



Sherwood Park Ringette Association  
P.O. Box 3001  
Sherwood Park, AB T8H 2T1

# Executive Board Meeting

## MP Activity Room

### February 11, 2025

### 6:30pm

## MEETING MINUTES

### INVITEES:

* President – <i>Jessica Winship</i> ✓	*Director of Player Development <i>Ian Winship</i> ✓	Past President <i>Jessica Winship</i>
* Vice President <i>Dan Stetic</i> ✓	*Director of Coach Development <i>Angela Kotyk</i>	Photo Coordinator <i>Mireille Sieben</i> ✗
* Secretary <i>Jenny Rolph</i> ✓	*Director of Officials <i>Christine Pittman</i> ✓	Tournament & Special Events Coordinator <i>Kristy Penman</i> ✗
* Treasurer <i>Kevin Kotyk</i> ✓	* Fundraising <i>Lee Shalapay</i>	Bingo Coordinator <i>Mireille Sieben</i> ✗
* Registrar <i>Theresa Stewart</i> ✓	* Evaluation Coordinator <i>Mike Neville</i> ✗	Website Coordinator <i>Dayna Bond</i> ✗
* U10 Director <i>Paula Howard</i> ✗	* Black Gold League Rep <i>Amanda Forster</i> ✓	Open Division Liaison <i>Katrina Connelly</i> ✓
* U12 Director <i>Jackie Day</i> ✓	Ice Allocator <i>Theresa Stewart</i> ✓	Sponsorship/Marketing <i>Anthony Gallace</i> ✓
* U14 Director <i>Ashley Byrne</i> ✓	Equipment Director <i>Luc Berube</i> ✓	Social Media Coordinator <i>Pam Kennerd</i> ✓
* U16 Director <i>Dana Gallace</i> ✓	Active Start Coordinator <i>Heather Jensen</i>	Admin <i>Jileen Berube</i> ✗
* U19 Director <i>Leah McBride</i> ✓	Goalie Development Coordinator <i>David Williams</i> ✓	
*AA Director <i>Pam Kennerd</i> ✓		*Voting Member ✗ ✓

### 1. Welcome, Introductions (As Needed) - President

### 2. Additions to Agenda – President

### 3. Adoption of Agenda – President

Motion to Adopt Agenda: Pam K  
Seconded by: Amanda F  
All in favour - motion carried.

### 4. Declaration of Conflict of Interest (Based on Agenda) - President

NONE DECLARED

### 5. Adoption of Meeting Minutes – President

Motion to Adopt Minutes: Jenny R  
Seconded by: Ian W  
All in favour - motion carried.

### 6. Agenda

#### a. Action Items from Last Meeting - Jenny

**b. Mini Platinum Ring Tournament Update - Kristy (via email)**

Mini Platinum Ring Tournament was a success, should have numbers by this weekend. Will share via board chat. Planning of U12 Championship, and provincials coming along.

**c. Fundraising Update (Raffle Tickets) - Lee**

Lee is collecting raffle tickets - they are due back week of Feb 21

Draw is March 1 at GARC 7:00pm

Feedback on change in date? After Christmas is better - general feedback - easier to sell as a lot of teams do their fundraising early in the season. Consider making this change also next year.

Suggestion to distribute prior to Christmas but do the draw Feb 1/March 1. Will survey the date change in the year end survey.

**d. 2025 Spring/Summer Ice - Theresa**

Spring ringette opening on 14-FEB-2025 (Friday!)

**e. BGL updates - Amanda**

Game sheets are getting better, note spectator liaisons, make sure data for goalies is recorded, U10 and U12 dates are on the BGL websites - Session 2 banners U14B, U14C and U19B-1 teams won the banners, emails gone out to coaches and managers to arrange executive BGL to present the banner. Well done!

Request from Edmonton U19 for feedback - going to bring back at AGM for U19 to play 4 x 11 minute quarters - contacted Leah, she has got feedback from U19 coaches on their thoughts on that. At U19 level quarter format provides a good break between periods.

What is RAB doing for Westerns? Confirm, could suggest alignment.

