



Sherwood Park Ringette Association
P.O. Box 3001
Sherwood Park, AB T8H 2T1

Executive Board Meeting

MP Activity Room

June 11, 2024

7:00pm

MEETING MINUTES

ATTENDANCE:

* President – Jessica Winship ✓	*Director of Player Development <i>Ian Winship</i>	Past President <i>Jessica Winship</i> ✓
* Vice President <i>Dan Stetic</i> ✓	*Director of Coach Development <i>Angela Kotyk</i>	Photo Coordinator <i>Mireille Sieben</i> ✗
* Secretary <i>Jenny Rolph</i> ✓	*Director of Officials <i>Christine Pittman</i> ✓	Tournament & Special Events Coordinator <i>Kristy Penman</i> ✗
* Treasurer <i>Kevin Kotyk</i> ✓	* Fundraising <i>Lee Shalapay</i> ✓	Bingo Coordinator <i>Kim Bizuk</i> ✓
* Registrar <i>Theresa Stewart</i> ✓	* Evaluation Coordinator <i>Mike Neville</i> ✗	Website Coordinator <i>Dayna Bond</i> ✗
* U10 Director <i>Paula Howard</i> ✓	* Black Gold League Rep <i>Amanda Forster</i> ✓	Open Division Liaison <i>Katrina Connelly</i> ✗
* U12 Director <i>Jackie Day</i> ✓	Ice Allocator <i>Theresa Stewart</i> ✓	Sponsorship/Marketing <i>Anthony Gallace</i> ✗
* U14 Director <i>Ashley Byrne</i> ✓	Equipment Director <i>Luc Berube</i> ✓	Social Media Coordinator <i>Pam Kennerd</i> ✓
* U16 Director <i>Dana Gallace</i> ✓	Active Start Coordinator <i>Heather Jensen</i> ✗	Admin <i>Jileen Berube</i> ✗
* U19 Director <i>Leah McBride</i> ✓	Goalie Development Coordinator <i>Kim Bizuk</i> ✓	
*AA Director <i>Pam Kennerd</i> ✓		*Voting Member ✗ ✓

1. Introductions (As Needed) - President

2. Additions to Agenda – President

- None

3. Adoption of Agenda – President

- Motion: To adopt Agenda - A Forster
- Seconded: A Byrne
- All in favour - PASSED

4. Declaration of Conflict of Interest (Based on Agenda) - President

- None declared.

5. Adoption of Meeting Minutes – President

Error Noted: Changes to motion to raise registration costs for OPEN fees - there was a mistake made in the transcription. Intent was to increase fees for all OPEN players, not just new players.

Incorrect:

- MOTION to increase fees for new players by \$25.00: Lee
- Seconded: Christine
- All in favour - PASSED

Amendment:

- MOTION to increase fees for all OPEN players by \$25.00: Lee
- Seconded: Christine

- All in favour - PASSED
- Motion to adopt amended meeting minutes: K Kotyk
- Seconded: L McBride
- All in Favour: Passed

6. Correspondence & Open issues

- Marketing and Sponsorship Position - Jessica
 - Anthony Gallace has put his name forward for the Marketing and Sponsorship position - if no concerns or questions, we will confirm him into that role.
 - The Executive Committee ratified Anthony's role as the Marketing and Sponsorship Coordinator.
- Year End Survey Discussion - Angela/Dan
 - Discussion on year end survey feedback and opportunities to improve the format, support additional feedback and better utilize the feedback.
 - **Action: Send names to Jenny if you would like to participate in a group to develop the mid year and year end survey.**
- Division Directors - Year in Review Highlights
 - General discussion/updates from Division Directors on the 23/24 season.
 - Suggestion to help players with suspensions/penalty minutes/patterns of behaviors and encourage/coach/mentor in another direction - role of the board to ensure they step in to support player development and provide applicable resources where available. Help before disciplinary action and choose a more proactive and supportive direction.
 - **Action item:** Educational opportunity - Add this to the coach and manager meeting agenda for discussion - to help coaches/managers deal with these types of challenges in the future.
 - Schedule (Summary) for upcoming season, look at building for the next board.
 - Evaluation Committee Update - Mike Neville - no update this month.
 - June 25 Meeting in Person - Paula to send an email reminder.

