

**Minutes from Board of Directors Meeting
September 13/14, 2019
Holiday Inn, Cloverdale**

Attendance

Board of Directors:

President:	Jake Dewitt
1 st Vice-President	Graeme Duncan
VP, Finance:	Zeone Andrijaszyn
Umpire-In-Chief:	David Brewer
Member-at-Large:	Ian Kellow
Senior Director:	Dan Coates
Minor Director:	Merv Sandrel
Director of Coaching:	Mike Renney

Staff:

Executive Director: Rick Benson

6:00 PM – Call to Order

Quorum Present, silent roll call taken

President's Opening Remarks:

Jake welcomed the directors to the meeting, thanked everyone for the work done over this past season. Noted it had been an extremely busy season, with more hosted events and director's duties to fill.

Motion No. 1: (D. Coates/Z. Andrijaszyn)

"To accept the Agenda with powers to add"

CARRIED

Motion No. 2: (I Kellow/G. Duncan)

"To accept the minutes of the March 29/30, 2019 Board of Director's meeting"

CARRIED

Business Arising From:

- Action items were addressed by the ED, CANHit and Competition Review Committee action items were still outstanding. Other action items from the March 29/30 meeting were addressed.

Correspondence: Correspondence received by the organization was reviewed. Updates and clarification was provided as requested. A number of board votes were done through email. Those votes will be included in these minutes.

REPORTS

STAFF

- Report was circulated to board members prior to this meeting.
- Reviewed social media status and analytics of our activity. Snapshot of campaigns we ran over the last four months and future plans, including post generated by a social media company on our behalf, and in house.
- Updated activity in the Indigenous LTAD action plan, including committee work chaired by Director Renney. Previewed a proposed logo incorporating Indigenous culture, which would be used by Softball BC in conjunction with the current SBBC logo.
- Review of the 2019 softball season highlights, including participation at post provincial events by male teams. For the first time ever, BC had representation in all three minor categories at U14/U16 and U19 male Canadian Championships.
- Updated directors on LSO and community engagement activities taken on by SBBC staff
- Canada Summer Games Team BC update, coaching staff have now been approved, Men's Team BC have held first ID camp in Surrey, with a second in Prince George scheduled for September. Women's Team BC are planning ID camps for spring of 2020.
- Update on operational plans, including filling one open staff position, and plans for updating IT security and software
- Shared schedule for member development activities, including conferences, leadership meetings and clinics.
- Compliance rate from member clubs was reviewed. Governance agreements were at 91%, but volunteer screening reports were only 16%. Discussion was held on potential risk management concerns from screening.
Action item – poll member clubs on how many are doing screening using criminal record checks. Increase education and awareness of the policy with member executives at upcoming meetings and conferences.
- Provided information to board on a philanthropy program managed by Sport BC, called BC Amateur Sport Fund. Sport philanthropy has been identified as a new and potential growth area for fund raising.
Action Item – staff to arrange a presentation to the board on how sport philanthropy can be incorporated into revenue stream.
- Introduced a service being piloted by ViaSport in BC to assist sport boards in mediation and arbitration. Sport Connect Law is provided by ViaSport to PSOs by connecting a PSO with a trained mediator or arbitrator to chair or manage disputes and appeals.
Action Item – Staff to provide details to board members, agreed to trial the service when appropriate.

Motion #3 (Z. Andrijaszyn /M Sandrel)

CARRIED

“To accept the Executive Director’s verbal and written report as information”

1st VP

- Board accepted report as written
- The director tried to work with the senior women’s league in Kelowna to bring them into Softball BC. Due to reduced team interest, and a lack of executive volunteers, the league suspended operations for the year.

Motion #4 (D. Brewer/M. Renney)

CARRIED

“To accept and approve the written and verbal report of the VP as submitted”

Provincial Umpire-In-Chief

- Director’s report was reviewed as presented
- Discussions took place on the reported number of incidents for 2019, and why they were lower than 2018. While the board would like to believe that participants were better behaved this year, the director advised that, due to the large increase in young umpires, incidents which would have been reported and game ejections which may have been handed out by more experienced umpires were not being reported. Umpires will be instructed to be more diligent in completing and submitting these reports in the future. As well, the director recommended that

incidents between a club coach/player and an umpire be investigated by an independent source to avoid bias and conflict of interest.