BGL AGM is **May 10, 2025** - SPRA representatives at the AGM for BGL will bring feedback from SPRA on two topics:

1) **Reschedules and Blackouts** - BGL feels this has been excessive - check in with ice allocators - limit the number of reschedules that teams can do? Possibly assign a fee to reschedules? BGL looking at other sports. Ice is a challenge due to availability and ref schedules. Is it sustainable to allow all of the reschedules? Teams are prioritizing tournaments over league play - why? Challenges with OPEN (not BGL). SPRA only had 13 reschedule requests with specific, valid reasons. Often, teams don't find out about tournament acceptance until after the schedule is published. Need some clarification about what the challenges are for BGL and the impacts.

2) **AA Division** - Pam coordinate with AA coaches to source feedback around AA and inclusion in the BGL.. U19AA brought in Calgary Zone 2 for provincials. If teams want to be in a provincial league they need to provide ice. Question is: do we keep provincial league for U19AA - if we do, how do we make it work? Provincial play at U16AA as well? What is the expectation at AA and how do we make it work creatively? AA scheduler? May be logical. In Ontario, teams get assigned tournaments. They don't get a choice. RAB and BGL could consider potential creative alternatives.

**Action: Amanda and Pam work with Theresa, Christine, AA coaches, ++ to lead and coordinate creation of a position paper (2 pager) to prep who will be attending to speak to these items - put them in writing on behalf of SPRA to support the discussion at the BGL AGM Share a draft with the board in advance.**

**f. Peak next steps - Angela and Ian**

Angel and Ian have approached Jen and Craig - proposal from them focused on U14 and U16 (no U19?). At this point it is only ice times, could add training as well. 8 week program, starting June 1 until July 20. Focused on players wanting to take the step to A or AA.

Future Champions to run with paid assistant coaches including skills such as; wrist shots, one on one battle offence/defense focus, competition day. Total cost estimate ~\$7600 + ice = reasonable price for athletes. We do need to advertise what we are doing soon. Would be nice if we could have unpaid coaches get exposure, retain graduating players to stick around good ideas to keep program going. We could do U19 shorter session 4 weeks? Next year we will have a large cohort at U19, 33 players b.2009.

**Action: Ian to follow up with Angela, get correct ice times, propose to move forward, figure out U19 following the 14/16 planning. Support from board to move forward with proposed plan, pending confirmation of U19.**

g. **Spring programming update** - Ashley and Paula

Registration for Spring Ringette is opening Friday. Some changes this year - U12 and U14 - have a coach on the bench with them. For U16 and U19 - last year, the biggest problem was attendance, so this year we suggest we run scrimmage and run team snap to track availability. Fees \$100 players and \$50 goalies, suggestion to consider no fees for goalies, like last year. Registration numbers will determine if play is 3x3 or 5x5.

Motion to not charge goalies for Spring Ringette 2025: Kevin  
Seconded by: Leah  
All in favour - motion carried.

h. **Skills implementation update** - Mike and Dan

Attached are the documents created last year to implement the skills sessions for all levels. Mike will pull together a small committee to review and approve so we can move forward and ask Craig Schmidt and the 19AA team to run these drills in a practice to support recordings. We'll need the Goalie Rubric and skills created by David Williams. Suggestions for videographers from David and Anthony.

Committee members:

- Ian – Player Development (Review & approve the rubric & drills)
- Angela – Coach Development (Do we want to have other coaches run these drills for the different levels or try to get the same people to do all the levels) The AA coaches can run their own sessions (coachability metrics can be used in this session) then get the AA athletes to run the lower levels and or confirmed coaches for 2025/26.
- David – Goalie Development (Review & approve the rubric & drills)
- Craig Schmidt - Coach
- Shelly Derewianka – Drills
- Videographer – TBD
- Mike – Evaluation Coordinator
- VP or Pres

**ACTION: Mike to pull the evaluation skills committee together asap. Confirm rubrics and drills prior to May 1, 2025 Needs to be done before board changeover.**

**ACTION: Mike and Dan to ensure playbook by division and videos available by Jun 1, 2025**

**ACTION: Jenny to help with package creation in Canva if required 14, 16, 19.**

**ACTION: David and Anthony to provide videographer information to Mike and committee to support scheduling and filming.**

i. **Mid season survey follow up - committee update and division director report back**

Discussion on mid-season survey results. We need to do this earlier next year so we can implement recommended changes within the season (right at the end of session 1 with quick

turnaround). Suggested question for next survey: Is there something you would want your coach to know? Discussion re: individual links for each division for year end (follow up with Ang and Paula on this I can't remember why this was an issue)  
Year End Survey: target date: after nationals where applicable - 2 weeks post division wrap up

**Action (division directors):** Division Directors were provided with the feedback from their division, and were to follow up with coaches and team staff to share feedback.

