2023 to Feb 28, 2025

Seconded by: Mike Neville

PASSED

5. Director of Player Development – Shelly

Had our first u10 goalie session. We received good feedback from Nicole.

We have another one this Friday.

We will set up remaining u10/12's for sessions shortly. The older goalie clinics with 5 count will start after heather/five count are back from Finland. Kaeli Woodliffe is helping to organize the sessions along with our other sprague goalies.

Powerskating is well under way

U10-16 (except AA) are with Debbie. Positive feedback from Debbie so far. They are finishing with Covid years skaters are a bit behind. Focusing on basics. Some feedback from players it seems too basic. Coaches can encourage players to challenge themselves. Working on stride / edges and stops&starts are important at any level.

Savannah is proving some monthly powerskating for AS. First session went well.

Contest time! An email went out in exchange for sponsoring Jenny Snowden (\$500 out of my budget) we will receive 2 virtual work outs with Jenny. This is great not only for the other work out but for team to get a chance to chat with a member of team Canada.

6. Can we let everyone know a cut off date for individual order all go back to sprague (cut off for team fundraising is December)
7. Coach Recognition: maybe a poll to see what dates work? Tie in with an NRL game maybe – Lindsay working on it

VIII. Adjournment

Motion made by John Losty to adjourn the meeting.

Seconded by: Angela Kotyk

Meeting Adjourned at 9:12 pm

Next Meeting: December 6, 2022, 7:00pm

SUMMARY OF MOTIONS

Motion to adopt the Agenda: Kim D // Seconded: Angela Kotyk
All in favour – PASSED

Motion to adopt October 4, 2022 Meeting Minutes: Joleena // Seconded: Mike Neville
All in favour – PASSED

Motion by Karie Bell: Authorization for an application for a bingo licence as a member of the West Edmonton Mall Bingo Association for the two-year period from March 1, 2023 to Feb 28, 2025 // Seconded by: Mike Neville
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	2018-/19 Actual	2019-/20 Projected	2020/21 Estimate from AGM	2021/22 Proposed Budget	2021/22 Actual	2022/2023 Proposed Budget	Comments
Revenue							
Refunds					-10737		
Gross Registrations	249,350	259,612	97552	212,462	273,232		
Development Camp Fees / tryouts	9,334	20,632	60	13,315			development camps/3v3 (12k), tryouts (10k), LTP (2k)
Net Registration fees	258,684	280,244	97,612	225,777	215,995	245,056	as per Kelly, 2022/2023
Equipment sales					500		helmet cages
Bingo income deposited	-	-	-	5,000	13,605	3,000	new item this year, 2020/2021 it started but limited revenue flow. OCT 2022: Based on info available and educated guesses, each bingo event earns on average \$300 net. 10 events a year = \$3000 approx.
Casino	5,922	5,779	7,000	7,072	7,075		final casino payment of 7,075 available for 2021/2022 season. Nothing currently set for future years
Casino 2022/2023?							
Oilers 50/50			6,517	6,500	6,500		received 19,508.12 for Oilers 50/50 Feb 16, 2020. We split those proceeds over 3 years
Sponsorship	-	1,527	20,137				received jump start sponsorship in 2020/21 season, not expected to continue
Direct Team sponsorship / flow through	326			500	200	200	
Misc donations					249		
Ice sales	2,587	6,647	457	5,000	8,713	5,000	
Interest Income					484		
Other Tournaments	8,582			5,000	15,543		
Misc. Income	1,398	5,592					
Peak Performance Registration					29,452		Candace's entry July 1, 2021
Platinum Ring - Gross	9,728	29,638	-	15,000	107,108	30,000	30K estimate for 2022/2023
Ref fees reimbursement					280		
Fundraising Fee	48,150	49,500	49,500	46,500	46,500	49,500	updated Nov 1. 2021 (cannot exceed 49,500 - can adjust after/offset with association revenue)
Total Revenue	334,725	378,927	181,223	316,349	452,204	332,756	
Expenses							
Jersey Fund	7,250	7,250	7,250	7,250	11,753	10,000	Nov 2021 Sin Bin \$9849. April 2022 3 on 3 jerseys from Tyleen \$1904.
Equipment	8,474	11,245	6,677	10,000	18,908	10,000	
Ice Allocator Honorarium	2,500	2,500	2,500	2,500	2,500	2,500	
Ice Rentals	182,233	191,000	88,383	196,546	200,868	200,000	as per Theresa, 2022/2023
Officiating	19,107	21,251	4,158	21,500	19,954	22,000	
Player evaluations	6,459	12,643	10,636	12,000	8,907	12,000	
Photos	4,721	4,750	4,629	4,750	6,056	6,100	
Bingo Concessions					885		
Bingo funds paid to teams					10,400		
Coach recognition					147		cancelled party
Official & Coach Development	9,604	4,712	1,275	9,000	2,120	23,000	Coach Development increased to 23K for 2022/2023 season only. Reassess following season.
Raffle Prizes from fundraising	9,557	10,000	11,170	12,000	10,000	10,000	
Fundraising expenses					1,464		
Administration and Advertising	6,693	4,439	4,167	5,000			
Administration					971		stamps, PO box rental, Edm criminal record checks, RAB sanctioning fees
Bank Charges (ramp)	8,388	8,266	5,906	8,400	7,761	8,000	
Dues and Insurance (RAB & BGL)	29,859	32,441	27,906	30,801	7,168	7,200	
Equipment Storage rental	3,406	4,410	4,410	4,410	5,015	5,015	208.95per month * 2 units
Room rentals					2,116	2,000	Could potentially save money here
Travel to Fort MacMurray				3,000	1,000	3,000	2021/2022: 2 teams travelled to Fort Mac
RAB AGM (travel costs)	344	121		500	143	500	
Website hosting	1,957	2,916	1,622	2,500	1,202	1,500	

Peak Performance Expenses					23,527	
Platinum Ring Expenses					53,317	
Player Development					7,383	15,000
Hosting AA Provincials Feb 2022					8,735	
Hosting Sadoway Cup					2,459	
Playdowns, Provincials, National	16,400	10,000		10,000		
RAB Commitment to attend, BGL U12 championships					10,000	10,000
other touney expenses					4,536	5000
Power Skating /Goalie Clinics/Other	7,271	7,878	3,685	15,000		
Development Camp Expenses	3,914	9,693		10,000		
Registration Refunds	6,065	6,615		-		
Social Media				825		825
Marketing / Promotional Merchandise						8,000 New expense item approved June 2022

Total Expenses	334,201	352,129	184,374	365,982	429,295	361,640
Net Income (Loss)	524	26,798 -	3,151 -	49,633	22,909 -	28,884