



Sherwood Park Ringette Association
P.O. Box 3001
Sherwood Park, AB T8H 2T1

🏠 **Location:** Millenium Place
📅 **Date:** April 8, 2024
🕒 **Time:** 7:00pm

MEETING MINUTES

ATTENDANCE:

* President – Jessica Winship ✓	* AA Director <i>Shandra Morin</i> ✓	Past President <i>Lindsay Maloney</i>
* Vice President <i>Phil Bloomfield</i> ✓	* Director Player Development <i>Ian Winship</i> ✓	Photo Coordinator <i>Mireille Sieben</i> ✓
* Secretary <i>Karie Bell</i> ✓	* Director Coach Development <i>Angela Kotyk</i> ✓	Tournament Coordinator <i>Kristy Penman</i> ✓
* Treasurer <i>Kevin Kotyk</i> ✓	* Evaluation Coordinator <i>Mike Stuckless</i> ✓	Bingo Coordinator <i>Kim Bizuk</i> ✓
* Registrar <i>Theresa Stewart</i> ✓	* Equipment Director <i>Luc Berube</i> ✓	Website Coordinator <i>Dayna Bond</i>
* U10 Director <i>Paula Howard</i>	* Black Gold League Rep <i>Amanda Forster</i> ✓	Open Division Liaison <i>Amanda Forster</i> ✓
* U12 Director <i>Jackie Day</i> ✓	* Fundraising <i>Lee Shalapy</i> ✓	Sponsorship/Marketing <i>Erin Allan</i>
* U14 Director <i>Pam Kennerd</i> ✓	Active Start Coordinator <i>Paula Howard</i>	Social Media Relations <i>Pam Kennerd</i>
* U16 Director <i>Ashley Byrne</i> ✓	Ice Allocator <i>Theresa Stewart</i> ✓	Other : <i>Katrina Connely</i> ✓
* U19 Director <i>Leah McBride</i> ✓	Director of Officials <i>Christine Pittman</i> ✓	✗ ✓

ACTION

- I. Additions to Agenda** NONE
- II. Adoption of Agenda** MOTION to adopt Agenda: Pam
 Seconded: Leah
 All in favour - PASSED
- III. Adoption of Minutes** MOTION to adopt Minutes of March 5, 2024: Leah
 Seconded Ashley
 All in favour - PASSED
- IV. Correspondence & Open Issues**
- A. Financial Update - Kevin
 Highlights of what will be presented at the AGM presented to the board. Some notes related to registration increases, will need to look at ice and numbers. Small committee will review options and report back at the May board meeting (Theresa, Leah and Amanda).
 - B. Evaluation Process - Update - Mike -
 Evaluation ice is scheduled. Looking at options for the Goalie evaluation process and have set all times for the Team Selection Committee meetings. Looking at evaluation criteria and education and orientation for evaluators.
 - C. North/South Competitive Balance Discussion – Jessica
 Discussed with some northern associations re: how we have strong teams, but when go south, the southern teams are strong(er). Will get together again in May to



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discuss development opportunities. RAB needs to review competitive imbalance.

D. Provincials Hosting Jessica, Lee, Pam/Jackie/Shandra/Lee

- RAB Revamp and SPRA Selection - Jessica RAB has sent dates for Provincials - Feb 20 - AA, Mar 7-9 U16 mar 21 - 14, 16C, north/south rotation possibly, Theresa will put to RAB that SPRA can host and get ice Mar 7-0 or Mar 21-24 - we could host every year if we know ahead of time.
- SPRA Provincials Process/Template - Lee - Two hosting models - fundraising and cost recovery. SPRA should take on the association, not the individual teams.

Discussion: Championship/Provincials committee - make it part of the season - possibly amalgamate with tournament coordinator. Set committee of board members and also include each team PRT volunteer position to be a part of this group/committee.

- Committee Updates - Pam/Jackie/Shandra/Lee Thanks to Theresa for helping us find extra ice when needed.

