



wood Park Ringette Association
Box 3001
wood Park, AB T8H 2T1

**Millennium Place
Meeting Room 1**

MEETING MINUTES

ATTENDANCE

* President <i>Nicole Doherty</i> ✓ * Past President <i>Lindsay Maloney</i> ✓	* AA Director <i>Shandra Morin</i> ✓	Sponsorship -Vacant-
* Vice President <i>Jessica Winship</i> ✓	* Director Player Development <i>Ian Winship</i> ✓	Photo Coordinator <i>Mireille Sieben</i> ✗
* Secretary <i>Karie Bell</i> ✓	* Director Coach Development <i>Angela Kotyk</i> ✓	Tournament Coordinator <i>Kristy Penman</i> ✗
* Treasurer <i>Kevin Kotyk</i> ✓	* Evaluation Coordinator <i>Pam Gates</i> ✓	Bingo Coordinator <i>Kim Bizuk</i> ✓
* Registrar - VACANT-	* Equipment Director <i>Luc Berube</i> ✗	Website Coordinator <i>Dayna Bond</i> ✗
* U10 Director <i>Paula Howard</i> ✓	* Black Gold League Rep <i>Amanda Forster</i> ✓	Open Division Liaison <i>Lynne Wiker</i> ✗
* U12 Director <i>Jackie Day</i> ✓	* Fundraising <i>Lee Shalapay</i> ✓	Marketing Coordinator <i>Erin Allan</i> ✗
* U14 Director <i>Pam Kennerd</i> ✗	Active Start Coordinator -Vacant-	Social Media Relations <i>Pam Kennerd</i> ✗
* U16 Director <i>Ashley Byrne</i> ✓	Ice Allocator <i>Theresa Stewart</i> ✓	
* U19 Director <i>Leah McBride</i> ✓	Director of Officials <i>Christine Pittman</i> ✗	John Losty ✓

*Voting Members = 17 – need 9 for quorum

✓ ✗

	<p>I. Additions to Agenda – Nicole</p> <ul style="list-style-type: none"> • none <p>II. Adoption of Agenda – Nicole</p> <p>MOTION to adopt Agenda: Amanda Seconded: Ashley All in favour – PASSED</p> <p>III. Adoption of Meeting Minutes – Nicole</p> <p>MOTION to adopt May 2, 2023 Meeting Minutes: Paula Seconded: Ian All in favour – PASSED</p>
	<p>IV. Correspondence & Open issues</p>
	<p>A. Executive Board - NICOLE</p> <ol style="list-style-type: none"> 1. MOTION to provide the Case Manager and Advisory Panel with gifts cards in the amount of \$400 total (100 each) by JESSICA (Lindsay will organize) <p style="margin-left: 40px;">Seconded by: Angela</p> 2. U19 - MOTION to appoint Leah McBride as U19 Director by: Amanda

Seconded by: Theresa

All in favour - PASSED

B. Board Member Packet - JESSICA

- a. Review & discuss Packet.
- b. Discuss how the meeting runs, incl quorum and voting etc.
- c. Highlight confidentiality and professionalism.

C. Finances & Budget - KEVIN

- a. Status- we have funds but there is lots of work to transition. Focused on reviewing and organizing. Might move to a new bank if it makes sense. Will review and finish off the year. Will have budget to be approved for October meeting. For the September BGL meeting will need cheques from SPRA. Kevin will ask Sandra for the Annual Return docs.
- b. Discussion & MOTION to donate to the SGRA family that lost their home in the fire.
 - i. discussion re: do we set up a budget specifically for these types of things like a Hardship Fund.. Do we drop the \$ to be just for a ringette store.
 - ii. MOTION for \$200 gift card for ringette store to go to Ringette family - MOTION by LEAH M

Seconded by Kevin

All in favour - PASSED

D. Registration - NICOLE

- a. Registration opened June 1 for all divisions
 - i. 62 players registered, 8 new to ringette players
- b. BGL AGM - JESSICA & AMANDA
 - i. August 22 is start up meeting for BGL
 - ii. Team Declaration meeting Sept 26
 - iii. BGL wanted feedback for u12 Championships. Consensus is that all would like a guideline or something. Scheduling for U10 (where they needed to play). Fees going up. Session 3 discussions (ie session 2 banner), session 1&2 considered league play. session 3 is playoffs. RAB mandates session 3 is not tied in (RAB doesnt want it to be

'playoffs' . Communication from BGL wasn't Consistent. Another things to consider is Peace River/GP U12 are associations willing to let them be a part of tournaments and playoffs. They would travel south (we wouldn't have to travel north). REFS don't supply enough refs, should have 1.5 refs per team for U10-3 and up (SPRA is OK). There will be an increase in ref fees as well.