Motion #5 (I. Kellow/ D. Coates)

CARRIED

“To accept and approve the written and verbal report of the PUIC director as submitted”

Minor Director

- Director’s report was reviewed as presented
- Discussion was held on the ratio of youth team classifications, and a concern that recreational teams may be getting watered down due to the growing number of competitive teams. This was identified as a priority area for the director moving forward, and he looked forward to the Competition Review Committee taking this on.
- Managing urban and rural club structures as well as governance was discussed.

Motion # 6 (D. Brewer/I. Kellow)

CARRIED

“To accept and approve the written and verbal report of the minor director as submitted”

Senior Director

- Received and reviewed the report as written.
- Motions which had been reviewed by both minor and senior advisory councils dealing with eligibility of U19 and younger players were brought to the board’s attention. These motions will be discussed under new business, but it was noted this is a complicated area which will need careful consideration.

Motion # 7 (Z. Andrijaszyn/D. Brewer)

CARRIED

“To accept and approve the written and verbal report of the senior director as submitted”

Director of Coaching

- Reviewed written report as circulated
- Discussion was held on evaluating coaches who are in the Competitive Coaching stream. There are a minority of provinces who evaluate and certify coaches of U12 teams. Softball Canada endorses evaluations at U14 or Learn to Train stage. After discussion by the board, it was recommended that a coach of a U12 or younger team may request evaluations, but the on-field evaluation would be done with a minimum age of U14 team.
- Confirmation of coaching certification took place; specifically how a coach’s training is verified. Currently, that is done when a team attends Districts or the Provincials. In some cases, the coordinators will confirm a coach’s training before approving team rosters, but that is not currently a requirement for roster approval. Future technology to link an individual with the CAC will permit the association to flag coaches who do not meet minimum provincial requirements.

Motion # 8 (G. Duncan/Z. Andrijaszyn)

CARRIED

“To accept and approve the written and verbal report of the coaching director as submitted”

Member at Large

- Reviewed written report as circulated
- A discussion was held on using technology as a tool to improve the registration process. The director had a number of ideas on steps which could be made more efficient, save time and provide more information. Recommended those conversations continue with the Executive Director and be brought forward to our partners providing CRM solutions.

Motion # 9 (Dave Brewer/M. Sandrel)

“To accept and approve the written and verbal report of the Member at large as submitted”

CARRIED

Vice President Finance

- Reviewed report as circulated
- Distributed copies of the current financial statement for the organization, and answered questions on the state of Softball BC's financial position.
- Distributed copies of the line of credit statement, noted we were at a zero balance
- Current financial status of the organization was better than it had been a year previously, cash balance was improved.

Motion # 10 (D. Coates/I. Kellow)

"To accept and approve the written and verbal report of the VP Finance as submitted"

CARRIED

UPDATES

Softball BC AGM

By-Laws

- The board considered a by-law submitted by the chair of the governance committee, Dave Brewer, regarding assignment of a voting delegate for a registered team. Discussion was held regarding the intent of appointing voting delegates by member districts for male and female teams. It was agreed by the board the intent was that a member district should have a team registered in a specific gender, in order to appoint a voting delegate to represent that gender. The by-law reads to delete the words "Mixed team representative" from both part iii) and iv). It was determined the intent would be clear by deleting the word "mixed" only

Motion # 11 (D. Brewer/Z. Andrijaszyn)

- To amend the motion to By-Law Part 3, section 12 iii) and iv) to read "delete the word mixed"

CARRIED

Motion # 12 (D. Brewer/M. Sandrel)

- to present at the 2019 AGM, a motion to change by-law Part 3, Section 12 iii) and iv) as amended

CARRIED

Motion # 13 (D. Brewer/D. Coates)

- To produce a new motion for by-law change Part 3, Section 12 i) and ii) to add the word teams after Senior Fastpitch Men's "Team" representative and Senior Fastpitch Women's "Team" representative to be present at the 2019 AGM

CARRIED

Motion # 14 (G. Duncan/D. Brewer)

- To adjourn the meeting

CARRIED

**BOARD OF DIRECTORS MEETING
SATURDAY, September 14, 2019
Holiday Inn, Cloverdale**

Motion #15 (Z. Andrijaszyn /M Sandrel) 8:00 AM

To reconvene the Board of Director's meeting

CARRIED

AGENDA

- Executive Director reviewed the proposed agenda with the board. A fundraising component has been planned, and a discussion was held on where the funds should be allocated. Options were considered, and it was determined all funds raised would go to Kidsport General Funding so it would be accessible to youth throughout the province.

