



# Minor Advisory Council Minutes

## March 4, 2025



1. Territorial Acknowledgment and Call to order  
E. Lee called the meeting to order at 7:03 pm. She stated that she would be chairing the meeting in D. Mackenzie's absence. She called the meeting order after a brief territorial acknowledgement.
2. Quorum  
Quorum (Appendix A) was present.
3. Approve of the Agenda  
**Moved by K. Weston, seconded by S. Maion, to approve the agenda as circulated.**  
**Carried Unanimously**
4. Approve Minutes of the February 5, 2025  
**Moved by K. Weston, seconded by S. Maion, to approve the minutes of Feb 5, 2025 as circulated**  
**Carried Unanimously**
5. Business Arising
  - a. Championship Host Update  
Still looking for hosts for the following events. Coquitlam/Port Moody may be interested in the U11 Celebration for Region 2.

| DATE                     | EVENT                | LOCATION              |
|--------------------------|----------------------|-----------------------|
| June 6-8 or June 13-15   | U11 Celebration      | Region 1 (D1,2,3)     |
| June 6-8 or June 13-15   | U11 Celebration      | Region 2 (D4,5,6,15)  |
| June 6-8 or June 13-15   | U11 Celebration      | Region 4 (D9, 10, 11) |
| June 6-8 or June 13-15   | U11 Celebration      | Region 5 (D12, 13)    |
| June 13-15 or June 20-22 | Region 2 (D4,5,6,15) |                       |
| June 13-15 or June 20-22 | Region 3 (D7,8,14)   |                       |
| June 13-15 or June 20-22 | Region 5 (D12, 13)   |                       |
| July 18-20               | Boys                 |                       |

L. MacMillan shared that 3 hosts have been approved for the U11Rep Showcase, however, one of the two located in the lower mainland wishes to host the following weekend.

#### Feedback

- Teams can only attend one of the two events in the lower mainland.
- Presume we are using umpires that would not qualify for the Canada Cup.

The Council agreed that regulation 8.3.2.1 applies to the U11Rep Showcase. Players will be able to compete at their respective celebration of softball.

- b. Governance Committee feedback on TORs



# Minor Advisory Council Minutes

## March 4, 2025

The committee postponed their work until the Operational Enhancement Project was completed. The Board is reviewing the final report next week. The report does contain recommendations as it pertains to committees and committee structure. We anticipate having the new TORs by the end of April.

c. Board Feedback on motions

D. St-Denis prepared a document that summarized the outcome of each Advisory Council motions were sent to the Board for review (Appendix B).

### 6. Email Votes

February 26, 2025

To alter the motion on 8.6.13 which read

8.6.13. CLASSIFICATION CHANGE - Any team placing 1st in Provincial Championship moves up on classification, if playing in the same category and having 6 or more returning players to the team in the following year. This move in classification once agreed to by the District Coordinator and the Minor Director is not subject to appeal.

To

**8.6.13. CLASSIFICATION CHANGE - Any team placing 1st in a Provincial Championship moves up on classification, if playing in the same category and having 6 or more returning players to the team in the following year.**

*Carried (See Appendix C for vote tally)*

This motion has been approved by the Board of Directors via an email vote.

### 7. Reports

a. MDF Report: Meeting early Feb 2025

K. Weston provided brief report

- Committee met last week
- Allocated \$17,000 in funding
- Working with staff on a new notification letter/package and reporting process.

b. Boys Report: Meeting Feb 12, 2025

L. Larson forwarded meeting minutes which were included in the meeting folder.

### 8. New Business

a. Edits to 15.8 Classification of Minor Players (boys exception)

**Moved by K. Weston, seconded by S. Maion, to approve the addition of the following content to 15.8**

**Exception for Boys Fastpitch: As there are no categories in boys fastpitch, teams who have duly submitted a letter of intent in accordance with 15.1 shall be allocated a berth to the Canadian and/or Western Canadian Championship by order of finish at the BC Provincial Championship.**

**Carried Unanimously**



# Minor Advisory Council Minutes

## March 4, 2025



b. Edit to Boys Fastpitch Rules

D. St-Denis informed the council that it was too late to include further changes to the Handbook for 2025. She offered as an alternative option to have the committee complete the work over the next month and issue a revised Article 9 as a separate document to be posted on the website next to the electronic handbook.

**ACTION: Coordinators are asked to review and provide feedback on the working document no later than the end of the day, Sunday, March 23rd.**  
<https://docs.google.com/document/d/1H9A3fmfKhe2kNrgmSNiXcdDgoSqPD0FH/edit?usp=sharing&oid=103051131574855478883&rtpof=true&sd=true>

c. Review deadlines for

i. Registration & Roster Approval - 8.3.4.

Reconfirm the dates in the handbook.

ii. Confirming District Playdown - 8.6.10

After some discussion, there was consensus that we should consider returning to establishing a timeline by which the playdown must be completed.

d. Review process for

i. Add and Deletes

Article 8.3.4 details when add and delete to teams can happen and who approves them.

<https://cloud.rampinteractive.com/softballbccca/files/ADDITION%20AND%20DELETION%20FORM%20rev%2007-2024.pdf>

ii. Pick-ups - 8.1.21, 8.6.12, & 8.6.14

L. MacMillan requested confirmation that it would be acceptable for a BC "B" level player to participate as a pick up with an Alberta Team attending the Canada Cup.

**ACTION: Office to create a workflow chart on the application of the Softball Bc Pick-Up rules (in district and out of district) and create the appropriate tool and process for this season.**

iii. Pro Tem Suspensions 4.1.4

**ACTION: Office to reissue the bulletin from 2023 with the new form.**

e. Feedback on Pro Rata notifications - 8.6.6

- Pro Rata cannot take place prior to the listed registration deadline.
- REcommend completing the process until all districts are off the wheel. This ensure we have a back up should a district choose not to send a second or third team.
- Once the draw is completed, send (i) notification to coordinators and, then, (2) post the information on the website.



# Minor Advisory Council Minutes

## March 4, 2025



f. U11C - procedures when no umpires

The office will be issuing a bulletin that will speak to

- Rules update (what the board approved on Feb 3rd)
- Hosts update and showcase registration details
- celebration/showcase fees
- Procedures when no umpires are available

**ACTION: Office to send out U11 bulletin in the next two weeks.**

g. U13 coaching requirements for Western

D. St-Denis confirm that the Western Canadian Softball Association approved a motion at their last AGM to change the U13 coaching requirements from NCCP Competition Introduction Certified to Trained. Note that this clause will be reviewed annually so associations are encouraged to get their coaches certified.

h. Combining Girls and Boys Rules

Coordinators reconfirm their support to moving to one set of minor rules.

**ACTION: Office will start this project this summer.**

i. Travel Advisory to US

The office shared the advisory sent to all association and independent teams with regards to travel to the US.

j. Medals - eliminating the two sizes for different pools

L. MacMillan sought confirmation from the coordinators that eliminating the use of 2.5 in medals in favour of a consistent size across all events would not raise concerns with members. The office will maintain the practice listing championship information on the back plate.

k. Appointment of Board Representatives to Provincials

L. MacMillan confirmed the selection process will start next week following the Board Meeting. D. St-Denis noted that the process staff will use to recommend appointments to the Board will be based on ensuring we have a person with the right knowledge and skill set at each event.

