



Sherwood Park Ringette Association  
P.O. Box 3001  
Sherwood Park, AB T8H 2T1

# Executive Board Meeting

## MILLENIUM PLACE

### Activity Room #1

### December 13, 2023

### 7:00pm

## MEETING MINUTES

### ATTENDANCE:

* <b>President</b> – Jessica Winship ✓	* <b>AA Director</b> Shandra Morin ✗	<b>Past President</b> Lindsay Maloney ✗
* <b>Vice President</b> – Phil Bloomfield ✓	* <b>Director Player Development</b> Ian Winship ✗	<b>Photo Coordinator</b> Mireille Sieben ✓
* <b>Secretary</b> Karie Bell ✓	* <b>Director Coach Development</b> Angela Kotyk	<b>Tournament Coordinator</b> Kristy Penman ✓
* <b>Treasurer</b> Kevin Kotyk ✓	* <b>Evaluation Coordinator</b> Mike Stuckless ✓	<b>Bingo Coordinator</b> Kim Bizuk ✗
* <b>Registrar</b> Theresa Stewart ✓	* <b>Equipment Director</b> Luc Berube ✓	<b>Website Coordinator</b> Dayna Bond ✓
* <b>U10 Director</b> Paula Howard ✓	* <b>Black Gold League Rep</b> Amanda Forster ✓	<b>Open Division Liaison</b> Amanda Forster ✓
* <b>U12 Director</b> Jackie Day ✓	* <b>Fundraising</b> Lee Shalapay ✓	<b>Sponsorship/Marketing Coordinator</b> Erin Allan ✗
* <b>U14 Director</b> Pam Kennerd ✓	<b>Active Start Coordinator</b> Paula Howard ✓	<b>Social Media Relations</b> Pam Kennerd ✓
* <b>U16 Director</b> Ashley Byrne ✓	<b>Ice Allocator</b> Theresa Stewart ✓	<b>Other:</b> Phil Bloomfield ✓, Mike Stuckless ✓, Jamie Curran ✓
* <b>U19 Director</b> Leah McBride ✓	<b>Director of Officials</b> Christine Pittman ✗	
		✓ ✗

### I. Additions to Agenda – Jessica

NONE

### II. Adoption of Agenda – Jessica

MOTION to adopt Agenda: Leah  
 Seconded: Ashley  
 All in Favour - PASSED

### III. Adoption of Meeting Minutes – Jessica

MOTION to adopt November 7, 2023 Meeting Minutes: Amanda  
 Seconded: Leah  
 All in Favour - PASSED

#### **IV. Correspondence & Open issues**

##### **A. Vice President Update/Vote – Jessica**

1. Brief statement on the departure of the previous Vice President and the need for interim Vice President
2. Acceptance of resignation of the outgoing Vice President
3. Introduction of Phil Bloomfield and a brief outline of qualifications
4. Board vote on the appointment of Phil Bloomfield as Interim Vice President  
MOTION to appoint Phil Bloomfield as Interim Vice President: Leah  
Seconded: Amanda  
All in Favour – PASSED

##### **B. Evaluations Coordinator Update/Vote – Jessica**

1. Brief statement on the departure of the previous Evaluation Coordinator and the need for Evaluation Coordinator.
2. Acceptance of resignation of the outgoing Evaluation Coordinator
3. Introduction of Mike Stuckless and a brief outline of qualifications - goal is to take it on for this and next season - could be someone out there that wants to tag along, always an option but intent is to stay on for next season as well.
4. Board vote on the appointment of Mike Stuckless as Evaluation Coordinator.  
MOTION to appoint Mike Stuckless as Evaluation Coordinator: Phil Bloomfield  
Seconded: Leah  
All in Favour – PASSED

We express our gratitude for Matthew's dedication during his time as Vice President.

Thanks as well to Pam G, as our Evaluation Coordinator, your hard work and dedication have not gone unnoticed.

As we acknowledge the end of this chapter, please accept our heartfelt thanks for the influence you have had on our team and association. We all wish you both continued success in your future endeavors.

##### **C. Marketing Plan – Kevin (for Erin)**

See Marketing Plan Attached – Erin recommends we move ahead with highlights – Approximately \$2500

MOTION by Lee Shalapay to approve purchase of Promo pins, Parade, Road Signs and updated Banners, and recreation guide and Sherwood Park Newspaper, pursuant to the marketing plan submitted by Erin A  
Seconded by PAM K.  
All in favour - PASSED

INPUT - do a floor ringette activity in school - get some older athletes to run a class in school - Good marketing idea as well.

