



Board of Directors Meeting September 10, 2025



Minutes

In Attendance

- Lisa Parkes, President
- Baukje Edamura, Vice-President
- Rachel Allan, Treasurer
- Terri Boizard, Director
- Kevin Langley, Director
- Lavaughn Larson, Director (left following item 3.04)
- Scott Wheatley, Director
- Diane St-Denis, Executive Director
- Laura MacMillan, Programs & Championships Director

1. Call to Order

1.01 Territorial Acknowledgement & Opening Remarks

L. Parkes called the meeting to order at 6:32 pm and provided a brief territorial acknowledgement.

As part of her opening comments, she acknowledged Laura MacMillan's resignation as of September 19, 2025. On behalf of the Board of Directors, she thanks her for her time and contributions to Softball BC.

1.02 Approval of the agenda

Moved by K. Langley, seconded by R. Allan, to approve the agenda as circulated.

CARRIED UNANIMOUSLY

1.03 Approval of minutes

Moved by K. Langley, seconded by S. Wheatley, to approve the meeting minutes of July 22nd.

CARRIED (6-0-1)

B. Edamura abstained

Moved by B. Edamura, seconded by S. Wheatley, to approve the meeting minutes of August 24th.

CARRIED (4-0-3)

(L. Larson, R. Allan & K. Langley abstained)

1.04 Business Arising from the last meeting

a. Tri-City/Port Coquitlam Mediation

D. St-Denis provided a report to the Board that contained the mediator's report from the second attempt at having both associations reach an agreement. Softball BC has invested 20 hours of its viaSport-funded mediation services in this activity. The in-kind services would equate to an investment of \$21,150 (\$5,500 for the first mediation and \$15,650 for the most recent attempt).

Moved by K. Langley, seconded by B. Edamuraa, to move in camera but allow staff to remain.
CARRIED UNANIMOUSLY)

Moved by K. Langley, seconded by B. Edamuraa, to move out of camera.
CARRIED UNANIMOUSLY)

While there was agreement on the path forward, the directors requested D. St-Denis craft a motion based on the in-camera discussion and circulate it to the Board of Directors for an email vote.

b. Policies and Standard Operating Rules Editing Cycle - vote needed - see June 17

D. St-Denis reported having received no feedback from the council beyond the PUIC requesting that the Minor Advisory Council, Men's & Women's Advisory Council and the Slo-Pitch Committee be mindful about consulting the Umpire Advisory Council on rules of play.

Moved by R. Allan, seconded by K. Langley, to approve the Policies and Standard Operating Rules Editing Cycle (Appendix A) as presented.
CARRIED UNANIMOUSLY

c. Western Canadian Softball Association Rule Change Procedure

D. St-Denis informed the Board of the motions currently being crafted by Laura MacMillan as a result of a debrief meeting with the supervisor and tournament director for the U13 Western Canadian Championships hosted by the AMFA. These motions will be brought forward at the next Board meeting.

A motion to amend Article 12, item 3, regarding fines for not sending an official to a WCSA Championship was proposed by D. St-Denis. It is currently cheaper for an association to accept the penalty than send their umpire to a championship.

Moved by R. Allan, seconded by B. Edamura, to approve the proposed rule change for Page 23—article 13, item 3 (Appendix B).
CARRIED UNANIMOUSLY

d. Softball Canada AGM

i. Cost for a 4th delegate/deadline for reservations

A detailed costing of the cost to send a 4th delegate to the AGM was provided to the directors. A decision on sending a 4th delegate will be made at the October 19th meeting.

ii. Nominations for Board of Directors

L. Parkes informed the Board that she will be running for the Softball Canada Board at the 2025 AGM. She intends to stay on the Softball BC Board as a director in the event she is not elected, but will not put her name forward to be President of Softball BC when the officers are elected on October 19th. This ensures a less disruptive transition if she is successful in her bid to join Softball Canada, as the Board would simply appoint a director to fill the vacancy until the next AGM.

iii. Topic suggestions for Staff Forum

D. St-Denis shared with the Board a list of topics staff have identified for the staff forum at the Softball Canada AGM. Directors were asked to send any additional topics to the office by Friday, September 12.

iv. Notice of motions

D. St-Denis brought forward four (4) motions for the Board to consider. The mercy, 2.5.1 and numerical motions were forwarded to the councils for feedback. The edits are to correct errors in formatting and to bring consistency to rule interpretation. The Umpire Advisory Council and Minor Advisory Council supported the motions

**Moved by R. Allan, seconded by B. Edamura to submit the proposed motion on the mercy rule to Softball Canada for the AGM (Appendix C).
CARRIED UNANIMOUSLY**

**Moved by K. Langley, seconded by S. Wheatley to submit the proposed motion to edit rule 2.5.1. to Softball Canada for the AGM (Appendix D).
CARRIED UNANIMOUSLY**

**Moved by R. Allan, seconded by B. Edamura to submit the proposed motion to modify the chart on page 248 to Softball Canada for the AGM (Appendix E).
CARRIED UNANIMOUSLY**

D. St-Denis brought forward a motion to edit items 2.4 Non-Canadian Citizens in Softball Canada Residency rule. Since most international students arrive in Canada in August, before the start of the school year, the current SOR could unintentionally prevent players attending school in Canada from participating in a Canadian Championship simply because they fall a few days or weeks short of the one-year calendar requirement.

**Moved by K. Langley, seconded by S. Wheatley to submit the proposed motion on to edit the residency rule to Softball Canada for the AGM (Appendix F).
CARRIED UNANIMOUSLY**

v. P/T reports

D. St-Denis shared with the Board the table of contents for the BC report she will be submitting to Softball Canada. She encouraged directors to provide their thoughts on additional content by Monday, September 15th, as the report is due September 19th.

2. Board Business

2.01 Committee Updates

a. Finance & HR Committee

i. Draft Auditor's Report for Year ending April 30, 2025

R. Allan apologized for the delay in presenting the audited statements to the Board. There were significant challenges in completing the audit. There were significant learnings as it pertains to the need to clarify some internal procedures.

There were very few adjustments made by the auditors, which resulted in a slight increase in the next income amount of approximately \$3,000.

Moved by R. Allan, seconded by K. Langley, to approve the draft auditors' report for the year ending April 30, 2025. CARRIED UNANIMOUSLY

A final version of the Financial Statements for the year ended April 30, 2025, will be sent to the president and the treasurer for signature and included in the AGM delegates' package.

In light of our financial position at the conclusion of the fiscal year, R. Allan recommended the Board-Designated Reserve Fund. The terms for this fund were approved at the June 24, 2024, Board meeting.

Moved by R. Allan, seconded by K. Langley, to move \$15,000 from the unrestricted fund to the Board Designated Reserve Fund (Appendix G). CARRIED UNANIMOUSLY

ii. Q1t 2025 Board Financial Report

R. Allan apologized for the delay in getting the Q1 Financial Report to the Board. She reported the improvement to the report and especially tab 6 - projections to year-end.