### 9. Next Meeting and Adjournment

D. St-Denis suggested she contact the Chair and set the next meeting using a doodle poll. Meeting was adjourned at 8:50 pm



# Minor Advisory Council Minutes March 4, 2025



## Appendix A

|    |                            |    | In<br>attendance | Votes  |
|----|----------------------------|----|------------------|--------|
| 1  | Bill Hawkins               | 6  | 1                | 6      |
| 2  | Al Charlesworth            | 3  | 1                | 3      |
| 3  | vacant                     |    |                  |        |
| 4  | Houtan Maleki              | 2  | 1                | 2      |
| 5  | vacant                     |    |                  |        |
| 6  | Liz Lee                    | 3  | 1                | 3      |
| 7  | <i>Shannon Maion</i>       | 4  | 1                | 4      |
| 8  | <i>Kathy Weston</i>        | 7  | 1                | 7      |
| 9  | <i>Michelle Kirkbright</i> | 5  | 1                | 5      |
| 10 | <i>Margaret MacDonald</i>  | 2  | 0                | 0      |
| 11 | <i>Amy Douthwright</i>     | 2  | 0                | 0      |
| 12 | <i>Andy Ferguson</i>       | 3  | 1                | 3      |
| 13 | <i>Les Kutenics</i>        | 3  | 1                | 3      |
| 14 | <i>Chris Young</i>         | 2  | 1                | 2      |
| 15 | <i>Gord Johnson</i>        | 3  | 0                | 0      |
|    | Total                      | 45 |                  | 38     |
|    | 29 votes is 60%            |    |                  | 84.44% |



# Minor Advisory Council Minutes

## March 4, 2025



### APPENDIX B

### SUMMARY OF ALL HANDBOOK CHANGES

Note: Slight grammatical edits may have been made during the final editing of the handbook

| CHANGE   | Board Approval                  |
|--|---------------------------------|
| <b>General Editorial Edits</b> <ul style="list-style-type: none"><li>• The use of he, she, his, or hers has been altered to they.</li><li>• The reference to the “Minor Director” or “Men’s &amp; Women’s Director” has been changed to Programs &amp; Championships Director.</li><li>• Removed the constitution and by-laws. Insert a page noting by-laws and policies can be found here.<br/><a href="https://www.softball.bc.ca/content/by-laws-amp-policies">https://www.softball.bc.ca/content/by-laws-amp-policies</a>.</li><li>• Removed Article 18 (General) and converted to a policy. Ensure alignment with By-laws.</li><li>• Renamed Article 18 to Coaching Requirements. A new section</li><li>• Removed Article 20 - Hall of Fame, and convert to an Awards Policy (hall of fame and all of our awards)</li><li>• Removed 21.6 and 21.7. Content to be listed on the website under Funds along with the Umpire Development Fund, and the Board Designated Fund.</li><li>• Article 21 is now Article 20.</li></ul> | Feb 3, 2025<br><br>Feb 19, 2025 |
| <b>Article 2.1.4.</b> - “and” added after visa   | Feb 19, 2025                    |
| <b>Article 6</b> has been revised<br>6.1 Travel permits for BC teams or officials attending competitions outside the Province are available upon request from the Softball BC Office.<br>6.2 <b>INSURANCE:</b> A travel permit does not provide members, including officials, with insurance coverage when attending competitions outside the Province. Members should consult with the Softball BC Office on insurance coverage.  | Feb 19, 2025                    |
| <b>Article 7</b> has several edits. See Appendix A   | Feb 3, 2025                     |
| <b>New 8.1.2.4</b><br>Field of Play: The field of play includes all of: the area on the playing field side of the backstop fence bounded by the backstop fence, side fences, extended to the outfield fence of the Playing Field, including the Dugouts.<br>a. Playing Field: The playing field is defined as the fair territory within which the ball may be played and fielded.<br>b. Dugout: The dugout is dead ball territory for those who are registered on the Softball BC approved roster only.  | Feb 19, 2025                    |
| <b>8.1.7</b> edited to   | Feb 3, 2025                     |



# Minor Advisory Council Minutes

## March 4, 2025



|   |              |
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| Dropped third strike - In U13 or under categories, the batter is out on the third strike regardless of whether the ball is caught. The ball remains live.   |              |
| <b>8.3.2.1. Edited</b><br>Except as provided in section 8.3.6.7, a minor player may not appear on more than one Approved Roster.<br>EFFECT: They are ineligible for either team, and ineligible to participate on any team in District, Provincial or extra-Provincial events.  | Feb 19, 2025 |
| <b>8.3.4.has been edited</b><br><br>8.3.4.1. 'A' team Rosters must be uploaded and marked confirmed by the registrar by May 1st of the current year. Additions/deletions under extraordinary circumstances will be determined by the designated Minor Coordinator up to and including June 1st of the current year. After June 1st, only the Minor Director may authorize additions/deletions to an approved roster.<br><br>8.3.4.2. All "B" classification team rosters and Executive rosters are to be uploaded and marked confirmed May 15th of the current year. All "C" classification team rosters are to be uploaded and marked confirmed by May 31st of the current year. Additions/deletions under extraordinary circumstances will be determined by the designated Minor Coordinator up to and including June 5th of the current year. After June 5th, only the Minor Director may authorize additions/deletions to an approved roster. | Feb 19, 2025 |
| <b>8.3.4 edited to add a late fee</b><br>Team registrations received after the deadlines will be assessed a late registration fee of \$100 per team.  | Feb 3, 2025  |
| <b>8.3.6.7 edited</b><br>Any District with 60 or fewer players registered in a category may form a combined 'C' team for District and Provincial Championships but this team may not pick-up players. The team must submit an appropriate roster for approval prior to attending the District Playdown or Provincial Championship. A Softball BC registration fee of \$200 will apply.  | Feb 19, 2025 |
| <b>8.6.13. Edited to</b><br>CLASSIFICATION CHANGE - Any team placing 1st in a Provincial Championship moves up on classification, if playing in the same category and having 6 or more returning players to the team in the following year.   | Feb 27, 2025 |
| <b>Article 9</b> - this disclaimer will be listed at the top of this article<br>Softball BC is currently re-writing Article 9 to eliminate references to B and A, thereby categorizing all teams as C (community ball) effective this 2025 season. As a result, tryouts are not allowed.<br>Note - The categorization shall only be used to form teams to send to Western or  | Feb 10, 2025 |



# Minor Advisory Council Minutes

## March 4, 2025



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| Canadian Championships.  |              |
| <b>New 9.1.25</b><br>Field of Play: The field of play includes all of: the area on the playing field side of the backstop fence bounded by the backstop fence, side fences, extended to the outfield fence of the Playing Field, including the Dugouts.<br>a. Playing Field: The playing field is defined as the fair territory within which the ball may be played and fielded.<br>b. Dugout: The dugout is dead ball territory for those who are registered on the Softball BC approved roster only.         | Feb 19, 2025 |
| <b>9.2.1.6 d</b> edited to add a late fee<br>– Team registrations received after the deadlines will be assessed a late registration fee of \$100 per team.   | Feb 3, 2025  |
| Add to <b>10.2 Definitions – 10.2.9</b><br>Previously Rostered Player: A player who was listed on the official roster of a team registered with Softball BC during the season in which their medical condition occurred and/or the immediately preceding season. Proof that the player participated with that registered team prior to their medical condition is required to meet the current season criteria.  | Feb 3, 2025  |
| <b>10.3.10</b> edited to add a late fee<br>The Softball BC team roster is to be approved by the Men's and Women's Coordinator or Director by June 30th of the current playing year. Team registrations received after the deadline will be assessed a late registration fee of \$100 per team.   | Feb 3, 2025  |
| <b>10.3.11</b> edited to<br>Changes to rosters will be permitted using the addition / deletion form as long as there is signoff by both the player and the player's team coach. Changes to rosters must be made by the affected player and the coach signing the addition/deletion form and submitting it to the District Men's and Women's Coordinator, who shall sign the form and submit it to the office. No changes to rosters may be made after the Tuesday prior to the team's Provincial Championship. | Feb 3, 2025  |
| <b>10.4.5</b> edited to<br>Each player must have played a minimum of four (4) games with one team in   | Feb 3, 2025  |





