

# Minutes

## Slave Lake Minor Hockey Association

Meeting Date: October 19th, 2022

Time: 7pm

Location: EG Wahlstrom School

**Attendees:** Pam Boucher, Tracey Bonik, Tara Maitland, Lyndsay Baird, Nikki Ward, Melissa Baxter, Britney Whitney, Jenn Taylor, Melanie Herbert, Chris Taylor, Dwain Hill, Mike Martin, Nicki VonderMuhl

**Regrets:** Travis Eben, Jeff Green, Joel Blanchette,

**Call to Order @ 7:04pm**

### 1. Agenda

1.1 Additions to the Agenda

1.2 Adoption of Agenda- Agenda Adopted as presented made by Tracey, 2nd by Lyndsay. All in favor.

### 2. Previous Minutes

2.1 Adoption of previous minutes - Previous minutes Adopted as presented made by Nikki Ward, 2nd by Lyndsey. All in favor.

2.2 Follow up on outstanding action items – notes below.

### 3. Standing Items

#### 3.1 President Report:

- NAI: penalty minutes are quite high already for some players/teams. There are regulations pg 24 of NAI rules regarding suspensions for players/coaches if penalty minutes are exceeded for the player & team. Co-ordinators to send a reminder out to managers that penalty minutes in tiering games counts towards seasonal totals. Please send managers the allowable penalty minutes per division for players and the team (from NAI Rules)..
- co-ordinators should speak to teams regarding how tiering games are going and if they are sitting in the right tier. Once pre-season ends, we can request changes if concerns remain..
- coaches should be completing coaches application if they are interested in participating.
- are we interested in hosting provincials? co-ordinators speak to managers to determine interest. Must ensure coaches and parents are on board as hosting is a huge time and fundraising commitment.

#### 3.2 Division Updates (Division Coordinators)

U7-off and running, coaches in place

U9-no negative feedback

U11-up and running, one team could use junior coach help (Dwain and Mike M to discuss)

U13-lots of interest in home tournament

U15-great co-ordinator communication to managers & parents. Team 2 may be tiered

incorrectly-wait to see where NAI places 2nd team. If concerns remain the team/SLMHA

President can request a change once NAI makes its placement. (needs to be requested before regular season).

U18-going well

Female-Oct 29th, scheduling meeting which Lyndsay will attend. Looking at hosting an SL tournament, 3rd weekend in Jan.

### **3.3 Administrator's Update:**

- U9 requested entry fee's for 3 teams to register for GP tournament in Feb. (\$900 per team).
- 50/50 for entire association, each team gets \$500, proposed a multi winner prize. Jenn to submit raffle license.
- 194 total registrations this season.
- Hockey AB \$5000 grant has been awarded. Jenn to send acceptance letter.
- Susan's Kitchen has proposed a fundraiser. Option 1: \$5 per \$25 GC. Option 2: \$6 for bio steel case. Draw for Bio Steel swag. Proceeds go back to team. Motion to accept Susan's Kitchen Fundraiser (3 weeks) made by Tracey Bonik, 2nd by Lyndsay Baird. All in favor.
- Proposed ordering new Thunder aprons for Susan's Kitchen staff.

### **3.4 Ice Scheduler Update:**

- dryland: applying for grants to pay for MRC field house for all interested teams. \$20 per hour to rent only the running track (not the area between the track and Pembina ice surface). Looking at Scotia Bank sponsoring the cost (will hear back in Nov).
- proposed contact hockey teams not practicing on Mondays, gives more recovery time after weekend games. Britney will consider this when creating schedules in future years.

## **4. Financial Review**

4.1 Adoption of the financial report as presented made by Nicki Vonder Muhl, 2nd by Dwain Hill, All in favor.

- Tracey emailed co-ordinators to get a list of Treasurer contact info so Tracey can get bank account letters completed.
- Tracey to bring Budget for our next meeting.

## **5. New Business**

### **5.1 Nikki Ward- Safety Leaders & Coaches**

- Nikki has emailed co-ordinators about coaches/participants course by Ula. (\$150 per participant). Course is two sessions, Nov 17th, Nov 20th booked. Certifies participants in concussion protocol. Once we get numbers, we may need to host a second session.
- 2 teams still need a team safety person, Nikki continues to work with teams to identify an individual.
- hosting a safety meeting re: concussion protocol next Tuesday for coaches and safety persons..
- coaches can be reimbursed for HA Safety Courses. (approx \$48 each). Motion to reimburse up to 2 people to take HA Safety Course per team made by Lyndsay, 2nd by Tracey. All in favor.
- concussion recognition tool will be printed and laminated and given to each head coach.

## **6. Round Table**

-Goalie clinic went well, Sheldon has requested more sessions and additional helpers. Robert Gall has expressed interest. Participants just need Respect in Sport Activity Leader to assist SLMHA.

**Next Meeting: November Tuesday 15th Location TBD**  
**December Wednesday 14th Location TBD**

**Adjournment @ 9:07pm**

### **Action items**

- Coaching packages: Joel & Mike M:
  - add evaluation process & concussion protocol. (otherwise packages are complete).
- Jersey Replacement:
  - ON HOLD.
  - add to Nov meeting agenda
- SLMHA Asset List:
  - Mike S will take the lead on this, but will reach out to other board members to assist.
- 2021 Banners
  - Chris will arrange date in the future to hang banners.
- Oiler's Camp
  - Chris to follow up with Shawn regarding opportunities.
  - Oilers would like Aug 21-25 (taken for Peak) or Aug 8-14 for a camp. We have agreed to host Oilers camp Aug 8-14, they run and organize the whole thing. 3 groups they would like are U9, U11, U13, 25 kids per group. Possibility for U15/U18 kids in evenings. Britney has booked ice. Shawn will provide us with promotional info and we can advertise. More info to come.
- Develop a season timeline for SLMHA as a board. Will work on throughout the year and post on our website/Facebook.
- Co-ordinators:
  - to connect with Managers regarding penalty minutes and suspension Rules from NAI Rules and Regulations.
  - gauge team/coach/parent interest in hosting Provincials.
- Association 50/50:
  - Jenn to submit raffle license and get tickets printed.
- Jenn to provide Hockey AB grant with acceptance letter, will determine use of funds at later date.
- Jenn to advise Susan's kitchen we would like to move forward with proposed team fundraiser.
- Tracey working on budget.

## **Bylaw Action Items**

- add concussion protocol to bylaws for consideration at 2023 AGM.
- Position of Covid Coordinator title and job description needs to be updated to Safety Coordinator with a new job description.
- Tracey proposes team treasurers provide her with the monthly financials by the 5th of each month or the first weekend of each month. This will ensure she has updated information for each board meeting.
- proposed change to close our registrations earlier (HP closed Aug 20th). Update applicable forms/bylaws.
- **Coach Selection Criteria:**
  1. Coaches cannot be Division Coordinator and Head Coach within the same division.
  2. All Coaches and Assistant Coaches must fill out a Coach's Application, to be considered for any position. All applicants must obtain (change to obtain and submit) a criminal record check including a vulnerable sector check.
  3. If no evaluations are needed for a team (one team in a division) coach selection committee can select coaches at the end of divisional skates

**Player Selection Committee:** Joel Blanchette, Travis Eben, Lyndsay Baird, Mike Martin, Mike Seppola, Jeff Green..

**Arctic Winter Games Committee:** Joel Blanchette, Travis Eben, Jenn Taylor, Dwain Hill, Mike Martin & Britney Whitney.

**Fundraising Committee:** Pam Boucher, Jenn Taylor, Tracey Bonik, Nicki Vonder Muhl.