



Sherwood Park Ringette Association
P.O. Box 3001
Sherwood Park, AB T8H 2T1

**Millennium Place
Meeting Room 1
OCT. 3 2023 – 7:00pm**

MEETING MINUTES

ATTENDANCE

* President -- Past President <i>Lindsay Maloney</i>	* AA Director <i>Shandra Morin</i> ✓	Sponsorship -Vacant-
* Vice President <i>Jessica Winship</i> ✓	* Director Player Development <i>Ian Winship</i> ✓	Photo Coordinator <i>Mireille Sieben</i> ✓
* Secretary <i>Karie Bell</i> ✓	* Director Coach Development <i>Angela Kotyk</i> ✓	Tournament Coordinator <i>Kristy Penman</i> ✓
* Treasurer <i>Kevin Kotyk</i> ✓	* Evaluation Coordinator <i>Pam Gates</i> ✓	Bingo Coordinator <i>Kim Bizuk</i> ✓
* Registrar <i>Theresa Stewart</i> X	* Equipment Director <i>Luc Berube</i> X	Website Coordinator <i>Dayna Bond</i> ✓
* U10 Director <i>Paula Howard</i> ✓	* Black Gold League Rep <i>Amanda Forster</i> ✓	Open Division Liaison AMANDA
* U12 Director <i>Jackie Day</i> ✓	* Fundraising <i>Lee Shalapay</i> ✓	Marketing Coordinator <i>Erin Allan</i> ✓
* U14 Director <i>Pam Kennerd</i> ✓	Active Start Coordinator <i>Paula Howard</i> ✓	Social Media Relations <i>Pam Kennerd</i> ✓
* U16 Director <i>Ashley Byrne</i> ✓	Ice Allocator <i>Theresa Stewart</i> X	
* U19 Director <i>Leah McBride</i> ✓	Director of Officials <i>Christine Pittman</i>	Other: Robyn Pierson, Maggie Forster, Matt Leggot, Liz Helboe, Laurie Rusnak, Phil Bloomfield, Mike Stuckless

*Voting Members = 17 – need 9 for quorum

✓ X

I. Additions to Agenda – Jessica

- none

II. Adoption of Agenda – Jessica

MOTION to adopt Agenda: Amanda F.
Seconded Leah M.
All in favour – PASSED

III. Adoption of Meeting Minutes – Jessica

MOTION to adopt August 8, 2023 Meeting Minutes: Miereille S.
Seconded: Jackie D.
All in favour – PASSED

IV. Welcome and Introductions - Jessica

We have a good turnout for our meeting tonight. We will do some quick roundtable introductions but I would like to acknowledge a few things before we proceed

- We have some parents with us tonight from the U10, U14 and U16 age groups. Welcome.
- We also have a past president and past VP who have agreed to perform in an advisory capacity to the board over the next while. Phil and Mike will introduce themselves as we do the roundtable.

IV. Correspondence & Open issues

1. Start of Season update - Outline of this season's teams in Divisions - [Jessica](#)

We have 455 athletes registered for this season.

AS1, AS2-1, AS2-2
U10S1-1, U10S1-2, U10S1-3, U10S1-4
U10S2-1, U10S2-2, U10S2-3, U10S2-4
U10S3-1, U10S3-2
U12A, U12B-1, U12B-2, U12C
U14 AA, U14A, U14B-1, U14B-2
U16AA, U16A, U16B-1, U16B-2
U19AA, U19A, U19B-1, U19B-2
OPEN B - 4 teams

2. Platinum Ring Tournament - [Kristy](#)

- Square Reader for PRT - to purchase (\$70) or leave it as it is?
MOTION to purchase the Reader: Leah M. Seconded Amanda F., All in favour - PASSED
- First meeting on Thursday, and still waiting on some teams to submit their rep info in.
- 68 teams registered not including SPRA teams
- Still needing U14AA registration, Calgary team is only one registered (can include u16A?)
- made bank appointment for PRT account with ATB
- Edm Oilers/Oil kings - putting on a session for tournament coordinators - 6pm Jan 14 is Ringette day - email Kristy

3. Provincials Hosting: Any Division Director applying for Provincials? (work with Theresa for Ice. [Hosting Application forms](#) are on RAB website) - [Division Directors](#)

- Need to work with theresa - U14, U16, U19 Directors will review.

