

# Shuswap Minor Lacrosse

## Meeting Minutes

### Section A - Details

<b>Date</b>	Monday, April 7, 2025
<b>Scheduled Start Time</b>	6:00pm
<b>Location</b>	Stella-Jones 4661 60 St SE Salmon Arm, BC
<b>Meeting Purpose</b>	Monthly Board Meeting
<b>Chair of Meeting</b>	President - Connor Maltais
<b>Minutes Adopted On</b>	May 14, 2025 at Monthly Board Meeting
<b>Meeting Minutes Prepared By</b>	Secretary - Jade Maltais

## Section B - Attendance

### Board Members Present:

Name	Position	Status
Connor Maltais	President	<input checked="" type="checkbox"/> Attending <input type="checkbox"/> Not Present
Meg Kovacs	Vice President	<input checked="" type="checkbox"/> Attending <input type="checkbox"/> Not Present
Jade Maltais	Secretary & Event/Media Coordinator	<input checked="" type="checkbox"/> Attending <input type="checkbox"/> Not Present
Brandon Northcott	Treasurer	<input checked="" type="checkbox"/> Attending <input type="checkbox"/> Not Present
Geneva Whynot	Registrar & Scheduler	<input checked="" type="checkbox"/> Attending <input type="checkbox"/> Not Present
Jaedon Mooney	Head Referee	<input type="checkbox"/> Attending <input checked="" type="checkbox"/> Not Present
Corey Harris	Equipment Coordinator	<input type="checkbox"/> Attending <input checked="" type="checkbox"/> Not Present
Cassidy Godbout	Fundraising Coordinator	<input type="checkbox"/> Attending <input checked="" type="checkbox"/> Not Present
Jeremy Wozniak	Risk Manager	<input type="checkbox"/> Attending <input checked="" type="checkbox"/> Not Present
Heather Davis	Past President	<input type="checkbox"/> Attending <input checked="" type="checkbox"/> Not Present

### Non-Board Members Present

Name	Role (Parent, Coach, Volunteer, Etc)

## Section C - Summary of Voting Events

Event	Time	1st	2nd	Result
Acceptance of current agenda and meeting called to order	6:03pm	Meg K.	Brandon	Carried
Acceptance of Last Month's Board Meeting Minutes	6:03pm	Brandon	Meg K.	Carried
Vote on purchase of new U11 jerseys (\$1000 budget)	6:15pm	Meg K.	Jade	Carried
Acceptance of new appointed position of Merchandise Coordinator	7:11pm	Jade	Brandon	Carried
Acceptance of Meg Croken as Merchandise Coordinator	7:12pm	Brandon	Meg K.	Carried
Acceptance of Meg Croken as Scheduler	7:13pm	Jade	Meg K.	Carried
Adjournment of meeting	7:15pm	Brandon	Meg K.	Carried

## Section D - Last Month Task List Follow-up

Connor	<input type="checkbox"/> Book Coaching Clinics once available <ul style="list-style-type: none"> <li>○ Note - not yet available or conflict with games</li> </ul> <input checked="" type="checkbox"/> <del>Schedule prep/review with Heather &amp; Geneva</del> <input checked="" type="checkbox"/> <del>Develop Drills/Games Binders</del>
Meg	<input checked="" type="checkbox"/> <del>Keep working with hockey parents and families on recruitment</del> <input checked="" type="checkbox"/> <del>Practice jerseys from locker</del> <input checked="" type="checkbox"/> <del>Finalize planning of team photos (May 20?)</del>
Jade	<input checked="" type="checkbox"/> <del>Send Poll, Agenda, Meeting Invite - Next Board Meeting</del> <input checked="" type="checkbox"/> <del>Complete Coaching Kits, Order Hats</del> <input checked="" type="checkbox"/> <del>Work with Cassidy on Merchandise Options</del>
Brandon	<input type="checkbox"/> Follow-up with SASCU about field account and funds transferred <ul style="list-style-type: none"> <li>○ Note - Brandon will work on it upcoming weeks</li> </ul> <input checked="" type="checkbox"/> <del>Upload donated stuff to gear swap</del> <input checked="" type="checkbox"/> <del>Reserve meeting slot for next meeting once date assigned</del>

Geneva	<input checked="" type="checkbox"/> <del>Schedule prep/review with Heather &amp; Connor</del> <input checked="" type="checkbox"/> <del>Attend scheduler's meetings on March 19, 23,25</del>
Jaedon	<input checked="" type="checkbox"/> <del>Help Ensure Our Refs Are Registered Clinics</del> <input checked="" type="checkbox"/> <del>Enderby Arena Walkthrough Once Ice Removed w/ Jeremy</del>
Corey	<input checked="" type="checkbox"/> <del>Figure out goalie gear and ensure we have adequate for each teams (Reminder U9 will need to gear up 2 goalies per game)</del> <input checked="" type="checkbox"/> <del>Get Nets to Enderby Arena Before Apr 3</del>
Cassidy	<input checked="" type="checkbox"/> <del>Work on Sponsorship</del> <input checked="" type="checkbox"/> <del>Work with Jade on Merchandise Options</del> <input checked="" type="checkbox"/> <del>Start developing list of Fundraising Opportunities for Next Board Meeting</del>
Jeremy	<input checked="" type="checkbox"/> <del>Follow up with outstanding CR checks</del> <input checked="" type="checkbox"/> <del>Enderby Arena Walkthrough Once Ice Removed w/ Jaedon</del>
Heather	<input checked="" type="checkbox"/> <del>Schedule prep/review with Geneva &amp; Connor</del>

