



**Softball BC Board of Directors
Meeting Minutes
March 28, 2024
Via Zoom**

IN ATTENDANCE:

Lisa Parkes, President
Kevin Langley, Vice President
Rachel Charles, Vice President, Finance
Chad Bryden, Director - Coaching
Lavaughn Larson, Director - Minor
Jason Ranchoux, Director – Provincial
Umpire in Chief
Rick Benson, Executive Director
Regrets
Al Groff, Director - Men's and Women's
Scott Wheatley, Director at Large

Lisa Parkes called the meeting to order at 7:00 PM

Motion to accept the agenda as amended (Charles/Larson) **Carried**

Motion to accept minutes from February 10th, 2024 meeting (Langley/Charles) **CARRIED**

Business arising from those minutes

- SPN merger correspondence was discussed. It was agreed to form a committee to study merger proposals with SPN. **Action item:** - a TOR is to be created and distributed among board members for approval.
- Request from Canada Futures for endorsement of their program was referred to the new ED for further consideration and report.
- The District Review sub-committee report was made by K. Langley
- Association approval review update. The Governance committee is considering options and is scheduled to make a recommendation to the Board at an upcoming meeting.
- 2024 membership fees for adult teams was voted on electronically by Directors in March. The vote was unanimous to approve the motion.

Motion: Moved by Groff/Second by Ranchoux : to set 2024 membership fees for all adult teams at a rate of \$300.00 per team. **CARRIED by electronic vote**

- **Motion to bring Expense policy review back to the table from the February 10th meeting: Moved by K. Langley/Second by R. Charles CARRIED**

- Discussion was held on proposed amendments to the expense policy regarding mileage rates and per diem qualification.

Motion to approve the recommended amendments **Moved by K. Langley/Second by R. Charles CARRIED** Larson
Opposed



Correspondence

- Softball BC supported a bid from CASS to host the 2025 U19 Women Canadian Championships

Board Business

- Minor Advisory Council
 - a) Minor Coordinators met recently and reported registration is nearly complete. Some associations have closed registration now. There has been discussion of a potential shortage of diamonds for scheduling.
 - b) All Provincial Hosts have been selected, the only event remaining without a host is the U11 Celebration for D 1, 2 and 3. Reported the MC for D1 has returned from an absence and we expect to have a host announced shortly.
 - c) Board was asked if they would be available to oversee a Provincial Championship in south Surrey (U19B) or Softball City (U17A)
 - d) Larson was approved as the Board rep for the Western Canada U17 event in Port Alberni
 - e) Reported the MDF has been very active, receiving requests for funding and working with associations through the province to assist in their requests.
- Umpire Advisory Council
 - a) Reported the new "Yellow Card" program has been receiving very positive comments from local umpire community as well as nationally and internationally.
- Governance Committee

Parkes provided an update on the work being done by this committee. Recommendation for a Board governance model is being finalized and scheduled to be presented at the April 20th Board meeting. The committee is working on other governance requests, including district boundary review and definition of membership for associations/clubs/leagues. Parkes commented on the diversity and knowledge of this committee, that they bring value to those discussions and to the needs of the PSO.
- Financial Report

Charles presented the financial report to end of February, 2024. Financial indicators are very good based on the planned budget. Reported well below planned expenses, YTD. As of the end of February, we were out of the line of credit. Work is ongoing on F2025 budget preparation. Charles acknowledged the work of the staff and in particular, Jennifer He, in managing our budget through these past months.
- Operations Report

Benson provided updates on the written report. We have launched a new bursary for scholarships sponsored by Doc's Blues, our Hall of Fame women's team. The PSO is supporting a program from Quesnel which features an inclusive youth slo pitch program. We are providing oversight, funding for registration and t-shirts for the participants.
- New Business

Amendments to the Softball BC personnel policy were introduced to the Board. Discussion took place on the use of, and compensation for personal cell phones by staff.

Motion: To approve the addition of a set amount for compensation of cell phone plans for staff of Softball BC.
Moved by R. Charles/ Second by K. Langley – CARRIED Unanimous



- Adjourn

Motion to adjourn (Charles/Ranchoux) CARRIED

Meeting adjourned at 8:30 PM

Next Meeting April 20th, 2024 Tsawwassen Coast Inn