4. Coach & Manager Meeting – September 26 (how did it go, etc) - [Angela/Leah](#)

- Started with Jr Coaches meeting, everyone showed up!
- Coaches/Managers - Leah did manager portion and Angela did coaches. Discussed courses required, updates from RAB etc. Safe sport, game sheets, etc. was around an hour and was a good turnout. All is available online/website. SAFESPORT Principles.

5. Raffle Tickets & AGLC Licensing - [Lee](#)

- Raffle tickets - w/f final approval in printing
- Licensing - please have everyone go through SPRA - don't apply individually, contact LEE to apply with you for SPRA. There are often outstanding licenses and there needs to be follow-up. There is POLICY - make sure we abide by them.
- KIM: Bingo- teams are aware what is able to be used for (Kim informs them).
- UPDATE FUNDRAISING part of Managers pkg on website (and what fundraisers) - FAQ's -

6. Ringette week & SPRA DAY- [Pam K](#) - bill heard Oct 3 (proclaiming 3rd week of October Ringette Week in Strathco)
 - Proclaimed to be Ringette Week Oct 15-21 (3rd week of October)
 - Will update on SPRA week, planning with Divisions (maybe 1 day of the week) then the last day is SPRA Day, games at MP, etc., need to create some exciting events around that. Advertising, Sin Bin (discounts maybe?), swag, sucker pull, food trucks, fundraising, etc. for SPRA Day. No NRL games available so looking for alternate ideas. Phyllis Sadoway would like to participate in SPRA Day (SPRA Marshall?). Will make a copy of the proclamation for Phyllis. 3rd week of October every year - county will advertise and boost etc.
 - SPRA doesn't have a "home", perhaps can segway into the conversation
 - Next year is SPRA's 50th
7. Budget Update - [Kevin](#)
 - Registration fees are in, bills are now coming in (evals, ice, coach reimbursements, meeting rooms etc)
 - GIC's etc, jersey fund (likely use next year, not this year).
 - Officials, equipment, etc. have all increased \$\$, this is a good year to see where we are with budget and plenty of surplus, filing has to go out for 2022 (Financial Statements).
 - Questions about charity #, we do not have one - we are non-profit, just a business number (not charitable donation - no TAX receipts)
 - Coach Reimbursement - FORM IS ON WEBSITE (angela will send another email to remind)
8. Coach Development Update - [Angela](#)
 - Coach reimbursement
 - coaching tools - hockey share licences - adding practice plants for each division will be up in the next few weeks, classroom program/training, off-ice development - session with all divisions with Dr. Lisa (Goal setting) training the coaches, coaching female athletes (will be mandatory), will host hockeyshare/whiteboard sessions for coaches. On-ice sessions: will be doing on ice sessions on ice for practice plans, etc., going to leverage some classroom for coaches to help mentor coaches to what they can/should be working on. Classroom and on-ice. BUDGET will be at about \$23,000 (surplus from last season). will include half and full ice. Consistency.
 - Angela will update and communicate with Coaches, Managers & Div Directors.
 - Ringette Canada also has really good LTAD plans
 - FEMALE COACHES - RAB updated re bench certification: only need to have three certified coaches on bench, one HAS to be female. online e-module - always need one fully certified,
 - Suggested to reach out to OPEN players to see if they can assist.
 - DISCUSS LATER re coaches/certified parents
 - Angela will send a reminder to everyone again and will work with Theresa for lists/contacts. Angela will also go to other practices and help out wherever can.

