



Sherwood Park Ringette Association
P.O. Box 3001
Sherwood Park, AB T8H 2T1

🏠 **Millenium Place**

📅 **Date: Jan.10.2023**

🕒 **Time: 7:00pm**

MEETING MINUTES

I. ATTENDANCE

* President <i>Lindsay Maloney</i> ✓	* AA Director <i>Joleena Funnell</i> ✗	Sponsorship <i>Andrea Saruk</i> ✗
* Vice President <i>John Losty</i> ✓	* Director Player Development <i>Shelly Rodrigue</i> ✓	Photo Coordinator <i>Mireille Sieben</i> ✓
* Secretary <i>Karie Bell</i> ✓	* Director Coach Development <i>Angela Kotyk</i> ✗	Tournament Coordinator <i>Kristy Penman</i> ✓
* Treasurer <i>Sandra Young</i> ✓	* Evaluation Coordinator <i>Mike Neville</i> ✓	Bingo Coordinator <i>Kim Bizuk</i> ✓
* Registrar <i>Kelly Daniels</i> ✗	* Equipment Director <i>Luc Berube</i> ✗	Website Coordinator <i>Dayna Bond</i> ✗
* U10 Director <i>Nicole Doherty</i> ✓	* Black Gold League Rep <i>Amanda Forster</i> ✗	Open Division Liaison <i>Allison Cowell</i> ✗
* U12 Director <i>Pam Kennerd</i> ✓	* Fundraising <i>Lee Shalapay</i> ✗	Marketing Coordinator <i>Sandra Jesus</i> ✗
* U14 Director <i>Kevin Kotyk</i> ✗	Active Start Coordinator <i>Paula Howard</i> ✓	Social Media Relations <i>Jessica Winship</i> ✓
* U16 Director <i>Kim Derewianka</i> ✓	Ice Allocator <i>Theresa Stewart</i> ✓	<i>Pam Kennerd</i> ✓
* U19 Director –vacant- ✗	Director of Officials <i>Christine Pittman</i> ✗	

**Voting Member*

II. Additions to Agenda

none

III. Adoption of Agenda

- Motion to adopt the Agenda: John Losty
Seconded: Mike Neville
All in favour – PASSED

IV. Adoption of Meeting Minutes

- Motion to adopt January 10, 2023 Meeting Minutes: Mike Neville
Seconded: Shelly Rodrigue
All in favour – PASSED

V. Correspondence & Open issues

1. Policy Review

Will create a policy meeting. Committee will be: Shelly, John, Jessica, Nicole, Kim, Pam to assist with revisions/formatting

2. Ice Negotiations

Underway (since February). We already have our ice for next season. Hockey and SPRA are all under allocated. Regular season ice starts September 15.

3. Coach/Volunteer Appreciation

Have been floating ideas. A coach learning session/PD tie into an oiler night and food somewhere. If anyone has ideas, please share – we have to organize quickly. Longshots is a good place to host something as well. Mike Neville can assist with getting a quote. Or GARC Lounge. Preferably an Oilers away game.

4. U19 Graduates (those aging out). How can we recognize them

SPRA Alum sweatshirts?

25 total ageing out – would like to do something nice from the SPRA to acknowledge their time with SPRA

Can tie into AGM: presented a banner or something similar. Maybe a mini banner, SPRA logo. Player name and number and years played for SPRA. photo show, etc nice to have at the end of the AGM – athletes could show up towards end of AGM.

Lindsay will work with those coaches of the athletes ageing out.

Grad photos – maybe SPRA can donate ice slot and hey can hire their own photographer?

5. 2023/2024 Season Projections (John L)

Presentation on 5 year outlook and 2023/2024 Evaluations look ahead.

Review ice schedule for next season

DO we send a survey to U19s (3rd year etc) to see who will move into Open etc.?

Recruiting for U10 etc – they want to play with their friends. Do more bring a friend event or bring a friend to a practice.

- Bottle drive can drop pamphlets etc. in neighborhoods
- Pull in Brownie/Embers Groups
- Lindsay will reach out to Gina for Brownies/Embers
- Jr Coaches, etc to assist with AS/U10 recruitment on ice.