7. NEW BUSINESS

- **Post-Secondary Scholarship Request - Pam Kennerd**
 - Discussion on a potential scholarship for current players active in post-secondary - \$500 - \$1000
 - Pam to bring proposal to a future meeting.
- **Athlete Advisory Committee - Pam Kennerd**
 - Players have indicated interest in providing a different perspective and input into decisions . Would crate off-ice leadership development opportunities, confidence, voice of the athlete
 - **Action Items:** Amanda to touch base with Ann McTaggart. Pam to look at Ringette Alberta Athlete Advisory Committee and bring back for further discussion
- **Recreation and Culture Network Workshop Update-** Anthony Gallace
 - Tabled for next meeting
- **Weather Policy - BGL - Amanda**
 - Possible updates to the policy, Paula Howard agreed to join the committee.
- **Draft Schedule for the Year**
 - JULY 2 - CANCELED
 - AUGUST 6
 - OCTOBER 1
 - NOVEMBER 12 - FALL BREAK
 - DEC 10

- JAN 14
- FEB 11
- MAR 11
- **Action: Jenny to send proposed dates out and get an opportunity for feedback say yes/no - land on schedule for the year**

8. ¹REPORTS BY EXECUTIVE MEMBERS

- **President - Jessica Winship**
 - Discussions with Fort Saskatchewan related to 16/19 team viability.
- **Secretary - Jenny Rolph**
 - If you did not receive the board info packet please let me know
 - Fill out the contact info form - I will send the link out one more time.
 - Join the whatsapp chat.
 - Complete your CRC - if it expires during the season you need a new one.
- **Registrar - Theresa Stewart - None**
 - CRC's need to be uploaded
 - 83 registrants currently
 - Active Start 10
 - U10 - 27
 - U12 - 11
 - U14 - 8
 - U16 - 17
 - U19 - 9
 - Open - 0
 - Theresa will send out reminder re: credits from AGM attendance expiring July 1
 - 3 board members not registered in RAMP, please complete.
- **U10 Director Paula Howard**
 - Player request only applies to Active Start and U10 - not other divisions - would like to separate out for each division so Paula doesn't get all of them for both Active Start and U10. Working with Heather on this - need updates to the form. Discussion - Paula is updating the form. Would like to move away from this for Step 3. No concerns.
- **AA Director Pam Kennerd -**
 - Tournament planning underway - Kristy is awesome!
 - Coaching plan in progress.
 - June 1 - open house - 22 participants, 1 import from another club- was done very well - good job Angela and Pam!
 - Discussion re: number of AA and A teams. Timelines and downstream/cross association impacts.
- **Coach Development Coordinator - Angela**
 - General Coaching applications will go out before the end of June. Working with Theresa to send to all SPRA and Pam on Social Media. Once applicants start to be filled out, next steps will be to work with Division Directors on applicants, if there are any gaps for the divisions based on projected number of teams vs. applicants and next steps on coach selection. (This will include a Coach Selection Committee this year).
 - Year end survey for coach development specifically, continue to focus on existing programs and adoption, and manage timing of execution to not overload the coach volunteers time. Continue focus at the U10/U12 more heavily, to set up the foundation and support their growth. All the rest of the summary of this survey was sent to VP/Pres and Division directors to review and apply if necessary.
 - Peak Performance is in full swing, with 3 groups and over 65 athletes.
 - Player Evaluation feedback was sent to all coaches, with a deadline June 14th, to date, only about 9 HC have updated. Breakdown per division U10 = 2. U12 = 1. U14 - 3. U16 - 2. U19 = 1. Note: Some feedback by team wasn't for all the team but "few" vs. many.
 - Helpful if division directors remind head coaches
- **Black Gold League Rep Amanda Forster**

¹ Notes reflect where updates were provided.