ALSO - Sport for Life and Boys & Girls Club - Is Erin doing the Learn to play and Come Try? Need to get that organized soon.

D. **AA - Shandra**

1. Phyllis Sadoway Tournament

- March 22-24 for Sadoway Cup - tentatively scheduled. Do we want to move Sadoway cup and do we include 14 & 16 AA's. Theresa can not get more ice, can only use what we have. Need to plan that for next season to get proper ice.
- Leah: 19s usually south doesnt need/want to come up here. 14s are done before that time comes.
- Theresa: could be moved to September (AAs are done evals end of August). 3rd week of Sept is Rusty Ring and last weekend of September). So maybe first or 2nd week of september.
- Kristy can help set it up.
- Sept 13, 14, 15? maybe is a good date (Calgary's is the following weekend)
- There is support from the board, we can f/u with AA teams for input and get the coaches & teams thinking about it. Shandra should set it and lock in before end of season so we can market accordingly.

2. Air Canada & Nationals Travel

- A family on the U19AA team is hoping to apply for an air canada sponsorship for both teams to travel to New Brunswick with back up goalies. Further to be determined on this following the application.
- Jessica (?) someone to dig into other grant options

3. Double Goalie & Compensation Request

- The U19 and U16AA teams have requested to have the association assist in funding a second goalie, for each team, to

attend Canadian Ringette Championships in New Brunswick with them. They are requesting approval of cost reimbursement for second goalie families to cover two flights and the 8 hotel nights that are required. At the CRC level, there is no flexibility with rosters at the event, so if they had a goalie get injured, there are no solutions provided to teams.

- expectation at AA they know costs are high, perhaps should budget for that in the beginning of the year.
- Goalie families that are on the board noted: wouldn't expect the team to pay their way (input from goalie families), though would gladly accept any assistance with travel.
- BINGO funds were initially to also help support travel costs etc.?
- They can use their portion of the second season fund.
- its open roster so they could even pull in a goalie from NB
- Can table and discuss in January meeting - get shandra to talk to the requesters, board discussed and board is looking at options to support third season /post season play. Impacts of session 3

**E. Provincials – Jessica**

AA 14, 16, 19 and 14A - Kristy running the event, Theresa et al helping.

14AA ice locked in SPK, 14A submitted to the county, 19B is Beaumont (needed extra ice so we may be able to provide). 16AA will be Ft Sask & St. Albert - though hosted by SPRA.

U19AA likely in the south.

RAB gives \$\$, 14AA doing the bingo maybe and use 50% of bingo \$\$ to put into hosting. RAB gives \$475/team to assoc. to cover ice. No banquet for 14AA or 16AA RAB is suggesting we bid for CRCs next year. JANUARY meeting discuss CRC Bid Theresa just needs to know before spring if we want to possibly take on provincials so she can get ice - Tournament Committee. Can we inquire with RAB so we know well in advance when its our turn to host.

**F. U10 item – Jessica/Paula**

Informally addressed the issue, communicated our stance, convened a mediation meeting, elevated the matter to the u10 Director, conducted a mandatory meeting with coaches, and crafted a joint statement with participants. Implemented the "rule of two," which initially appeared successful. However, the following morning revealed unexpected

complications, resulting in the resignation of a coach. Subsequently, a lengthy meeting with the President and advisor Phil occurred.

During the meeting's conclusion, allegations of misconduct involving another coach surfaced (unsubstantiated, but under review). Emphasized the importance of adhering to policies and procedures, acknowledging the need to wear different hats while representing the board in conversations. All parties signed a letter confirming agreement/outcome. The resolution remains confidential, avoiding the need for a public record or formal complaint. A player relocation was necessary, not setting a precedent but crucial for the child's continued participation in ringette and sports.

Future considerations: Clearly define the nature of issues (complaints, disputes, etc.). Address concerns promptly and consider reinforcing resources. Evaluate and potentially adjust policies for ambiguous situations during policy refresh, contemplating the inclusion of a grievance committee. Recognize the interconnectedness of the community and emphasize the association's values in navigating such situations.

