



Sherwood Park Ringette Association
P.O. Box 3001
Sherwood Park, AB T8H 2T1

Executive Board Meeting

MP Activity Room

January 14, 2024

6:30pm

MEETING MINUTES

INVITEES:

* President – <i>Jessica Winship</i>	*Director of Player Development <i>Ian Winship</i>	Past President <i>Jessica Winship</i>
* Vice President <i>Dan Stetic</i>	*Director of Coach Development <i>Angela Kotyk</i>	Photo Coordinator <i>Mireille Sieben</i>
* Secretary <i>Jenny Rolph</i>	*Director of Officials <i>Christine Pittman</i>	Tournament & Special Events Coordinator <i>Kristy Penman</i>
* Treasurer <i>Kevin Kotyk</i>	* Fundraising <i>Lee Shalapay</i>	Bingo Coordinator <i>Mireille Sieben</i>
* Registrar <i>Theresa Stewart</i>	* Evaluation Coordinator <i>Mike Neville</i>	Website Coordinator <i>Dayna Bond</i>
* U10 Director <i>Paula Howard</i>	* Black Gold League Rep <i>Amanda Forster</i>	Open Division Liaison <i>Katrina Connelly</i>
* U12 Director <i>Jackie Day</i>	Ice Allocator <i>Theresa Stewart</i>	Sponsorship/Marketing <i>Anthony Gallace</i>
* U14 Director <i>Ashley Byrne</i>	Equipment Director <i>Luc Berube</i>	Social Media Coordinator <i>Pam Kennerd</i>
* U16 Director <i>Dana Gallace</i>	Active Start Coordinator <i>Heather Jensen</i>	Admin <i>Jileen Berube</i>
* U19 Director <i>Leah McBride</i>	Goalie Development Coordinator <i>David Williams</i>	
*AA Director <i>Pam Kennerd</i>		*Voting Member X ✓

1. Welcome, Introductions (As Needed) - President

- Guest Parent: Fukula

2. Additions to Agenda – President

- Motion: Mike
- Second: Leah
- All in favour

3. Adoption of Agenda – President

- Motion: Leah
- Second: Dan
- All in favour

4. Declaration of Conflict of Interest (Based on Agenda) - President

5. Adoption of Meeting Minutes – President

6. Agenda

- a. Action Items from Last Meeting - Ashley
- b. Fundraising Update - Lee
 - Tickets are at the printer should be ready friday
 - Mini PRT licenses are all set
 - Nothing outstanding for AGLC reporting
 - On the list for a future casino
- c. Mid-Season Survey Update - Dan/Dana
 - 30% response rate, generally positive feedback. Some items to address/work on.
 - Meeting to review and look at creating an FAQ and sharing it out to Division Directors ASAP
 - A lot of detailed written feedback provided
 - Committee will share the relevant divisional information for Division Director follow up. Summary report will be shared with membership in the next newsletter.
 - Will inform the approach to the year end results.
- d. Budget/Financial Update- Kevin
 - Reserve account hasn't changed
 - Operating \$210k, half of that needed to finish out the season, need to lower the reserve.
 - Jerseys will eat up a lot of the surplus, 65-90k, aiming for the high end.
 - Scholarship spending - need a proposal to motion for implementation for the 25/26 season.
 - Legal retainer will be added to the budget.
- e. Rebranding Park Ringette Update - Anthony
 - Update from Luc: The request for volunteers to develop and decide on a new logo and jersey for SPRA went out just before the Christmas break. Of the 22 respondents, we randomly chose 2 volunteer players from each level U12/U14/U16/U19/Open.
 - First meeting is Wednesday January 15.
 - Add in Active Start for jerseys.
 - Will report on updates/actions at the February board meeting.
- f. Ringette Night @ Crusaders Game Feb 28- Anthony

Discussion: tickets for players/coaches are free - families can pay with a promo code - portion of the proceeds come back to us (look into a charity of our choice like the food bank). Mike from Sin Bin has volunteered to bring his Target knock out set up as an activation to promote learn to play and come try ringette. Would like prizes for the volunteers (maybe a stick purchased from Sin Bin) and for the draw for anyone who wants to come and shoot (Airpods?) - requesting some budget to address. Team with the most families going can choose 4 players and a goalie to participate in the shootout.