## Section E - Agenda Items

Topic	Items Discussed	Actions Required
Financial Update	<ul style="list-style-type: none"> <li>Group reviewed handout in meeting</li> <li>Monthly forecasting a challenge due to registration but overall nothing unexpected</li> </ul>	
Registration Update	<ul style="list-style-type: none"> <li>Group reviewed handout in meeting with stats</li> </ul>	<ul style="list-style-type: none"> <li>Registration still open, continue to recruit as able</li> </ul>
Sponsorship Update	<ul style="list-style-type: none"> <li>Two (2) new Gold sponsors</li> <li>Need to order sponsorship banner in the next 2 weeks to get some game day exposure</li> <li>Can't forget to order extra team photos for Gold Sponsors</li> </ul>	<ul style="list-style-type: none"> <li>Jade to look at banner vs retractable sign option and get pricing</li> </ul>
Jersey Issues	<ul style="list-style-type: none"> <li>With growth we do not have enough jerseys U7-U11 which we did not realize</li> <li>Partly due our U9's needing larger sizes than we had set aside</li> </ul>	<ul style="list-style-type: none"> <li>Jade will place order right away after confirming sizes vs current jerseys</li> </ul>

	<ul style="list-style-type: none"> <li>• Suggest ordering another new set for just U11 in red - Branch Plumbing has offered to sponsor this</li> <li>• Estimated cost \$1000</li> </ul>	
Enderby Arena Condition	<ul style="list-style-type: none"> <li>• Roof leaks</li> <li>• Floor slippery</li> <li>• Don't expect much action here from Enderby Arena, they have it on their list that roof needs work but won't get done this year</li> </ul>	<ul style="list-style-type: none"> <li>• Connor to contact arena to ensure they have staff that will mop up as required</li> <li>• Ensure coaches have towels</li> </ul>
Schedule	<ul style="list-style-type: none"> <li>• Schedule should be posted tomorrow</li> <li>• Draft schedules sent out to coaches</li> </ul>	
First Games Prep Items	<ul style="list-style-type: none"> <li>• Open discussion on what is needed for Apr 13 games at Enderby</li> <li>• Score Clock Training?</li> <li>• Digital Scoresheet Training?</li> </ul>	<ul style="list-style-type: none"> <li>• Meg to spend some time with parents Thursday training them on score clock duties</li> <li>• Connor to email out instructions for digital scoresheet</li> </ul>
Player Development	<ul style="list-style-type: none"> <li>• How do we help the players that are new or struggling with fundamentals?</li> <li>• Wednesday sessions?</li> <li>• How do we support goalies?</li> </ul>	<ul style="list-style-type: none"> <li>• Meg to reach out to Tina from Juniors to see if any players would come help with some 1 on 1</li> <li>• Brandon to reach out to a goalie from seniors to help out either goalie practice or during regular practice</li> <li>• Connor talk to parents to see if they kids struggling might come out Wednesdays for</li> </ul>

		more practice
Email Accounts	<ul style="list-style-type: none"> <li>• Last meeting we agreed to move to the domain email addresses (@shuswapminorlacrosse.com) from the gmail accounts</li> <li>• Few people have setup now</li> <li>• Connor can help setup</li> </ul>	<ul style="list-style-type: none"> <li>• When ready contact Connor to make the change</li> </ul>
Tournaments	<ul style="list-style-type: none"> <li>• U7 &amp; U9 Both Teams Accepted In Kelowna</li> <li>• U11 Accepted into Vernon only</li> <li>• U13 not accepted into any tournaments but probably for the best as commitment was low</li> </ul>	<ul style="list-style-type: none"> <li>• Connor/Brandon to issue payments and collect the fees back to the association or implement fundraising option</li> </ul>
Gaming Grant Prep	<ul style="list-style-type: none"> <li>• We will all be very busy so it wouldn't hurt to start on gaming grant</li> <li>• What is needed?</li> </ul>	<ul style="list-style-type: none"> <li>• Brandon will gather sample from senior</li> </ul>
Merchandise Update	<ul style="list-style-type: none"> <li>• Reviewed sample hoody (embroidered)</li> <li>• Everyone liked the different design</li> </ul>	<ul style="list-style-type: none"> <li>• Jade/Casidy can make arrangements for bringing samples to practice and setting up pre-order</li> </ul>
Board Position Changes	<ul style="list-style-type: none"> <li>• Create new appointed position of Merchandise Coordinator</li> <li>• Although the store has been a great addition, the task of managing it has become quite time consuming and could really use a dedicated person overseeing and in the future as we add new merchandise and equipment purchase options</li> <li>• Duties As Follows: <ul style="list-style-type: none"> <li>◦ Manage the SMLA's store (via website)</li> <li>◦ Temporarily store merchandise when needed</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Connor email info over to Meg C. and begin handoff process of those 2 positions</li> </ul>

	<ul style="list-style-type: none"> <li>○ Manage inventory levels and help place new orders when needed</li> <li>○ Help distribute purchases</li> <li>● Vote to create position of Merchandise Coordinator</li> <li>● Meg Croken has also offered to take over the role of Merchandise Coordinator (via email) <ul style="list-style-type: none"> <li>○ Vote</li> </ul> </li> <li>● Geneva Whynot is stepping down from Scheduler position <ul style="list-style-type: none"> <li>○ Meg Croken has also offered to take over the role of Scheduler (via email)</li> </ul> </li> <li>● Meg Croken as Scheduler <ul style="list-style-type: none"> <li>○ Vote</li> </ul> </li> </ul>	
Adjournment	<ul style="list-style-type: none"> <li>● Meeting adjourned per Section C</li> </ul>	