G. **U16 Item** – Special Vote by email

1. See Attached Email Vote and Results

Further to our email of November 20, 2023 to SPRA Board Members wherein we requested your official vote on the appointment of the panel of individuals involved in the ongoing investigation, including our Discipline Chair and the supporting team:

- Discipline Chair - Harry Benders
- Member - Trevor Torgerson
- Member - Ensley MacTaggart
- Member - Reverdi Darda

Among our Seventeen (17) *voting* members, it is verified that two (2) voting members did not place a vote at all, and that Fifteen (15) voting members '**Approve**'. The email and information is now officially recorded.

H. **Mid-Year Survey** – Jessica/Angela

- Sent out on or around December 12, 2023 – will await results.
- not mandatory, but optional, its informal but up to Div Directors - good resource tool for feedback. Just a pilot but should continue in the future
- Ensure people's privacy and when shared with others, make sure to redact personal names/info.

I. **Oilers Donation** – Jessica

Oilers gave us a signed stick with a certificate of authenticity - could be its own auction item, how we want to utilize this donation - sell raffles tix or online auction. KRISTY will f/u with Lee on what we will do.

J. **Budget** – Kevin

1. Discussion on proposed raw budget  
Starts in summer ends next summer - this is actuals mid-season.  
Registration (RAB, SPRA and fundraising/raffle), PRT, 3 on 3, Peak.

NOTE to possibly research GRANTS

Evaluations: \$50k cost

Player & Coach Dev Budget - Budget has been met

Marketing/promo - minimal spend

SPRA Day, social media etc. - minimal spend

Second Season Assistance (nationals western)

External auditor - perhaps invest in an external auditor every few years.

K. **PRT Tournament Financials** – Kristy

- Overall success
- Got some good feed back from the community which they rocked it this year. Going to start planning earlier in the year to get donations and planning underway. Donations were over the top thanks to all their hard work.
- Received free hotels for our refs due to the number of rooms booked (7 refs at 2-3 nights), 1062 rooms were booked and profit was \$9558.
- Little hiccup with the heart and hustle arriving in time, so last minute got a discount on coupons from DQ. We are set for next year!
- 50/50 was way down this year compare to last couple years. Possible because of no email sent out to support your player? Pricing of a single ticket.
- Look into doing the silent auction online. Had a few fake bids.
- Have board members assigned to present medals.

L. **Ringette Alberta Meeting** – Jessica

We may need some people to join a special meeting - will send information when we get more info

M. **Mini Platinum Ring** – Paula/Kristy

Registration is underway, applications coming in. meeting next week to rally the troops.

N. **Evaluation Review**

Will set up in new year (lessons learned, moving forward, etc).

Mike S. will meet with PamG after the holidays to transfer information and post-evals and will get everything ready early....

**V. NEW BUSINESS**

- A. **Board Positions – Notice of Intention & Board Selection Committee -**  
Surveys will be sent out in January – asking if you intend to stay on the board in your position (or would like to explore another position). Please start thinking about this now. BSC will help to ensure intention and interest.
  
- B. **Budget Allocation for Commitment to Attend –**
  - 2022 season \$10,000 was allocated for playdowns
  - 2023 Season \$10,000 allocated & SPRA paid session 3 fees on behalf of teams and what was left over was shared equally between divisions including OPEN (? Need to confirm – not sure!).
  - 2021 season each team got \$450 – except OPEN.
  - For the 2023/2024 Season
  - Will table to January meeting
  
- C. **Fort McMurray Travel**  
Previously - The teams were provided \$500.00 from BGL and \$500.00 from SPRA. – is that still in place. For the 2023/2024 Season... BGL gives \$\$ after the travel to FMC. BGL gives to SPRA. YES confirmed will continue as previous years.

**VI. REPORTS BY EXECUTIVE MEMBERS**

* President – <i>Jessica Winship</i> - None
* Vice President – PHIL - None
* Secretary <i>Karie Bell</i> – None
* Treasurer <i>Kevin Kotyk</i> - None
* Registrar <i>Theresa Stewart</i> –  Outstanding CRCs: Active Start - 1 and 1 invalid U10 - 6 and 1 invalid U12 - 0 U14 - 5 and 1 invalid U16 - 3, 1 waiting for fingerprint results U19 - 4, 2 waiting for fingerprint results AA - 3, 1 waiting for fingerprint results need to discuss the invalid ones  Outstanding Fees: U10 - 2 special circumstances U12 - 1 special circumstances

U19 - 1, made partial payment  
AA - 1  
Open - 1  
Total amount outstanding \$2362.00

**Check/change policy to clarify**

\* U10 Director *Paula Howard* –

U10 family with 4 kids - amazing family but some current hardships, can we get them a pre-paid GC or a gesture of some sort?

