



Sherwood Park Ringette Association
P.O. Box 3001
Sherwood Park, AB T8H 2T1

Executive Board Meeting

MP Activity Room

April 8, 2025

6:30pm

MEETING MINUTES

INVITEES:

* President – <i>Jessica Winship</i> ✓	*Director of Player Development <i>Ian Winship</i> ✓	Past President <i>Jessica Winship</i> ✓
* Vice President <i>Dan Stetic</i> ✓	*Director of Coach Development <i>Angela Kotyk</i> ✓	Photo Coordinator <i>Mireille Sieben</i> ✓
* Secretary <i>Jenny Rolph</i> ✓	*Director of Officials <i>Christine Pittman</i> ✓	Tournament & Special Events Coordinator <i>Kristy Penman</i> ✓
* Treasurer <i>Kevin Kotyk</i> ✓	* Fundraising <i>Lee Shalapay</i> ✗	Bingo Coordinator <i>Mireille Sieben</i> ✓
* Registrar <i>Theresa Stewart</i> ✗	* Evaluation Coordinator <i>Mike Neville</i> ✗	Website Coordinator <i>Dayna Bond</i>
* U10 Director <i>Paula Howard</i> ✗	* Black Gold League Rep <i>Amanda Forster</i> ✗	Open Division Liaison <i>Katrina Connelly</i>
* U12 Director <i>Jackie Day</i> ✓	Ice Allocator <i>Theresa Stewart</i> ✗	Sponsorship/Marketing <i>Anthony Gallace</i> ✓
* U14 Director <i>Ashley Byrne</i> ✓	Equipment Director <i>Luc Berube</i> ✓	Social Media Coordinator <i>Pam Kennerd</i> ✓
* U16 Director <i>Dana Gallace</i> ✓	Active Start Coordinator <i>Heather Jensen</i>	Admin <i>Jileen Berube</i> ✗
* U19 Director <i>Leah McBride</i> ✓	Goalie Development Coordinator <i>David Williams</i> ✗	
*AA Director <i>Pam Kennerd</i> ✓		*Voting Member ✗ ✓

1. Welcome, Introductions (As Needed) - President

2. Additions to Agenda – President

3. Adoption of Agenda – President

Motion to approve the agenda made by Pam, seconded by Dan all in favour, motion carried.

4. Declaration of Conflict of Interest (Based on Agenda) - President

5. Adoption of Meeting Minutes – President

Motion to adopt meeting minutes made by Angela, seconded by Pam. All in favor, motion carried.

6. Agenda

- a. Hardship Fund - Dana
 - sent out requests to neighbour associations - waiting for feedback.
 - **Action: Jenny - table at May meeting for review/update.**
- b. Refund Request - Leah
 - U19 player injured - did not play after PR tournament, family has requested a refund
 - Motion by Leah: Refund the player 50% of registration fee for 2024-2025 as per written request, in line with policy.
 - Seconded by: Angela

