

# Shuswap Minor Lacrosse

## Meeting Minutes

### Meeting Information

<b>Date</b>	Thursday, March 6, 2025
<b>Scheduled Start Time</b>	6:00 PM
<b>Location</b>	Stella Jones (Salmon Arm, BC)
<b>Purpose</b>	Monthly Board Meeting
<b>Chair of Meeting</b>	Connor Maltais (President)
<b>Minutes Adopted On</b>	Apr 7, 2025 at Monthly Board Meeting
<b>Minutes Prepared By</b>	Ashley De Vos (Secretary)

### Attending:

<b>Name</b>	<b>Role(s)</b>
Connor Maltais	President
Ashley De Vos	Secretary
Brandon Northcott	Treasurer
Jaedon Mooney	Head Referee
Jade Maltais	Event/Media Coordinator
Heather Davis	Past President
Cassidy Godbout	Parent

### Absent:

<b>Name</b>	<b>Role(s)</b>
Meg Kovacs	Vice President
Geneva Whynot	Registrar & Scheduler
Shawn Birch	Head Coach
Corey Harris	Equipment Coordinator

## Summary of Voting Events

Event	Time	Motioned By	Seconded By	Opposed By	Result
Acceptance of current agenda and meeting called to order	6:01pm	Brandon	Ashley		Carried
Acceptance of Last Month's Board Meeting Minutes	6:01pm	Brandon	Jade		Carried
Acceptance to adopt the position of Risk Manager as an Appointed Position	6:02pm	Brandon	Ashley		Carried
Acceptance of Jeremy Wozniak as Risk Manager	6:03pm	Jaedon	Brandon		Carried
Acceptance of Cassidy Godbout as Fundraising Coordinator	6:03pm	Brandon	Jade		Carried
Acceptance of Jade Maltais as Secretary	6:03pm	Brandon	Jaedon		Carried
Approve \$500 for spending on coaching apparel	6:43pm	Jade	Brandon		Carried
Adjournment of meeting	7:20pm	Ashley	Corey		Carried

## Agenda Items

Topic	Items Discussed	Actions Required
Meeting Setup	<ul style="list-style-type: none"> <li>• Voted &amp; accepted agenda</li> <li>• Voted &amp; accepted last month's board meeting minutes</li> <li>• Reviewed last month's task list</li> </ul>	<ul style="list-style-type: none"> <li>• Jade to upload to website</li> </ul>
Board Position Changes	<ul style="list-style-type: none"> <li>• Create new appointed position of Risk Manager</li> <li>• Duties As Follows: <ul style="list-style-type: none"> <li>○ Ensure that all coaches, managers or other volunteers of the SMLA who</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Jade to update website with the changes</li> </ul>

	<p>occasionally may have to have unsupervised contact with players have a current Criminal Record Check on file;</p> <ul style="list-style-type: none"> <li>○ Ensure the facilities being used by the SMLA are in good working order, communicates concerns to the appropriate facility management company;</li> <li>○ Ensure all injury reports have been filed to BCLA in a timely fashion.</li> <li>○ Vote to create position</li> <li>● Jeremy Wozniak as Risk Manager <ul style="list-style-type: none"> <li>○ Vote</li> </ul> </li> <li>● Shawn Birch in writing resigned as Head Coach <ul style="list-style-type: none"> <li>○ We have no replacements at this time</li> </ul> </li> <li>● Cassidy Godbout as Fundraising Coordinator, which will include taking the lead on our sponsorship program</li> <li>● Cassidy Godbout as Fundraising Coordinator <ul style="list-style-type: none"> <li>○ Vote</li> </ul> </li> <li>● Ashley De Vos is stepping down as Secretary <ul style="list-style-type: none"> <li>○ Jade Maltais has offered to take over the role as Acting Secretary</li> </ul> </li> <li>● Jade Maltais as Secretary <ul style="list-style-type: none"> <li>○ Vote</li> </ul> </li> </ul> <p>In general we want more representation on the board and would like to get away from people holding multiple positions if possible</p>	
Financial Update	<ul style="list-style-type: none"> <li>● Group reviewed handout in meeting</li> </ul>	<ul style="list-style-type: none"> <li>●</li> </ul>