MOTION by LEE S. to return “HC” 2/3 of her registration for U10S3

Seconded by Leah  
all in favour PASSED

JANUARY CONVO re budget allocation for extenuating circumstances/injuries etc

\* U12 Director *Jackie Day* – NONE

\* U14 Director *Pam Kennerd* –

General info:

All teams remain at their same BGL groupings for Session II

Goalie Update U14

-I have asked and secured a Fusion goalie, who will participate in her first team practise Tuesday Dec 12 with U14B2. The coach just updated me on the status of our goalie who stepped up initially to play most of the games, and she was wavering a bit, but she has played out of net game and has since confirmed goalie is where she would like to stay. So she has committed to all the games for the season at this time.

Our helper goalie, will be rostered on this team, and will participate at all practises she is able to make, and we will affiliate her to U14B1 so that they can share, and Luc advised me she needs to have the right mask for ringette by replacing the cage on her hockey goalie helmet, is the rules Luc said. He will have a cage if she needs and a Keely to borrow. I am chatting with mom, and will also connect her with Theresa to register for insurance.

Happy Day I am so thrilled I have handed her off to the care of Coach Tracy, his goal is to make this a wonderful experience for her and to hopefully make Ringette her first choice in the future. So we started U14 season with 2 goalies, and a begged goalie, and we are looking mid season at having 3 goalies, and a new recruit potentially, as well as our lovely affiliates from U12 I think there are a million goalies in U12.

Request to vote Elliana L be refunded her reg for her agreeing upon our request, to be this team's goalie for 70%, and also putting forward that based on our request for help, we should not charge this Fusion goalie to train in ringette with a goal to be a new goalie to SPRA next season. Both are good investments based on our lack of goalies in this age group previous to now as well. One time only for both athletes and I would certainly put it in writing in an email to them both so we have something on paper.

MOTION by PAM: where there is a need to roster & affiliate a goalie on a team or division within SPRA, SPRA will waive all Association fees and reimburse RAB fees and affiliation costs where necessary when a new to Ringette goalie is joining from outside of RAB.

Seconded by KEVIN  
All in favour - PASSED



MOTION by PAM: to reimburse  $\frac{1}{3}$  (one-third) of the registration fees for Elliana L. for this 2023/2024 season only.  
Seconded by: KEVIN  
All in favour - PASSED

\* U16 Director *Ashley Byrne* - NONE

\* U19 Director *Leah McBride*

- Potential player coming back to U19 - RAB said NO to placing her on 19B - U19 Director is exploring options.
- majority of board members agreed to explore the option of placing her on the A team given the fact that RAB advised against putting her on a B team citing the potential competitive advantage and penalties that could be imposed.
- majority of board members agreed to NOT support any affiliation requests for Sadie this season citing the ability of all teams to have already declared their need for appropriate affiliate numbers.

\* AA Director *Shandra Morin* - NONE

\* Director Player Development *Ian Winship* –

Power skating near completion. Positive feedback overall, some challenges with scheduling that led to mixed groups. Will solicit feedback from coaches in New Year.

Goalie Clinics - 3 Friday clinics completed. Attendance has varied but generally positive feedback. Will discuss format more with U10/U12 coaches and directors for future years. Step 1 and Step 2 practice visits will be completed before Christmas. Fridays perhaps not ideal with tournaments.

Mental Training - First two sessions on handling stress and anxiety with Dr. Rogerson held (2 U16, 2 U19 teams). Again, will be soliciting feedback. Attendance was fairly strong esp. considering it was the Monday after a tournament for half of the teams.

U12 Wrist shot clinic - looking to set something up with Mel Thomas in January, dates TBD (Angela contacting Mel). Will need full ice slot.

