

Shuswap Minor Lacrosse

Meeting Minutes

Meeting Information

Date	Wednesday, December 3 rd , 2025
Scheduled Start Time	6:00 PM
Location	Online via Microsoft Teams
Purpose	Monthly Board Meeting
Chair of Meeting	Jade Maltais (Secretary)
Minutes Adopted On	Jan 7, 2026 (At Monthly Board Meeting)
Minutes Prepared By	Jade Maltais (Secretary)

Attending:

Name	Role(s)
Connor Maltais	President
Jen Bellhouse	Vice President
Jade Maltais	Secretary
Geneva Whynot	Registrar
Sylvia Wong	Scheduler
Chelsea Hamelin	Head Coach
Reanne De Boer	Merchandise Coordinator

Absent:

Name	Role(s)
Brandon Northcott	Treasurer
Jaedon Mooney	Head Referee
Colton De Boer	Equipment Coordinator
Britt Mint	Referee Allocator
Jeremy Wozniak	Risk Manager
Heather Davis	Past President

Summary of Voting Events

Event	Time	Motioned By	Seconded By	Opposed By	Result
Acceptance of current agenda and meeting called to order	6:02pm	Jen	Jade		Carried
Acceptance of Last Month's Board Meeting Minutes	6:02pm	Geneva	Jen		Carried
Adjournment of meeting	6:37pm	Jen	Jade		Carried

Agenda Items

Topic	Items Discussed	Actions Required
Meeting Setup	<ul style="list-style-type: none"> • Voted & accepted agenda • Voted & accepted last month's board meeting minutes 	<ul style="list-style-type: none"> • Jade to upload to website
<u>Last Month Task List Review</u>		
Responsible	Task	Status
Everyone	Help Recruit For Vacant Board Positions If You Know Anyone (Fundraising Coordinator, Event Coordinator, Head Manager, Tournament Coordinator, Media Coordinator)	All positions still unfilled
	Help With Sponsorship Effort If You Know Any Businesses That May Support Us	Ongoing effort
	Setup SMLA Email Accounts If Not Already Done	Still a few that are not setup
	Assist with Parade Decorating & Get Kids To Come Out To Parade	Complete
Connor	Add Chase To Boundary in RAMP	Message sent but no resolution yet from RAMP
	Contact Businesses About Displaying Sign Again This Year	Complete
	Email Sponsorship Package To Membership	Complete
	Equipment/Merchandise Walk Through w/ Colton/Reanne	Complete
	File Annual Society Declaration	Complete
	Get Back to BCLA On Provincials ASAP	Complete
	Introduce Sylvia to Booking People	Complete

	Plan Out Fusion West Program - Ongoing Task	Ongoing
	Purchase Goalie Gear	Complete
	Send In Tournament Hosting Application	Not Open Yet
Jen	Shuswap Community Foundation Grant Application – due Dec 15	Complete
Jade	Plan Out Parade Logistics	Complete
	Purchase Shorts	Complete
	Send Out Registration Notices - Social Media	Ongoing effort
	Call Vernon Hotels & Note Capacities	Complete
Brandon	Report Gaming Revenue from Zones	Status Unknown
Geneva	Open Box Registration on Dec 1	Complete
Colton/Reanne	Equipment/Merchandise Walk Through w/ Connor	Complete
	Let Group Know About Parade - If You Can Get Truck & When To Decorate	Complete

Remaining Agenda Items

Topic	Items Discussed	Actions Required
Financial Review	<ul style="list-style-type: none"> • Group referenced handout • Did not get Final Facilities invoice or Field Team Photos invoice yet • Otherwise as expected • Note we are in the process of changing signers, which will be Brandon, Connor, Jen 	<ul style="list-style-type: none"> • Nothing required at this time
Sponsorship & Fundraising	<ul style="list-style-type: none"> • No fundraising coordinator anymore, falls on this group to try to secure sponsorship • New sponsors – Acorn Dental, BigSteelBox – but no renewals • Discussed if wanted to do a 50/50 in December but ultimately decided it isn't the right time to do this 	<ul style="list-style-type: none"> • Everyone: assist as able with sponsorship
Box Lacrosse Registration	<ul style="list-style-type: none"> • Box lacrosse registration opened on Dec 1 • Reviewed targets and goals for 2026 season 	<ul style="list-style-type: none"> • Everyone: help recruit!
Recruitment Activities	Scarecrow <ul style="list-style-type: none"> • Won first place and we have \$150 to Buckerfields if there are any good ideas of how to use that Winter Parade <ul style="list-style-type: none"> • Successful event 	<ul style="list-style-type: none"> • Chelsea to reach out to coaches and ensure we have people available for drop-ins

	<p>Signs</p> <ul style="list-style-type: none"> • BigSteelBox, Johnston Mier, Dinoflex (TBC), sandwich board for Enderby Arena • Also have 2 generic 4' x 6' (no logo) signs that can be hung anywhere --- ideas in Enderby area? <p>Loonie Stick</p> <ul style="list-style-type: none"> • Got another stick donated, and will put \$50 in loonies on it • Suggested JUST recruiters get entries this year, not everyone like last year, all agreed <p>Drop-in Schedule</p> <ul style="list-style-type: none"> • Ranchero on Tuesdays, Jan 13 – Feb 24 • Confirmed times: <ul style="list-style-type: none"> ○ 5-6pm U7/U9 ○ 6-7pm U11/U13/U15 <p>Unplug & Play</p> <ul style="list-style-type: none"> • Bastion Wed Jan 28 5-6pm • MVB Thu Jan 29 5-6pm <p>Learning For Schools</p> <ul style="list-style-type: none"> • Reviewed handout with dates & schools <p>Silverbacks</p> <ul style="list-style-type: none"> • Community Corner - Silverbacks game on Jan 10 <ul style="list-style-type: none"> ○ Who can help? • They also said they will play our recruitment video in January/February 	<ul style="list-style-type: none"> • Jade to send video to Silverbacks • Jade to get out \$\$ for loonie stick and prepare a picture for the registration system • Jade/Connor to hang signs for Jan 1 or sooner • Let us know if available to help at Silverbacks game
Tournament	<ul style="list-style-type: none"> • U11C & U13C • 6 Teams U11 & 6 Team U13 • June 12-14, 2026 at Rogers Rink • Tournament starts Friday afternoon • Last game ends mid day Sunday – allows teams to travel home after • Group confirmed this is what we want to do 	<ul style="list-style-type: none"> • Connor to apply for tournaments when the time comes
Provincials	<ul style="list-style-type: none"> • Shuswap was awarded the provincials for July 2-5, 2026 	<ul style="list-style-type: none"> • No actions required at this time
Communications	<p>What's App Group</p> <ul style="list-style-type: none"> • Useful tool between board meetings to communicate 	<ul style="list-style-type: none"> • Everyone: Setup Emails & Check What's App Notifications

	<ul style="list-style-type: none"> • Please turn on notifications (there are separate notifications for group settings) • We sometimes will vote on things via the group so it is important to stay engaged <p>SMLA Emails</p> <ul style="list-style-type: none"> • All board email correspondence goes through the SMLA email accounts, not personal • Please set these up if not already done 	
Adjournment	<ul style="list-style-type: none"> • Voted & accepted 	<ul style="list-style-type: none"> • Jade to send out minutes for review