

Shuswap Minor Lacrosse

Meeting Minutes

Section A - Details

Date	Monday, October 7, 2024
Scheduled Start Time	8:00pm
Location	Virtual Meeting via Microsoft Teams
Meeting Purpose	<input type="checkbox"/> AGM <input checked="" type="checkbox"/> Monthly Board Meeting <input type="checkbox"/> Discussion of Urgent Issue <input type="checkbox"/> Other/Unplanned
Chair of Meeting	<input checked="" type="checkbox"/> President - Connor Maltais <input type="checkbox"/> Vice President - Meg Kovacs <input type="checkbox"/> Secretary - Ashley DeVos <input type="checkbox"/> Other
Minutes Adopted On	Dec 4, 2024 at Monthly Board Meeting
Meeting Minutes Prepared By	<input type="checkbox"/> President - Connor Maltais <input type="checkbox"/> Vice President - Meg Kovacs <input checked="" type="checkbox"/> Secretary - Ashley DeVos <input type="checkbox"/> Other

Section B - Attendance

Board Members Present:

Name	Position	Status
Connor Maltais	President	<input checked="" type="checkbox"/> Attending In Person <input type="checkbox"/> Attending Remotely <input type="checkbox"/> Not Present
Meg Kovacs	Vice President	<input checked="" type="checkbox"/> Attending In Person <input type="checkbox"/> Attending Remotely <input type="checkbox"/> Not Present
Ashley De Vos	Secretary	<input checked="" type="checkbox"/> Attending In Person <input type="checkbox"/> Attending Remotely <input type="checkbox"/> Not Present
Brandon Northcott	Treasurer	<input checked="" type="checkbox"/> Attending In Person <input type="checkbox"/> Attending Remotely <input type="checkbox"/> Not Present
Heather Davis	Registrar	<input checked="" type="checkbox"/> Attending In Person <input type="checkbox"/> Attending Remotely <input type="checkbox"/> Not Present
Jaedon Mooney	Head Referee	<input type="checkbox"/> Attending In Person <input type="checkbox"/> Attending Remotely <input checked="" type="checkbox"/> Not Present
Shawn Birch	Head Coach	<input type="checkbox"/> Attending In Person <input type="checkbox"/> Attending Remotely <input checked="" type="checkbox"/> Not Present
Corey Harris	Equipment Manager	<input type="checkbox"/> Attending In Person <input type="checkbox"/> Attending Remotely <input checked="" type="checkbox"/> Not Present
Jade Maltais	Event/Media Coordinator	<input checked="" type="checkbox"/> Attending In Person <input type="checkbox"/> Attending Remotely <input type="checkbox"/> Not Present

Non-Board Members Present

Name	Role (Parent, Coach, Volunteer, Etc)

Section C - Summary of Voting Events

Event	Time	1st	2nd	Result
Acceptance of current agenda and meeting called to order	8:01	Connor	Ashley	Carried
Acceptance of Last Month's Board Meeting Minutes	8:02	Meg	Jade	Carried
Adjournment of meeting	8:41	Brandon	Heather	Carried

Section D - Last Month Task List Follow-up

Connor	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Put together personnel plan for drop-ins (schedules may change) <input checked="" type="checkbox"/> Manual Google Drive backup (middle odd # months) <input type="checkbox"/> Continue work with schools / FusionWest <ul style="list-style-type: none"> o Will continue into this month <input type="checkbox"/> Renew PO Box agreement <ul style="list-style-type: none"> o Deferred to this month <input checked="" type="checkbox"/> Equipment audit - Sept 21 <input checked="" type="checkbox"/> Renew seacan storage agreement with City <input checked="" type="checkbox"/> Develop handout next meeting
Meg	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Disassemble booth at Picadilly <input type="checkbox"/> Follow-up on Criminal Record Checks <ul style="list-style-type: none"> o Will continue into this month - not all are done
Brandon	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Purchase sticks & balls for drop-ins if required <input checked="" type="checkbox"/> Equipment audit - Sept 21 <input checked="" type="checkbox"/> Develop financial activity summary report at month-end <input checked="" type="checkbox"/> Reserve meeting room once date/time set next board meeting
Heather	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Work with SMLA field registrants in getting released (Cooper's)