May see if Savannah is interested in extra Power skating at U12C practices. Could expand to other teams pending her interest and availability

\* Director Coach Development *Angela Kotyk* – NONE

\* Evaluation Coordinator *Mike Stuckless* - NONE

\* Equipment Director *Luc Berube* – NONE

\* Black Gold League Rep *Amanda Forster* – Feb 6 is next BGL meeting

\* Fundraising *Lee Shalapay* – NONE

Active Start Coordinator *Paula Howard* - NONE

Ice Allocator *Theresa Stewart* – NONE

Director of Officials *Christine Pittman* - NONE

Photo Coordinator *Mireille Sieben* – NONE

Tournament Coordinator *Kristy Penman* – NONE

Bingo Coordinator *Kim Bizuk* – NONE

Website Coordinator *Dayna Bond* - NONE

Open Division Liaison – <i>Amanda Forster</i> – 1 committed to PROVs so far, teams staying in Open B and ill start in Open A next season. Katrina Connely will shadow Amanda for OPEN Div. Director.
Marketing Coordinator <i>Erin Allan</i> - NONE
Social Media Relations <i>Pam Kennerd</i> –  going well, lots of activity and posting, will continue to engage our group, we have 1149 insta followers (to compare, RAB has 4100, St. Albert has 1200, Cal NW has 1000, Ringette Can has 10000)  will look to grow in the future, Social can work with Erin to consider good strategies to bring in more followers from community involvement, is ongoing.

Motion to ADJOURN by: Lee Shalapay  
Seconded Karie B  
ADJOURNED AT 9:50pm

**NEXT MEETING: Tuesday, January 9, 2024**

## SUMMARY OF MOTIONS

MOTION by LEAH to adopt Agenda  
Seconded: ASHLEY  
All in Favour - PASSED

MOTION by AMANDA to adopt November 7, 2023 Meeting Minutes  
Seconded: LEAH  
All in Favour - PASSED

MOTION by LEAH to appoint Phil Bloomfield as Interim Vice President  
Seconded: AMANDA  
All in Favour – PASSED

MOTION by PHIL B. to appoint Mike Stuckless as Evaluation Coordinator  
Seconded: LEAH  
All in Favour – PASSED

MOTION by LEE S. to approve purchase of Promo pins, Parade, Road Signs and updated Banners, and recreation guide and Sherwood Park Newspaper, pursuant to the marketing plan submitted by Erin A  
Seconded by PAM K.  
All in favour - PASSED

MOTION by LEE S. to return athlete “HC”  $\frac{2}{3}$  of her registration for U10S3  
Seconded by LEAH  
all in favour PASSED

MOTION by PAM: where there is a need to roster & affiliate a goalie on a team or division within SPRA, SPRA will waive all Association fees and reimburse RAB fees and affiliation costs where necessary when a new to Ringette goalie is joining from outside of RAB.  
Seconded by KEVIN  
All in favour - PASSED

MOTION by PAM: to reimburse  $\frac{1}{3}$  (one-third) of the registration fees for Elliana L. for this 2023/2024 season only.  
Seconded by: KEVIN  
All in favour - PASSED

**Marketing Plan:** Total of Highlighted – Approx. \$2500

I am looking for a review of the following options and opinions on which ones we should pursue. I am not sure if all of these need motions raised to be done or not. Please ask the committee accordingly.

- 1. Community Road Signs - \$588
  - a. Season 2023/2024 – two were placed July 27- Sept 4 – should these dates be altered for the 2024/2025 Season?
- 2. Advertisement in the Rink - Could advertise in the rink during Spring/Summer (May-August).

	Winter 2024 (Jan - Apr)	Spring/Summer 2024 (May - Aug)	Fall 2023/2024 (Sept - Dec)	Annual rate (10% discount)
<b>Ardrossan Recreation Complex</b>				
3' x 2' or 2' x 3'	\$500	\$400	\$500	\$1,260
4' x 6' or 6' x 4'	\$1,000	\$800	\$1,000	\$2,520
<b>Broadmoor Arena</b>				
3' x 2' or 2' x 3'	\$500	\$400	\$500	\$1,260
4' x 6' or 6' x 4'	\$1,000	\$800	\$1,000	\$2,520
<b>Moyer Recreation Centre</b>				
3' x 2' or 2' x 3'	\$500	\$400	\$500	\$1,260
4' x 6' or 6' x 4'	\$1,000	\$800	\$1,000	\$2,520
<b>Sherwood Park Sports Centre</b>				
3' x 2' or 2' x 3'	\$500	\$400	\$500	\$1,260
4' x 6' or 6' x 4'	\$1,000	\$800	\$1,000	\$2,520
SPSC Rink - Location 4 (5' x 7')	\$1,500	\$1,250	\$1,500	\$3,825
<b>Strathcona Olympiette Centre</b>				
3' x 2' or 2' x 3'	\$500	\$400	\$500	\$1,260
4' x 6' or 6' x 4'	\$1,000	\$800	\$1,000	\$2,520