Volunteers - 2 Adults and a mix of older/younger players

Anthony: Motion: Requesting \$750 budget for Ringette Night at the Crusaders
 Second: Dan
 All in Favour, motion carried.

g. Fees Discussion - Jackie

- Can we increase fees to support travel to Fort McMurray?
- BGL forcing teams to go to Fort McMurray, supposed to be two teams going together and sharing bus costs
- Currently \$500 from SPRA and \$500 from BGL per team to travel
- 12B and 12C got scheduled separately, 12B shared with 16B edmonton. 12C was not able to secure a bus partner and has a \$2800 bill to cover
- What should SPRA cover? No other teams to split.
- Reimbursement should be split based on # of teams travelling to Fort Mac

Kevin: Motion for one time additional \$1000 coverage to what is already received for Fort McMurray trip for U12C-1 due to scheduling and inability to share a bus with another team

Second: Leah

All in Favour, motion carried.

h. RAB Update - Jessica

- Special meeting Wednesday Jan 15 regarding fees and presentation of audited financial statements, Jessica, Dana and Theresa attending
- Fee increase schedule provided
- Legal Levy, looking for further clarity on.

i. 2025-2026 Board Selection/Nomination Committee - Jessica/Dan

- Looking for volunteers to sit on committee, consistent process to last year
- Looking at some consolidation of board roles, given governance considerations.
- Let Dan & Jessica know if you are staying on for next year.
- Process clarification related to how board members are appointed. Links to work to update the bylaws which has started.

7. REPORTS BY EXECUTIVE MEMBERS

- **President** - Jessica Winship - Nothing additional.
- **Vice-President** - Dan Stetic - TSC - team selection and coach selection process meeting to happen, have a second meeting with coaches to bounce ideas off of and gain feedback.
- **Secretary** - Jenny Rolph
- **Treasurer** - Kevin Kotyk
- **Registrar** - Theresa Stewart
- **Ice Allocator** - Theresa Stewart - Meeting was rescheduled for ice negotiation until next week
 - Provincials
 - 14C/16C
 - Open A
 - 12B Black
- **Active Start** - Heather Jensen
- **U10 Director** - Paula Howard
- **U12 Director** - Jackie Day

- Kevin will follow up on what is provided to U12 teams for championships
- **U14 Director** - Ashley Byrne
- **U16 Director** - Dana Gallace
- **U19 Director** - Leah McBride
 - Request/feedback to BGL at U19 that schedules could be provided with more notice if possible
- **AA Director** - Pam Kennerd
- **Open Division** - Katrina Connelly
- **Player Development Director** - Ian Winship
 - Scheduling mental training for U12 and up Feb 3 and 10 with Lisa Rogerson
 - More performance based
- **Coach Development Coordinator** - Angela Kotyk
 - Jen/Craig working their way up through the coaches, currently on U16
 - Thank you to division directors for getting CRCs in
- **Goalie Development Coordinator** - David Wilson
 - True North sessions start tomorrow U14-U19AA go into March
 - Kaeli Woodliffe to work with U10
 - Goalie budget to be motioned
- **Director of Officials** - Christine Pittman
- **Black Gold League Rep** - Amanda Forster
- **Marketing/Sponsorship** - Anthony Gallace
- **Photo Coordinator** - Mireille Sieben
- **Tournament Coordinator** - Kristy Penman
- **Evaluation Coordinator** - Mike Neville
- **Bingo Coordinator** - Mireille Sieben
 - 2024 18 Bingos
 - 2025 Bingos - 21
 - What to do with surplus of bingo funds?
- **Equipment Director** - Luc Berube - sent update via email
- **Website Coordinator** Dayna Bond
- **Social Media** - Pam Kennerd

Motion to Adjourn: Theresa

Second: Lee

All in favour, motion carried.

NEXT MEETING:

February 11, 2025 | 6:30pm

LIST OF MOTIONS

Motion	Made by	Seconded by	Outcome
Additions to the Agenda	Jessica	Leah	All in favour - carried.
To adopt the Agenda	Leah	Dan	All in favour - carried.
Requesting \$750 budget for Ringette Night at the Crusaders	Anthony	Dan	All in favour - carried.
One-time additional \$1000 coverage for Fort McMurray trip for U12C-1 due to scheduling and inability to share a bus with another team	Kevin	Leah	All in favour - carried.
Motion to Adjourn	Theresa	Lee	All in favour - carried.