



Sherwood Park Ringette Association
 P.O. Box 3001
 Sherwood Park, AB T8H 2T1

🏠 **Millenium Place**
 📅 **Date: March 7, 2023**
 🕒 **Time: 7:00pm**

MEETING MINUTES

I. ATTENDANCE

* President <i>Lindsay Maloney</i> ✓	* AA Director <i>Joleena Funnell</i> ✓	Sponsorship <i>Andrea Saruk</i> ✓
* Vice President <i>John Losty</i> ✓	* Director Player Development <i>Shelly Rodrigue</i> ✓	Photo Coordinator <i>Mireille Sieben</i> ✓
* Secretary <i>Karie Bell</i> ✗	* Director Coach Development <i>Angela Kotyk</i> ✓	Tournament Coordinator <i>Kristy Penman</i> ✓
* Treasurer <i>Sandra Young</i> ✓	* Evaluation Coordinator <i>Mike Neville</i> ✓	Bingo Coordinator <i>Kim Bizuk</i> ✗
* Registrar <i>Kelly Daniels</i> ✓	* Equipment Director <i>Luc Berube</i> ✗	Website Coordinator <i>Dayna Bond</i> ✓
* U10 Director <i>Nicole Doherty</i> ✓	* Black Gold League Rep <i>Amanda Forster</i> ✓	Open Division Liaison <i>Allison Cowell</i> ✗
* U12 Director <i>Pam Kennerd</i> ✓	* Fundraising <i>Lee Shalapay</i> ✓	Marketing Coordinator <i>Sandra Jesus</i> ✓
* U14 Director <i>Kevin Kotyk</i> ✓	Active Start Coordinator <i>Paula Howard</i> ✓	Social Media Relations <i>Jessica Winship</i> ✓
* U16 Director <i>Kim Derewianka</i> ✗	Ice Allocator <i>Theresa Stewart</i> ✓	<i>Pam Kennerd</i> ✓
* U19 Director –vacant- ✗	Director of Officials <i>Christine Pittman</i> ✓	

**Voting Member*

II. Additions to Agenda

none

III. Adoption of Agenda

- Motion to adopt the Agenda: Nicole Doherty
 Seconded: Pam Kennerd
 All in favour – PASSED

IV. Adoption of Meeting Minutes

- Motion to adopt February 7, 2023 Meeting Minutes: Lindsay Maloney
 Seconded: Theresa Stewart
 All in favour – PASSED

V. Correspondence & Open issues

1. BYLAW & Policy Review & revisions

1. Policy review meeting last week – review still in progress. Expected to be complete in a few weeks. Pam to format the document. No major issues – minor edits and language clean up building off the edits done last year. Potential to amend bylaws to add a voting position (5 main plus a maximum of 13 additional which results in a total of 18) **CONFIRM with Lindsay**

2. SPRA's comments on review of RAB proposed changes for Bylaws, Membership Policy, Governance Policy, Tiering Policy – See New Business below.

3. Ice Negotiations - negotiations going well waiting to hear back on a few items. Expected to have ice finalized by mid April.
4. Coach/Volunteer Appreciation - Shelly Rodrigue – timing an issue – looking at venues.
5. U19 Graduates (those aging out). Messaging out to 19 teams to get a list of who is aging out. SPRA wishes to recognize those graduating out of the association Theresa looking into ice to do grad dress photos. Will know after this weekend. Recognizing grads that have already graduated at the AGM.
6. Board Positions & Nominations Committee – status – The spreadsheet of nominations was summarized. Currently no nominations for Sponsorship, Open, Marketing U14, U16, U19, or Director of Player Development. There are currently nominations for President, VP, Treasurer, Evaluation Coordinator, and AA Director. John is working on recruitment strategies for open positions with no nominations.
7. AGM 2023 – will be April 20, 2023 at County Hall Chambers.
In preparation for AGM – NEXT STEPS:
 - April 7th Board Meeting will be held to assist with AGM preparations.
 - Registration Deadline to be determined by the Executive and posted on the website. Registration Closes AUGUST 1, 2023 (except for AS & U10) – Registration to open June 1- still going to have the AGM discount of 50.00 for attendance and applicable to registrations prior to June 30. Payment plans (installments) still in play but all fees must be paid in full by Dec 1 for RAB. Do the same registration dates for the Open
 - Sandra to prepare Presentation of financial statements of the Association
 - Executive Members to prepare Presentation of report for AGM – please send your report in writing as well to Secretary@
 - Jessica and Pam to provide a year end presentation from Social Media
 - Kelly Daniels/REGISTRAR will run the nominations at AGM.
8. Westerns Bid Update: Strathcona County has issued support for this event. Shelly, Theresa and Lindsay are working on the bid - deadline March 25, 2023. Will encompass 25 teams (14AA 16A 19A and Open A). Scope to include opening ceremonies, banquet/closing ceremony) timing might be difficult due to spring break and easter. Three associations are currently competing for the host spot.
9. U12 Championships - Status & Budget – host grant is number of hours needed for the event for ice x 180.00. Example: U12A formula is 20.5 hours of ice x 180 as a host grant. BGL will provide host grant to SPRA but wants to carry a surplus over year to year (if location of next host is more remote that could affect costs). Both U12 teams planning and organization underway and are within budget.
10. Platinum Ring Tournament (Kristy)
 - Cost of entry fees to be raised? Due to RAB increased costs of sanctioning, expected cost of officials to increase and potentially higher ice costs next year. Tournament Committee to put together an analysis on other tournaments fees, and work with Theresa when she has ice costs available to make a recommendation for an increase to Platinum Ring Fees.
 - Future conversation on all of the events/tournaments that we want to host and how those committees can work together and coordinate purchasing, budgets etc using a single point of contact (Tournament Coordinator) to tie them all together.
 - Team Snap Tournament Fee - Association cost for all tournaments – may not be needed next year as RAMP plans to upgrade their platform that may meet our needs.
 - Advertise golden ticket to SPRA teams? Yes – to be brought up at the managers/coaches meeting - consider options around fees for SPRA teams.
 - Medals - Who gets them - TBD