**Action (all): give feedback to Dana re: questions/survey methods etc for year end changes**

**j. Coach and Player Appreciation and Awards**

Coaching Director and U19 Division Director to report back on the proposed plan for the coach and team staff appreciation event for this year. Re: scheduling - hopefully have earlier than last year as it was the last day GARC was open and supplies were low.

**ACTION: Angela to send out the plan (Leah to help support). When/Where and what?**

**k. Graduating Player Recognition**

12 graduating players

**ACTION: Leah to work on banner/cookies etc. Add to AGM agenda**

**g. RAB Update - Jessica**

- Inclusion and Evaluations
- RAB Safesport policies and SPRA
- Session 3, Provincials and Championship - ensure Division Directors review newsletter
- All team staff should review the Session 3 Technical Manual (available on the league website) and the Provincial Technical Manual (available on the Ringette Alberta website).
- These documents provide important guidance regarding competition rules and expectation.
- Spectator Conduct - Division directors send a reminder to parents/coaches re: appropriate conduct
- RAB Special Meeting Fees/Financials

	2022-23	2023-24	2024-25	2025-26	2026-27
<b>Players</b>	\$41	\$45.10	\$49.46	\$50.20	\$50.95
<b>Coaches</b>	\$15	\$16.50	\$17.33	\$17.59	\$17.85
<b>Officials</b>	\$8	\$16.50	\$17.33	\$17.59	\$17.85

Added \$10 legal levy (U10-U19 Players)

#### Insurance Fee Increase

	2022-23	2023-24	2024-25	2025-26	2026-27
<b>AD&amp;D</b>	\$0.93	\$0.93	\$0.96		
<b>CGL</b>	\$2.51	\$2.51	\$3.08		
<b>D&amp;O</b>	\$0.92	\$0.92	\$1.04		

\*insurance increases occur after registration opens.

The insurance increase is absorbed by Ringette Alberta until the next season

#### Ringette Canada Fee

	2022-23	2023-24	2024-25	2025-26	2026-27
<b>Players</b>	\$20.00	\$20.00	\$35.00		
<b>Coaches</b>	\$9.00	\$9.00	\$25.00		
<b>Officials</b>	\$16.00	\$16.00	\$25.00		

## 7. REPORTS BY EXECUTIVE MEMBERS

- **President** - Jessica Winship
  - Past president next year.
  - If know of anyone interested in the president position please advise.
- **Vice-President** - Dan Stetic
  - Review your position descriptions and determine if it is what you really do
  - Send to Dan/Jenny for bylaw update committee
  - Considering large number of voting positions currently, inconsistencies in voting positions
  - Looking at other boards and proposing some changes
  - Aim to get it done for the AGM
  - Elections for non-voting positions are not required
    - Board Position - Intent for Next Year: currently in year 1 of 2 year term, planning on staying on
- **Secretary** - Jenny Rolph
  - AGM - April 23rd (1st choice) or 24th - check council availability
  - RSVP's - please let us know if you are able to make it to each board meeting by RSVP'ing to the invite
  - Newsletter- in progress and will be sent out asap
  - 2025-2026 Board Position - interest/intent
    - Board Position - Intent for Next Year: currently in year 1 of 2 year term, planning on staying on
- **Treasurer** - Kevin Kotyk