- 3. Ardrossan Parade – FREE – June 2024 – girls can rollerblade/walk and hand out candy in their jerseys.
  - a. Cost for Candy/Freezies? - \$200? (I have no experience on what would be required for this)
- 4. Advertisement in Recreation Summer Guide – this is distributed in June - \$159.00
- 5. The Rec and Culture Network – The Rec and Culture Network digital ads are shown on select tv screens in Millennium Place and Ardrossan Recreation Complex –
  - a. \$40 per ad / not sure on length of time. Waiting on response.
- 6. Bus advertisement – Advertisement on the back of the transit buses. Approx \$500 per poster, per 4-week period. The sign itself would be printed within the original cost, additional weeks of advertising would be approx. \$400 per poster, per 4-week period.
- 7. Sherwood Park News – waiting on pricing.
- 8. SPRA Pins - \$578.72 USD = \$800 approx. CAD
- 9. Sherwood Park Ringette Signage – currently there are 2 banner stands and 2 hanging banner still in usable condition. I believe the rest are not usable. Get two more banner stand signs?
  - a. Banner stand – Approx. \$300 per
  - b. Indoor Banner – Approx.
    - i. 4x6 - \$100, 4X8 - \$125, 6X8 - \$175, etc.



Karie Bell <secretary@sherwoodparkringette.ca>

**Urgent: Request for Board Vote on Special Vote by Email - Investigation Team Members**

2 messages

Karie Bell <secretary@sherwoodparkringette.ca>

Mon, Nov 20, 2023 at 12:36 PM

To: Amanda Forster <BGLrep@sherwoodparkringette.ca>, Theresa Stewart <icespra@gmail.com>, Christine Pittman <OfficialsDir@sherwoodparkringette.ca>, Lee Shalipay <Fundraising@sherwoodparkringette.ca>, Pamela Gates <evalcooord@sherwoodparkringette.ca>, Pamela Kennerd <U14Director@sherwoodparkringette.ca>, Paula Howard <u10director@sherwoodparkringette.ca>, Ian Winship <Development@sherwoodparkringette.ca>, REGISTRAR <Registrar@sherwoodparkringette.ca>, Ashley Byrne <U16Director@sherwoodparkringette.ca>, Erin Allan <Marketing@sherwoodparkringette.ca>, Luc Berube <equipment@sherwoodparkringette.ca>, Kevin Kotyk <treasurer@sherwoodparkringette.ca>, Kim Bizuk <SPRABingo@sherwoodparkringette.ca>, Lindsay Maloney <lindsay\_maloney@shaw.ca>, Dayna Bond <webadmin@sherwoodparkringette.ca>, Paula Howard <ActiveStart@sherwoodparkringette.ca>, Pam Kennerd <media@sherwoodparkringette.ca>, Jackie Day <U12Director@sherwoodparkringette.ca>, Angela Kotyk <Coach@sherwoodparkringette.ca>, Karie Bell <secretary@sherwoodparkringette.ca>, Leah McBride <U19Director@sherwoodparkringette.ca>, Shandra Morin <AADirector@sherwoodparkringette.ca>, Mireille Sieben <photocoord@sherwoodparkringette.ca>, Kristy Penman <tournament@sherwoodparkringette.ca>, PRESIDENT SPRA <President@sherwoodparkringette.ca>, Matthew Leggott <vp@sherwoodparkringette.ca>

**PRIVATE & CONFIDENTIAL**

Dear Board Members,

I am writing with regards to a matter concerning the ongoing investigation of a formal complaint which was also briefly discussed at the last board meeting on November 7, 2023.

We are reaching out to seek your official vote on the appointment of the panel of individuals involved in the ongoing investigation, including our Discipline Chair and the supporting team. This is crucial to ensure that they have proper insurance coverage throughout the investigative process.