ADVISORY COUNCIL MOTIONS

- Minor advisory council motions were presented by the Minor Director
All motions recommended for approval by the council were approved
Motion 7.3 a) was tabled to the October Board meeting

Motion # 16 (M. Renney/D. Brewer)

CARRIED

To accept the recommendations of the Minor advisory council as presented by the Minor Director

- Umpire Advisory Council motions were presented by the Provincial UIC

Motion 7.7 g) iii), 9.10, 9.5, 9.6 and 19.2 were tabled to the October Board meeting
Motion 7.1s) was defeated 5 -2

Remaining motions, including housekeeping package were approved

Motion # 17 (D. Coates/D. Brewer)

CARRIED

To accept the recommendations of the advisory council and approve motions Housekeeping, 16.2, 9.3 and 9.6

- Senior advisory council motions were presented by the Senior Director
Upon recommendation from the senior advisory council the following motions were approved: Designated runner (new article), Slo-pitch (new article), Program name change (no article), Article 10. 4 b), Article 9.5 a),
Table the following motions 9.5 registration dates, 9.10 pick-up U19, 5.3 pro tem appeal, 9.1
Withdrawn – article 9 rewrite
Amended pitching distance chart to delete “Senior D women will continue to pitch at 43 feet for a two year trial”,
approved amended motion

Motion # 18 (D. Coates/M. Sandrel)

CARRIED

To accept the recommendations of the advisory council with the exception of the tabled and withdrawn motions

MOTIONS TO SOFTBALL CANADA

- The board reviewed two motions to be submitted to Softball Canada. If approved, the motions will be brought to the floor of the Softball BC AGM, and voted on by the delegates. If approved by the membership, the board will bring them to the Softball Canada Congress; if defeated, the motion will be withdrawn at Softball Canada Congress.

- Motion to revert back to 2019 standards in coaching requirements for U19/U23 and Senior Men and Women

Motion #19 (M. Renney/G. Duncan)

CARRIED

To approve the motion be brought to the Softball Canada Congress

- Motion to change pitching distances for U10 through U16

Motion #20 (M. Sandrel/D. Brewer)

CARRIED (w/ 1 Abstention)

To approve the motion be brought to the Softball Canada Congress

AWARD NOMINATIONS

- Presented by VP Duncan, as chair of the award committee. The list of nominees was shared with the directors, and voted upon by category. A final list of award winners for the 2019 season was approved and staff is directed to notify the award winners. Each recipient will be recognized at the Softball BC Awards banquet held during the Conference/AGM

Motion #21 (D. Brewer/M. Renney)

CARRIED

To approve the nominees as discussed

NOMINATING COMMITTEE

- D. Brewer, chair of the nominating committee presented his list of candidates for board positions. With the exception of the Provincial Umpire in Chief position, the remaining spots on the board are recommended to be filled by the incumbents. Susan Strafford was put forward as the candidate for the PUIC director, as Dave Brewer has announced his retirement.

Motion #22 (D. Brewer/G. Duncan)

CARRIED

To approve the report from the chair of the nominating committee

PROVINCIAL CHAMPIONSHIP AND POST PROVINCIAL REVIEW

- Executive Director distributed the summaries of surveys from the Provincial Championships. In general findings were positive. Areas of concern were shared with the appropriate directors. Results from the surveys were shared with hosts as well.
- BC was well represented at post Provincial Championships, a report was provided to the board on final results from Westerns and Canadians. Of particular note were the results from the Richmond Islanders 2000B team and the Fraser Valley Fusion 05 A team who both went undefeated through their respective events, capturing gold.

SOFTBALL CANADA CONGRESS

- As the host of the 2019 Softball Canada Congress, the board were provided an update from staff on plans to date for our responsibilities as hosts. All initiatives are being managed, and staff will provide updates to the board as we get closer

LTAD PRESENTATION

- Matt Young from Sport Record was scheduled to provide a presentation of LTAD implementation in advance of his presentation at the SBBC Conference. Due to technical difficulties, the online presentation was cancelled

NEW BUSINESS

STATUS REPORT

- Copies of the 2019 status report were circulated to the directors. Detail on registration, analytics of demographics was provided. It was noted in the presentation that our overall member registration had increased, and in particular umpire registration had grown over 22% and youth membership numbers grew nearly 4%. This was the first increase in member registration in youth categories in eleven years.