She provided a high-level overview highlighting the variance in revenue was due to the office (H. Sinclair) getting invoices out earlier than in the previous year.

She noted that a change in how we recognize umpire revenue affected the numbers in the umpire development fund. We previously deferred the entire registration fee for an umpire until May 1st. We now only defer the membership portion of the fee.

Or projections to year-end are positive at this time. There were some savings created by the delay in hiring the Sport Development Director and the non-renewal of the CanPitch Coordinator. We expended more funds on IT due to the delay in eliminating Sage and the Azure server, which needed to remain active until the conclusion of the audit.

She informed the Board that EC Managed IT has informed the office that it will not continue its support of Softball BC as of October 1st. They had signalled earlier in the summer their intention to eliminate their sponsorship. The decision to cease the support contract was also due to their business model, which is Microsoft-centred. D. St-Denis is currently sourcing replacement service providers. This change will increase our IT costs moving forward.

Moved by S Wheatley, seconded by K. Langley, to receive the financial

report for Q1.

CARRIED UNANIMOUSLY

iii. Proposed changes to 2026 Umpire Registration Fees

R. Allan brought forward proposed changes to the Umpire Fees following a discussion with the Provincial Umpire in Chief, Jason Rancoux.

Moved by R. Allan, K. Langley, to approve the proposed fee changes for umpires for the 2026 season (Appendix H).

CARRIED (6-0-1)

B. Edamura abstained

iv. Proposed changes to Coaching Clinic Fees

R. Allan brought forward recommended changes to the coaching clinic fee structure to reflect the lower delivery costs for the Hybrid Model and the higher delivery costs for the Community Ongoing Participation Clinic.

Moved by R. Allan, K. Langley, to approve the proposed changes to the Coaching Clinic Fees (Appendix I).

CARRIED (6-0-1)

B. Edamura abstained

v. Request for \$2,500 - Article 16.3

The Board received a request from the Renegades Sports Association to access the \$2,500 loss grant as noted in Article 16.3 of the SORs.

Directors discussed the need for the office to secure and the Board to review hosting budgets before approving bids, especially when revenue gained by a 3rd party organization may be redirected to the host for future projects.

Moved by L. Larson, seconded by K. Langley, to approve the disbursement of \$2,500 to the Renegades Sports Association in accordance with Article 16.3.

CARRIED (6-0-1)

B. Edamura abstained

b. Governance Committee

i. Liaison report

L. Parkes noted that the Governance Committee has not met in several months, as we were awaiting materials from Sport Law related to the OEI recommendations. We anticipate calling a meeting in the next few months.

ii. District Review Working Group

L. Parkes noted that the District review committee restarted its work.

D. St-Denis share with the Board a copy of the original terms of reference for the working group. The Board requested the following changes:

- Replace the minor and senior directors with the chairs of the relevant councils.
- Include player movement (also known as catchments/boundaries) and play-in tournaments for provincial qualification in the areas to review.

Moved by L. Larson, seconded by K. Langley, for the staff to edit the terms of reference to reflect the above elements and bring back new Terms of Reference at the next meeting. CARRIED UNANIMOUSLY

The Board will reappoint the committee chair and committee members at the next meeting.

c. Minor Advisory Council

i. Liaison report

- B. Edmaura provided a high-level update on some of the decisions which will be brought forward to the Board in the form of motions
 - Voted to disband the Boys Working Group and replace it with townhall, which will aim to focus on having associations that deliver boys program share their tactics and learnings and hosting Q&A sessions. She noted that the format was most likely the issue.
 - Voted to eliminate the U11 Celebrations. B. Edamuar shared her concern about how that makes us look like we are a Rep focus.

d. Men's & Women's Advisory Council

i. Liaison report

L. Larson did not have a report. She has not attended any meetings.

e. Umpire Advisory Council

i. Liaison report

T. Boizard attended the last meeting. She reported that a healthy conversation was had around province-wide scheduling software, including the pros and cons for districts and Softball BC. She noted that this is fact-finding at this time. More research is needed.

f. Ad Hoc Committees

i. Nominations Committee

D. St-Denis confirmed that the election is needed to fill three 3-year term seats and one 1-year term left vacant following S. Wheatley's resignation. She reported that she had received four nominations as of 7:00 p.m. on September 9th. She is waiting on word from another potential candidate for Northern BC.

D. St-Denis confirmed that a vote will take place even with four candidates, as the candidate with the fewest votes will be appointed to the 1-year term.

ii. Men's Fastpitch Working Committee

D. St-Denis noted that they have yet to find a chair. The committee is therefore dormant. She is hopeful that the concept of the Town Hall to discuss Boys Ball may give rise to identifying a champion on the men's side who is willing to take this seat and help guide men's ball, specifically assisting staff with finding a host for provincials.

iii. Awards & Hall of Fame Committee

1. New Policy

D. St-Denis provided a high-level overview in H. Sinclair's absence.

Moved by R. Alan, seconded by B. Edamuraa, to approve the new policy as circulated, subject to some grammatical corrections to be submitted by L. Parkes (Appendix J). CARRIED UNANIMOUSLY

vi. Coaching Development Committee

D. St Denis confirmed that a meeting will be scheduled for September to review coaching requirements.

g. Working Groups

i. Rural Participation Working Group

L. Parkes noted the change in chair. She thanks L. Larson for her work today and B. Edamura for taking over.

B. Edamura noted that the group met on Sept 9, 2025. She reported the group had a robust and informative discussion. She provided a high-level overview of some of the identified issues, which will be discussed further at the next meeting.

2.01 Email Votes Reporting

2.02.a. MDF Vote - Sept 5, 2025

To approve the request from the Minor Development Fund Committee to issue \$1000 to the Port Coquitlam Minor Softball Association for their Weekend 2 Coaching Clinic hosting in April 2025.

CARRIED UNANIMOUSLY

Email vote - August 4, 2025

Motion to reconsider the above motion regarding the U15A Langford Lightnings and the U19B Tri-City Titans.

CARRIED (4-0-2)

S. Wheatley and L. Parkes abstained

Email vote - August 4, 2025

Motion to revoke on the following motion "Move by R. Allan, seconded by S. Wheatley, that the U15A Langford Lightnings and the U19B Tri-City Titans be informed that, by 15.2 B, should their team next year return with six or more returning players, they will be eligible to attend districts and provincials, but will be ineligible to go to Westerns and Canadians."