11. Parent Code of Conduct (Shelly R)
 - presentation was on Feb.28.2023 (approx 30 attended)
 - Video recording available and sent out to membership
 - Potential to expand on those sessions next season

VI. New business

1. Tiering policy Lindsay reviewed RAB proposed bylaws, membership policy and our response has been submitted. Tiering policy and video was submitted via email by RAB to our membership for review. Deadline has passed but survey for reply is still available. (U16 and 19 needing more tiers and it is proposed that their should be C divs in 16 and 19). They speak to two different methods in the video. BGL doesn't give guidelines on how to tier above U12.
2. RAB accepting nominations to the board. SPRA currently has 2 reps on the RAB Board. SPRA members encouraged to be present at the RAB AGM.

Reports by Executive Members(*voting)

- Luc – Equipment Director:
 - Put in the order with Sin Bin for 4 new sets of jerseys, in the U16 size range. I don't have an ETA on those yet, but should be getting them before the next season starts!
 - Bought 3 new Keelys and 3 newer sets of pads, in a variety of sizes. Will be looking to upgrade our stock slowly and systematically over the next couple years.
 - Equipment return: Slating that for when I am back in town in April. The date would be Thursday April 20, noon to 8. All teams should be done by then. We can set up another date in May for any spring ringette stuff, or teams that are still going in April. I will send out an equipment return checklist to all the teams and goalies. Even if the goalies are keeping their gear, they will need to return it on that day so we can inventory it, check for sizing, and renew their deposit cheques. – **Same night as AGM – consider changing the time** – goalie check in and new deposit
- Mike Neville – No Update
- Pam Kennerd – U12 championships coming up – will be working on process development
- Paula Howard- LTP registration open – Working on marketing strategies
- Lee Shalapay – Spring Ringette Full. Casinos Scheduled on Aug 17 and 18 - social media post coming – looking for volunteers.
- Christine Pittman - Officials booked for U12 Championships.
- Theresa Stewart – Negotiating ice for next year – may be looking for additional spring ice for u16 and u19
- Mirielle Sieben – No Update
- Kelly Daniels – No Update

- Kristy Penman – No Update
- Amanda Forster – BGL banners delivered. AGM for BGL is May 13. Amanda to speak with Luc about ordering additional jerseys if new teams are added to the Open division.
- Sandra Young - No Update
- Andrea Saruk - No Update
- Nicole Doherty - No update
- Shelly Rodrigue – Coach surveys going out on payer development. Potential to do an open/U19 survey on plans for next year.
- Angela Kotyk – No Update
- Kevin Kotyk – No Update
- John Losty – No Update
- Joleena Funnell – No Update

VIII Adjournment

Motion made by Pam Kennerd to adjourn the meeting.
 Seconded by: Shelly Rodrigue
 Meeting Adjourned at 915 pm

Next Meeting: Tuesday APRIL 4, 2023 7:00pm

SUMMARY OF MOTIONS

Motion to adopt the Agenda: Nicole Doherty
 Seconded: Pam Kennerd
 All in favour – PASSED

Motion to adopt February 7, 2023 Meeting Minutes: Lindsay Maloney
 Seconded: Theresa Stewart
 All in favour – PASSED

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