6. Board Positions - intentions for next season.

* President OPEN POSITION	* AA Director OPEN POSITION	Sponsorship OPEN POSITION
* Vice President OPEN POSITION	* Director Player Development OPEN POSITION	Photo Coordinator <i>Mireille Sieben</i>
* Secretary <i>Karie Bell</i>	* Director Coach Development <i>Angela Kotyk</i> **	Tournament Coordinator <i>Kristy Penman</i>
* Treasurer OPEN POSITION	* Evaluation Coordinator OPEN POSITION	Bingo Coordinator <i>Kim Bizuk</i>
* Registrar <i>Kelly Daniels</i>	* Equipment Director <i>Luc Berube</i>	Website Coordinator <i>Dayna Bond</i>
* U10 Director <i>Nicole Doherty</i>	* Black Gold League Rep <i>Amanda Forster</i>	Open Division Liaison <i>Allison Cowell</i>
* U12 Director <i>Pam Kennerd</i>	* Fundraising <i>Lee Shalapay</i>	Marketing Coordinator OPEN POSITION
* U14 Director OPEN POSITION	Active Start Coordinator <i>Paula Howard</i>	Social Media Relations <i>Jessica Winship</i> **
* U16 Director OPEN POSITION	Ice Allocator <i>Theresa Stewart</i>	<i>Pam Kennerd</i>
* U19 Director OPEN POSITION	Director of Officials <i>Christine Pittman</i>	

** - needs administrative support ** - maybe

If you think there is someone you think would make good addition, please share.

Note in policy – continuity and rotation of board members

7. AGM 2023 – will be April 20, 2023 at County Hall Chambers.
In preparation for AGM:

- Secretary: notify all members of AGM 21 days in advance (AGM will be April 20 – so by **March 20, 2023**)
- Registration Deadline to be determined by the Executive and posted on the website. To be approved at the AGM. **Registration Closes AUGUST 1, 2023** (except for AS & U10)
- The revenue from the reserve fund will continue to grow in the fund. Each February the executive will review the reserve fund and determine if any changes should be made to the size of the fund based on the obligations of the association and the fundraising revenue. Changes should be approved at the AGM. Current Reserve Fund Balance: \$107k

MOTION: to not remove any funds from the reserve and will leave it at its current balance (not shift funds) – Motion by PAM , 2nd by Nicole – all in favour PASSED.

- Business conducted at the AGM includes, but is not limited to,
 - Approving any honorariums (ice allocator, etc., treasurer)
 - Read & Correct & Approve minutes from previous AGM
 - Presentation of financial statements of the Association
 - Presentation of reports by the Executive Committee
 - Policy Revisions to be ratified at the Annual General Meeting, they must pass a motion at a SPRA meeting prior to the AGM (March 2023 Board Meeting)
 - consideration of amendments to By-Laws, and other directives of the association
 - election of Executive Committee members

VI. New business

1. Provincials

\$10k budget gets split between teams for league championships. Any leftover funds will be divvied to teams going to provincials. All teams treated equal regardless of teams/levels.

2. U12 Championships – Hosting U12A & U12C

- a) Progress & planning: banquet, hoodies, fundraising, baskets, 50/50
- b) Discuss/determine source of funding (parent-driven, cost recovery) differs from the team manager's understanding (SPRA, AGLC raffle proceeds)

Event is cost recovery. If need a deposit before collecting the funds, SPRA can assist , but the event of banquet etc is cost recovery.

Cant use 50/50 for cost recovery. Yes for ribbons, trophies, officiating, wages, food

SPRA supports upfront funding, event needs to cover itself. SPRA doesn't cover the shortfall.

U12C & U12A committees, pam, Sandra, & John Losty – to meet to discuss

Reports by Executive Members(*voting)

1. WESTERNS for 2024

Theresa and Lindsay reached out to the county to see if they can support a bid. Deadline is Jan 24 – requirements are the last weekend of March 2024 (approx. – spring break). Games, Banquet etc. it's a WED to SAT night. Approx 20 teams. If the board is in favour, Shelly and Lindsay could co-chair event and build a full committee in September 2023

2. John Losty VP – Reminder of Code of Conduct compliance, arguments in stands, parents how they are showing up, code of conduct of athletes – we need to remind the membership.