FAILED (0-4-2)

S. Wheatley and L. Parkes abstained

3. Operational Business

3.01 Management Report

i. Quarterly report

A written report was provided to the Board. L. Parkes provided a verbal update on the complaint that involved a member of Softball Alberta. The question was raised about suspending the Alberta coach here in BC. D. St-Denis noted that you cannot suspend someone who is not a member, but you could ban them from becoming a member. She noted that Softball Canada should be suspending him.

ii. Posting for new Directors

D. St-Denis noted that the Umpires & Championships Directors and the Sport Development Director were posted on September 3rd to the following

- Softball BC social media platforms and website
- SIRC website
- Sport BC website
- viaSport - requested - no response. They are restructuring, and some emails appear to go unanswered.

Shortlisting will begin on the 20th, with interviews scheduled to take place shortly thereafter. The goal is to have the incumbents in place as soon as possible.

iii. D10 ADR

For transparency, S. St-Denis provided the Board a copy of the costs to have Lower Columbia and West Kootenay participate in an Alternative Dispute Resolution process to find a pathway for these two organizations to work collaboratively in D10. Directors would be aware of the significant number of complaints that came forward involving these two programs. A copy of the mediator's final report was also provided.

D. St-Denis will have a debrief meeting with the mediator on Sept 12th to address some of the action items directed to the D10 coordinator and Softball BC.

iv. AGM update

a. Spring EGM

D. St-Denis brought forward a recommendation to have an Extraordinary General Meeting in March to approve bylaws revision related to the feedback the Board of Directors received following the completion of the Organizational Effectiveness Initiative completed by Sport Law this past summer. The OEI report contained several recommendations that require edits to its bylaws. Having only recently received the documentation, the Governance Committee will be convened in the next 6 weeks to review the information and host a town hall before bringing forward a final version of the bylaws for approval.

Moved by K. Langley, seconded by R. Allan, to endorse the recommendation to schedule an Extraordinary General Meeting in March 2026. The exact date is to be identified by the Governance Committee and brought back to the Board for approval.

CARRIED UNANIMOUSLY

b. Draft agenda

D. St-Denis shared the draft agenda for the AGM. She noted that item 9 - "Proposed By-Law Changes" would be changed to "March 2026 EGM".

c. No member proposals received by the deadline

D. St-Denis noted that the office did not receive any member proposals.

d. Report Due on September 27th

D. St-Denis confirmed that an email was sent on September 4th to those who

have to submit a report for the AGM.

e. In Memoriam

D. St-Denis requested the Board's assistance in identifying any gaps in the information.

f. Parliamentarian for AGM

L. Parkes noted that the office has been unsuccessful in recruiting a parliamentarian. She brought a recommendation that addresses the gap as the appointment of a parliamentarian is referenced in our bylaws.

Moved by R. Allan, seconded by K. Langley, to endorse the Executive Director's recommendation if we are unable to find a parliamentarian (Appendix K). CARRIED UNANIMOUSLY

v. Native Canadian Fastball Championships

Softball BC provided a letter of support for this event. The letter, which was included in the meeting package, is part of our strategy to strengthen our relationships with the groups that play softball in the province.

3.02 Strategic Plan

D. St-Denis provided to the Board the revised strategic planning document discussed at the August 24th meeting. H. Sinclair will be creating a more appealing document to provide to the membership and post on our website. D. St-Denis will begin crafting a document that breaks down the strategic priorities into the next four years, which will complement the annual operating plans.

Moved by R. Allan, seconded by B. Edamura, to approve the content of the strategic plan as circulated. CARRIED (L. Larson abstained)

The public strategic plan document will be brought to the October meeting. The operational breakdown will be available for the November meeting.

3.03 OEI Implementation

a. Governance Documents under Review

D. St-Denis provided a list of the documents currently being reviewed. These documents are a result of the recommendations from the Operational Effectiveness Initiative (OEI) project. She is meeting next week to review the draft documents, which will then be brought forward to Governance for review and subsequently to the Board.

b. Draft Bylaws

As noted in the discussion on the extraordinary general meeting, the Governance Committee will review new bylaws that reflect the recommendations outlined in the OEI.

c. Policy Review

D. St-Denis reminded the Board that the OEI report identified a need for us to

review our current policies and develop a few others. The policies will be presented to the Governance Committee, which will review them and then present them to the Board.

3.04 2026 Full Ramp Implementation

a. Update

D. St-Denis spoke to the documentation H. Sinclair has prepared for the Board. The intent was for the Board to have a clear understanding of who is not currently using RAMP (i.e., they are uploading data). She indicated that H. Sinclair continue to work diligently with all members in their preparation for the 2026 season.

b. Notice of non-renewal from Gabriola Softball Association

D. St-Denis shared a copy of the association's non-renewal notice as she wanted the feedback added to the rural participation report.

3.05 Championships

a. Summary Report and Recommendations

L. MacMillan provided a high-level summary of feedback received from participants, supervisor, UIC and the host. She noted that the most significant feedback from the hosts was the need to eliminate the meal and remove the prizes in favour of providing more balls. Participants had more feedback on facilities. Supervisor and UICs had positive feedback on how the events were run.

b. Championship (Minor) Review Working Group

D. St-Denis provided the document for review. It will be brought forward at the October Meeting to ensure sufficient time is provided for discussion.

3.06 Bids and 2026 Championship Calendar

a. Calendar

L. MacMillan presented the calendar and explained the rationale behind the selected dates.

Moved by R. Allan, seconded by S. Wheatley, to approve the calendar as circulated, recognizing that the dates for some provincial events may change pending facility availability for the selected host.

**CARRIED (6-0-1)
(L. Larson had left the meeting)**

R. Allan requested that the next round of approval (final calendar) be shown on an actual calendar.

b. Bid Process

L. MacMillan noted that bids will not be accepted via Jotform or Google Forms; instead, a Word document will provide an opportunity for the bidding association to highlight how they plan to elevate the event.

There was discussion about the need for the selected hosts to pay a host fee only to receive a hosting grant. R. Allan will review this item and bring forward a

recommendation for the next meeting.

3.07 Policies and Standard Operating Rules Review

a. Proposed Change to Western/Canadian Team Travel Fund

D. St-Denis brought forward a document meant to move away from the current funding formula, which required confirmation of BC participation in Westerns and Canadian before confirming levels to a set grant for travel to a given region of the country.

T. Boizard noted that she would like to see adult fastpitch and slo-pitch receive the same grant levels as minor.

After much discussion, the chair noted that this item would be brought back at the October 1st meeting, as further discussion was needed and the Board needs to move on to item 4.01, as a decision is required this evening.

b. Revised Article 15 - Western Canadian or Canadian Championships Move to the October 1st meeting.

4. New Business

4.01 Peachland Membership Application

D. St-Denis provided to the Board an overview of the application for membership from the Peachland Minor Fastball Association as well as the correspondence received from the Enderby Minor Softball Association, the Kelowna Minor Fastball Society, the Penticton Minor Fastpitch Softball Association, the Sicamous Minor Softball Association, the Westside Minor Fastball Association, and the Provincial Umpire in Chief.

