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| **Emergency Numbers:** | 9-1-1  |
| **Co Coach (HC) 1st 2 coaches****Coaches & Call Persons (CP) Information:**Identify & confirm duties prior to event-practice/game/training  | **Your Coaches& phone numbers** | ***Call Persons (CP):*****Your call people & phone numbers** |
| **Facility:** **Sherwood Park Sports Centre (Arena)****Nearest Major Intersection:**Sherwood Dr. & Oak St | **Tel:780-467-2202****Address: 2015 Oak St.****Sherwood Park, AB T8A 0W9** | ***EMT Entrance:*****Main Doors (confirm)** |
| **Nearest Hospital:****Strathcona Community** **Nearest Major Intersection:****Clover Bar & Emerald** | **Tel: 780-449-5380****Address: 9000 Emerald Drive** **Sherwood Park, AB** **T8H 0J3** | **AED Location is**  |
| **Location: First Aid Kit (fully stocked by Person) is in small side pocket of ring bag on the bench** |
| **Location: All participants’ (including staff) Medical Info: separate envelopes in Call Person & Head Coach’s binders with insurance & physician’s accident report.** |
| **Location: Cell phones are in Charge/Call/Control Persons’ pockets and are fully charged** |
| **Maps app for parents/coaches, in case, hurt player doesn’t need EMT, but needs doctor’s evaluation.** |
| **Muster Point: Evacuate out Main Door go far end of the Parking Lot, take attendance** |
| **On-site Charge Person(s)**• Ensure all athletes are safe• Protect yourself, take gloves (wear gloves if body fluids/blood)• Athlete still down, check athlete, walk out safely/get help from skater• Do not move injured person & secure area to reduce risk of further harm to that person• Assess ABCs (check that the airway is clear, breathing is present, a pulse is present, and there is no major bleeding)• Identify if ambulance is required, tell Call Person to call 911.• Wait with & cover injured person until EMS arrives & injured person is transported• Fill in an accident report form, send copy to Ringette AB for insurance purposes | **Options: Both coaches are First Aid Certified****Coaches/1st aid people always there** |
| **On-site Call Person(s)**• Get athlete’s info from injured person’s envelope in Call Person/Coach’s binder• Call 911 for emergency help when told by Charge Person• Provide all necessary information to dispatch (e.g. facility location, rink surface, name & age of person, nature of injury, description of first aid provided, medical history of person)• Go to *Main Doors* & clear all traffic from entrance/access road before ambulance arrives• Wait by driveway entrance to facility to direct EMT & ambulance, give medical history• Call & inform emergency contact person listed on medical profile of incident & situation | **Options:****Your Call persons** |
| **On-site Control Person(s)**• If Charge person is on ice for either team, all players on our team report to our bench.• Ensure players safety.• If serious injury occurs, give a coat or blanket to keep player warm, settle all players, then could use opportunity as time out to talk tactics (helps distract players).• If ambulance is coming; talk to the officials; consider moving to dressing room. | **Options:****Your control persons** |
| **Weather re decisions to travel for Away Games/Tournaments** **Confirm & reply re travel, not less than 30 minutes prior to take-off time** | **Your coach/all travellers on your Communications system** |
| **Parent: Find maps app on phone, check nearest hospital, get directions, go.** | **Coaches/Parents** |