

**Sherwood Park District Soccer Associaton  
Serious Occurrence Report Form**



Formal complaint must be completed in writing to the SPDSA General Manager using this Serious Occurrence Report Form.

All the information contained below must be completed.

**Name:** \_\_\_\_\_

- Parent(s)     
  Volunteer     
  Player     
  SPDSA Employee     
  Witness

Circumstances surrounding the allegation(s)	
<b>Name of Accused:</b>	
<b>Relationship with complainant:</b>	
<b>Time(s) of the incident(s):</b>	
<b>Date(s):</b>	
<b>Location(s) where the alleged incident(s) would have taken place:</b>	
<b>Name of Witness (1):</b>	
<b>Name of Witness (2):</b>	
<b>Name of Witness (3):</b>	

**STATEMENT** – (please provide a detailed description of the inappropriate behavior or conduct:

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