Concern was raised about the lack of emphasis on building grassroots programming in year 1, as well as umpire development.

Moved by K. Langley, seconded by S. Wheatley, to conditionally approve the membership application for the Peachland Minor Fastball Association. The Association cannot register any teams in any category with Softball BC until it has registered at least thirty (30) U7/U9 or Learn to Play participants in year 1 of the membership to demonstrate its commitment to grassroots development. If they can achieve this target by April 15, 2026, they will be permitted to register teams in other age groups and categories.

**CARRIED (6-0-1)
(L. Larson had left the meeting)**

4.02 Softball BC Team Playing Non-Sanctioned Softball Teams (Article 7) Move to the October 1st meeting.

4.03 Culture Move to the October 1st meeting.

4.04 OneBadge Proposal
Move to the October 1st meeting.

5. Next Meeting & Adjournment

- October 1st @ 6:30 pm - virtual Board meeting
- October 18th @ 2:00 pm - AGM
- Dec 6/7 - Explore hosting the in-person meeting at the Ocean Promenade in White Rock. Coast Tsawwassen Inn is the fallback facility.

Move by R. Allan, seconded by B. Edamura to adjourn the meeting at 10:16 pm.

CARRIED (6-0-1)
(L. Larson had left the meeting)

APPENDIX F

Policies and Standard Operating Rules Editing Cycle

Why change the cycle

- Allow time for Governance to proofread recommendations for grammar, clarity and alignment.
- Allow members to see all recommended changes as a whole package vs one-off edits
- Actively engage with members on edits.
- Allow the Board to view all recommended changes as a comprehensive package rather than individual edits.

Recommended Cycle

Time		What	Who
March 2 to July 31	151 days	Motions	Members
Aug 1 to Sept 30	60 days	Formulate edits to SORs - Cross portfolio consultation *	Council / Office
Oct 1 to Oct 31	30 days	Review language and alignment	Governance/ Board
Nov 1 to Nov 30	30 days	Member Consultation - Town Hall(s)	Office/ Governance
Dec 1 to Dec 31	30 days	Rewrite SORs	Councils / Office
Jan 1 to Jan 31	30 days	Final Approval	Governance/ Board
Feb 1 to Feb 28	30 days	Document production (online)	Office
March 1	New SORs available		

* If it has the effect of altering a playing regulation, it must be discussed with the Umpire Advisory Council. If it involves minor and senior players, both councils have to support it.

Proposed amendments to the by-laws

Proposed amendments to the by-laws can be made by

- a. Ordinary Resolution of the Board

- b. A Member in the form of a Member Proposal. A Member Proposal to amend the bylaws must include the proposal itself, the names and signatures of at least 5% of the voting Members, and, optionally, a statement of support for the proposal (consisting of fewer than 200 words). The Member Proposal must be submitted to the Society at least sixty (60) days before the meeting of the Members. A Member Proposal may not be substantially similar to a Member Proposal that was proposed at a meeting of the Members in the past two calendar years.

Proposed amendments are presented as Special Resolutions at the Annual General Meeting.

Western Canadian Softball Association (WCSA) Rule Change Procedures

Site supervisors for U13 Championship will be the Programs & Championships Director and the Executive Director to share their recommendations on edits for the handbook. These will also be discussed with the Minor Advisory Council before being brought forward to the Softball Bc Board for review and approval for submission to the WCSA.

The first of a few motions is attached.



2026 WESTERN CANADA SOFTBALL ASSOCIATION AGM Special Operating Rules Motion Form

Special Operating Rules

Submitted by: BC

Date: August 13, 2025

REFERENCE: (Section, page, article, number, etc.)

Page 23. Article 13, item 3

WHEREAS (Article as currently written.)

Umpire-in-Chief and Deputy Umpire-in-Chief working at a Western Canadian Championship will be paid a UIC/DUIC Fee of \$50.00 per day per person that they are on site. Each umpire will be paid a game fee of \$45.00 per person per game. Any Province/Territory Association that sends teams to a Western Canadian Championship but fails to send an umpire to that Championship will be assessed a fee of \$500.00 per incident. This fee will be forwarded to the WCSA who will then forward it to the host Province/Territory Associations.

BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)

REVISION

Umpire-in-Chief and Deputy Umpire-in-Chief working at a Western Canadian Championship will be paid a UIC/DUIC Fee of \$50.00 per day per person that they are on site. Each umpire will be paid a game fee of \$45.00 per person per game. Any Province/Territory Association that sends teams to a Western Canadian Championship but fails to send an umpire to that Championship will be assessed a fee of \$1,500.00 per incident. This fee will be forwarded to the WCSA who will then forward it to the host Province/Territory Associations.

RATIONALE

It is currently cheaper for an association to accept the penalty than send their umpire to a championship.

FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)

\$1,000 increase per championship to any Province/Territory Association not sending an umpire.

Please return by _____ to _____ via email to _____ attention _____



2025 SOFTBALL CANADA CONGRESS

Special Operating Rules Motion Form

NOTICE OF MOTION

Special Operating Rules

Submitted by: _____ Kathy Weston _____ P/T Affiliation: _____ BC _____

Date: September 1, 2025

WHEREAS (Article as currently written.)

Recommended Minor Softball Rules – page 248.

Rule 5 – The Game

Mercy Rule – Mercy Rule: If any team is ahead by fifteen (15) runs or more after three (3) innings; or any inning thereafter, the game will be called. If any team is ahead by ten (10) runs or more after five (5) innings (4 ½ if Home Team), or any inning thereafter, the game will be called

Applies to U13

BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)

Revisions

Recommended Minor Softball Rules – page 248.

Rule 5 – The Game

Run Ahead – Run Ahead: If any team is ahead by fifteen (15) runs or more after three (3) innings; or any inning thereafter, the game will be called. If any team is ahead by ten (10) runs or more after five (5) innings (4 ½ if Home Team), or any inning thereafter, the game will be called

Applies to U13

RATIONALE

As in the Fast Pitch rules 1.2.3 Run Ahead Rule we no longer reference it as Mercy – therefore changing the other entry to reflect Run Ahead.

FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)

na

Please return by **September 15 with the option to change by October 1, 2025** to Softball Canada via email, attention Brooke Beleza bbeleza@softball.ca



2025 SOFTBALL CANADA CONGRESS Special Operating Rules Motion Form

NOTICE OF MOTION

Special Operating Rules

Submitted by: _____ Kathy Weston _____ P/T Affiliation: _____ BC _____

Date: September 1, 2025

WHEREAS (Article as currently written.)

2.5.1 d – NUMBERS: An Arabic number of contrasting color at least 15.2 cm (6 in) high must be worn on the back of all uniform shirts. No manager, coach or player on the same team may wear identical numbers (numbers 1 and 01 are examples of identical numbers.) Only whole numbers 01 to 99 must be used. Players without numbers will not be permitted to play.

BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)

Revisions

2.5.1 d – NUMBERS: An Arabic number of contrasting color at least 15.2 cm (6 in) high must be worn on the back of all uniform shirts. No manager, coach or player on the same team may wear identical numbers (numbers 1 and 01 are examples of identical numbers.) **Only whole numbers 00 to 99 must be used.** Players without numbers will not be permitted to play.

RATIONALE

I have attended many Canadian Championships and Softball Canada allowed the use of 00 and 0. If we are going to allow for this, then change the rule to reflect that 00 and 0 are recognizable numbers as they do identify the player from another player.

As well, if you are a parent without a Softball Canada Rulebook and you google jersey numbers for Softball Canada what shows up is about Rule 3 – which says 00-99 are jersey numbers.

<https://softball.ca/resources/rulebook/fast-pitch-rules/official-fast-pitch-rules-of-softball/rule-3-equipment>

As we are only to follow the actual Softball Canada Rulebook we should ensure information available is consistent.

Thanks,

FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)

na

Please return by **September 15 with the option to change by October 1, 2025** to Softball Canada via email, attention Brooke Beleza bbeleza@softball.ca



2025 SOFTBALL CANADA CONGRESS
Special Operating Rules Motion Form

NOTICE OF MOTION

Special Operating Rules

Submitted by: _____ **Kathy Weston** _____

P/T Affiliation: _____ **BC** _____

Date: September 1, 2025

WHEREAS (Article as currently written.)

Recommended Minor Softball Rules – page 248

Rule 2 –The Playing Field. Presently this section starts with rule 2, then goes to rule 3-9 then 11-12. It skips rule 10

BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)

Revisions

Rule 2 to be Rule 1 and all subsequent rules to be in numerical order. At the end of this section it would rule 1 – 10.

RATIONALE

Clean up so that the rules are in numerical order of 1-10 instead of 2-9 and 11-12.

FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)

na

Please return by **September 15 with the option to change by October 1, 2025** to Softball Canada via email, attention Brooke Beleza bbeleza@softball.ca



2025 SOFTBALL CANADA CONGRESS Special Operating Rules Motion Form

NOTICE OF MOTION

Special Operating Rules

Submitted by: Softball BC Board of Directors

Date:

WHEREAS (Article as currently written.)

2.4 Non-Canadian Citizens

Players, Coaches and Managers that are not Canadian citizens or landed immigrants may participate in a Canadian Championship provided that they have been continuous residents of Canada for one calendar year prior to the dates of the championship in which they wish to participate and meet all other residency requirements.

BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)

ADDITION

- a) Players, Coaches and Managers with a student visa may participate in a Canadian Championship provided they arrived in Canada prior to September 1st **in the previous year** and meet all other residency requirements.

RATIONALE

Since most international students arrive in Canada in August, prior to the start of the school year begins, the current SOR could unintentionally prevent players attending school in Canada from participating in a Canadian Championship simply because they fall a few days or weeks short of the one calendar year requirement.

Please return by **September 15 with the option to change by October 1, 2025** to Softball Canada via email, attention Brooke Beleza bbeleza@softball.ca



2025 SOFTBALL CANADA CONGRESS
Special Operating Rules Motion Form

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FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)

NONE

Please return by ***September 15 with the option to change by October 1, 2025*** to Softball Canada
via email, attention Brooke Beleza bbeleza@softball.ca

Board-Designated Reserve Fund Policy

The Board directs the Executive Director to establish an operating reserve fund in accordance with the principles described below.

Purpose

The purpose of the Reserve Fund is to provide an internal source of operating funds in the following circumstances:

1. **Stabilization funding.** A portion of the Reserve Fund will be available only for the purpose of stabilizing operations in the event of a sudden and unanticipated increase in expenses, the occurrence of a significant one-time expense or liability, or the unanticipated loss of a significant amount of budgeted revenue; or
2. **Opportunity funding.** Any surplus in the Reserve Fund above the stabilization funding amount may be used to build the organization's capacity to generate revenue or take advantage of unanticipated program opportunities.

The Reserve Fund shall not be used to eliminate an ongoing budget gap or to replace a permanent loss of revenue.

Budget Targets

The target minimum for the Reserve Fund is three (3) months of average monthly operating expenses. The target maximum is six (6) months of average monthly operating expenses.

The first three (3) months of funding shall be available only for stabilization funding, as described above. Any excess over three (3) months of funding may be used for opportunity funding, as described above.

"Average monthly operating expense" includes all recurring, predictable expenses like salaries and benefits, rent, travel, and program expenses. It does not include depreciation or other non-cash expenses, pass-through expenses, or unusual one-time expenses.

Funding the Reserve

The Reserve Fund will be funded with unrestricted operating funds.

The Board shall place a high priority on achieving the minimum Reserve target. Until the minimum target is reached, the Board will only approve budgets that allocate funding to the Reserve. Thereafter the Board will consider opportunities to achieve the maximum target. From time to time, the Board may direct that a specific source of revenue be allocated to the Reserve Fund. Examples may include unrestricted one-time gifts or windfalls, special grants, or special appeals.

Accounting and Reporting

The Reserve Fund shall be recorded in the organization's financial records as the "Board-designated Reserve Fund." It will be funded and available in cash or cash-equivalent funds. The Reserve Fund will be kept in a separate account.

Board-Designated Reserve Fund Policy

The Executive Director is responsible for assuring that the Reserve funds are maintained and only used as described in this policy. The Executive Director shall provide regular reports to the Board about the status of the fund.

Use and Replenishment of Reserves

The Board must approve any request to use the Reserve Fund for stabilization purposes. To apply for the funds, the Executive Director shall submit a written request to the Board describing the amount needed, the reason for the need, and a plan to replenish the Reserve Fund within a reasonable period of time not to exceed 12 months. The Board may approve the request subject to conditions.

Once every 12 months, the Executive Director may use up to half of the Reserve Fund's opportunity portion subject to prior consultation with the Executive Committee. In its discretion, the Executive Committee may require Board approval. The Board must approve any other expenditure of the opportunity portion of the Reserve Fund. Our goal is to replenish the Reserve Fund's opportunity portion within a reasonable period of time, not to exceed 18 months.

Projected Targets As of December 1, 2024

Operating Expenses Items	Average monthly operating expense:	Min Reserve Fund (3 month average)	Max Reserve Fund (6 month average)
Insurance	1,128.17	3,384.50	6,769.00
Salary/Benefit	37,203.23	111,609.68	223,219.36
Rental (Storage)	225.00	675.00	1,350.00
Telephone	174.99	524.97	1,049.94
Office Supplies	150.00	450.00	900.00
Employee cell phone plan	200.00	600.00	1,200.00
Board Member Expense	420.00	1,260.00	2,520.00
IT Costs	1,470.00	4,410.00	8,820.00
RAMP	2,312.50	6,937.50	13,875.00
Softball Canada - Membership	2,500.00	7,500.00	15,000.00
Sport BC - Membership	125.00	375.00	750.00
Western - Membership	41.67	125.00	250.00
Bank Charges/Credit Card	745.00	2,235.00	4,470.00
	46,695.55	140,086.65	280,173.30

* The Board should set a minimum annual contribution target as part of its annual budgeting process.

