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| **Emergency Numbers:** | 9-1-1  |
| **Head Coach (HC)****Coaches & Call Persons (CP) Information:** Identify & confirm duties prior to event-practice/game/training  | Fill in your Coaches’ names & phone numbers | Fill in your Call Persons’ names & phone numbers |
| **Facility:** **Change** Each facility **Millennium Place****Nearest Major Intersection:** **Broadmoor & Lakeland** | **Tel: 780-416-3300 Change** **Address: 2000 Premier Way** **Sherwood Park, AB** **T8H 0J3** | ***EMT Entrance:* Change****Use East Doors****(Zamboni room is too small to enter for stretcher)** |
| **Nearest Hospital:****Strathcona Community Nearest Major Intersection:****Clover Bar & Emerald** | **Tel: 780-449-5380****Address: 9000 Emerald Drive** **Sherwood Park, AB** **T8H 0J3** | AED Location find out |
| **Location: First Aid Kit (fully stocked by Coach) is in small side pocket of ring bag on the bench** |
| **Location: All participants’ (including staff) Medical Info: separate envelopes in CP & HC’s binders** |
| **Location: Cell phones are in Charge/Call/Control Persons’ pockets and are fully charged** |
| **Maps app for parents/coaches, in case, hurt player doesn’t need EMT, but needs doctor’s evaluation.** |
| **Muster Point if evacuation call: Go Out East Doors cross to the far end of parking lot to the hill Yours?** |
| **On-site Charge Person(s)** • Ensure all athletes are safe• Protect yourself, take gloves (wear gloves if body fluids/blood)• Athlete still down, check athlete, walk out safely/get help from skater• Do not move injured person & secure area to reduce risk of further harm to that person • Assess ABCs (check that the airway is clear, breathing is present, a pulse is present, and there is no major bleeding)• Identify if ambulance is required, tell Call Person to call 911.• Wait with & cover injured person until EMS arrives & injured person is transported • Fill in an accident report form, send copy to Ringette AB for insurance purposes | **Options: Your people who are First Aid Certified****Your people** |
| **On-site Call Person(s)** • Get athlete’s info from injured person’s envelope in Call Person/Coach’s binder• Call 911 for emergency help when told by Charge Person• Provide all necessary information to dispatch (e.g. facility location, rink surface, name & age of person, nature of injury, description of first aid provided, medical history of person)• Go to *East Doors* & clear all traffic from entrance/access road before ambulance arrives• Wait by driveway entrance to facility to direct EMT & ambulance when it arrives• Call & inform emergency contact person listed on medical profile of incident & situation | Options:**Your people** |
| **On-site Control Person(s)**• If Charge person is on ice for either team, all players on our team report to our bench.• Ensure players safety.• If serious injury occurs, get coats or blanket to keep player warm, then settle players, could then use opportunity as time out to talk tactics (helps distract players). • If ambulance is coming; talk to the officials; consider moving teams to dressing room. | **Options:****Your people** |
| **Weather re decisions to travel for Away Games/Tournaments: On Team Snap: All Confirm: reply re travel, no less than 30 minutes prior to take-off time** | **Your people****Coach/all travellers**  |
| **Parent: Find maps app on phone, check nearest hospital, get directions, go.** | **Parents/Coaches** |