## Minor Advisory Council Minutes March 4, 2025



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| order to participate at the Provincial Championship as a rostered player with that team. Proof of participation will be required at the Pre-Provincial coaches meeting if requested. Exceptions may be made for a previously rostered player recovering from an injury or other medical condition which prevented them from playing the minimum number of games. The Softball BC representative will accept medical clearance for the rostered player in lieu of the number of games played. |              |
| <b>10.7.1 g.</b> Edited to<br>The DR may not re- enter the game. Exception: In the event where an injury would result in a forfeit, the DR may enter the game.   | Feb 25, 2025 |
| <b>11.7.1.f</b> edited to<br>The DR may not re- enter the game. Exception: In the event where an injury would result in a forfeit, the DR may enter the game.  | Feb 25, 2025 |
| <b>11.3 7</b> - deleted as it is the same as 11.3.9.   | Feb 19, 2025 |
| <b>11.3.9</b> edited to add a late fee<br>Team rosters are to be submitted for approval through the Softball BC registration process no later than June 30th of the current playing year. Registrations received after the deadline will be assessed a late registration fee of \$100 per team.  | Feb 3, 2025  |
| <b>12.1.6</b> edited to add a late fee<br>- The registration date for Slo Pitch is August 1st . Team registrations received after the deadline will be assessed a late registration fee of \$100 per team.<br><del>Teams not meeting this deadline will not be eligible for Canadian Championship or Western Canadian Championship qualifier play.</del>   | Feb 19, 2025 |
| <b>New 12.7</b><br>All teams will play a two (2) game seeding round, with all teams advancing into a double knockout elimination round, including the championship game (a second final will be scheduled if the undefeated team loses the first game). When possible, the host will try to have games start no earlier than 4:00 PM on the Friday of the event and the final game will be scheduled for no later than 4:00 PM on the Sunday of the event.                                   | Feb 19, 2024 |
| <b>13.2.2, 13.2.3., and 13.2.4</b> - financial data removed. Will be reflected in championship bid and hosting agreement documents.  | Feb 19, 2025 |
| <b>13.7.6</b> - financial data removed. Will be reflected in championship bid and hosting agreement documents.   |              |



## Minor Advisory Council Minutes

### March 4, 2025



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| <b>13.2.7 edited to</b><br>Entry fees for Men & Women's categories are to be submitted to the Softball BC office by June 30th. Notwithstanding the foregoing, for 2025, the entry fee deadline for slo-pitch is August 25. Failure to submit the entry fee by the deadline will make the team ineligible to participate.   | Feb 19, 2025 |
| <b>13.3.3.</b> Edit to clarify that the Board Rep is conducting the draw<br>DRAW The tournament draw format and actual draw shall be conducted by the Board Representative (or his or her designate) assigned to that tournament. Once the draw and schedule of game times has been made known to the teams and the host association, any changes to the game times shall only be made after consultation with the host association.             | Feb 19, 2025 |
| <b>13.4.6</b> edited to demonstrate consultation with UIC<br>PLAYING CONDITIONS Prior to the start of the tournament and prior to the start of any game the decision as to the suitability of play (weather conditions or otherwise) shall be made by the Softball BC Representative in consultation with the UIC. Once a game has started, the Umpires, in consultation with the Softball BC Representative, shall decide if it shall continue. | Feb 19, 2025 |
| <b>13.5.2.</b> Edited to<br>SHORTS AND PANTS Shorts and pants are allowable styles of uniform bottoms. An individual player is allowed to wear the allowable style of uniform bottom of their choice. Regardless of the mix of styles of uniform bottoms on a team, all uniform bottoms of the team must be identical in colour and pattern.   | Feb 19, 2025 |
| <b>13.5.3.</b> Edited to<br>All players on a team must wear their uniforms as intended alike in colour, trim, and style.   | Feb 19, 2025 |
| <b>13.5.4</b> Jewellery was removed as it is covered under Softball Canada Rule 3.10.  | Feb 19, 2025 |
| <b>13.5.6</b> Metal Cleats edited to read<br>Metal cleats are allowed in Rep ball at U15 and above.  | Feb 19, 2025 |
| <b>13.5.8</b> Lost Helmet was removed as it is covered by Softball Canada Rule 3 Sec.6.f.  | Feb 19, 2025 |
| <b>13.6.2</b> edited<br>INJURY In the case of a forfeit because of injury, the Softball BC Rep will allow that team to compete in any further games and retain their points from any previous games. The Designated Runner may be subbed in if a team is going to  | Feb 25, 2025 |



# Minor Advisory Council Minutes

## March 4, 2025



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| otherwise forfeit the game due to injury causing fewer than 9 players. That player is no longer a DR   |              |
| <b>13.9.4</b> to read "ENTRY PASS ALLOCATION For ticketed events, teams competing in a Provincial Championship will be entitled to no more than five entry passes for all games, over and above the official player's roster submitted at the coaches meeting.   | Feb 19, 2025 |
| <b>13.9.5</b> to read "ACCOMMODATION Leagues Association, hosting Provincial Championships will advise participating teams upon registration of the accommodations closest to the ballpark being used for this championship."  | Feb 19, 2025 |
| Moved to Coach Responsibilities in the new Coaching Article.<br><b>13.11</b> - The head coach, or in their absence, another coach shall be responsible for the conduct of the team's attendees. If after a warning from an umpire, Softball BC Board Representative, or Tournament UIC, concerning the behaviour of the team's attendees, they may choose to eject the coach from the game and the game will be forfeited. Note the coach is responsible for the conduct of the attendees before and post-game.  | Feb 19, 2025 |
| Added to <b>Article 13</b><br><u>Automatic one (1) game suspension when ejected in or after the 5th Inning</u><br>Participants who are ejected in the 5 <sup>th</sup> inning or later at Districts or Provincials will automatically receive a one (1) game suspension for the following game.   | Feb 19, 2025 |
| <b>14.1.5</b> edited<br>FEE A hosting agreement fee of \$200.00 will be billed to the successful applicants upon notification of acceptance.   | Feb 19, 2025 |
| <b>Article 15</b> - Several edits to reflect current practices. See Appendix B.  | Feb 19, 2025 |
| <b>15.1</b> Edited to<br>LETTER OF INTENT: To represent BC at a Western Canadian or Canadian Championship, teams must complete and submit a Letter of Intent to Softball BC. Deadline for submission is as follows: <ul style="list-style-type: none"><li>- Minor (U13-U19) - May 1<sup>st</sup> of the current playing season</li><li>- Adult ( fastpitch only) - June 1<sup>st</sup> of the current playing season</li><li>- Adult (slo pitch only) - June 1<sup>st</sup> of the year PRECEDING the championship.</li></ul> FOR 2025 ONLY - Deadline is April 15th for U19 Women's and Slo-Pitch.. | Feb 27, 2025 |
| Addition to <b>15.8</b> Classification of Minor Players<br>Softball BC is currently rewriting Article 9 to eliminate references to B and A, categorizing all teams as C (community ball), effective for the 2025 season. The rule rewrite will also outline how teams will be identified for Western and/or Canadian Championships.  | Feb 10, 2025 |
| <b>16.1</b> edited to  | Feb 19, 2025 |