For 2026

UMPIRES

LEVEL	ANNUAL FEE		recorded in fiscal yr collected		recorded in fiscal yr collected		record as membership for next fiscal is collected before May 1		
			Book	GST	Clinic Fee	GST	Umpire Development Fund	Gordon/ Thoms Fund	Membership
LEVEL 1 - New	\$120.75	*	\$15.00	\$0.75	\$19.05	\$0.95	\$5.00	\$3.00	\$77.00
LEVEL 1 - New FALL ONLY	\$45.00				\$19.05	\$0.95	\$5.00	\$3.00	\$17.00
LEVEL 1 - Returning	\$105.00				\$19.05	\$0.95	\$5.00	\$3.00	\$77.00
LEVEL 2 - New	\$125.75	*	\$15.00	\$0.75	\$19.05	\$0.95	\$5.00	\$3.00	\$82.00
LEVEL 2 - Returning	\$110.00				\$19.05	\$0.95	\$5.00	\$3.00	\$82.00
LEVEL 3 - Certification	\$165.00				\$47.62	\$2.38	\$10.00	\$3.00	\$102.00
LEVEL 3 - no clinic	\$115.00					\$0.00	\$10.00	\$3.00	\$102.00
LEVEL 4 - no clinic	\$120.00					\$0.00	\$15.00	\$3.00	\$102.00
LEVEL 5 - no clinic	\$125.00					\$0.00	\$20.00	\$3.00	\$102.00
EMERITUS	\$30.00					\$0.00	\$0.00	\$3.00	\$27.00

* Softball Canada Rulebook included in the price

NOTE" \$3 from each umpire registration is directed to the Gordon McDonald/Margo & Dorene Thoms Bursary Fund. An additional portion of the registration fee is directed to the Umpire Development Fund - \$5 for Level 1 and Level 2, \$10 for Level 3, \$15 for Level 4 and \$20 for Level 5.

Rulebooks can be purchased either in hard copy through the Softball BC website for \$15 + GST or digitally through the Softball Canada website.

PROPOSED

REVENUE (per clinic)	flat fee	extra per person			
Community Initiation Clinic (for 10 coaches)	\$500.00 plus GST	\$50			
Community Ongoing Participation Clinic (for 10 coaches)	\$1500.00 plus GST	\$150			
Competition Introduction Clinic WE 1 (for 10 coaches)	\$1500.00 plus GST	\$150			
Competition Introduction Clinic WE 2 (for 10 coaches)	\$1500.00 plus GST	\$150			
Hybrid Online Modules (Competition Introduction Pathway) (for 10 coaches)	\$1000.00 plus GST	\$100			
Hybrid In-Person Weekend (for 10 coaches)	\$1500.00 plus GST	\$150			
NCCP Comp Intro Coach Evaluation Fee	\$195.00/coach	n/a			
Comp Development Clinic	\$600 plus GST per person	n/a			
EXPENSES (per clinic)	Materials (all of them)	Facilitator	Facilitator (printing)*	Facilitator Travel	Facilitator Accomodations
Community Initiation Clinic	\$10 per attendee	\$120	\$25	yes	if applicable
Community Ongoing Participation Clinic	\$15 per attendee	\$355	\$25	yes	if applicable
Competition Introduction Clinic WE 1	\$30 per attendee	\$403	\$25	yes	if applicable
Competition Introduction Clinic WE 2	\$30 per attendee	\$420	\$25	yes	if applicable
Hybrid Online Modules (Competition Introduction Pathway)	\$30 per attendee	\$333	\$25	yes	if applicable
Hybrid In-Person Weekend	\$30 per attendee	\$490	\$25	yes	if applicable
NCCP Comp Intro Coach Evaluation Fee	n/a	\$175	\$25	yes	if applicable
Competition Development Clinic	\$40 per attendee	\$1,000	\$25	yes	yes

* Add a 2-hour online module as a mandatory part of the clinic. From 2020 with the introduction of the FOCS 1&2, this clinic was cut from 14 hours, formerly a 2-day in-person event, cutting roughly 3 hours of training time. Since this is the only qualification that coaches need (with MED and FOCS 1&2) to coach all House programs up to U20C, being able to spend more time in technical training in the in-person session is valuable.



Awards Policy

A. Annual Awards

Each year, Softball BC opens nominations for its Annual Awards, with the goal of recognizing the outstanding achievements, performances, and/or volunteerism of our members.

1. Categories & Criteria

Volunteer Category

- a) Zeone Andrijaszyn Volunteer of the Year
 - The Zeone Andrijaszyn Volunteer of the Year Award is presented to members of our community who exhibit a nature of volunteerism for the benefit of Softball BC.
 - The nominated volunteer must be a resident of British Columbia during the period for which the outstanding performance is claimed.
 - Cannot be a prior recipient of this award.

Coach Category

- a) Bryan Sask Coach of the Year
 - The nominee must have coached and demonstrated excellence in one or more Provincial, Western Canadian or Canadian Championship, Canada Summer Games or the BC Summer Games, within the current season.
 - Cannot be a prior recipient of this same award.
 - The nominee must be a current resident of British Columbia for the period for which the outstanding performance is claimed.
- b) Community Coach of the Year
 - The nominee is a volunteer coach in a recreational league.
 - Cannot be a prior recipient of this same award.
 - The nominee has demonstrated success. Success is being measured in both wins, but more importantly, skill development and player retention.

Umpire Category

- a) Official of the Year
 - The nominee is a registered umpire with Softball BC.
 - The nominee has exhibited traits that elevate our game and its officiating. The official of the year will exhibit positivity, eagerness, and a willingness to continue improving.
 - The nominee respects all those involved in the game and is a positive role model for those around them.
 - Cannot be a prior recipient of this same award.
- b) Rising Star
 - The nominee is a registered umpire with Softball BC.



Awards Policy

- The nominee shows an eagerness to improve and learn, while demonstrating skill and a positive attitude.
- The nominee respects all those involved in the game and is a positive role model for those around them.
- Softball BC wishes to recognize an umpire who shows a potential for greatness in the field of officiating and has been umpiring for three years or less.
- Cannot be a prior recipient of this same award.