E. Goalie Registration Fees – Ian

Discussion for years of reducing goalie fees - \$100 for FT goalie - 16/19 perhaps reduce by 50%, younger divisions - rebate after you have fulfilled your obligation. TABLED TO NEXT MEETING

(MOTION for discussion at May meeting. Effective for the 2024/2025 season, goalies registered and agreeing to remain with the Sherwood Park Ringette Association for the entire 2024/25 ringette season pay \$100 for registration fees for the 2024/25 season.)




F. Board Member Incentive - Karie

Discussion around a board member incentive. Registration fee reduction - not supported by the board.

Discussion on the potential to create a volunteer requirement program (like the DIBS program). U10 Director to look into as a potential pilot for 24/25 season.



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- G. New Arena - April 9 Presentation to Council - Jessica
Public hearing April 9, SPRA is going to speak FOR the arena. SPRA will be in the pool of those able to access the ice if it moves forward as a minor ice user. SPRA will present for 5 mins. Will update next meeting.
- H. Provincials Funding (clarify Motion from Feb.13.2024)
Will review policy and wording in policy
Noting that, as per the Guidelines and Procedures Manual, teams moving on to Western Canadian Ringette Championships and Canadian Ringette Championships can allocate 100% of funds raised under SPRA licensing towards these expenses without board approval. If hosting teams do not advance, all reimbursement requests must be approved by the board.
- I. Ice Allocator Honorarium - Jessica Increased the ice allocator honorarium as per discussion with initial President for the 23/24 season.
- J. Policy Committee Update - Phil/Paula/Pam
Discussion - Updated Policy summary review.
MOTION by Phil that the 2024 DRAFT policy be approved for use and presented and voted on at the AGM April 25
Seconded by: Mike
All in favour (U19 Division Director Abstained) - PASSED
- K. Board Changeover - Jessica
- Outgoing board messages, please send to Jessica
 - Feedback from the season, please share
- L. AGM – April 25, 2024 - Jessica
- Graduating players agenda item update - Leah - ordered supplies and have reached out to the athletes - there will be a digital slideshow
 - Treasurer Presentation Financial Statements - Kevin
 - Pam K preparing slideshow from social media
 - Rob Bishop may run nominations at the AGM
 - Year in Review Highlights - Division Directors, Registrar, Coach and Player Development please email President



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- M. RAB AGM - May 5 - Kevin, Jessica, Pam, Lee, Theresa, Dayna, Leah (maybe)
 - SPRA won't have representation on the RAB board this coming season - Will discuss with new board.
 - RAB AWARDS - Christine Pittman nominated for Sr.Official of the Year.
- N. YEAR END SURVEYS - U10 & OPEN are done/sent by Paula & Amanda) - Karie will send all other divisions

V. New Business

NONE

VI. Reports by Executive Members

- * President Jessica Winship - NONE
- * Vice President Phil Bloomfield - NONE.
- * Secretary Karie Bell - NONE
- * Treasurer Kevin Kotyk - NONE
- * Registrar Theresa Stewart

AS = 47

U10 - 102

U12 - 50

U14 - 67

U16 - 63

U19 - 66

Open - 65

460 registrants and 33 teams

- * U10 Director Paula Howard – NONE
- * U12 Director Jackie Day – NONE
- * U14 Director Pam Kennerd – NONE
- * U16 Director Ashley Byrne - NONE
- * U19 Director Leah McBride - next season - Looking at numbers/goalies, etc. for next season.



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* AA Director Shandra Morin - U19AA PRT - AA teams want both PRT & Sadoway tournament - registration for our tournament open early so we can pull from across the country - there will only be 4 teams in each AA Division. OFFICIALS can we pay for the evaluators as well.