- Looking at adjusting season start - usually 2nd week of October - some will play league play then to maximize ice team - to be confirmed at August meeting.
- Shout out to Pam for Social Media - celebrations etc.
- 4 athletes have made it to invitation only camps - great news! Great to celebrate this and shout out on social media.
- BGL AGM August - moved 1 week ahead (date changed) - confirm with Dan Stetic.
- **Bingo Coordinator** Kim Bizuk
 - AGM on May 29, 2024. Our events avg payout \$1700.00
 - Actual pooled event average ~ \$2000
 - \$43,386 paid to SPRA, paid out \$29,075 = \$14K surplus bingo funds
 - SPRA cannot increase what we pay out per person for working a bingo, but we can do for teams - current \$1500 and designated use of proceeds.
 - Could it be used for scholarships/travel expenses? We could look at using the surplus back to those working the bingos (ie: earn credits reimburse for out of town travel expenses).
 - Kim to bring back a few options for considerations
 - how we use that money or
 - how we return that money back to people who are working the meeting
 - Table for discussion August meeting
- **Ice Allocator** Theresa Stewart
 - Ice set for the year and for tournaments. Sanctioning for tournaments after Aug 1.
 - Discussion re: hosting provincials U14C U16C March 2025
 - Active Start ice changes - discussion with Paula - regular ice.
- **Equipment Director** - Luc Berube
 - Started purchasing pylons, ice packs, pinnies
 - Jersey committee - 50th Anniversary - 2026 - new crests - would like to talk at next meeting get some volunteers
 - Cheques are an issue - for jersey deposits - many people don't have personal cheques
 - Create a form for credit card reimbursement or charged on their RAMP account - would not be able to register unless paid
- **Website Coordinator** Dayna Bond - Absent
- **Director of Player Development** - Ian Winship
 - Met with Kim to discuss goalie development opportunities
 - Contacted Debbie Klatt to talk about integrating goalies into power skating
 - Will also consult with Blair Faulkner and others about goalie development in other associations
 - Goalie Clinic considerations
 - Are Friday ice the only options?
 - Will Friday ice be also used for coach development and other clinics?
 - Answer Yes - Friday Broadmoor is designated for development
 - U10s - Q for Luc, can we get 10-15 uniform, lightweight flat blade goalie sticks for sessions with those teams? Answer: most are wood so not lightweight. Luc to take this on.
 - 2024/25 plans
 - Power Skating with Debbie - can I get feedback from surveys on power skating and other development initiatives? She has requested coach feedback
 - Theresa has preliminary schedule, I believe
 - Can we have additional sessions after New Year's for U10s and U12s?
 - answer - they don't want them as it takes away from power skating - Ian, Theresa and Paula to discuss.
 - Wrist shot clinics - format TBD, will reach out to Future Champions (U12, U14 focus but could expand)
 - Mental training - same question about feedback, but plan to work with Dr. Lisa again
 - Anything else requested in feedback surveys?

- **Action Item:** send rollup to Ian - lots of info in the surveys for Ian
- Kim - mentioned she has a questionnaire to current and past goalie families ready to go - how to get this to goalie players? Theresa knows most players and can share that info with Kim. Work with division directors and Theresa to confirm participants.

**NEXT MEETING:
August 7, 2024**

9. FORWARD AGENDA ITEMS

Month	Agenda Item	Prime

10. ACTION ITEMS

Action Items	Owner(s)	Deadline	Status
Theresa and Lorna to connect with Kevin re: invoices for Pre-Season Ice and Camps.	Theresa and Lorna	Next Meeting	Closed
Theresa to send evaluation schedule to Mike.	Theresa Stewart	Next Meeting	Closed
First Stripes program – Christine to look into this to see if SPRA should pursue. Connect with Paula about doing this for Step 2 next year.	Christine Pittman	Next Meeting	In Progress
Flex Ringette Program – Dan and Jessica to loop back with Leah and Dan after BGL AGM.	Dan Stetic Jessica Winship	Next Meeting	Closed
Criminal Record Checks – all board members to complete and upload to RAMP.	All Board Members	Next Meeting	In Progress
New Board Filing – Societies Act – Kevin	Kevin Kotyk	TBD	Closed
Player Development Coach Survey – Jenny to follow up with Karie on this to see what was done last year.	Jenny Rolph	Next Meeting	Closed
Send names to Jenny if you would like to participate in a group to develop the mid year and year end survey.	All Board Members	Next Meeting	New
Review year end survey feedback	All Division Directors	Next Meeting	New
Jenny to send proposed dates out and get an opportunity for feedback say yes/no - land on schedule for the year	Jenny Rolph	Next Meeting	New

SUMMARY OF MOTIONS

Motion: To adopt Agenda - A Forster
Seconded: A Byrne
All in favour - PASSED

Incorrect notation in May meeting minutes

- MOTION to increase fees for new players by \$25.00: L Shalapay

Amendment:

- MOTION to increase fees for all OPEN players by \$25.00: L Shalapay
- Seconded: Christine
- All in favour - PASSED

Motion to adopt amended May meeting minutes: K Kotyk

Seconded: L McBride

All in Favour: PASSED

Motion to adjourn meeting: L.McBride

Seconded by T Sewart

All in Favour: PASSED - meeting adjourned at 9:26pm