



**MINUTES FROM SOFTBALL BC BOARD MEETING, October 23, 2021**  
**Video Conference**

**IN ATTENDANCE:**

Graeme Duncan, President  
Lisa Parkes, Vice President  
Rachel Charles, Vice President, Finance  
Terri Boizard, Director, Men's & Women's  
Joni Frei, Director, Coaching  
Lavaughn Larson, Director, Minor  
Susan Strafford, Director, Provincial Umpire in Chief  
Scott Wheatley, Director at Large

**Staff:**

Rick Benson, Executive Director  
Barry Petrachenko, Executive Director

Meeting called to order at 3:34 PM

Silent role call, Quorum has been reached

**President's Opening Remarks**

Acknowledged and passed along appreciation the Softball BC staff for the preparations of a successful Annual General Meeting... Noted he has been pleased with the level of teamwork on the Board and that the members of the Board of Directors are back intact for another year.

**Motion** to accept the agenda, with approval to add – Moved by J. Frei/R. Charles

**Approved**

**Annual General Meeting Debrief**

- All members of the Board expressed hope that the meeting can be held in person next year
- The adjusted format of the Finance Report drew praise and it was suggested that this streamlined approach should be continued in upcoming years.
- The format of future AGM and Leadership Meetings was reviewed. Concerns were raised that the new format of the AGM, while in keeping with the governance model, is quite different from what has historically led to discussion at the meeting around resolutions. This requires a new approach to encouraging member interactions.

**Action:** That the topic be included on the agenda of the December meeting under a Governance Review topic

- Discussion held on the varying level of approach to carrying out job descriptions by Coordinators.

**Board Meeting Schedule**

- The following dates were agreed to by the members of the Board:
- December 10-11, 2021



- January 7-8, 2022
- February 18-19, 2022
- March 11-12, 2022
- September 16-17, 2022

### **Softball Canada Congress**

- The list of Softball BC delegates was reviewed along with the schedule and agenda
- Proposed adjustments to Rules and Special Operating Rules were discussed in preparation for the deliberations at the congress.

### **Program Assignments**

- Report previously circulated.
- **Action:** B. Petrachenko to distribute updated draft including a column for Staff Liaison/Support Roles to Committees and Groups, as well as the Committee Terms of Reference.
- **Action:** B. Petrachenko to distribute the Board of Directors Policy Manual to each member of the Board
- G. Duncan also noted the privacy policy and Risk Management documents and his expectation for all Board members to be in attendance for Board meetings.

### **Other Business**

- T. Boizard addressed the process for host bids for Provincial and Western Canadian Championships and noted that Prince George has expressed an interest in hosting CanPitch Clinics.
- Action: B. Petrachenko to organize a Video Conference to review further

### **Meeting Adjourned at 5:16pm**