- Hosting provincials U12B Black on behalf of BGL - TBD what they are covering
- BGL's manual - host grant - BGL provides grant to cover ice
- U10 BGL windup - fees?
- Pay it and ask for reimbursement net of what we cover - send to Jackie and ask team managers
- Each level U14-Open - RAB - don't know fees - bill them and notify div director of who owes what
- New Logo announce at AGM - getting mockup of new jersey
- Request for some 2XL jerseys for OPEN division players
- Present with athlete committee at AGM
- Patch for shoulder SPRA logo 50th anniversary
- What do we do with old jerseys? First pick or \$10 per jersey - proceeds to a charity - to be determined
  - Board Position - Intent for Next Year: Plan to return.
- **Registrar** - Theresa Stewart
  - Board Position - Intent for Next Year: Plan to return.
- **Ice Allocator** - Theresa Stewart
  - Board Position - Intent for Next Year: Plan to return.
- **Active Start** - Heather Jensen
- **U10 Director** - Paula Howard
- **U12 Director** - Jackie Day
  - Confirm \$ from BGL before shared with teams
  - Board Position - Intent for Next Year: Plan to return.
- **U14 Director** - Ashley Byrne
  - Both U14 teams won session 2 banner
  - U14B won gold in Saskatoon
  - Provincials secured banquet for U14, quotes for meal etc
  - Board Position - Intent for Next Year: Would like to return to U14 but can move around if needed.
- **U16 Director** - Dana Gallace
  - Positive feedback on getting info from survey
  - U16B2 Gold win in Kelowna
  - Board Position - Intent for Next Year: daughter moving up to U16, not planning to return to a division director position - may consider another position if required.
- **U19 Director** - Leah McBride
- **AA Director** - Pam Kennerd
  - Self driven quiet group
  - 19AA won silver medal in Guelph
  - 14 and 16's in Platinum Ring next season? - Theresa needs to know ASAP.
  - Board Position - Intent for Next Year: undeclared.
- **Open Division** - Katrina Connelly
  - Provincials only A team committed to attend
  - Board Position - Intent for Next Year: In Year 1 of two year role
- **Player Development Director** - Ian Winship
  - Board Position - Intent for Next Year: not returning.
- **Coach Development Coordinator** - Angela Kotyk
- **Goalie Development Coordinator** - David Wilson
  - Got everyone through 1st month, some training except 16AA and 19AA - they already had training in the plan and didn't want to disrupt.
  - Overall feedback mixed, but leaning positive
  - U12 and U14 - positive feedback
  - Higher levels - some constructive feedback on shortcomings of a hockey company giving ringette training
  - Coaches coming to practice were disruptive to the practice, rolling back to Friday ice, rejigged the groups, on track to get one more session each group
  - Work with Nathan at True North re: professional development for ringette association
  - Send potential names of resources within SPRA that could help build out true north bench strength - goalie names of people that may be interested

- Board Position - Intent for Next Year: planning to return.
- **Action - Ian and David: draft high level development plan - send out as part of registration email**
- **Director of Officials** - Christine Pittman
  - Board Position - Intent for Next Year: planning to return.
- **Fundraising Coordinator** - Lee Shalapay
  - Board Position - Intent for Next Year: undeclared.
- **Black Gold League Rep** - Amanda Forster
  - Board Position - Intent for Next Year: not planning to return.
- **Marketing/Sponsorship** - Anthony Gallace
  - Feb 28th - Crusaders event - continue to push on socials
  - Oilers, riverhawks talks in progress
  - Looking for board volunteers to help that night and player volunteers
  - Parade?
  - Board Position - Intent for Next Year: planning to return.
- **Photo Coordinator** - Mireille Sieben
- **Tournament Coordinator** - Kristy Penman
- **Evaluation Coordinator** - Mike Neville
- **Bingo Coordinator** - Mireille Sieben
- **Equipment Director** - Luc Berube
  - Board Position - Intent for Next Year: planning to return.
- **Website Coordinator** Dayna Bond
- **Social Media** - Pam Kennerd
  - Going well, RAB reposting, 50th anniversary coming
  - Board Position - Intent for Next Year: planning to return

Motion to adjourn meeting: Jenny R

Seconded by: Christine P

All in favour - motion carried.

**NEXT MEETING:**  
**March 11, 2025 | 6:30pm**

**8. LIST OF MOTIONS**

<b>Motion</b>
Motion to Adopt Agenda: Pam K Seconded by: Amanda F All in favour - motion carried.
Motion to Adopt Minutes - January 2025: Jenny R Seconded by: Ian W All in favour - motion carried.
Motion to not charge goalies for Spring Ringette 2025: Kevin Seconded by: Leah All in favour - motion carried.
Motion to adjourn meeting: Jenny R Seconded by: Christine P All in favour - motion carried.