



Executive Board Meeting

MP Activity Room

October 14, 2025

6:30pm

MEETING MINUTES

ATTENDEES:

* President <i>Dan Stetic</i> ✓	*Director of Player Development <i>Paula Howard</i> ✓	Past President <i>Jessica Winship</i> ✗
* Vice President <i>Vacant</i>	*Director of Coach Development <i>Chester Mah</i> ✓	Photo Coordinator <i>Mireille Sieben</i> ✓
* Secretary <i>Jenny Rolph</i> ✗	*Director of Officials <i>Christine Pittman</i> ✓	Tournament & Special Events Coordinator <i>Sarah Cyr Y and Tanya Kloos</i> ✗
* Treasurer <i>Kevin Kotyk</i> ✗		Bingo Coordinator <i>Mireille Sieben</i> ✓
* Registrar <i>Theresa Stewart</i> ✓	* Evaluation Coordinator <i>Mike Neville</i> ✓	Website Coordinator <i>Dayna Bond</i> ✗
* U10 Director <i>Heather Jensen</i>	* Black Gold League Rep <i>Cory Spooner</i> ✓	Open Division Liaison <i>Katrina Connelly</i> ✓
* U12 Director <i>Jackie Day</i> ✓	Ice Allocator <i>Theresa Stewart</i> ✓	* Sponsorship/Marketing/Fundraising <i>Anthony Gallace</i> ✗
* U14 Director <i>Kristin Greenwood</i> ✓	Equipment Director <i>Luc Berube</i> ✗	Social Media Coordinator <i>Pam Kennerd</i> ✗
* U16 Director <i>Amy Birkbeck</i> ✓	Active Start Coordinator <i>Heather Jensen</i> ✗	Admin <i>Jileen Berube</i> ✗
* U19 Director <i>Ashley Byrne</i> ✓	Goalie Development Coordinator <i>David Williams</i> ✗	
*AA Director <i>Bob Dul</i> ✓		*Voting Member ✗ ✓

1. **Welcome, Introductions (As Needed) - President**
2. **Additions to Agenda – President**
 - Nothing
3. **Adoption of Agenda – President**
 - Motion to adopt: Kristin
 - Second: Christine
4. **Declaration of Conflict of Interest (Based on Agenda) - President**
 - None
5. **Adoption of Meeting Minutes – President**
 - Motion to adopt: Jackie
 - Second: Amy
6. **Agenda**
 - a. Update - Vice President Search (Dan)

- Did have a candidate, the selection committee met with them, did some due diligence. First time being on a board would have been a challenge. We chose to not bring the name forward and offered them another position they are considering. Offered a marketing position, waiting to hear back.
 - There will be items that will have to be broken out to other board members and have some change of duties. Complaints will be held by the executive committee until there is a new VP.
- b. Player Development Budget (Paula)
- Some items can be coordinated.
 - Insert budget from Paula/Chester when complete.
 - Need a new approach to power skating for older/younger groups
 - Rene Brown, former SPRA player, teacher, owns a powerskating company (Chester has worked with her before in Hockey)
 - Paula will work with Theresa on schedule
 - LTAD favours 4 - U10-12, 6 sessions for U14-19
 - U19 do a drop in, based on attendance last year
 - U10-16, more powerskating in session 2, possibly do a drop in \$25/player (cost recovery)
 - Active Start - current player, 2 sessions per month, use their own ice time
 - Dryland space booked Campbelltown Tues/Thurs
 - Mental training - Lisa Rogerson - 1 session per age group (Sept/Oct)
 - Wrist shot clinics for players - Sign up possibly
 - Feedback from U19 coaches - they want powerskating
- c. Secretary Update
- [End of Season Board Survey](#) (Jenny to provide update/summary next meeting)
 - Criminal Record Checks - Vulnerable Sector (confirm any outstanding with Theresa) - Needs to be updated to current dates
 - [Code of Conduct Form](#) - need outstanding responses from:
 - David Williams
 - Jessica Winship
 - Sarah Cyr
 - Pam Kennerd
 - Board Information Package - September meeting (Jenny)
 - [Board Contact Info Form](#) - outstanding responses from:
 - David Williams
 - Jessica Winship
 - Katrina Connelly - Double check, says its done
 - Jileen Berube
 - Online Director Updates
 - Set up online form and reminders for online updates in advance of Sept/Oct meeting.(note delayed from August)
- d. Coach Development Update (Chester)

PEAK summary

- Overall, was a success, and good feedback of the format change of 30min skill and 30min 3V3, and had three of our coaches on ice to support
- A concern was raised about bullying at the U14 group. Addressed on ice to discuss respectful behaviour and sportsmanship, followed by an email to all the U14/16/19 registered email addresses.
- Feedback received: where's the dryland training? Why only 6 sessions? Can we/should we also use this as coach development opportunity? Numbers keep dwindling year after year.
- Feedback from Future Champions:

- The program should start earlier and end before Canada Day. The U14 group was the smallest group and the sessions in July were not as well attended
- 16 group had a big spread in skill set and a half dozen were only there to play 3v3 and what I would call "drill wreckers". They didn't want to engage or even try during the drills. In fact one week an athlete sat on the bench until the 3v3 started. Not sure how to improve on this.