- All in favour, motion carried.
 - **Action: Kevin and Theresa to connect - Leah to action and follow up with family.**
- c. 14B Jersey Issue - Ashley
 - made their own jerseys and wore at provincials
 - send the team manager/coaches an email
 - expectation is that they wear SPRA jerseys as the team was funded to go to provincials by SPRA - check with your division director
 - 3rd jerseys are great - but sanctioned RAB events need to represent home associations
 - **Action: Jenny - Add to Managers handbook and speak to Managers and Coaches opening meeting. Teams must wear SPRA approved jerseys.**
 - **Action: Jenny - table for discussion at next policy review.**
 - **Action: Ashley to send an official email to the team/manager/coaches to communicate direction and expectations.**
- d. Budget update (including financial position) - Kevin
 - discussion and review of 2024 year end financials - in preparation for AGM
 - increased spending on evaluations - last year and this year
 - Filing for provincial hosting - Kristy and Kevin working on getting everything together
- e. U12 Complaint Update - Jessica/Dan
 - Legal review confirmed the complaint was handled appropriately
 - coach sanctions applied by discipline chair and have been communicated to individuals involved
 - 13 recommendations provided by discipline chair - policy updates/interpretations, legal review completed, will be tabled for incoming board to address gaps and issues
- f. RAB AA Committee Update - Pam
 - meeting is tomorrow night - Pam to send summary via email
 - think about ways to keep membership apprised of what is going on - send a communication?
 - need cross pollination of north and south representatives to address challenges
- g. RAB Updates - Jessica
 - Safesport Policies
 - need to be adopted - but not a lot of direction
 - discuss at RAB AGM
 - **Action: All to review and provide feedback to RAB.**
 - RAB AGM
 - 04-May-2025 - Treasurer, President, VP - any other interested members?
 - 9am - 4pm in Red Deer - we have a lot of designated attendees and is important
 - no SPRA representation at the RAB level - we, as members, need to be present to initiate change
 - **Action: Confirm attendance at RAB AGM - Jenny to send an email for RSVP.**
- h. Table Amended Bylaws - Bylaw Committee
 - Sunday - bylaw review/Q&A Meeting - please bring your questions
 - intent is to post and review/pass bylaws at AGM
- i. Confirm Membership Fees 25/26 - Theresa
 - 2025/2026 Goalie Fees
 - **Action: Jenny table for a motion for May meeting (new board)**
 - 2025/2026 Registration Fees - share potential updates at the AGM (including ice cost increases, evaluation costs, travel for officials all increasing costs - therefore registration reviews under review). Ensure members know the jerseys came from a reserve fund and are not related to increased fees.
- j. Provincials / Championship Hosting Update - Kristy/Ashley/Dana
 - overall went really well, good feedback and banquet was great, players were very grateful, a few glitches and learned for next year
 - hoodie headaches with supplier - opportunities for next year
 - Dance DJ was awesome
 - need more volunteers next year - more help!

- consider making volunteer requirement from participating teams to help out
- Kristy did a ton of work to keep costs down - awesome work!
- Championships went really well
 - suggestions: don't do personalization of hoodies and stick to one logo (can do multiple colours)
 - don't recommend balloons next year
- 12B team won BGL banner - for the first time
- k. Open Division - Player Feedback/Questions - Katrina
 - Open C provincials host?
 - need to put in a bid and secure ice - can reach out to Theresa to see what ice allocation looks like
 - Registration fee for Open A, and tryouts
 - wondering if practices can be incorporated into their fees - pay more up front instead of at the end - want ice every second week next season
 - **Jenny: table at May board meeting**
 - **Katrina: follow up with Theresa**
 - Tryouts for Open A and B?
 - want evaluations and goalie evaluations for open next year
 - table for May meeting
 - in the past - pay \$20 and get evaluated
 - Follow Up - Part time players - lots of players may consider playing part time due to work/school schedules.
 - Katrina gathered feedback what other areas do? some pay ½ registration fee, pay RAB and can play 12 game, some can only play when < 12 players
 - Would we allow teams to have 1-2 part time players?
 - Motion at next meeting to discuss
 - so many late ice times is a barrier
 - Silent Ice and Argyle arena are private ice but also expensive
- l. Non-Parent Coaches - Tournament Subsidy? - Anthony
 - One of our best resources is graduating athletes, wanting them to stay involved, however hotel bills and mileage costs that come with team travel are very expensive and can be a barrier.
 - Can SPRA subsidize these coaches? Would an honorarium be appropriate?
 - **Action Jenny: Add to managers/coach meetings to remind teams to budget for non-parent coaches travel/mileage/meal expenses. SPRA is encouraging former players to return to help coach, we need to support them by reminding coaches/managers that costs are to be covered by the team. Great value for the development of players and engagement in the association. Alternative is more parent volunteers.**
- m. Board Changeover
 - May is a transition meeting and encourage outgoing members to attend that meeting if possible.
 - **Action Jenny: Start May meeting agenda to draft - important to start up the next board**
- n. BGL AGM
 - VP, BGL rep usually attend
 - May 10 - Servus Place St. Albert - 12pm - 4pm (Amanda to confirm)
 - would love to have someone speak to AA issues
- o. Board Nomination Committee Update - Jenny/Jessica/Dan/Anthony/Ashley/Paula
 - reviewed open positions and nominations
- p. AGM Plan
 - Graduating Players - Leah
 - 12/13 players coming to AGM
 - arrival 6:15pm, start 6:30pm
 - Special recognition - JR - flowers/thank you

