



# INFORMATION BULLETIN

**Bulletin #:** I-2025-036

**Date:** *Aug 1, 2025*

**To:** Member Associations  
Independent Teams

**CC:** Board of Directors  
District Coordinators and DUICs  
Staff

**From:** Haili Sinclair, Member Services & Communications Manager

**Subject:** Fall Ball & 2026 RAMP Registration

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This bulletin provides important information about Fall Ball registration and outlines the updated process for 2026 registration through RAMP Interactive.

## **FALL BALL & OTHER PROGRAMS**

Associations must register with Softball BC all Fall Ball participants who were **NOT** registered this past summer to ensure the new participants. Registration ensures both they and the association are covered by our insurance program until the new membership season starts on May 1<sup>st</sup>.

If a **NEW** team is being formed to compete this fall, the association or independent team must complete a team registration with Softball BC.

An association that allows an unregistered coach/participant to take part in fall ball could be liable for any claims made by that person and subject to disciplinary measures.

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## **2026 MINOR REP TRYOUTS**

Rep Tryouts are typically held over one or two weekends.

We recommend that everyone attending your tryouts sign a waiver before stepping on the diamond.



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Note: The participant injury policy will not be in effect for these activities unless the participants are registered with Softball BC.

The association itself is covered under our CGL policy, which covers catastrophic injury claims by a participant. You would likely need to prove you have taken steps to advise the parents or the participant of the risks involved in trying out

An association that allows participants to participate in tryouts without a waiver could be liable for any claims made by that person.

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## **2026 Registration: Mandatory Use of RAMP Interactive**

As per the bulletin sent November 8th, 2024 Notice of mandatory use of RAMP for the 2026 season. **All participant (players, coaches, managers and association executives) individual registrations must be completed through the RAMP Interactive system** for the 2026 season

Association registrars and team managers will **no longer** be able to import data from their systems into Softball BC. All registration (which includes profiles and signed waivers) must be processed by the participant (players, coaches, manager and executives) directly through RAMP.

Registrars and team managers will still be required to create their team rosters and submit them for approval following the 2026 deadlines.

Registration for the 2026 season will **open on October 1, 2025**.

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## **Why do players, coaches, and executives need to self-register through RAMP Interactive?**

This transition supports important organizational and compliance needs:

- **Funding & Reporting:** Required by our funding partners and Softball Canada to maintain accurate and up-to-date demographic member data.



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- **Insurance Compliance:** Ensures we track all registered members and collect signed waivers and consent forms.
- **Strategic Planning:** Enables Softball BC to access key data for fundraising, planning, and advocacy.
- **Legal Requirements:** The BC Societies Act requires that Softball BC maintain an accurate list of members, with the ability to contact them directly.

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## Getting Started with RAMP

Linked are four user maps to guide your registration process:

There are **two registration options** available:

- **Option 1: Register to a Category**  
Members register to a general category. Registrars/team managers will later need to create teams and assign players/coaches manually.  
*Best suited for associations that register participants before team assignments are confirmed.*
- **Option 2: Register to a Team**  
Members register directly to a team. Once registration is complete, the registrar/team manager simply submits the team to Softball BC for approval.  
*This is the preferred method for best practices within RAMP.*

We recognize that some associations determine teams later in the process, which is why both options are available.

### **User Maps Included:**

- 1) [User Map for Players, Coaches & Executives \(Option 1: Register to a Category\)](#)
- 2) [User Map for Players, Coaches & Executives \(Option 2: Register to a Team\)](#)
- 3) [User Map for Registrars & Team Managers \(Option 1: Register to a Category\)](#)
- 4) [User Map for Registrars & Team Managers \(Option 2: Register to a Team\)](#)



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Please direct any questions regarding registration to Haili Sinclair, at [info@softball.bc.ca](mailto:info@softball.bc.ca) or (604) 371-0302, ext. 101.