2020 PROVINCIAL DATES

- Discussion was held on preferred dates for Provincials in 2020. Scheduling is difficult due to possible conflicts with Canada Cup, NAIG and BC Summer Games. As well, a discussion took place on availability of umpires qualified for Provincials related to hosting adult and youth Provincials. Dates were agreed on, and staff directed to post the information on the Softball BC website.

WESTERN AND CANADIAN CHAMPIONSHIP HOSTING

- Staff reviewed the events being hosted in BC in 2020, including U14 Westerns and slo pitch Canadian Championships. Discussion was held on opportunities while hosting slo pitch in BC to attract new teams, and dates for Westerns.
Action item: Staff was directed to post hosting bids for 2020 Westerns, and to prepare a definition for hosting and qualifying requirements for slo pitch

2020 SOFTBALL CANADA COACHING REQUIREMENTS

- Staff distributed a report showing the current provincial coaching requirements and the Softball Canada coaching requirements for 2020. With changes coming into effect for Canadian Championships and online training from Softball Canada, it was recommended we review our communication plans and action plans to assist our coaches to meet these requirements.
Action plan: review Provincial coaching requirements to bring them closer to alignment with Softball Canada

SOFTBALL BC MASTERS TOURNAMENT

- Staff presented a proposal for hosting a Masters Fastpitch tournament in 2020. The proposal included Softball BC being the host and assuming financial risk. The board was satisfied there was sufficient interest from the community and directed staff to prepare a detailed proposal for consideration in fiscal 2021.
Action plan: prepare a detailed budget and proposal for a Masters style Fastpitch tournament in August 2020

PER DIEMS FOR SUPERVISORS AND UIC/DUIC at PROVINCIALS

- Staff was requested to provide a report showing per diem costs for board representatives and UICs at Provincial Championships. The recommendation was to increase the per diem for these volunteer positions to bring it into

alignment with contractor and Board member per diems. In discussion, the additional financial impact of increasing the per diem was not known. It was recommended that staff and VP Finance provide potential additional cost to the association.

Motion # 23 (D. Brewer/Z. Andrijaszyn) **CARRIED**
To table until the October Board meeting, the decision for an increase for Group 3 volunteers when supervising a Provincial Championship from \$60.00/day to \$75.00.

Motion #24 (M. Renney/G. Duncan) **CARRIED**
To move In Camera

Motion #25 (M. Renney/G. Duncan) **CARRIED**
To move out of In Camera

GENERAL

- VP Duncan raised the question of promoting a common set of playing rules for all associations who are members of Softball BC. As an example, District 10 follows a unique category grouping, using Junior and Senior as opposed to U12, U14, etc. A discussion followed on how we as a province implement LTAD and encourage all areas of the province to follow a similar development pathway. It was agreed this would be a topic for the upcoming conference and further discussion was necessary.

Motion # 26 (Z. Andrijaszyn/D. Brewer) **CARRIED**
To approve the member fee schedule as sent out via email to Directors May 13, 2019. Unanimous approval received electronically

Motion # 27 (M. Renney/M. Sandrel) **CARRIED**
To approve the appointment of Mark Dunlop as head coach Team BC Women for the 2021 Canada Summer Games. Approved unanimously via electronic vote April 30, 2019

Motion # 28 (D. Coates/Z. Andrijaszyn) **CARRIED**
To approve the nominees submitted by the Hall of Fame Committee for induction into the Softball BC Hall of Fame at the 2019 awards banquet. Approved unanimously via electronic vote July 2, 2019

Motion # 29 (M. Renney/G. Duncan) **CARRIED**
To approve the appointment of assistant coaches to Team BC Men and Women as submitted. Approved unanimously via electronic vote July 3, 2019

Motion # 30 (I. Kellow/M. Sandrel) **CARRIED**
To approve the terms of reference for the Competition Review Committee as distributed. Approved unanimously via electronic vote July 25, 2019

Motion # 31 (M. Sandrel/G. Duncan) **CARRIED**
To approve the recommendation from the Minor Advisory Council to delete new SOR 7.2 c) and 8.2 b) for the 2020 playing season. Approved unanimously via electronic vote July 25, 2019

Motion # 32 (D. Coates/Z. Andrijaszyn) **CARRIED**
To adjourn the meeting

Meeting adjourned at 1:30 PM
Next meeting Thursday, October 17th 7:00 at Grand Villa Conference Centre, Burnaby