- Treasurer Presentation - Kevin - completed above
- Slide show - Pam
 - in progress
 - **Action: Pam to email to Jenny when complete - run on a loop in the AGM**
- Jersey Presentation - Jersey Committee
 - door prizes - SPRA blankets
- Year in Review - Division Director, Registrar, Coach and Player Development - send to Jessica
 - **Action: All - send highlights to Jessica to support the agenda**
 - **Action: Kristy to let events coordinators know about parade June 2025**
- motion for credit of \$50 for attending?
 - Motion by Kevin: For AGM Attendees, grant a \$50 registration credit for 2025-2026 for each child registered. Attendees must sign in at AGM
 - Seconded by: Leah

7. REPORTS BY EXECUTIVE MEMBERS

- **President** - Jessica Winship
 - in camera discussion re: email received from previous board member
- **Vice-President** - Dan Stetic
- **Secretary** - Jenny Rolph
 - Action Items from Last Meeting
 - Year end board survey
 - U19 survey
 - Year end player survey
 - Year End Coach/Player Evaluation Survey - keep it short and sweet
- **Treasurer** - Kevin Kotyk
- **Registrar** - Theresa Stewart
- **Ice Allocator** - Theresa Stewart
- **Active Start** - Heather Jensen
- **U10 Director** - Paula Howard
- **U12 Director** - Jackie Day
- **U14 Director** - Ashley Byrne
- **U16 Director** - Dana Gallace
- **U19 Director** - Leah McBride
- **AA Director** - Pam Kennerd
- **Open Division** - Katrina Connelly
- **Player Development Director** - Ian Winship
- **Coach Development Coordinator** - Angela Kotyk
 - Coach and Manager appreciation night went great (from Leah!)
- **Goalie Development Coordinator** - David Williams
 - True North thrilled to work with SPRA this year - meeting about how to grow their program, looking at adding SPRA ringette goalies to his staff
- **Director of Officials** - Christine Pittman
- **Black Gold League Rep** - Amanda Forster - brief update re: AGM
- **Marketing/Sponsorship** - Anthony Gallace - Riverhawks in May, meeting with Oilers on Friday
- **Photo Coordinator** - Mireille Sieben
- **Tournament Coordinator** - Kristy Penman
- **Evaluation Coordinator** - Mike Neville
- **Bingo Coordinator** - Mireille Sieben
- **Equipment Director** - Luc Berube - equipment drop return last weekend - some keeping for spring, set up another for May, inventory to be scheduled, make a list of unsold Jerseys for fcfs - sale day - have the racks out?

- **Website Coordinator** Dayna Bond
 - Pam to create a calendar for Dayna and Pam to coordinate social media and website
 - **Action ALL: send social media/website updates to Pam and Dayna**
- **Social Media** - Pam Kennerd
 - Action: Jenny - add 50th anniversary to next

NEXT MEETING:

AGM | 23-APR-2025 | 6:30pm | STRATHCONA COUNTY COUNCIL CHAMBERS

8. LIST OF MOTIONS

Motion	Made by	Seconded by	Outcome
Motion to approve the agendar	Pam	Dan	Carried
To Adopt Minutes	Angela	Pam	Carried
Motion to Refund the player 50% of registration fee for 2024-2025 as per written request, in line with policy.	Leah	Angela	Carried
Motion for AGM Attendees, grant a \$50 registration credit for 2025-2026 for each child registered. Attendees must sign in at AGM	Kevin	Leah	Carried