- RAB Courses - host more in SPK?

9. Player Development Update - [Ian](#)

- Power skating - increased for all groups (6/team and 4 for u19) budget = \$9000 - if there is anything specific you want for powerskating, reach out to Debie (Powerskating), Ian hoping to add to hockey share,
- A/S Savanna Maloney is doing powerskating. might be able to assist teams separately.
- Goalie Clinics - Friday night ice (U10S2 & U12) 5-Count - - U14, 16, 19 also by 5-count. (good for JR Coaches to know this as well)
- Going to go to S1 & S2 practices and work with them on their ice. Hoping to help with goalie retention.
- Mental Training - Dr. Lisa Rogerson - stress & Anxiety (age appropriate), in perosn in groups of 2 teams - scheduling TBD. (usually do teams vs individuals, but can check with her for individual).
- AA - U14, 16 are working on programs for their groups, U19AA didnt want it.
- Drop in Ice, looking for more ice.

10. BGL Updates - [Amanda & Jessica](#)

- See Notes attached from BGL Meeting
- <http://blackgoldleague.com/content/critical-dates---season-timeline>

October 7, 2022	Association to provide BGL with all team staff contacts FORM - CLICK HERE (Division Directors get the Team Manager or HC to submit)
October 8, 2022	Session 1 schedule distributed
October 14, 2022	Session 1 begins play all divisions except U10
October 21, 2022	Session 1 play begins for U10
November 4, 2022	Associations to submit ice for second session league play (Theresa)
November 10, 2022	Self Advance and Self Retreat Request Deadline
November 11, 2022	Second Session scheduling blackout (quiescent) request deadline (Theresa)
November 20, 2022	All Session 1 game results to be submitted to Statistician
November 20, 2022	Last day for games for repooling
November 22, 2022	Re-Pooling Meeting
December 4, 2022	Session 2 Schedule distributed
December 9, 2022	Session 2 begins play for all Divisions

	<table border="1"> <tr> <td>Dec 18 to Jan 1, 2023</td> <td>2022 Christmas Break</td> </tr> <tr> <td>December 31, 2022</td> <td>Associations to Submit Declaration to Attend for U10 Windup and U12 League Championships (Theresa)</td> </tr> </table>	Dec 18 to Jan 1, 2023	2022 Christmas Break	December 31, 2022	Associations to Submit Declaration to Attend for U10 Windup and U12 League Championships (Theresa)
Dec 18 to Jan 1, 2023	2022 Christmas Break				
December 31, 2022	Associations to Submit Declaration to Attend for U10 Windup and U12 League Championships (Theresa)				
	<p>11. Other SPRA Critical Dates:</p> <ul style="list-style-type: none"> ○ Oct.15 - Deadline for Team Staff Registration to Ringette Alberta ○ Nov.1, - Directors collect all affiliate forms back from team managers/coaches and give to Registrar (Theresa) by November 1 (she must have time to review & submit to RAB by Nov.15) ○ Dec.15 - Deadline for <ul style="list-style-type: none"> ■ Coaching Certification Requirements ■ Teams to declare intent to play in Provincials ■ Any changes for athlete or coach changes. <p>12. ALBERTA WINTER GAMES - Ashley will review and participate</p>				
7:45pm	V. Reports by Executive Members				
	* President – <i>vacant</i>				
	* Vice President <i>Jessica Winship</i> Nothing to add				
	* Secretary <i>Karie Bell</i> Nothing to add				
	* Treasurer <i>Kevin Kotyk</i> Nothing to add				
	* Registrar <i>Theresa Stewart</i> Absent				
	* U10 Director <i>Paula Howard</i> Nothing to add				
	* U12 Director <i>Jackie Day</i> Teams would like shot clock training - Christine or someone will offer a session - ANGELA will review and advise				
	* U14 Director <i>Pam Kennerd</i> MP SHOT CLOCKS U14B athlete saved the day and agreed to be goalie. U14 coaches are supporting and assisting and building the U12 Goalies.				
	* U16 Director <i>Ashley Byrne</i> <i>all teams have had EXB games. B-2 is in Turkey Ring.</i>				
	* U19 Director <i>Leah McBride</i> MANDATORY EQUIPMENT: apparently, people are talking/discussing that there is an option to wear shoulder pads, RAB doesn't have a requirement, but SPRA in Policy IS a requirement/Mandatory.				