Meeting Date - Zoom

Tuesday March 4, 2025 @7:00 pm



## Minor Advisory Council Minutes March 4, 2025



|   |              |
|---|--------------|
| BID SELECTION Where two or more organizations bid for the same Western Canadian or Canadian Championships, bids must be presented to the Board of Directors at its October Meeting for review and vote. Bids must include a detailed budget.  |              |
| <b>Article 17</b> has been rewritten to reflect information provided to the membership in 2024. See Appendix c.   | Feb 19, 2025 |
| <b>Article 18</b> is now Coaching Requirements. Coaching requirement information previously contained in several areas of the handbook have been brought together in this article. See Appendix D.  | Feb 19, 2025 |
| <b>Article 19</b> has been revised - Appendix E.  |              |
| Moved to Coach Responsibilities in the new Coaching Article.<br><b>19.13.1</b> The head coach, or in their absence another coach, shall be responsible for the conduct of their team's attendees. If, after a warning regarding the behaviour of a team's attendees from an umpire, the Softball BC Representative, or a Tournament UIC, the umpire may choose to eject the coach from the game and the game will be forfeited.<br><b>19.13.2</b> The responsibilities of a coach relative to the team's attendees is | Feb 19, 2025 |



# Minor Advisory Council Minutes March 4, 2025



| in effect prior to the game, during the game, and post-game. |               |          |              |
|--|---------------|----------|--------------|
| <b>Article 21.5</b> edited                                   |               |          | Feb 10, 2025 |
| Level 1 & 2  | Certification | \$110.00 |              |
|  | Certification | \$120.00 |              |
| Level 3  | Certification | \$145.00 |              |
|  | No Clinic     | \$95.00  |              |
| Level 4  | No Clinic     | \$110.00 |              |
| Level 5  | No Clinic     | \$120.00 |              |
| Emeritus   |               | \$30.00  |              |



# Minor Advisory Council Minutes

## March 4, 2025



### Article 7

#### MINOR SOFTBALL RULES

Softball Canada has a plan to systematically develop players once they enter the sport up until they reach their full potential. This process is called Long-Term Player Development (LTPD). The LTPD guidelines are an important step in aligning player development and program development across the country and our province, at all levels and for all ages. Softball BC's minor softball rules follow the guidelines of the LTPD model and the Athlete Development Matrix set out by Softball Canada. **These rules are guidelines for U9, U11 and U13C.**

**In addition to any other rules in the handbook, the following rules also apply to U9 to U13C.**

- These rules are guidelines for U9 programs.
- U11C, U11R and U13C rules will be enforced at all Softball BC Celebrations, Showcases and Regional Events.
- Softball BC rules shall apply in all cases not covered below.

| RULE  | U9C | U11<br>C | U11<br>R | U13<br>C |
|---|-----|----------|----------|----------|
| <b>Rule 1 – The Playing Field</b>   |     |          |          |          |
| <b>Base Path Distance</b>   |     |          |          |          |
| • 45' (Softball Canada Standard)  | *   | *        | *        |          |
| • 55' (Softball Canada Standard)  |     |          |          | *        |
| <b>Pitching Distance</b>  |     |          |          |          |
| • 30' (Softball Canada Standard)  | *   |          |          |          |
| • 35' (Softball Canada Standard)  |     | *        | *        |          |
| • 38' (Softball Canada Standard)  |     |          |          | *        |
| Note: If coach pitcher, the defensive pitcher should stand at the minimum pitching distance listed above and no closer. |     |          |          |          |
| <b>Rule 2 – Equipment</b>   |     |          |          |          |



# Minor Advisory Council Minutes

## March 4, 2025



|   |   |   |   |   |
|---|---|---|---|---|
| <b>Ball</b>   |   |   |   |   |
| • 11" indoor ball   | * |   |   |   |
| • 11" ball (COR .47)  |   | * | * | * |
| <b>Helmet</b>   |   |   |   |   |
| • All batters and base runners must wear helmets with straps done up from dugout to dugout unless compression helmets are used.   | * | * | * | * |
| <b>Defensive Face Mask</b>  |   |   |   |   |
| • Mandatory for all defensive pitchers.   | * | * | * | * |
| <b>Rule 3 – Coaches, Players and Substitutes</b>  |   |   |   |   |
| <b>Coaches</b>  |   |   |   |   |
| • Offensive and defensive coaches are permitted on the playing field.   | * |   |   |   |
| <b>Players - Number of Players</b>  |   |   |   |   |
| • Maximum of 8-9 players on a team.   | * |   |   |   |
| • Recommended 6-7 players on the field <sup>1</sup> .   | * |   |   |   |
| • Must start the game with 9 players but may go down to 8 players due to injury.  |   | * | * | * |
| • When playing with less than the maximum number of players, there are no automatic outs. A player who leaves the game for any reason may not re-enter that game. Note: Leaving the game means that if the player is not available to bat in the batting order that was submitted at the start of the game, they will not be eligible to rejoin the game. |   | * | * | * |
| • If a player arrives late, they may be added to the bottom of the line up.   | * | * | * | * |
| <b>Substitutes</b>  |   |   |   |   |
| • Unlimited defensive substitutions   | * | * | * | * |
| <b>Replacement Runner (Temporary Runner)</b>  |   |   |   |   |
| • A coach may use a courtesy runner for the catcher or pitcher of record to prepare for the next inning when there are two out.   | * | * | * | * |
| A player who may run for the catcher of record from the previous defensive inning and who is  |   |   |   | * |



# Minor Advisory Council Minutes

## March 4, 2025



|  |   |   |   |   |
|--|---|---|---|---|
| now on base with two out. The temporary runner must be:<br>1. Currently in the batting order.<br>2. The person in the batting order who is furthest from coming to bat and who is not on base. |   |   |   |   |
| <b>Playing Time</b>  |   |   |   |   |
| • No player is to sit more than 1 consecutive inning <sup>2</sup> . (pitchers warming up to enter the game are not considered to be sitting).  | * | * |   | * |
| • All players must play at least 2 innings per game on defense in the first 4 innings of the game.   |   | * | * | * |
| • A player cannot play the same position for more than 1 inning a game.  | * |   |   |   |
| • A player cannot play the same position for more than 2 innings a game.   |   | * |   |   |
| • A player cannot play the same position for more than 2 consecutive innings (except pitchers).  |   |   |   | * |
| • A player cannot play in the same position more than 3 innings per game (except pitchers).  |   |   |   | * |
| • Each player must play an infield and outfield position in a game.  |   | * |   |   |
| • Each player must play multiple positions in a game.  |   |   |   | * |
| • Coaches are encouraged to play all players as equally as possible over the course of the season.   | * | * |   | * |
| <b>Rule 4 – The Game</b>   |   |   |   |   |
| <b>Regulation Game</b>   |   |   |   |   |
| • A new inning will not start after 1 hour 15 minutes after the scheduled start time.  | * |   |   |   |
| • A new inning will not start after 1 hour 30 minutes after the scheduled start time.  |   | * | * | * |
| • In case of weather or cancellation of a game by an official and when two innings have been completed, the score of the game will revert to the last fully completed inning.                  | • | • | • | • |
| <b>Run Ahead Rule</b>  |   |   |   |   |
| • .  |   | * | * | * |