	<ul style="list-style-type: none"> <li>Monthly forecasting a challenge due to registration but overall nothing unexpected</li> </ul>	
Sponsorship Update	<ul style="list-style-type: none"> <li>No new sponsorship - but we did receive a \$2,600 grant from Shuswap Community Foundation on behalf of City of Salmon Arm!</li> <li>Need to make a push in March and get in time before sponsorship banner gets created</li> <li>Can't forget to order extra team photos for Gold Sponsors</li> </ul>	<ul style="list-style-type: none"> <li>Keep up Sponsorship Effort &amp; Coordinate w/ Cassidy</li> </ul>
Coaching Update	<ul style="list-style-type: none"> <li>We had a coaches meeting a few weeks ago that went well</li> <li>Coaches will be required to register through RAMP this year and credentials will be verified (i.e. coaching certifications &amp; criminal record checks)</li> <li>Still waiting to hear on coach clinics</li> <li>Need coaches to be using the RAMP Teams App</li> </ul>	<ul style="list-style-type: none"> <li>Coaches – please complete credentials &amp; register via RAMP</li> <li>Download &amp; use RAMP Teams App</li> </ul>
Referee Update	<ul style="list-style-type: none"> <li>Reviewed ref list</li> <li>Clinic dates and registration process was emailed out</li> </ul>	
Coaches Package	<ul style="list-style-type: none"> <li>Approval to use equipment budget funds on putting together coaches package - max of \$500 <ul style="list-style-type: none"> <li>Hats with Outlaws logo</li> </ul> </li> <li>Collared shirt with Outlaws logo for all coaches that don't have one already</li> </ul>	<ul style="list-style-type: none"> <li>Jade will get everything ordered</li> </ul>
Arena Games/Practices - Prep Items	<ul style="list-style-type: none"> <li>Open discussion on what is needed for Apr 1 practices at Enderby and upcoming games</li> </ul>	<ul style="list-style-type: none"> <li>Corey will need to bring nets from storage locker</li> <li>Jade to finish up coaches kits by end of month</li> </ul>
Summer Field Bookings	<ul style="list-style-type: none"> <li>Do we want to do anything over the summer (i.e. field drop-ins)?</li> <li>Need to book time slots by Mar 15 with City</li> </ul>	<ul style="list-style-type: none"> <li>Book a few slots near end of summer for field drop-ins</li> </ul>

<p>Email Accounts</p>	<ul style="list-style-type: none"> <li>• Not really being used so may be good time to switch to the domain email addresses?</li> <li>• Everyone agrees let's make the change to the domain emails</li> </ul>	<ul style="list-style-type: none"> <li>• Connor to help people get setup with domain emails and setup mail forwarding</li> </ul>
<p>Merchandise/ Fundraising</p>	<ul style="list-style-type: none"> <li>• Open discussion on what we want to offer for merchandise</li> <li>• Past we've used Watermark &amp; ASA</li> <li>• Minimize upfront spending by pre-order &amp; size samples for trying on ahead of time</li> <li>• Sell old jerseys as practice jerseys</li> <li>• Open discussion on fundraising ideas <ul style="list-style-type: none"> <li>○ Beef jerky</li> <li>○ Krispy Kreme - Heather can pick up April 5</li> </ul> </li> <li>• U7 jamboree or playdowns a good chance to fundraise</li> </ul>	<ul style="list-style-type: none"> <li>• Someone will need to inventory and take pics of practice jerseys if we want to do this</li> <li>• Let Heather know about Krispy Kreme</li> </ul>
<p>Adjournment</p>	<ul style="list-style-type: none"> <li>• Voted &amp; accepted</li> </ul>	<ul style="list-style-type: none"> <li>• Jade to send out minutes for review</li> </ul>