	* AA Director <i>Shandra Morin</i> Nothing to add
	* Director Player Development <i>Ian Winship</i> Nothing to add
	* Director Coach Development <i>Angela Kotyk</i> Nothing to add
	* Evaluation Coordinator <i>Pam Gates</i> still sending out feedback. Working with Goalie evaluator as well for the eval notes. Will send out survey to evaluators as well and will do a debrief.
	* Equipment Director <i>Luc Berube</i> <ul style="list-style-type: none"> ● Equipment pick up went well. Had some issues with jersey sizes but mostly all worked well. ● Rings were back ordered at time of pick up but have since come in. Will look to distribute more rings to the teams over the course of the next month. ● Pinnies are a sore spot. Looking to order more for next year.
	* Black Gold League Rep <i>Amanda Forster</i> Nothing to add
	* Fundraising <i>Lee Shalapay</i> Nothing to add
	Active Start Coordinator <i>Paula Howard</i> Nothing to add
	Ice Allocator <i>Theresa Stewart</i> Absent
	Director of Officials <i>Christine Pittman</i> Absent
	Sponsorship /Marketing - ERIN - road signs, advertise in the rinks (spring & summer) Ardrossan Parade, Rec summer guide, digital ads in MP etc., events calendar can add stuff for free. HIGHLAND festival - perhaps we can have a booth there. Bus Advertisements (back) \$600 for weeks - will re-visit at NOVEMBER meeting
	Photo Coordinator <i>Mireille Sieben</i> - needs lists of teams, team names, coaches, managers - Photos will be Oct 24, 25, 26 - photography needs list by Oct 11 - will be at Dodge Dealership.
	Tournament Coordinator <i>Kristy Penman</i> Nothing to add
	Bingo Coordinator <i>Kim Bizuk</i> Have had lots of interest. last bingo was 47 responses in 2 hours. Team Bingos -Sept Oct Nov. Need more people who can chair - Can I pull some of those people in as an extra worker/shadow. MOTION to allow/pay for a shadow worker to train more people to be chairs at the bingo KIM B, Seconded by LEE S., all in favour - PASSED
	Website Coordinator <i>Dayna Bond</i> Would like to put on online gallery of photos throughout the years. Would like to access/set up the shared drives for all.
	Open Division Liaison <i>Amanda Forster</i> Thanks to Leah theresa and pam to help with evals - 32 returning open players and 32 new to open this year = 65 / 4 teams