Ashley	<input checked="" type="checkbox"/> Distribute Sep board meeting minutes once finalized <input checked="" type="checkbox"/> Send out poll for next board meeting in late September & follow up with agenda and calendar invite to group
Corey	<input checked="" type="checkbox"/> Equipment Audit - Sept 24
Jade	<input checked="" type="checkbox"/> Sort bottles & bring in <input checked="" type="checkbox"/> Develop promotional material drop ins / start advertising <input checked="" type="checkbox"/> Take lead on planning Family Expo - people & materials <input checked="" type="checkbox"/> Upload adopted minutes to website following Sep board meeting <input checked="" type="checkbox"/> Post next board meeting info on website

Section E - Agenda Items

Topic	Items Discussed	Actions Required
Financial Update	<ul style="list-style-type: none"> ● Group referenced the handout provided in the meeting with financial details ● Our transactions were about \$1800 less than forecasted - due to additional revenue from fundraising + sponsorship 	
Criminal Record Checks/New System	<ul style="list-style-type: none"> ● Received: Connor, Ryan, Corey, Jade, Meg, Jaedon, Brandon, Shawn ● In Progress: Caden ● Not Started: Micah 	<ul style="list-style-type: none"> ● Meg to work with Micah to get his done
Sponsorship Update	<ul style="list-style-type: none"> ● Last month we received sponsorship from <ul style="list-style-type: none"> ○ SASCU ○ Fountain Tire ○ Whiskey River Mechanical ● We are doing well but Connor encouraged group to please keep trying to get sponsors - our finances need the help 	<ul style="list-style-type: none"> ● Everyone continue sponsorship effort
Gaming Grant	<ul style="list-style-type: none"> ● We have not received a decision yet but we suspect we may have been rejected as we were supposed to receive approvals by end of Sept ● Once here for sure we can try and 	<ul style="list-style-type: none"> ● Connor & Brandon can work on an appeal - pending their feedback

	<p>appeal this decision - pending the feedback was</p>	
<p>Fundraising - Bottle Drive</p>	<ul style="list-style-type: none"> ● The bottle drive we did raised just under \$600 ● Meg asked if we'd want to try and set something up with Silverbacks to collect bottles from the arena, thoughts?-they currently don't do bottle recycling. We could collect bottles after the games. If we are interested in this then we could look more into it. 	<ul style="list-style-type: none"> ● Meg to reach out to the Silverbacks to get more information
<p>Recruitment - Fall Drop-in Program</p>	<ul style="list-style-type: none"> ● We had 21 kids out to the 1st session on Tuesday Oct 1 ● We had good turnout in the older kids, the younger kids only have 4 registered - trying to boost these numbers ● We've had some more registrations since last week - current stats as follows: <ul style="list-style-type: none"> ○ U7/U9: 10 ○ U11/U13: 19 ○ New Registrants: 21 ○ Returning: 8 ● Trying to get coaches to use the RAMP Teams App so we know who is participating each week ● We need to come up with a system for keeping the sessions fun and engaging, and introducing new drills and games to run ● Are we charging kids of volunteers? <ul style="list-style-type: none"> ○ If not, we need to refund Ryan as he will be helping out. Board decided we would not charge volunteers kids for drop ins 	<ul style="list-style-type: none"> ● Everyone help spread the word, especially with anyone grades K-3. ● Connor to refund Ryan's money