# Minor Advisory Council Minutes

## March 4, 2025



|  |   |   |   |   |
|--|---|---|---|---|
| If any team is ahead by fifteen runs or more after three innings, or any inning thereafter, the game will be called:<br>If any team is ahead by ten runs or more after five innings (4 ½ if Home Team), or any inning thereafter, the game will be called.   |   | * |   |   |
| A Run Ahead Rule shall result in the conclusion of the game when after 2 ½, 3, 3 ½, or 4 complete innings of play a 10 run mercy rule will be in effect.   |   |   |   | * |
| <b>Run Limit Per Inning</b>  |   |   |   |   |
| • Maximum of 3 runs per half inning for all innings of the game.   | * |   |   |   |
| • Maximum of 4 runs per half inning for all innings of the game.   |   | * | * |   |
| • Maximum of 5 runs per half inning and open after 5 innings. <b>Maximum of 5 runs per half inning for all games.</b>  |   |   |   | * |
| <b>Charged Conferences</b>   |   |   |   |   |
| A team is permitted three offensive conferences per inning.  |   | * |   |   |
| A team is permitted two offensive conferences per inning.  |   |   |   | * |
| A team is permitted two defensive conferences per inning. With the third conference, the pitcher must be removed from the pitcher position for the balance of the inning.  |   | * |   | * |
| <b>Rule 5 – Pitching Regulations</b>   |   |   |   |   |
| <b>Pitching</b>  |   |   |   |   |
| • Coach pitcher – 5 pitches. If they haven't hit after 5 pitches, they hit off a tee. <b>they are given first base.</b>  | * |   |   |   |
| • First half of the season: Player pitching to opposing team until the batter receives a 4 <sup>th</sup> ball, which would normally result in a walk. This is where the game changes. After the 4 <sup>th</sup> ball, the batter will have a count against them. It will either be 4 balls (0 strikes 4-0), 4-1 or 4-2. The hitter's coach or designate from offensive team, will now come in and pitch to their own batter and carry out the count. Now a 5 <sup>th</sup> ball will be a walk and 3 <sup>rd</sup> strike is still an out. |   | * |   |   |
| • When a coach comes into pitch, the maximum hit a batter can earn is a double.  |   | * |   |   |
| • Last half of season: Player pitch – normal count. After 3 strikes, batter out. After 4 balls, batter walks.  |   | * |   |   |
| • Player pitch – normal count. After 3 strikes, batter out. After 4 balls, batter walks.   |   |   | * | * |
| <b>Pitching Limitations</b>  |   |   |   |   |



# Minor Advisory Council Minutes

## March 4, 2025



|   |   |   |   |   |
|---|---|---|---|---|
| • A pitcher is allowed to pitch a maximum of two innings. One pitch equals one inning.  |   | * |   |   |
| • A pitcher is allowed to pitch a maximum of three innings. One pitch equals one inning.  |   |   | * |   |
| • A pitcher is allowed to pitch a maximum of four innings. One pitch equals one inning.   |   |   |   | * |
| • Pitching limitation rule is suspended in extra innings or international rule.   |   | * | * | * |
| <b>Hit Batters</b>  |   |   |   |   |
| • If the same pitcher hits two batters in an inning, the coach should consider removing the pitcher for the remainder of that inning. |   | * |   |   |
| <b>Walks</b>  |   |   |   |   |
| • Walks are allowed.  |   | * | * | * |
|   |   |   |   |   |
| <b>Intentional Walks</b>  |   |   |   |   |
| • There are no intentional walks.   | * | * | * | * |
| <b>Rule 6 – Batting</b>   |   |   |   |   |
| <b>Number of Batters</b>  |   |   |   |   |
| • All players bat. All eligible players will appear on the batting order (whether they are in the field defensively or not).          | * | * | * | * |
|   |   |   |   |   |
| <b>Late Players</b>   |   |   |   |   |
| • Players who arrive after the start of the game will be placed last in the batting order and bat their turn.                         | * | * | * | * |
| <b>Bunting</b>  |   |   |   |   |
| • Bunting is permitted.   |   | * | * | * |
| • Slapping is not permitted.  | * | * | * |   |
| <b>Rule 7 – Batter-Runner &amp; Runner</b>  |   |   |   |   |
| <b>Third Strike Rule</b>  |   |   |   |   |



# Minor Advisory Council Minutes

## March 4, 2025



|  |   |   |   |   |
|--|---|---|---|---|
| • Third strike rule is not in effect.  | * | * | * | * |
| <b>Infield Fly Rule</b>  |   |   |   |   |
| • Infield fly rule is not in effect.   | * | * | * | * |
| <b>Stealing</b>  |   |   |   |   |
| • Base runner cannot steal bases; runner can only run to the next base when the batter makes contact (no stealing). Base runners can practice taking jumps off the bases but cannot steal a base.  | * |   |   |   |
| • Base runners may steal on any legally pitched ball when it has left the pitchers hand.   |   | * | * | * |
| • A player can only advance one base on a steal attempt.   |   | * |   |   |
| • A player can advance two bases on a steal attempt.   |   |   | * | * |
| • A player can not advance to home on a steal, passed ball, or wild pitch. The player must be batted in or forced home by a walk.  |   | * |   |   |
| • A player can not advance to home on a steal, passed ball, or wild pitch. The player must be batted in or forced home by a walk or is part of a continuation of a play (i.e. overthrow).  |   |   | * |   |
| <b>Lead Offs</b>   |   |   |   |   |
| • Runners may leave the base when the ball has left the pitchers hand. Runner will be called out for leaving early.  |   | * | * | * |
| <b>Sliding</b>   |   |   |   |   |
| • Sliding is allowed.  | * | * | * | * |
| <b>Base Runner Advancement</b>   |   |   |   |   |
| • Following a fair hit ball, runners may only advance a maximum of two bases.  | * |   |   |   |
| • Following a fair hit ball, the advancing of runners is considered 'over' when the ball is returned to a player in the infield (inside the base paths or on a base). Runners may continue to the base they are heading to but the fielders may attempt to throw/tag the runner out. |   | * |   |   |
| <b>Wild Throw<sup>3</sup></b>  |   |   |   |   |



# Minor Advisory Council Minutes

## March 4, 2025



|  |   |   |   |   |
|--|---|---|---|---|
| • Runners do not advance on a wild throw.  | * |   |   |   |
| • Runners may advance one base on a wild throw and do so at the risk of being thrown/tagged out. Runner cannot advance an additional base if two consecutive wild throws are made in the same play.                                      |   | * |   |   |
| • Runner may advance one base on a wild throw and do so at the risk of being thrown/tagged out. Runner may try to advance one base per wild throw if consecutive wild throw are made in the same play to a maximum of two <sup>4</sup> . |   |   | * | * |
| • Players may not advance to any base on a catcher wild throw to the pitcher after a pitch.  |   | * | * |   |
|  |   |   |   |   |
| <b>Rule 8 – Dead Ball-Ball in Play</b>   |   |   |   |   |
| • First base will not be awarded for being hit by a pitch from a coach-pitcher.  | * |   |   |   |
| • First base is awarded for being hit by a pitch from a player-pitcher.  |   | * | * | * |
| <b>Rule 9 – Protests</b>   |   |   |   |   |
| • There are no protests or appeals.  | * |   |   |   |
| • There are no protests but appeals are allowed.   |   | * | * | * |
| • <del>Protests are permitted at Districts and Provincials only.</del>   |   |   |   | * |
| <b>Rule 10 – Scoring</b>   |   |   |   |   |
| <b>Scores &amp; Standings</b>  |   |   |   |   |
| • Score and standing will not be kept as emphasis is on player and team skill development.   | * |   |   |   |
| • Score and standings can be kept.   |   | * | * | * |

### Best Practices:

Meeting Date - Zoom  
Tuesday March 4, 2025 @7:00 pm



# Minor Advisory Council Minutes

## March 4, 2025



<sup>1</sup> Number of players on the field could depend on a number of factors. Teams may choose not to have a player in the catching position or in the outfield. Instead, extra players can be on the side lines participating in one or two skill stations while their team is on defence. Teams may also choose to have extra players on the side lines practicing pitching with a parent or coach while their team is on defence. Coaches with larger teams are encouraged to find creative ways to engage their players in additional skill practice instead of placing additional players in the outfield at this level.