Minor Athlete Category

- a) Community Minor Athlete of the Year
- The nominee has shown exemplary traits on the field, with their teammates and in the community they live in.
 - The nominee is a registered member of Softball BC.
 - Cannot be a prior recipient of this same award
 - The nominee must have been rostered as a C level player.
- b) Indigenous Minor Athlete of the Year
- The nominee has shown exemplary traits on the field, with their teammates and in the community they live in.
 - The nominee must be of Indigenous ancestry (First Nations, Métis, or Inuit).
 - The nominee is a registered member of Softball BC.
 - Relevant statistics/awards demonstrating excellence for the year of nomination.
 - Cannot be a prior recipient of this same award.
 - The nominee must have been rostered as an A, B, or C level player.
- c) Rep Minor Athlete of the Year
- The nominee has shown exemplary traits on the field, with their teammates and in the community they live.
 - Relevant statistics/awards demonstrating excellence for the year of nomination.
 - Cannot be a prior recipient of this same award.
 - The nominee is a registered member of Softball BC and has been rostered with either an A or B level team.

Men's and Women's Athlete Categories

- a) Men's and/or Women's Athlete of the Year
- The nominee has shown exemplary traits on the field, with their teammates and in the community they live in.
 - The nominee is a registered member of Softball BC.
 - Cannot be a prior recipient of this same award.
- b) Indigenous Athlete of the Year



Awards Policy

- The nominee has shown exemplary traits on the field, with their teammates and in the community they live in.
 - The nominee must be of Indigenous ancestry (First Nations, Métis, or Inuit).
 - Cannot be a prior recipient of this same award.
 - The nominee is a registered member of Softball BC.
- c) Men's and/or Women's Slo-Pitch Athlete of the Year
- The nominee has shown exemplary traits on the field, with their teammates and in the community they live in.
 - The nominee is a registered member of Softball BC.
 - Cannot be a prior recipient of this same award.
- d) Masters Athlete of the Year
- The nominee has represented Softball BC with distinction in Softball competition, in BC and/or Canada
 - The nominee has an outstanding record. Relevant records, titles and stats demonstrating excellence should be included in the nomination.
 - The nominee is a registered member of Softball BC as defined in the Operating Rules of Softball BC
 - Cannot be a prior recipient of this same award.
- e) Athlete Resilience Award
- The nominee has shown an exemplary amount of resilience, overcoming either health issues or injury to return to the sport of softball.
 - The nominee is a registered member of Softball BC.
 - The nominee can participate in Minor or Men's/Women's fastpitch or slo-pitch.

Team Category

- a) Master Team of the Year
- The nominated team has demonstrated exemplary effort and has represented BC proudly in softball competition.
 - All teams nominated in the Team of the Year category must be a Softball BC registered team for the year of nomination.
- b) Men's and/or Women's Fastpitch Team of the Year
- The nominated team has demonstrated exemplary effort and has represented BC proudly in softball competition.
 - All teams nominated in the Team of the Year category must be a Softball BC registered team for the year of nomination.
- c) Men's and/or Women's Slo-Pitch Team of the Year
- The nominated team has demonstrated exemplary effort and has represented BC proudly in softball competition.
 - All teams nominated in the Team of the Year category must be a Softball BC registered team for the year of nomination.
- c) Minor Team of the Year



Awards Policy

- The nominated team has demonstrated exemplary effort and has represented BC proudly in softball competition.
- All teams nominated in the Team of the Year category must be a Softball BC registered team for the year of nomination.

Association Category

- a) Association of the Year - Small
 - The association has 200 or less members.
 - The association has developed innovative ways of developing athletes while staying focused on building from the ground up.
 - Has developed programs and/or community events to support and showcase the sport of softball.
- b) Association of the Year - Large
 - The association has more than 200 members.
 - The association has developed innovative ways of developing athletes while staying focused on building from the ground up.
 - Has developed programs and/or community events to support and showcase the sport of softball.

2. Selection Process

- a) Nominations
 - Nominations are accepted annually from **August 1st to October 1st**.
 - Any Softball BC Member, Team, Club, or Association may submit a nomination. Nomination Package must contain:
 - Detailed supporting documentation outlining the nominee's accomplishments
 - Contact information for both the nominator and nominee
 - A biography of the nominee
 - Photos of the nominee
 - A letter of support
 - Written consent confirming the nominee is aware of and agrees to the nomination
 - For team nominations, the full team roster is required
- b) Selection:
 - Softball BC staff shall bring forward nominations to the Board of Directors no later than **October 15th**. The Board will ratify the award winner no later than **November 1st**
 - Award winners will be notified of their selection no later than **November 15th**

3. Announcement and Award Presentation

- All successful nominees will be formally announced on Softball BC's website and social media platform.
- Successful Nominees will receive a plaque of recognition to be awarded at an event hosted by their Association, Club or Team in the Spring.



Awards Policy

B. Service Awards

Each year, Softball BC takes the opportunity to recognize the outstanding service and attitude of volunteerism that is demonstrated by our members.

1. Categories & Criteria

- a) Men's and Women's Service Awards
 - The nominee must be a participant supporting a Men's and/or Women's league or community.
 - The nominee has been a continuously positive voice for the game of softball for at least 10 years.
 - The nominee has been a dedicated and active individual serving the adult softball community as a coach, mentor, trainer, and local sport organization executive.
- b) Minor Service Awards
 - The nominee has been a continuously positive voice for the game of softball for at least 10 years.
 - The nominee has been a dedicated and active individual serving the minor community as a coach, mentor, trainer, and local sport organization executive.
- c) Umpire Service Award
 - The nominee has been a continuous positive role model for the officiating of softball.
 - The nominee has been a continuously positive voice for the game of softball for at least 10 years.
 - The nominee respects all those involved in the game.
- d) Softball BC Volunteer Service Award
 - This award is not included in the open nominations. The years of service are documented and tracked by Softball BC Staff.
 - Each year, Softball BC extends heartfelt thanks to members who have served in Softball BC Volunteer roles (Coordinators, PODC's and UICs) for years of service. This is commemorated by the presentation of 5, 10, and 15-year pins.
- e) Brian Joe Award- Sportsperson/Builder
 - The Brian Joe Award is given to a Softball BC member who exhibits excellent service to our sport for a period of at least 10 years, not necessarily in consecutive years.
 - The nominee has served at the Association, District, or Provincial capacity for a minimum of 2 years.
 - The nominee must be a current resident of British Columbia for the period for which the outstanding performance is claimed.

2. Selection Process



Awards Policy

- a) Nominations
- Nominations are accepted annually from **August 1st** to **October 1st**.
 - Any Softball BC Member, Team, Club, or Association may submit a nomination. Nomination Package must contain:
 - Detailed supporting documentation outlining the nominee's accomplishments
 - Contact information for both the nominator and nominee
 - A biography of the nominee
 - Photos of the nominee
 - A letter of support
 - Written consent confirming the nominee is aware of and agrees to the nomination
 - For team nominations, the full team roster is required
- b) Selection:
- Softball BC staff shall bring forward nominations to the Board of Directors no later than **October 15th**. The Board will ratify the award winner no later than **November 1st**
 - Award winners will be notified of their selection no later than **November 15th**

3. Announcement and Award Presentation

- All successful nominees will be formally announced on Softball BC's website and social media platform.
- Successful Nominees of the following awards: Umpire Service, Minor Service, and Men's/Women's Service will receive a plaque of recognition to be awarded at an event hosted by their Association, Club or Team in the Spring.
- Recipients of the Softball BC Volunteer Service Award will receive 5, 10, and 15-year service pins in appreciation and recognition of their service.