<p>Recruitment - Family Expo</p>	<ul style="list-style-type: none"> ● Family Expo was reasonably well attended, but less people than they were expecting ● Reported total was around 700 people - expecting around 2500 ● We definitely had some visitors interested in lacrosse and asking questions so that was good 	
<p>Recruitment - Winter Parade</p>	<ul style="list-style-type: none"> ● Heather brought up the winter parade, do we want to attend? ● Salmon Arm Downtown Association will be having a parade. It is the first year that they have had this in some time- Nov 30th. Most members are not in favor of attending this year. We will revisit it next year. 	
<p>Recruitment - FusionWest</p>	<ul style="list-style-type: none"> ● Booked 3 schools - confirmed with schools, PACs, and FusionWest <ul style="list-style-type: none"> ○ Bastion: Jan 14 ○ Broadview: Jan 15 ○ Hillcrest: Jan 16 ● These dates have been confirmed by FusionWest but not the schools yet ● We just heard a few days ago we also got grants for 3 schools in our catchment area: Bastion, Hillcrest, & Sorrento ● That allows us to do 2 more schools - initially thinking Enderby Elementary & Shuswap Middle School-all agreed on these Schools ● Connor has asked FusionWest if we have the ability to change Sorrento or not, waiting on an answer ● We reached out to the other schools as well to see if they'd be interested in program and helping fund and got zero responses 	
<p>Recruitment - Silverbacks Games</p>	<ul style="list-style-type: none"> ● We are locked in for the Jan 11 Silverbacks game - community corner 	

<p>Shuswap Sports & Leisure Society</p>	<ul style="list-style-type: none"> ● New society in town ● They are supposed to collect feedback from all sports organization and provide a direction to city moving forward ● The first meeting is on Oct 11 at Prestige Hotel - Connor will represent Shuswap Lacrosse - but if anyone else wants to attend they are welcome to join 	
<p>Emails</p>	<ul style="list-style-type: none"> ● Has everyone got their SMLA emails activated? ● Connor was able to navigate through getting getting us moved to a new non-profit Microsoft 365 accounts and so if we ever want to move back to the domain email accounts we can do that <ul style="list-style-type: none"> ○ Don't want to complicate everyone's life further but just keeping you informed we have that option open now ○ Board members can have access to Word, teams etc through Microsoft 365. Reach out to connor if you are interested 	
<p>AGM's</p>	<ul style="list-style-type: none"> ● BCLA AGM is Sat, Oct 19, and a reminder we are not attending ● TOMBLC AGM is Sat Oct 26 in Kelowna. <ul style="list-style-type: none"> ○ Connor expects to be able to attend this ● Does Wed, Nov 13, work for our AGM? <ul style="list-style-type: none"> ○ A good chance to bring in more volunteers if anyone knows anybody ○ We need at least 3 parent non-board members to attend according to bylaws 	<ul style="list-style-type: none"> ● Connor, send out notice of SMLA AGM to the distribution group ● Jade, post on website ● Look into a venue for November 13th AGM

	<ul style="list-style-type: none"> ○ November 13th works for all members attending tonight ● Question was brought up about where to have this meeting. Heather said we have had it at Askews in the past (no longer an option), or at the downtown activity center. 	
Equipment/Audit	<ul style="list-style-type: none"> ● The equipment audit was more of a cleanout ● We have a pretty good idea of what we have now but did not inventory everything (i.e. jerseys) 	
PO Box	<ul style="list-style-type: none"> ● Having lots of troubles with the keys/locks for our PO Box ● Up for renewal this month - \$250-ish ● Do we want to keep this or send mail to someone's house? Meg mentioned that it is probably worth saving the \$250 as it is not used often. Brandon brought up the point of having the address change as board members change could be a problem with numerous address forwarding. Heather was in agreement with Brandon regarding the po box. Decided to keep the box at this time. ● Still need mail forwarding for a year and someone to update address on file - which also costs money (i.e. society) 	<ul style="list-style-type: none"> ● Meg and Jade to work on getting the locks fixed/working for the box
Adjournment	<ul style="list-style-type: none"> ● Meeting adjourned per Section C 	

Future Topics:

- Online Coaching Modules Before Box Season