<sup>2</sup> Coaches should try to ensure that every player sits out one inning before any player sits out two innings.

### **Clarifications:**

<sup>3</sup> Wild throw (defined in Softball Canada rule book 5.1.52) a throw in which the ball thrown from one fielder to another cannot be caught or controlled and remains in play. In contrast with 'overthrow' which is defined as when a ball is thrown from one fielder to another, and the ball goes beyond the boundary lines of the playing field or becomes a blocked ball (defined in Softball Canada rule book 5.1.36 and Effect in 5.11b).

<sup>4</sup> For example: A player cannot get a homerun on a bunt. If a batter bunts a ball and an overthrow occurs at first, the batter may try to advance to second at their own risk. If there is then an overthrow at second base, the batter-runner may try to advance to third base at their own risk. If there is a subsequent overthrow at third base, the batter-runner will hold at third base.

### **Resources:**

#### **U7 Timbits Softball**

- refer to the Timbits Softball program manual which can be ordered from Softball BC
- more information about Timbits softball can be found at <https://www.softball.bc.ca/content/timbits-softball> and <https://softball.ca/programs/timbitssoftball>

#### **Long-Term Player Development (LTPD)**

- more information about the LTPD can be found at <https://www.softball.bc.ca/content/long-term-player-development> and <https://softball.ca/ltpd>

#### **Athlete Development Matrix (ADM)**

- more information about the ADM can be found at <https://www.softball.bc.ca/content/long-term-player-development> and <https://softball.ca/ltpd/adm>



# Minor Advisory Council Minutes

## March 4, 2025

### Article 15

#### ARTICLE 15 – WESTERN CANADIAN OR CANADIAN CHAMPIONSHIPS

- 15.1. **LETTER OF INTENT:** To represent BC at a Western Canadian or Canadian Championship, teams **must complete** and submit a Letter of Intent to Softball BC. **Deadline for submission is as follows:**
- Minor (U13-U19) - May 1<sup>st</sup> of the current playing season
  - Adult ( fastpitch only) - June 1<sup>st</sup> of the current playing season
  - Adult (slo pitch only) - June 1<sup>st</sup> of the year PRECEDING the championship

~~must complete an online "Letter of Intent" by June 1st of the current playing year. MINOR ONLY: Deadline is May 1st.~~

- 15.2. **MUST ATTEND:** Teams that have submitted a Letter of Intent to participate in a Western Canadian or a Canadian Championship **and have qualified for that championship are obligated to attend, and won the right to attend where Softball BC has committed to and/or paid for such an opportunity to attend, shall attend pursuant to the Notice of Intent.** Teams failing to attend upon their commitment to do so, **may be liable for costs and further disciplinary action if a replacement team is not found to take that spot. Consequences may include** ~~shall immediately be:~~

- a. ~~LIABLE FOR COSTS associated with that commitment;~~ **The club/association to pay all costs** including but not limited to entry fees **administrative fees** and penalty assessments made by the Western Canadian Softball Association or Softball Canada **due to failure by the team to appear at said championship.** ~~Failure of players, coaches and where applicable, minor associations to reimburse Softball BC for any of the aforesaid costs and/or assessments upon a team's failure to attend a Western Canadian or Canadian Championship, will result in disciplinary action.~~
- b. DISQUALIFIED from attending Districts or Provincials and ineligible for Western Canadian or Canadian Championships for the following season **when the team has ,having** six or more returning players.

- 15.3. **REPRESENTATIVE TEAM:** The team representing British Columbia at Canadian ('A' Classification) or Western Canadian ('B' Classification) Championships shall be as follows:

- a. ~~TOP PLAGE BC1:~~ The highest placing team at the **qualifying** Provincial Championship ~~team (except Slo Pitch and Mixed Orthodox)~~ to have completed a "Letter of Intent" **by the due date.** ~~TWO TEAMS If two teams are eligible to attend the Canadian or Western Canadian Championship, the top two eligible finishing teams are to represent British Columbia:~~
- b. **DEFENDING CHAMPION:** Where the defending champion from the previous year's championship is eligible to attend in the same category, and has submitted a "Letter of Intent by the due date, that team shall be designated as DC.
- c. ~~PRO RATA TEAM-~~ where Softball Canada or Western Canada Softball Association has allocated additional spots to Softball BC, those teams shall be designated as BC2, BC3, BC4, etc. based on their place of finish at the qualifying Provincial Championship.

- 15.4. **FOLLOW UP** Within 48 hours of winning a Provincial Championship, the team must contact the Softball BC office **to confirm their participation and receive** for further information. ~~on the trip to further competitions (Softball BC 604-371-0302).~~

- 15.5. **TRAVEL ASSISTANCE:** Where Softball BC has designated funds to assist teams in travel costs to their respective championship, the funds will be paid to the club/association directly. Travel assistance is provided only to the team designated as BC1 (unless the defending champion team finishes higher at the appropriate Provincial Championship and had submitted a Letter of Intent before the deadline, in which case the DC will receive the travel assistance). Funding is based on a formula of number of teams and distance to the championship destination.

~~received by Softball BC from the Government or any other source allotted to teams, if any, will be by cheque at the discretion of the Softball BC Board of Directors.~~

~~**FOLLOWING YEAR Mixed Orthodox Only:** The first place team from the BC Provincial Championship will be offered the opportunity to attend the Canadian Championship in the following year as the BC representative (including travel funding if available). The second place team is offered the opportunity to attend the Western Canadian Championship in the following year as the BC Representative (including travel funding if available). If a second spot in the Canadian Championship is offered to BC it shall be first offered to the second place finisher (without any available travel funding) before it is offered to lower finishers. If taken by the second place finisher then the Western Canadian Representative Spot (and any available travel funding), shall be offered to the next highest finisher from the BC Provincial Championship.~~



# Minor Advisory Council Minutes

## March 4, 2025

### ~~PRIOR YEAR CHAMPION~~ Prior year's Provincial Champion (Solo Pitch and Mixed Orthodox only):

- 15.6. **CLASSIFICATION OF MINOR PLAYERS** To be eligible for Western Canadian Championships, all minor 'B' teams must be made up of no fewer than 11 players who have not participated on any 'A' classification team in the preceding year. For the purposes of this, players from teams reclassified from 'A' to 'B' by the **Programs & Championships Director** ~~Minor Director~~ pursuant Articles 8.2.2 d), ~~and~~ 8.6.1, **9.2.1.6 and 9.2.10.6** shall be considered 'B' players.

~~**DEFENDING CHAMPION:** Defending Champions from the Western Canadian Championships in Minor to be the Silver Medal winner of the Provincial Championship in the current year if the defending champion does not have eight returning players. In the event the Silver Medal team cannot attend, the Bronze medal team would be given the option. NOTE: As per the WCGSA, there is no returning champion in U19 'B'.~~

To be eligible to participate in any Minor Western or Canadian Championship all players must have participated in three games in an affiliated league with the team on which they are registered.

- 15.7. **PLAYER ELIGIBILITY:** To be eligible to participate in any Minor Western or Canadian Championship all players must have participated in three games in an affiliated league with the team on which they are registered.