C. Awards of Distinction

The Softball BC Distinction Awards recognize individuals who have made significant, lasting contributions to the sport of softball in British Columbia.

1. Categories & Criteria

- a) Honorary Life Member
- Minimum of 5 years of dedicated volunteer service to Softball BC as a Director, Umpire-in-Chief, PODC's or Coordinator.
 - May not return to Softball as a Director, Coordinator or Umpire-in-Chief if Honorary Life Membership is given.
 - Consideration is based on exceptional service that demonstrates a sustained commitment well beyond standard expectations.
- b) Athlete of Distinction
- Has represented Softball BC with distinction in competition in BC or Canada.



Awards Policy

- Maintained a reputation for sportsmanship, leadership, respect and performance excellence throughout their playing career.
 - Must have competed as a Softball BC registered athlete residing in BC.
- c) Special Recognition
- Local Association person– must have served their local association for at least 5 years and demonstrated exceptional service beyond their regular responsibilities.
- d) 50 Year Club
- Softball BC will provide recognition to eligible members who have been involved with Softball BC and the sport of softball for 50 years.

2. Selection process

- a) Nominations
- Nominations are accepted annually from September 1 to December 1.
 - Any Softball BC Member, Team, Club, or Association may submit a nomination.
 - Nomination Package must contain:
 - Documentation outlining the nominee's accomplishments
 - Contact information for both the nominator and nominee
 - Photos of the nominee
 - A letter of support
 - If additional information is required, the chosen nomination will be followed by a post-nomination interview form from the Softball BC Hall of Fame Committee.
- b) Selection
- The Hall of Fame Committee shall make their recommendations to the Board of Directors no later than January 1. The Board will ratify the inductee no later than January 30th.
 - Award winners will be notified of their selection no later than February 15th.
 - Each nomination remains active for five consecutive years. If not selected within that period, the nomination must be resubmitted for future consideration.

3. Announcement and Award Presentation

All successful award winners:

- be formally announced on Softball BC's website and social media platforms.
- will receive a plaque of recognition and/or recognition gift to be awarded at an event hosted by their Association, Club or Team in the Spring.
- are permanently engraved on the Softball BC Wall of Fame located at Softball City, 2201 148 Street in Surrey, BC.



Awards Policy

D. Hall of Fame

The Softball BC Hall of Fame honours individuals and teams who have made outstanding contributions to the sport of softball in British Columbia.

Softball BC will consider a last-minute or ad hoc induction and ceremony for qualified individuals facing a terminal illness who may not live until the year's scheduled induction. Such requests should be submitted to the Hall of Fame Committee for consideration.

1. Categories & Criteria

a) Athlete

- An individual is eligible for nomination only after either three (3) years have passed since retirement from international competition and/or they have reached 45 years of age.
- An individual who retired from international competition for at least three (3) years but continues to compete in recreational or Masters competitions remains eligible for consideration.
- The nominee must have represented British Columbia, Canada, and/or competed internationally with distinction and a high level of excellence.
- Participation in International Championships, Pan-American Games, Olympic Games, and/or World Championships is required.
- Compiled an outstanding record over several years as a registered Softball BC athlete residing in BC

b) Official

- Umpired at high levels in BC, nationally, and/or internationally with a sustained record of excellence.
- Long-term service as a registered Softball BC umpire residing in BC

c) Coach

- BC resident who has coached for at least three (3) years at Canadian and/or Western Championships with distinction.
- Has coached at least one (1) year at Pan-American, World Championships, Border Battle and/or Canada Summer Games.

d) Builder/Sportsperson

- BC resident who has shown excellence and/or brought distinction to Softball BC through lasting commitment to an association, district, team, or the sport.

e) Team

- Represented Softball BC with distinction.
- Achieved Gold at a Canadian and/or Western Championship.
- Demonstrated excellence and/ or brought honour to the sport of softball.

f) Sponsors

- Contributed to the growth and development of BC Softball for five years and/or longer.



Awards Policy

2. Selection process

a) Nominations

- Nominations are accepted annually from September 1 to December 1.
- Any Softball BC Member, Team, Club, or Association may submit a nomination.
- Nomination Package must contain:
 - Documentation outlining the nominee's accomplishments
 - Contact information for both the nominator and nominee
 - Photos of the nominee
 - A letter of support
 - For team nominations, a full team roster is required
- The chosen nomination will be followed by a post-nomination interview form from the Softball BC Hall of Fame Committee.

b) Selection

- The Hall of Fame Committee shall make their recommendations to the Board of Directors no later than January 1. The Board will ratify the inductee no later than January 30th.
- Inductees will be notified of their selection no later than February 15th.
- Each nomination remains active for five consecutive years. If not selected within that period, the nomination must be resubmitted for future consideration.

3. Announcement and Award Presentation

- Softball BC will annually host an induction ceremony at a date, time and location as approved by the Board of Directors.
- Each inductee receives a recognition gift as part of their Hall of Fame honour.
- Inductees are permanently engraved on the Softball BC Wall of Fame located at Softball City, 2201 148 Street in Surrey, BC.
- Inductees will be announced on Softball BC's website and social media platforms.

Approach to be taken in light of not having a parliamentarian

Clarity on Robert's Rules of Order for motion

The AGM agenda will clearly identify the motions being brought forward, which means we can articulate the process for proposing amendments and the voting procedures (including the requirements for a special resolution or ordinary resolution to pass).

Elections

The deadline for nominations is Thursday, September 18. We will only accept nominations from the floor if we don't have four (4) nominations, as we need to fill three 3-year terms and one 1-year term. We currently have two nominations (Kevin Langley and Darren Simpson). We are expecting one from Jack Hawkes and, hopefully, one from the rural community.

Four (4) nominations or more scenario

Vote. The top three vote recipients get the 3-year terms. Fourth gets the one year.

Three (3) or fewer nominations

This one is tricky, as our by-laws stipulate that we can take nominations from the floor if we have no nominations. Let's state that if we have three (3) or fewer nominations, we will accept nominations from the floor. The nominee must be on the call to take the nomination (hence why we need to have this out in advance of the AGM).

The voting process will be the same as above.

Three (3) or fewer nominations, even after a call for nominations from the floor

In accordance with By-law 4.4.8, the Board can, following the AGM, appoint an active voting member of the Society to fill a vacancy. That appointment would end at the 2026 Annual General Meeting or the next General Meeting of Softball BC.