3. Joleena - AA Director:

So far we only have one applicant for each divisions (U16 and U19AA) for the Phyllis Sadoway tournament, both from Saskatchewan. I'm not surprised by this as teams will be wanting to wait to see how they do at Provincials before applying.

4. Luc – Equipment Director:

All is good in the equipment world.

I put in an order for 4 new sets of jerseys. Sin Bin will send me the proofs and cost estimate before we OK the order.

I bought 3 new Keelys this week as we had no right-handed ones left. I will send the invoice to Sandra once I get it.

I also bought 3 boxes of rings for the ring toss next weekend. Don't worry. We will use them next year.

I need to buy some pinnies, as well as replace some aging pads. I will do that before this spring in order to be ready for the goalies who want to keep their gear for the summer.

Speaking of which, I will be preparing an equipment return sheet, asking all the teams to wash and dry their jerseys, and inspect all their equipment before returning it, to identify any issues. I expect to set up a return date when I'm back in town in later April.

Sin Bin gave me a cheque for \$358, which is a payout equaling 5% of profits on sales of SPRA branded gear.

Also, Sentinel Storage will be applying a 10% discount on storage unit fees this year. All they ask in return is to be mentioned as sponsor of SPRA. I don't know what that looks like, maybe their logo on our website? IDK.

5. Angela K. – PEAK Ringette

- We have the ice schedule from Theresa and we are looking to shorten Peak this year to 12 weeks. Starting after may long weekend.
- We are looking at front loading Future Champions and skills/drills for the first 6 weeks before moving to 3v3 or game play, depending on registration.
- Groups will be homogenous and not based on what age you are, we are trying to group similar skilled players together, the how needs to be determined but it needs to be a peak performance for all kids who register.
- We will incorporate coach development into the first 6 weeks similar to last year.
- Fitness might be bi-weekly with an instructor and a group led session (running/biking) the other week, this will also keep the cost down.

- **Next Steps:** Angela needs to book a meeting (next 10 days) with the past Peak committee and close on the details and determine when registration will open, ideally in a month.

6. Sandra J. – Marketing

- The only thing I have to report on is that we already have 11 registrations for Come Try in April. We will amp it up more on social media as it gets closer. Also, Paula and I will be meeting shortly to set up Learn to Play in April as well.

7. Kelly D. Registrar:

- One individual still outstanding dues - Lindsay I just confirmed no payment made.
- Spring Ringette Registration - details required please: dates, fees (including if different fee for goalies), maximum #s)

8. Sandra Treasurer: August 17 & 18 Casino – have correspondence from an Advisor. Pass the info on to Lee – how much can we pay/credit individuals/members to attend. Lee will review. We can discuss at next meeting.

Having problems getting officials fees back from teams. Will consider deducting that A/R from SPRA's provincials costs

Sandra away for JUNE.

9. Nicole U10 – will have large teams next year. Want to have 10max/team.

10. Pam U12 – Championships coming up – lots of planning and initiatives.

11. Goalie Development – discussions around how can we build the goalies and goalie developments at younger levels.

12. Kim D – all is good heading into session 3

Is there a player evaluation for Coaches to complete? We should bring that back perhaps to assist . John Losty will f/u with Shelly.

13. Paula A/S – Need someone to run mini jamboree – Kristy – Tournament Coordinator can assist.

Can AS be a voting member? We can review policy to possibly add and amend bylaws at AGM.

14. Theresa – still don't have some session 3 from BGL

15. Mireille – Photos – Mireille worked out with the photographer some details.

16. Kristy – Tournaments – going to start planning PRT shortly.

VIII Adjournment

Motion made by Pam K. to adjourn the meeting.

Seconded by: John Losty

Meeting Adjourned at 9:21 pm

Next Meeting: March 7, 2023 7:00pm

SUMMARY OF MOTIONS

MOTION to adopt the Agenda: John Losty
Seconded: Mike Neville
All in favour – PASSED

MOTION to adopt January 10, 2023 Meeting Minutes: Mike Neville
Seconded: Shelly Rodrigue
All in favour – PASSED

MOTION: to not remove any funds from the reserve and will leave it at its current balance (not shift funds) by Pam Kennerd
Seconded: Nicole Doherty
all in favour - PASSED

MOTION made by Pam K. to adjourn the meeting.
Seconded by: John Losty
Meeting Adjourned at 9:21 pm