- 15.8. ~~**PROVINCIAL HOST TEAM:**~~ *The host team* **will be selected by the host association and submitted to the Board of Directors for approval.**

~~will be determined as the highest finishing eligible team from the host:~~

- ~~a. Association~~
- ~~b. District~~
- ~~c. City~~

~~Men and Women: If a team from the host association, city and/ or District wins the Provincial Championship, then the second place team in the Provincial Championship would also go to the Canadian or Western Canadian Championship.~~

~~MINOR: If a host association/district/city does not compete in Provincials, the host team will be based on the decision of the host, declared prior to the Provincials.~~

- ~~15.9. **ADMINISTRATIVE PROCEDURE:** Where a British Columbia team has won a Western Canadian Championship or Canadian Championship and, has the right to participate in the subsequent year's Western Canadian Championship or Canadian Championship as defending champion:~~

- ~~a. **DUTY** Where the defending champions submits a Letter of Intent by the applicable Softball BC deadline; Softball BC will complete all necessary correspondence and pay all necessary fees to ensure that the team that is eligible for the Western Canadian Championship or the Canadian Championship;~~
- ~~b. **ALTERNATE** when the defending champion may not be a current year's provincial champion, Softball BC will complete all necessary correspondence and pay all necessary fees to ensure that the current year's provincial champion team is eligible for the Western Canadian Championship or the Canadian Championship as the provincial representative;~~
- ~~c. **BACKUP** when the defending champion may be the current year's provincial champion, Softball BC will complete all necessary correspondence and pay all necessary fees so the second place finisher in that provincial championship (or, another team, as deemed appropriate by the British Columbia Softball Association) is eligible for the Western Canadian Championship or the Canadian Championship.~~

- ~~15.10. **FEE TO SOFTBALL BC:** Softball BC shall receive \$250 for each Men and Women FP and SP and \$100 for each Minor Western Canadian Championship hosted in the Province of British Columbia.~~



# Minor Advisory Council Minutes

## March 4, 2025

### Article 17

#### *Tournaments, Exhibition Games & League Games*

*This article applies to all Minor and Men's & Women's Tournaments, Exhibition and League Games. Softball BC's Sport Liability and Participant Accident Insurance does not cover Softball BC members participating in unsanctioned tournaments and exhibition games.*

#### **17.1. TOURNAMENTS HOSTED BY A SOFTBALL BC MEMBER**

*All softball tournaments hosted by Softball BC teams and/or associations and held within the Province of BC, must be sanctioned by Softball BC for membership benefits to stand.*

##### **17.1.1 APPLYING FOR A SANCTION**

- a) *Sanction applications are completed online. Team/Association applying for a sanction must be a member in good standing with Softball BC.*
- b) *RULES All rules, regulations and policies of Softball BC are to be adhered to.*
- c) *Tournament Sanctions should be obtained at least three (3) weeks prior to the date of the tournament. ANY applications received less than three (3) weeks prior to the tournament may be assessed a late fee of \$50.00. A sanction application MUST be accompanied by the signed / approved by the District UIC - "Online Sanction Request Form".*
- d) *Tournaments must use Provincial classification when inviting teams to participate in their event. (Senior A, Intermediate B, U23 A, etc., NOT Division 1, Division 3, . . . etc.)*
- e) *The tournament sanction, if granted, will be issued by the Softball BC office with the tournament details being posted to the website.*
- f) *NO sanctions will be issued in conflict with scheduled District Qualifier or Regional/Provincial Championships in the area.*
- g) *To avoid unnecessary confusion and turmoil at the tournament in the event of inclement weather, it is recommended that all tournament organizers adopt some form of rainout rules. Teams should be advised of these rules before they participate in a tournament.*
- h) *Umpires MUST BE registered with Softball BC or other Softball Governing Body if out of province. Registered umpires must be in an official uniform.*
- i) *The tournament host must secure and forward to Softball BC proof of insurance (CGL – Commercial General Liability) from all non-Softball BC Affiliated teams participating in the tournament. Non-Softball BC Affiliated teams are not allowed to participate in the tournament without proof of insurance.*
- j) *Softball BC's Injury and Liability Insurance covers teams in good standing with Softball BC when participating in tournaments hosted by a Softball BC Member in good standing. Proof of membership can be verified with the Softball BC Office.*

##### **17.1.2 RESULTS**

- a) *Any irregularities, problems, conflicts, etc. must be reported to Softball BC within 72 hours after the completion of the tournament.*
- b) *For Minor Tournaments Only*





# Minor Advisory Council Minutes

## March 4, 2025

- i. *The results of all minor tournaments, together with any recommendations as to team classification, shall be forwarded by the tournament hosts to the Softball BC office immediately upon conclusion of the tournament for the use by Association administrators and Minor Coordinators to properly assess and classify teams in their respective Association/District.*
- ii. *Failure to submit tournament results may result in having future sanction requests denied.*

### 17.2 TOURNAMENTS HOSTED BY A NON-SOFTBALL BC MEMBER

17.2.1 *The Softball BC's Sport Liability and Participant Accident Insurance does not cover Softball BC members when playing in a tournament hosted by a non-Softball BC Affiliated team*

17.2.2 *Teams are responsible for securing their own liability and medical insurance.*

### 17.3 IN PROVINCE EXHIBITION / LEAGUE GAMES

17.3.1 *Between members in good standing - Softball BC's Injury and Liability Insurance does cover both teams when the game is between two Softball BC teams in good standing.*

17.3.2 *Against a non-Softball BC affiliated team - The Softball BC's Sport Liability and Participant Accident Insurance does not cover the Softball BC team participating in a game against a non-Softball BC affiliated team. Teams are responsible for securing their own liability and medical insurance.*

### 17.4 PARTICIPATION IN OUT OF PROVINCE EXHIBITION / LEAGUE GAME OR TOURNAMENTS

17.4.1 *In accordance with Softball BC rules, members who wish to play or officiate softball outside of BC must advise Softball BC by completing the Softball BC Travel Advisory Form.*

17.4.2 *The Softball BC's Sport Liability (CGL) and Participant Accident (PA) Insurance does cover members in good standing with Softball BC when participating in out-of province exhibition games or tournaments as long as the team has the following terms met:*

- a) *The member(s) has advised Softball BC Office of their travel by submitting a Softball BC Travel Advisory Form and;*
- b) *The Softball Canada affiliated Provincial or Territorial Softball Association has sanctioned the exhibition game or tournament.*

17.4.2.1. *Members are responsible for having their own travel medical insurance when traveling out of province to ensure you are covered for out-of-pocket expenses e.g., hospitalization, medication, ambulance, and treatment fees for injuries sustained off the field of play. Please note: The British Columbia Medical Services Plan (BCMSP) does NOT provide medical coverage to you in another province.*

- 17.4.3. *In cases where the exhibition game or tournament is not sanctioned by a Softball Canada affiliated Provincial or Territorial Softball Association, members are responsible for securing their own insurance which would includes:*
- a) *Commercial General Liability (CGL) Insurance*
  - b) *And adequate travel medical insurance to ensure you are covered for out-of-pocket expenses e.g., hospitalization, medication, ambulance, and treatment fees for injuries and illness.*



## Minor Advisory Council Minutes

### March 4, 2025

*Teams can apply to Softball BC for assistance in securing a quote from our insurance broker, SBC Insurance or use another broker of their choice. Please note, a separate form (NOT the Softball BC Travel Advisory Form) will be sent to you to collect the details necessary to provide a CGL and/or travel medical insurance quote.*