The following individuals form the Investigation Team:

Discipline Chair: <b>Harry Benders</b>	<ul style="list-style-type: none"> <li>• 18 years as coach in SPRA - ending March 2020</li> <li>• 14 years in Ringette administration                         <ul style="list-style-type: none"> <li>◦ 5 years on SPRA including 2 as president</li> <li>◦ 2 years on BGL</li> </ul> </li> <li>• 7 years on RAB board including vp and president.</li> </ul>
Member: <b>Trevor Torgerson</b>	<ul style="list-style-type: none"> <li>• 4 years on SPRA board</li> <li>• 20 year background in executive management and current board member for CCTF a Canadian pipe/metals supplier</li> </ul>
Member: <b>Ensley MacTaggart</b>	<ul style="list-style-type: none"> <li>• Ringette player on SPRA for 12 years including SPRA Power</li> <li>• Currently on U of A ringette team</li> <li>• RAB athlete advisory committee 2019-20</li> <li>• 4<sup>th</sup> year student at U of A in secondary education and sciences</li> </ul>
Member: <b>Reverdi Darda</b>	<ul style="list-style-type: none"> <li>• 5 years on St. Albert Ringette Assoc (2013-2018) including 3 years as president</li> <li>• Jan 2022-June 2023 advisor to RAB for strategic plan</li> <li>• Currently serving as Director of Edm Meals on Wheels and Maps Canada</li> </ul>

We are including everyone on the board in this email for transparency, but **ONLY require votes from the voting board members**, which are indicated below for ease of reference:

* President – <i>Jessica Winship</i>	* AA Director <i>Shandra Morin</i>
* Vice President – <i>Matthew Legott</i>	* Director Player Development <i>Ian Winship</i>
* Secretary <i>Karie Bell</i>	* Director Coach Development <i>Angela Kotyk</i>
* Treasurer <i>Kevin Kotyk</i>	* Evaluation Coordinator <i>Pam Gates</i>
* Registrar <i>Theresa Stewart</i>	* Equipment Director <i>Luc Berube</i>
* U10 Director <i>Paula Howard</i>	* Black Gold League Rep <i>Amanda Forster</i>
* U12 Director <i>Jackie Day</i>	* Fundraising <i>Lee Shalipay</i>
* U14 Director <i>Pam Kennerd</i>	* U19 Director <i>Leah McBride</i>
* U16 Director <i>Ashley Byrne</i>	

(\*voting)

The urgency of the situation requires us to expedite the voting process, as interviews and investigations are scheduled to commence on November 29. We kindly request your prompt attention to this matter. The deadline to place your vote is November 23, 2023, at 6:00 PM.

Once all votes are received, we will communicate the results to you via email, and they will be officially recorded in the minutes of our upcoming December 5th meeting.

Please place your vote here: <https://forms.gle/213vCRRwLk6XcfpE6>

Vote Deadline: November 23, 2023, at 6:00 PM

If you have any questions or need further information, please feel free to reach out.

Thank you for your cooperation and swift response.



Karie Bell  
SPRA Secretary  
[Secretary@SherwoodParkRingette.ca](mailto:Secretary@SherwoodParkRingette.ca)

**Karie Bell** <secretary@sherwoodparkringette.ca> Tue, Nov 28, 2023 at 9:45 PM  
To: Amanda Forster <BGLrep@sherwoodparkringette.ca>, Theresa Stewart <icespra@gmail.com>, Christine Pittman <OfficialsDir@sherwoodparkringette.ca>, Lee Shalapay <Fundraising@sherwoodparkringette.ca>, Pamela Gates <evalcoord@sherwoodparkringette.ca>, Pamela Kennerd <U14Director@sherwoodparkringette.ca>, Paula Howard <u10director@sherwoodparkringette.ca>, Ian Winship <Development@sherwoodparkringette.ca>, REGISTRAR <Registrar@sherwoodparkringette.ca>, Ashley Byrne <U16Director@sherwoodparkringette.ca>, Erin Allan <Marketing@sherwoodparkringette.ca>, Luc Berube <equipment@sherwoodparkringette.ca>, Kevin Kotyk <treasurer@sherwoodparkringette.ca>, Kim Bizuk <SPRAbingo@sherwoodparkringette.ca>, Lindsay Maloney <lindsay\_maloney@shaw.ca>, Dayna Bond <webadmin@sherwoodparkringette.ca>, Paula Howard <ActiveStart@sherwoodparkringette.ca>, Pam Kennerd <media@sherwoodparkringette.ca>, Jackie Day <U12Director@sherwoodparkringette.ca>, Angela Kotyk <Coach@sherwoodparkringette.ca>, Karie Bell <secretary@sherwoodparkringette.ca>, Leah McBride <U19Director@sherwoodparkringette.ca>, Shandra Morin <AADirector@sherwoodparkringette.ca>, Mireille Sieben <photocoord@sherwoodparkringette.ca>, Kristy Penman <tournament@sherwoodparkringette.ca>, PRESIDENT SPRA <President@sherwoodparkringette.ca>, Matthew Leggott <vp@sherwoodparkringette.ca>