E. AA Coaching Applications

a. AA - **SHANDRA**/Joleena

- i. Coaches have applied at every level. need a coach selection committee of (5 to 7) AA Director, Coach Dev Dir, Div Director, Player Dev., Pres, VP,) will do interviews and meetings. AA goalie evals (Nicole will apply for sanctioning for Goalie evals)

b. AS-U19 - **ANGELA**

- i. Division directors please take an active role in getting coaches/recruiting, particularly the female coaches. MUST have a certified female coach. Might be good to touch base with those jr coaches that turn 18 to get them into coaching. ANGELA will re-summarize who the jr coaches were last season.

F. Ice Negotiations - **THERESA & NICOLE**

- a. ongoing ice negotiations

G. EVENTS: **NICOLE/Erin**

- a. SPRA day - will discuss in August
- b. SPRA 50th birthday in 2025 - will discuss at next meeting.
- c. Come Try - August? dates? (Paula & Erin & Theresa to discuss?)

H. Marketing & Sponsorship ideas **NICOLE for ERIN**

- i. Booth at Trade Show (April 2024)
- ii. Ring toss at Festival Place for Canada Day activities (I am away this weekend but could do all the organizing and logistics)
- iii. Ardrossan Parade (apply in April 2024)
- iv. Other ideas - curious if anyone has any ideas or seen other things we could do that other sport organizations are doing?

- v. There is a sponsorship package that was prepared a few years ago - Lindsay will send to Erin & Nicole

I. Year End Surveys - **KARIE**

- a. Karie will generate reports and send to each Division Director, Coach Director, President & VP

J. Equipment - **NICOLE (on behalf of Luc)**

- a. Jerseys

SPARES list: on top of the 4 jersey sets I just bought, I have enough for 2 more full matched sets of JR jerseys, like U-10 size, and 1 more SR set, thinking for the Open division. Which puts us at 31 sets of jerseys and still a few spares. Hopefully, with these 4 new sets, all teams will have the right sized jerseys right away and there won't be a need for trades. Of course, my calculations may be off but I think we have enough float to get us by this year,

K. U10 Goalie Equipment

We are good for pads. I bought a few sets at the end of the season. Still need to go through the shoulder pads and weed them out. We will be good to start the season.

L. Equipment return went well. Need to streamline the process a bit.

Still a bit of gear out for Spring ringette and a couple other reasons. I will be back in the city in the first week of June and will coordinate another drop off time then.

Need to clean up on inventory. Question to the group: Would you prefer I try sell the gear (probably not worth much) or give it away to Sport Central or some community organization like that? I think we're good for leg pads, but need to review the chest protectors.

MOTION to donate older unused gear to a community organization

Motion by Amanda

seconded by Leah.

ALL IN FAVOUR - Passed

Cleaning: will need to spend some money to clean the gear we have. I will look at options for cleaning services (Esporta or Play It Again Sports) Maybe in future years, depending on cost, we could "rent" the goalie gear to the girls

for a fee equivalent to the cost of cleaning... just a thought. (Bladez is local and does cleaning)

Jerseys: ordered and received 4 new sets. Total cost \$12000. Waiting for jersey bags before adding them to inventory. Will also go through the return sheets and replace/repair anything that is suspect.

Open division: will need some more jerseys next year for a 4th team, and will require replacement of their current sets soon. I'll see what I have for spares after I go through the jerseys sets and cobble a set together for them.

Active Start was talking about wanting New Jersey's as well. **What is the projected number of girls in AS this year and how many jerseys/sets will they want/need?** PAULA says no, we are good.

Directors FEEDBACK PLEASE: Equipment for tryouts/evals etc: Please let me know what equipment you need for evals & tryouts (EVALUATION committee was meeting and needs to let Luc know asap please so he can get it sorted) . LUC YOU GOT PINNIES RIGHT?

M. Evaluations - pre-season planning & status **PAM.G & JESSICA**

- a. Working on an eval document and meeting again soon. Evaluators, Pam is waiting for passwords from Mike for the program (SkillShark).

N. RAB AGM update - **NICOLE**

- 1. Carmen Schmidt was elected to the RAB board. Not much to update other than tiering policy and still discussion re: adding C to some divisions.

O. FUNDRAISING – **LEE**

- 1. Cash for Christmas **MOTION** to move forward with the Cash for Christmas raffle as in previous years

MOTION by ANGELA K. seconded by LEAH, all in favour - Passed.

- 2. Camrose Casino will be August 17, 18

V. NEW BUSINESS

- A. SPRA turns 50 in 2025- rebranding opportunity? **-PAM.K**
 - i. Will discuss in August
- B. Parent Onboarding - AS & U10, and others PAULA will ANG & IAN can put together a bit of a package for Coach/Manager meeting.

