



Board of Directors Meeting October 19, 2025



MINUTES

In Attendance

- Lisa Parkes, Director
- Rachel Allan, Director
- Rick Benson, Director
- Kevin Langley, Director
- Lavaughn Larson, Director
- Darcy MacKenzie, Director
- Darren Simpson, Director
- Diane St-Denis, Executive Director

1. Call to Order

1.01 Territorial Acknowledgement & Opening Remarks

L. Parkes called the meeting to order at 9:01 am and provided a brief territorial acknowledgement.

1.02 Approval of the agenda

Moved by L. Larson, seconded by D. Simpson, to approve the agenda as circulated. CARRIED UNANIMOUSLY

1.03 Motion to approve minutes of October 1, 2025

Moved by K. Langley, seconded by R. Allan, to approve the minutes of October 1, 2025. CARRIED (4-0-3)
The new directors abstained.

1.04 Email Votes

None since the last meeting.

1.05 Business Arising from the last meeting

a. Rewrite Article 15 - Westerns or Canadian Championships

Postponed to the next meeting to provide time for the new directors to familiarize themselves with the file.

b. Rewrite Article 17 - Tournaments, Exhibition Games and League Games

Postponed to the next meeting to provide time to the new directors to familiarize themselves with the file.

2. **Board Business**

2.01 Committee Updates

a. Finance & HR Committee

Postponed to the next meeting.

- b. Governance Committee
Postponed to the next meeting.
- c. Minor Advisory Council
Postponed to the next meeting.
 - i. Proposal to eliminate U11 Celebration
Postponed to the next meeting to provide time to the new directors to familiarize themselves with the file.
- d. Men's & Women's Advisory Council
Postponed to the next meeting.
- e. Slo-Pitch Advisory Committee
Postponed to the next meeting.
- f. Umpire Advisory Council
Postponed to the next meeting.
- g. Ad Hoc Committees
 - i. Nominations Committee
Postponed to the next meeting.
 - ii. Men's Fastpitch Working Committee
Postponed to the next meeting.
 - iii. Awards & Hall of Fame Committee
Postponed to the next meeting.
 - vi. Coaching Development Committee
Postponed to the next meeting.
- g. Working Groups
 - i. District Review Working Group
Postponed to the next meeting.
 - ii. Rural Participation Working Group
Postponed to the next meeting.

3. Operational Business

3.01 Management Report

- a) HR update
D. St-Denis provided an update on the hiring of the new Umpires & Championships Directors scheduled to start on November 3rd. She is meeting with J. Ranchoux next week to work on the onboarding plan. She also provided

an update on the search for the Sport Development Director position. She is conducting a 2nd interview with two finalists next week.

In addition, she shared with the Board the plan for finding an interim Member Services & Communications Manager, as Haili Sinclair is scheduled to go on maternity leave in early April.

b) SFU varsity framework review

Softball BC received a request from the Simon Fraser University Head Coach for a letter of support regarding the university's competitive varsity framework review. D. St-Denis has requested some statistics from the program to draft a letter if the Board agrees.

Moved by D. MacKenzie, seconded by L. Larson, for the President to draft a letter of support. CARRIED UNANIMOUSLY

3.02 Strategic Plan

Postponed to the next meeting.

3.03 OEI Implementation

Postponed to the next meeting.

3.04 2026 Ramp Mandatory Implementation

Postponed to the next meeting.

3.05 Championships

Postponed to the next meeting.

3.06 Membership Updates

a. Peachland

Postponed to the next meeting.

b. Mission

Postponed to the next meeting.

c. Revelstoke

Postponed to the next meeting.

d. TriCities/Port Coquitlam

Postponed to the next meeting.

4. New Business

4.01 Election of Officers

L. Parkes noted that the current bylaws would have an officer elected to a three-year

term, which would eliminate directors elected to shorter terms from serving as president, vice-president or treasurer. Seeing as this clause will be part of the bylaws revisions being brought forward at the EGM in March, she recommended that the directors elect the President, Vice-President, and Treasurer for a one-year term.

The election was conducted using an online vote:

- President - Rachel Allan
- Vice-President - Kevin Langley
- Treasurer - Darcy MacKenzie

4.02 Softball Canada AGM

R. Allan will speak with D. St-Denis to arrange her travel to the Softball Canada AGM in Halifax.

The Board will meet on October 22nd to review the Softball Canada motions. This provides time for the new directors to review the file and allows for consultation with the PUIC, J. Ranchoux, who will be invited to attend the meeting.

4.03 Onboarding

D. St-Denis reviewed the documentation directors are required to complete, including their Softball BC gear order. She also shared information on the mandated training from viaSport. Directors were asked to review the information and come prepared to discuss training options at the Oct 22nd meeting.

4.04 Meeting Calendar

D. St-Denis stated that the Board will set its meeting schedule for 2026 at their December meeting. At this time, she was seeking confirmation on whether the Board wanted to meet before December 6th. Directors were asked to contemplate the questions and come prepared to discuss the topic at the Oct 22nd meeting.

4.05 Appointment of Chairs

The Board appointed the following individuals as chairs of Council, Committee or Working Groups.

Finance & HR Committee	Darcy MacKenzie
Governance Committee	Rachel Allan
Nominations	TBD
District Review Working Group	Kevin Langley
Rural Participation Working Group	Baukje Edamura
Minor Development Fund	Kathy Weston *
Minor Advisory Council	tbd
Men's & Women's Advisory Council	Al Groff *
Slo-Pitch Advisory Committee	Al Groff *

Umpire Advisory Council	Jason Ranchoux
Provincial Officials Development Committee	Jason Ranchoux
Coaching Development Committee	Lori Zehr *
Hall of Fame	Jackie Dugger *
Awards	tbd

D. St-Denis will follow up with the individual identified with an asterisk (*).

D. St-Denis noted that there have been some learnings since the implementation of the new governance structure adopted at the 2024 AGM. Similar to how requiring officers of the Board to be elected to three-year terms prevents a duly elected director (elected to a shorter term) from serving as an officer, we've come to appreciate that the chairs of our Advisory Council could be a district coordinator elected by their peers.

Moved by D. MacKenzie, seconded by D. Simpson, to alter the terms of reference for all councils and the slo-pitch advisory committee to allow a district coordinator or UIC to serve as council chair if elected by their peers.

CARRIED UNANIMOUSLY

D. St-Denis to communicate this change to the Minor Advisory Council members asap to elect a new chair in the next few weeks, as they have a meeting on November 13th. All other councils and committees will receive updated TORs after the December Board meeting.

4.06 In Camera

Move by R. Allan, seconded by L. Larson, to move in camera.

CARRIED UNANIMOUSLY

Move by K. Langley, seconded by D. MacKenzie, to move out of camera.

CARRIED UNANIMOUSLY

5. **Next Meeting & Adjournment**

Next meeting is scheduled for December 6th & 7th at the Coast Tsawwassen Inn. Directors will receive hotel details at a later date.