**RESULTS -- Request for Board Vote on Special Vote by Email - Investigation Team Members**

Hello Board Members,

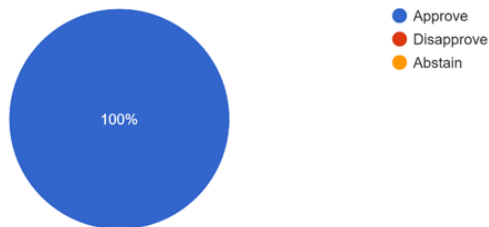
Further to our email of November 20, 2023 to SPRA Board Members wherein we requested your official vote on the appointment of the panel of individuals involved in the ongoing investigation, including our Discipline Chair and the supporting team:

- Discipline Chair - Harry Benders
- Member - Trevor Torgerson
- Member - Ensley MacTaggart
- Member - Reverdi Darda

Among our Seventeen (17) voting members, it is verified that two (2) voting members did not place a vote at all, and that Fifteen (15) voting members 'Approve'. This email and information will be officially recorded in the minutes of our upcoming December 5th meeting, along with any discussions regarding comments provided in the vote.

Please cast your vote by indicating "Approve" or "Disapprove" or "Abstain" \*\* Only responses from voting board members will be considered.\*\*

15 responses



	Timestamp	Name:	SPRA Board Position	Please cast your vote by	Comments
1	11/20/2023 12:38:30	Karie Bell	Secretary	Approve	
2	11/20/2023 12:39:08	Kevin Kotyk	Treasurer	Approve	
3	11/20/2023 12:39:25	Leah McBride	U19 Director	Approve	
4	11/20/2023 12:51:06	Paula Howard	U10 Director	Approve	Please retain for ease of access on future issues.
5	11/20/2023 12:58:21	Shandra Morin	AA director	Approve	
6	11/20/2023 13:05:58	Matthew Leggott	Vice President	Approve	Approval based on information provided in email on November 20th, 2023. It is assumed that all members have no real or perceived conflict of interest as required by SPRA policy and any conflicts of interest would have been made known prior to this vote.
7	11/20/2023 13:06:15	Amanda Forster	BGL Rep	Approve	
8	11/20/2023 13:13:43	Angela Kotyk	Coach Director	Approve	
9	11/20/2023 13:47:19	Pam Kennerd	U14 Director	Approve	
10	11/20/2023 14:16:45	Jessica Winship	President	Approve	
11	11/20/2023 15:42:06	Ian Winship	Player Development	Approve	
12	11/20/2023 19:13:56	Luc Bérubé	Equipment Director	Approve	
13	11/20/2023 20:26:15	Jackie Day	U12 Director	Approve	
14	11/20/2023 21:05:18	Ashley Byrne	U16 Director	Approve	
15	11/21/2023 3:36:55	Lee Shalapay	Fundraising	Approve	I will vote yes. This is to speed the process along. However I feel that the board is or has not been informed of what the formal complaint is.

* President – Jessica Winship ✓	* AA Director Shandra Morin ✓
* Vice President – Matthew Leggott ✓	* Director Player Development Ian Winship ✓
* Secretary Karie Bell ✓	* Director Coach Development Angela Kotyk ✓
* Treasurer Kevin Kotyk ✓	* Evaluation Coordinator Pam Gates - DID NOT VOTE
* Registrar Theresa Stewart - DID NOT VOTE	* Equipment Director Luc Berube ✓
* U10 Director Paula Howard ✓	* Black Gold League Rep Amanda Forster ✓
* U12 Director Jackie Day ✓	* Fundraising Lee Shalapay ✓
* U14 Director Pam Kennerd ✓	* U19 Director Leah McBride ✓
* U16 Director Ashley Byrne ✓	