	<p>15 2004's decided to stay and play (Slash)</p> <p>3 of the teams have been places in B1 pool and one in B2 pool</p> <p>19 players did not return (schools, jobs, babies) NARWA fees</p> <p>OPEN NEEDS JERSEYS – three teams are sharing old jerseys - Budget etc was already approved</p> <p>OPEN - SPRA Board can you send a note to open players to be the OPEN rep for next season and to hopefully jump in now.</p>
	<p>Marketing Coordinator <i>Erin Allan</i> Nothing to add</p>
	<p>Social Media Relations <i>Pam Kennerd</i></p> <p>All well, Kristy started FB Page for PRT</p> <p>Jr Crusaders Oct 21 game - under 10, skate after the arm up etc - opportunity during ringette week - PAM G can inquire</p>
	<p>VI. New Business</p> <p>1. Mandatory Equipment for athletes - Leah</p> <ul style="list-style-type: none"> ● apparently, people are talking/discussing that there is an option to wear shoulder pads, RAB doesn't have a requirement, but SPRA in Policy IS a requirement/Mandatory. <p>2. Vacant Board Position - Jessica</p> <ul style="list-style-type: none"> ● President <ul style="list-style-type: none"> - Over the evaluation period there was misalignment regarding the application of different published SPRA guidelines and procedures for evaluations - During the evaluation and team selection processes it became clear there was a different perspective on guidelines and the roles of Division Directors and Team Selection Committees that SPRA has published - It has been brought to our attention that confidential information was being shared. This needs to be further explored. - Due to the stressful environment our President has decided to step down and we wish her luck in coaching her three teams. - The Board is looking at interested candidates. - Next steps will be to determine suitability for the role - Based on that some of the board will meet with the potential candidates and look to appoint some interims for the remainder of the 2023/24 season - The Board will also be looking forward to next season and our nomination process, to try to ensure staggered turnover, continuity of knowledge and experience, and suitability for board roles - We will be working with our board advisors as part of this process - Should you have any questions please let me know.

3. Evaluation updates –[Jessica](#)

Evaluations went fairly well in most divisions.

U14

- At U14, over the last few years the Association has been working to rectify a known goalie deficit at the U12/U14 level
- This year, the association had a number of imports evaluate at the U14 level
- One of those was a goalie who indicated they would return to their home association if they did not evaluate at AA
- Given the known goalie deficit and evaluation results there was an opportunity to retain this goalie to augment the goalie shortage
- With a confirmed goalie pool and a team formation that resulted in 4 teams, one team was working on creative solutions with the U14 Division Director to support a goalie who had expressed an interest in playing part time
- Based on conversations and creative solutions this goalie is now playing the majority of time for the 14B team.
- The association did support a fee refund as a no-pressure option for the goalie and this option was taken up.
- The association will be assessing the viability of potentially expanding this for goalies next year - dependent on the board's financial situation.

U16

- This information is based on a statement of facts submitted by the U16 Division Director to Nicole before she stepped down.
- At U16, the Team Selection Committee for Classic/community ringette was formed based on the same approach as the 22/23 season.
- The board does have a large contingent of parents with U16 athletes resulting in a smaller pool of TSC members.
- The TSC met, followed SPRA's evaluation process and came to a consensus
- The team rosters were set to be sent out the following morning.
- The next morning Nicole decided that more evaluations should be done and contacted families without going back through the Team Selection Committee
- After that for a period of time there was a debate over how to proceed, a dual card approach was pursued and RAB did not approve.
- Players went back to their original teams
- We acknowledge that this was very hard on all of the athletes and families involved
- SPRA will be debriefing and working to ensure that this kind of scenario does not happen again.

	<p>Plans for debrief and next season</p> <ul style="list-style-type: none"> - SPRA generally collects feedback and holds a debrief on the evaluation process to inform the next season. - There will be more intentionality to the information gathering, and debrief process this year. - This information will inform best practice and plans for evaluations for the 24/25 season - As well potential goalie development director - for discussion at next meeting
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<p>8:15pm</p>	<p>IV. ADJOURNMENT</p> <p>Motion to adjourn Leah M. Seconded Kim B Adjourned 8:48 pm</p>
	<p style="text-align: center;">NEXT MEETING: NOVEMBER 3, 2023 MP Activity Room</p>

Black Gold League - Meeting Agenda
Tuesday, September 26 @ 7:00pm Virtual Zoom Meeting

1. Call to Order

- 7:02

2. Welcome & Additions to the Agenda

3. Approval of Minutes from August 22, 2023 Meeting

4. RIC Report

- RAB - clinics
 - Everyone has to take a universal refreshers
 - There have been 2 level one clinics already
 - First Stripes - will begin in session 2
 - Greater Edmonton area is using Ramp this season
 - Slow in response for exhibition games
 - Rules 101 clinic for coaches (1 hour) geared to u12 and u14 coaches
 - 45 min information, 15 min Q and A (Zoom)
 - Will be recorded and posted on website
 - How to interact with officials on ice
 - Two sessions will be hosted (Oct 12 and Oct 25)