VI. Reports by Executive Members

* President *Nicole Doherty* - No further update

* Vice President *Jessica Winship* - No further update

* Secretary *Karie Bell*

	REMINDER to Register in RAMP and upload your CRC as well
	* Treasurer <i>KEVIN</i> - no further update
	* Registrar - no update
	* AS/U10 Director <i>Paula Howard</i> - No update
	* U12 Director <i>Jackie Day</i> - No update
	* U14 Director <i>Pam Kennerd</i> - Absent
	* U16 Director <i>Ashley Byrne</i> - No update
	* U19 Director <i>Leah McBride</i> - No update
	* AA Director <i>Shandra Morin</i> - no further update
	* Director Player Development <i>Ian Winship</i> - getting started on arranging things and will be doing lots together with Coach Dir. Figuring out K.Woodliffes availability. looking at goalie drills to include for teams as well. Power skating will go ahead this season as well. trying to make powerskating available for u19 and mental training for u19s and all other age groups as well. Have ideas for extra development (dependent on ice), and another person to potentially do drop in dryland training.
	* Director Coach Development <i>Angela Kotyk</i> - will also be working with Player Development on various coach & player development plans.
	* Evaluation Coordinator <i>Pam Gates</i> - No Update
	* Equipment Director <i>Luc Berube</i> - ABSENT
	* Black Gold League Rep <i>Amanda Forster</i> - STA asks if any other associations are willing to swap ice for tournaments
	* Fundraising <i>Lee Shalapay</i> - No further update
	Ice Allocator <i>Theresa Stewart</i> - No Update
	Director of Officials <i>Christine Pittman</i> - The applications for Referees is posted now and have already received a couple of applications. Looking at possibly 3 or 4 new refs - depending on U10S3 & U12 teams we have. If there are mature applicants, could possibly fast-track them for the higher levels. REFS will be assigned through RAMP.
	Sponsorship - <i>Vacant</i> -
	Photo Coordinator <i>Mireille Sieben</i> - Absent
	Tournament Coordinator <i>Kristy Penman</i> - Absent
	Bingo Coordinator <i>Kim Bizuk</i> - AGM Bingo Association was last week - numbers are moving up so the amount we are getting per bingo is moving up. The board for WEM board is geriatric and need new board members, they are looking for new board members.
	Website Coordinator <i>Dayna Bond</i> - Absent
	Open Division Liaison <i>Lynne Wiker (OG Amanda)</i> – possible A team - evaluations Lynne will speak with Luc re: jerseys Have been approved for 4th team - narwa still says no to A team but if we have a strong team they will move them up. Have eval meetings include Lynne as well - need a cost attached for eval ice - have had requests already for all on one time - we need to be clear in our communication. CAN WE PLEASE HAVE a sub committee to discuss what we need in place communications etc for OPEN.- Jessica, Leah, Lynne, Amanda, Theresa.

	Marketing Coordinator <i>Erin Allan</i>) - Absent
	Social Media Relations <i>Pam Kennerd</i> - Absent
	<p>Discussion re panel and advisory committee - formal complaints LINDSAY</p> <p>At the conclusion of the 2022/23 ringette season, 2 formal complaints were received, both relating to the same team.</p> <p>Complaint filed by PERSON A March 29, 2023 Against coaching staff</p> <p>Complaint filed by PERSON B April 8, 2023 Against FAMILY C</p> <p>Following SPRA's Guidelines and Procedures Manual, Policy 29 – Discipline and Complaints the decision was made to select an independent case manager to review the complaints to determine how to proceed.</p> <p>The two separate complaints were reviewed by the case manager and made the recommendation that an advisory panel be selected to investigate the complaints.</p> <p>The 3 advisory panel members selected were deemed not to have a conflict of interest with the individuals named in the complaints, are knowledgeable about the policies and procedures of SPRA, have experience on volunteer boards and executed the process in a professional manner.</p> <p>Following an investigation process by the advisory panel, two separate reports, relating to each complaint specifically were presented to the Current and Past Presidents/Vice Presidents of SPRA and the individuals named in the complaints.</p> <p>Following review of the reports by the independent panel and the sanctions imposed, as per Policy 29, the association is bound by these decisions and responsible the implementation.</p> <p>SPRA's board was presented a timeline of the proceedings, reasons for appointing a case manager and assembling an advisory panel. The current and past presidents of SPRA provided full transparency of the proceedings and provided an opportunity for current board members to ask questions relating to the process that took place as well as the opportunity to discuss how this situation could have been prevented and options for moving forward in a positive way.</p> <p>The Decision will be considered a matter of public record.</p> <p>It is important for the health of SPRA moving forward that all individuals involved reflect on what / how they could have prevented this situation from escalating to the point that it did and to make a conscious effort to put these events behind them in the best interest of the athletes and future teams moving into next season and beyond.</p>
8:15pm	<p>VII. ADJOURNMENT</p> <p>Motion to adjourn Paula Seconded Ian Adjourned 9:50pm</p>

	NEXT MEETING: August 1, 2023 MP Activity Room
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SUMMARY OF MOTIONS