* Director Player Development Ian Winship – NONE

* Director Coach Development Angela Kotyk - Coach Development

- Jr. Coaches, good success, started with the first ever Jr. Coaching meeting to start the season. Kids want to coach with friends but sometimes this doesn't always work out, next year we will outline we will try but cannot always accommodate to ensure all teams have Jr Coaches. Goal is to have 2 Jr Coaches for full ice and 1 for half. **Some coaches had preselected their Jr's and didn't notify me or sign up so we will ensure clearer communication.
- Adult Coaches - good group again. Still lingering issues with certification despite many communications to RAB. Look at option to automate in RAMP.r. We still need more female coaches.
- Mid Year team survey - look at adopting as regular process for next year.
- Coach and Manager Appreciation night - Good Success, over 45 coaches and managers attended. Nice way to give back to all those that volunteer.
- Continued and more focus on Coach Development
 - Continue, the on ice and class room sessions
 - NEW - Friday's dedicated to certain age groups, 1 hr. classroom and 1 hr on ice.
 - NEW - How to coach female athletes.
 - NEW - Weekly practice plans however, utilization was low, which was disappointing.
 - Lesson learned, do more before season starts, and before RAB classes for certification are out as we were asking too much time of our coaches , too much of a time commitment. Some of the coach development plans such as whiteboarding sessions were paused as too much time commitment.
 - Summary, keep doing what we did this year, and build on it with small tweaks to ensure efficiency of time and resources

* Evaluation Coordinator Mike Stuckless - NONE

* Equipment Director Luc Berube – Equip Return going well. Inventory - good list of what is out there, Jersey replacements - to discuss with next board - full replace = \$125k MAY AGENDA



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* Black Gold League Rep Amanda Forster – Meeting May 11 Amanda and new VP to attend. A few suspensions, remind coaches to watch.

* Fundraising Lee Shalapay – NONE

Active Start Coordinator Paula Howard - NONE

Ice Allocator Theresa Stewart – NONE

Director of Officials Christine Pittman - NONE

Photo Coordinator Mireille Sieben – NONE

Tournament Coordinator Kristy Penman - NONE

Bingo Coordinator Kim Bizuk - NONE

Website Coordinator Dayna Bond - Would like to set up tab on website for HISTORY for upcoming 50th.

Open Division Liaison Amanda Forster - Katrina Connely - made an Open B Spring Ringette - have 10 teams (170 players) until end of June. Not RAB sanctioned but Katrina and players went through all the proper channels etc.

Marketing Coordinator Erin Allan - NONE

Social Media Relations Pam Kennerd - NONE




VII. Adjourn Meeting

MOTION to ADJOURN Meeting: Christine
Seconded by: Leah
All in favour - PASSED
Time: 9:45pm

NEXT MEETING: Tuesday, April 2, 2024



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SUMMARY OF ACTION ITEMS

Action Items	Owner(s)	Status
Registration increases, will need to look at ice and numbers. Small committee will review options and report back at the May board meeting (Theresa, Leah and Amanda).	THERESA, LEAH, AMANDA	Review and update at May Meeting
Discussion for years of reducing goalie fees - \$100 for FT goalie - 16/19 perhaps reduce by 50%, younger divisions - rebate after you have fulfilled your obligation.	IAN / BOARD	Review at May Meeting
DIBS Program	PAULA	Paula to look into a pilot for U10 – Review at June or July Meeting
Jersey Replacement	LUC/Board	Jersey replacements - to discuss with next board full replace = \$125k – Review at June Meeting

SUMMARY OF MOTIONS

MOTION to adopt Agenda: Pam Kennerd
Seconded: Leah McBride

MOTION to adopt Minutes of March 5, 2024: Leah
Seconded Ashley
All in favour – PASSED

MOTION by Phil that the 2024 DRAFT policy be approved for use and presented and voted on at the AGM April 25
Seconded by: Mike
All in favour - (U19 Division Director Abstained) - PASSED

MOTION to ADJOURN Meeting: Christine
Seconded by: Leah
All in favour - PASSED