Coaching Applications

- Application window opened from June 15th to August 1st
- 60 applications received
 - compared to 66 from the 2024-25 season
 - Last season we had 113 registered head coaches, assistants, and on-ice helpers
- Coach Selection Committee has been formed and will have the initial review meeting next week. There are gaps at some age divisions that will need to be filled. Coaches from previous season's will be contacted after the initial CSC meeting.
- Application form; will look at feedback and changes to the form in October
- Jr coach application form is posted, social media posting was published
- Have created a new "coaching interest" form for any interested coaches during the season and off season when the coaching application form is closed.
- Voice of the coaches: application form included feedback from the coaches to the association. Still being reviewed and summary will be sent out in the following weeks

Coaching and Manager Meeting

- Ringette Alberta meeting with all association's coach directors is next week Wednesday, and will be shared at the coaches meeting.
- Need to set a date sometime after team selection and head coach placement. Last year, the meeting was late September on a Sunday
- Jileen has printed the coaches' manual and will be distributed to head coaches at the meeting.

Coach Development plan and budget

- Estimate is \$22,000, this includes
 - Coach certification costs
 - Hockeyshare account
 - Coach development
 - Future Champions/Mel Thomas
- Estimate is not finalized, coordinating with Player Development on some overlap. Will have final budget proposal ready for next meeting.

Coaching Courses

- RAB courses - CSI/MED/CI: need to set dates and provide to Ringette Alberta.
- Updates made to the coach reimbursement form, website has been updated

e. PRT Update (Sarah and Tanya)

- Ardross Parade - 25 participants, next year considering the closing date on sign ups, trying to get more volunteers next year. Attend a meeting in the fall to see what kind of support the parade needs with the picnic event. Need approx 10 extra people to take part in picnic (didn't happen this year) Enlist Anthony for help
- 50th Anniversary, trying to figure out how to integrate into PRT, add something to the tournament, create some events throughout the season. Create a budget to present to the executive committee.

- **Secretary** - Jenny Rolph - None
- **Treasurer** - Kevin Kotyk - None
- **Registrar** - Theresa Stewart -
 - Get #'s from Theresa's notes
 - CRC's
 - Mireille (November)
 - Christine (November)
 - Kevin (January)
 - Pam (January)
- **Ice Allocator** - Theresa Stewart
 - None
- **Active Start** - Heather Jensen - Nothing
- **U10 Director** - Heather Jensen - Nothing
- **U12 Director** - Jackie Day - Concern for tomorrow's U12 Pre-skate has no one to run it. 7:15 MP Aug 14, UAA and scrimmage - Chester/Raea/Abi will volunteer
- **U14 Director** - Kristin Greenwood
 - 2 Goalies, 1 PT Goalie, 3 teams
- **U16 Director** - Amy Birkbeck
 - Welcome letter has gone out, questions about goalie evaluations
- **U19 Director** - Ashley Byrne
 - Team Size
- **AA Director** - Bob Dul
 - Information letters (welcome and FAQs) sent out to registrants and posted on the website under AA tab.
 - STA 16AA will not ice a team this season. As a result:
 - 7 - STA 14AA (last season) athletes are registered to try out for our 16AA level
 - all returning second year STA 16AA athletes are registered in EDM or SPG
 - Working with Mike N around skills session implementation / logistics (this coming weekend are AA pre skates)
 - Meeting set up with AA coaches and Mike N this week to ensure compliance and understanding
 - Developing an improvement list for myself for next year (BCC for mass emails, try to get ice schedule out earlier, post August 1st registration deadline date in many locations... and in **BOLD**, etc.)
 - Scheduling evaluation materials pick up with Luc (pinnie sets, rings and pylons)
 - Obtaining sets of jersey for the AA teams to use for exhibition games and early tournaments (until jersey orders come in)
 - Working with coaches to schedule / confirm exhibition games
- **Open Division** - Katrina Connelly
 - A - 4 goalies and 21 players
 - B not wanting new players on their teams
 - C teams are small
 - PT Players - PT Fees
 - More tournaments for Open, looking to the future can it be in PRT?
- **Player Development Director** - Paula Howard - Nothing else
- **Coach Development Coordinator** - Chester Mah - Nothing else
- **Goalie Development Coordinator** - David Williams - Nothing
- **Director of Officials** - Christine Pittman
 - Website update needed on the officiating tab - Christine to disc with Dayna
 - Social Media for new referees and the First Stripes program link with an application deadline of Aug 30th. Christine to disc with Pam
 - Mike and Div Directors advise Christine for evaluation formats: warm up time, game length and breaks, etc. so game officials are advised..
 - Please make sure the volunteer timekeepers/ shot clock operators are informed as well.
 - Are we continuing on with "calling penalties" but the player is not actually serving?
 - Rule changes

- Defending player can touch it on the crease line and tap it into goalie, cannot pull it out
- On a penalty, as soon as referee puts arm up 4th player can go into the zone, doesn't have to wait until goalie to completely get off
- Penalties on delay if a goal is scored, penalty gets recorded but no serve
- **Black Gold League Rep** - Cory Spooner
 - Nothing
- **Marketing/Sponsorship** - Anthony Gallace
 - Nothing
- **Photo Coordinator** - Mireille Sieben - Nothing
- **Tournament Coordinator** - Tanya Kloos and Sarah Cyr -
- **Evaluation Coordinator** - Mike Neville
- **Bingo Coordinator** - Mireille Sieben -
 - No more lucky 13, 2 more paymaster games
 - Good turnout in the summer bingos
- **Equipment Director** - Luc Berube
 - Equipment pickup tomorrow at storage lockers
- **Website Coordinator** Dayna Bond - Nothing
- **Social Media** - Pam Kennerd

NEXT MEETING:

REMINDER: NO MEETING IN SEPTEMBER

TUESDAY OCTOBER 14, 2025 | 6:30pm | Millennium Place

Motion to end meeting: Jackie

Second: Chester