5. Scheduler's Report

a. Division release – dates, session 1

- Oct 7 schedule release, Oct 13 games start
- U10 Oct.
- U19AA - draft has been sent to ice allocator
- Critical dates has been update on website with 2023/2024 season dates
- Double headers - Red Deer and Lacombe (originally requested double headers)
 - Lacombe now say no to it
 - Red Deer needs to decide and let BGL know. Can be by team

6. Game/League Operations

a. Operations Manual updates and approval

- AA games - 8 games instead of 6 in session 1
- Best to add in session 1
- HUB weekend - play up to 3 games on the weekend - 5 teams going
- Electronic game sheets for all league games
- Extra blackout date - session 1 (team blackout, not association)
- Minor officials (2 home and 2 visitor- 4 minimum) 5 if you like
- Updated penalty excessive minutes policy
- Updated S3 Championship instead of wind up
- Updated team fees
- Updated male players

b. Electronic game sheet update

- Managers will be able to get game codes
- Once a team puts in team code, it will load all of the games
- Exhibition games - electronic game sheet - email Lee

c. Championship Host Package

- Preparing a package for host association
- Submit interest to host Dec. 15

7. Declarations

	GAA Determined Level										Declared Level						Total Teams	T	
	U10S1	U10S2	U10S3	U12C	U12B	U12A	U14C	U14B	U14A	U14AA	U16C	U16B	U16A	U16AA	U19B	U19A			U19AA
BMT	2		3		1			1	1		1	1			1	1		10	\$
CEN										1				1				2	\$
CGY																	2	2	\$
DVY		1							1									2	\$
EDM	2	3	2	2	1	1	2	1	1		2	2			1	1		21	\$
ERC										1				1			1	3	\$
F5K	1	2	2	1	1	1			1			1	1					11	\$
FMC					2				1		1	1						5	\$
HIN		2			1								1					4	\$
LAC			1		1	1			1	1					1			8	\$
LEO	1	1			1			1				1	1					6	\$
PEM	1			1				1			1				1			5	\$
RDR			1	1	1	1	1	1	1			1	1		1	1		11	\$
SGV	2	1	1	1	1	1	1	1	1	1		1	1	1	1		1	16	\$
SPK		4	2	1	2	1			2	1	1						1	22	\$
STA			2	3	2	1	1	1	1		1	1	1	1	1	1	1	18	\$
ZZ																		1	\$
BGL Teams	9	14	12	10	14	7	7	10	8	5	4	12	9	5	9	5	7	147	\$
Pools																			

a. UAA numbers and division tiering

- Pools U12B - 2 pools
- U16 B - 4 teams
- U16 C - 12 teams - one pool
 - At retiring bottom teams of u16B will have to move to C
 - Talk to association - Do U16B teams want to move to U16C - Need to know by Thursday am
- All other divisions - 1 pool

b. Declaration of Teams

c. Declaration of Overage Players

- Drayton Valley
 - 4 overage on u14 - due to lack of team at u16
 - 3 on u10
- Hinton
 - 5 overage on u16 - approved by RAB (4 skaters and a goalie new to ringette)
 - + 1 U14 that has never played ringette
- FMC
 - 3 u16B
 - 1 u14
- EDM
 - 3 at u12 due to skating
 - 1 u14
- STA
 - 1 u16B
 - 1 u14
- SPG
 - 2 u19B
 - 1 u19AA
- BMT
 - 2 at u12C
 -

d. Collection of Team Fees

- Invoices will be sent at the end of the week to treasurer

8. Association Round Table

Alberta Winter Games deadline to apply Oct 6. Go to RA

9. Adjournment

Next Meeting: Tuesday November 21, 2023 Re-pooling ZOOM