#### 17.5 PARTICIPATION IN OUT OF COUNTRY EXHIBITION / LEAGUE GAMES OR TOURNAMENTS

17.5.1 *In accordance with Softball BC rules, members who wish to play or officiate softball outside of BC must advise Softball BC by completing the Softball BC Travel Advisory Form.*

17.5.2 *The Softball BC's Sport Liability (CGL) and Participant Accident (PA) Insurance does not cover Softball BC members travelling to tournaments or exhibition games outside of Canada.*

17.5.3 *Teams are responsible for securing their own insurance which should include:*  
a) *Commercial General Liability (CGL) Insurance*  
b) *And adequate travel medical insurance to ensure you are covered for out-of-pocket expenses e.g., hospitalization, medication, ambulance, and treatment fees for injuries and illness.*

*Teams can apply to Softball BC for assistance in securing a quote from our insurance broker, SBC Insurance or use another broker of their choice. Please note, a separate form (NOT the Softball BC Travel Advisory Form) will be sent to you to collect the details necessary to provide a CGL and/or travel medical insurance quote.*



# Minor Advisory Council Minutes

## March 4, 2025

### Article 18

#### Coaching Requirements

##### 1. Coaching Qualification Requirements

###### a. Girls & Boys Fastpitch

This article applies to teams attending District Playdowns, Regional Championship, Celebrations of Softball, Showcases or Provincial Championships

- i. Coach Registration - Teams registered must have an appropriate NCCP level coach listed on the Softball BC Team Registration form at the time of registration with Softball BC unless an exemption is granted due to reclassification. Failure to do so will make the team ineligible for participation in any Softball BC Provincial Championship.

Teams that are eligible to participate in District Playdowns or the U13 Regional Championship, U11C Celebration of Softball, U11 Rep Showcase or a Provincial must have a minimum of two (2) coaches registered with the team. Only one (1) needs to be qualified at the minimum NCCP level as per Article XXX (chart) below.

###### ii. Minimum Coaching Qualifications

- U11 Community, U11 Rep, U13C: Foundation of coaching softball 1 & 2 and MED Evaluation
- U13A, U13B (1<sup>st</sup> year team): Competition Introduction In Training and MED Evaluation
- U13A, U13B (2<sup>nd</sup> year team): Competition Introduction Trained and MED Evaluation
- U15C, U17C, U20C: Community Sport On-Going Participation and MED Evaluation
- U15A, U15B, U17A, U17B, U19A, U19B: Competition Introduction Trained and MED Evaluation

###### Note:

- *Introduction to Competition trained (i.e., attended Clinic #1 & #2)*
- *Competition – Introduction – Clinic #1 (In Training) - 16 hours*
- *Competition – Introduction – Clinic #2 (In Training) - 16 hours*
- *Completion of the Making Ethical Decisions module includes the successful completion of the evaluation.*

###### iii. Coach on Field

A qualified NCCP coach must be on the field of play at the Softball BC Celebrations, Showcases, Regionals, District Playdowns and Provincial Championship with the team they are registered with.



# Minor Advisory Council Minutes

## March 4, 2025



EFFECT: the team is ineligible without a qualified coach, and the game would be forfeited.

### EXCEPTIONS:

- a. Softball BC may exempt any coach who, for any unusual or exigent circumstance, may not have achieved the appropriate level prior to a Provincial Championship. See article XXX.
- b. Medical emergencies or any unforeseen circumstances deemed so by the onsite Softball BC Board Rep.

### b. Women's Fastpitch

#### i. Coaching Qualifications - Provincials

##### *RECOMMENDED*

- Women's C and D – Community Sport On-Going Participation and MED Evaluation
- Women's A and B – Competition Introduction Trained and MED Evaluation

##### *Note:*

- *Introduction to Competition trained (i.e., attended Clinic #1 & #2)*
- *Competition – Introduction – Clinic #1 (In Training) - 16 hours*
- *Competition – Introduction – Clinic #2 (In Training) - 16 hours*
- *Completion of the Making Ethical Decisions module includes the successful completion of the evaluation.*

#### ii. Coaching Qualifications – Western and Canadian Championship

##### MINIMUM QUALIFICATION

- Western Canadian Championship – Community Sport On-Going Participation and MED Evaluation
- Canadian Championship – required minimum Competition Introduction Certified and MED Evaluation

### c. Men's Fastpitch

#### i. Coaching Qualifications - Provincials

##### *RECOMMENDED*

- Men's Intermediate A, B and C – Community Sport On-Going Participation and MED Evaluation
- Men's A and B – Competition Introduction Trained and MED Evaluation



# Minor Advisory Council Minutes

## March 4, 2025

### Note:

- *Introduction to Competition trained (i.e., attended Clinic #1 & #2)*
- *Competition – Introduction – Clinic #1 (In Training) - 16 hours*
- *Competition – Introduction – Clinic #2 (In Training) - 16 hours*
- *Completion of the Making Ethical Decisions module includes the successful completion of the evaluation.*

### ii. Coaching Qualifications – Western and Canadian Championship

#### MINIMUM QUALIFICATION

- Western Canadian Championship – Community Sport On-Going Participation and MED Evaluation
- Canadian Championship – Competition Introduction Certified and MED Evaluation

### d. Men's & Women's Slo Pitch

There are currently no minimum qualifications.

### e. Summary Chart

#### *Softball BC Coach Requirements by Category:*

| <b>CATEGORY<br/>Softball BC<br/>Article</b>  | <b>REQUIREMENT:<br/>PROVINCIAL<br/>CHAMPIONSHIP</b>            | <b>REQUIREMENT:<br/>WESTERN<br/>CANADIAN<br/>CHAMPIONSHIP</b> | <b>REQUIREMENT:<br/>CANADIAN<br/>CHAMPIONSHIP –<br/>Head Coach</b> |
|--|--|---|--|
| U7/U9<br>Recommended                         | Foundation of coaching<br>softball 1 & 2 and MED<br>Evaluation | N/A   | N/A  |
| Girls & Boys -<br>U11 Community<br>and Rep   | Foundation of coaching<br>softball 1 & 2 and MED<br>Evaluation | N/A   | N/A  |
| Girls - U13A (1 <sup>st</sup><br>year team): | Competition Introduction<br>In Training and MED<br>Evaluation  | N/A   | N/A  |
| Girls - U13A (2 <sup>nd</sup><br>year team): | Competition Introduction<br>Trained and MED<br>Evaluation      | N/A   | N/A  |



## Minor Advisory Council Minutes

### March 4, 2025



|   |   |  |  |
|---|---|--|--|
| Girls - U13B (1 <sup>st</sup> year team):     | Competition Introduction<br>In Training and MED<br>Evaluation   | Competition<br>Introduction<br>Trained   | N/A  |
| Girls - U13B (2 <sup>nd</sup> year team):     | Competition Introduction<br>Trained and MED<br>Evaluation       | Competition<br>Introduction<br>Trained   | N/A  |
| Girls & Boys -<br>U13C                        | Foundation of coaching<br>softball 1 & 2 and MED<br>Evaluation  | N/A                                      | N/A  |
| Boys - U13Rep<br>(1 <sup>st</sup> year team): | Competition Introduction<br>In Training and MED<br>Evaluation   | Competition<br>Introduction<br>Trained   | N/A  |
| Boys - U13Rep<br>(2 <sup>nd</sup> year team): | Competition Introduction<br>Trained and MED<br>Evaluation       | Competition<br>Introduction<br>Trained   | N/A  |
| Girls & Boys -<br>U15A                        | Competition Introduction<br>Trained and MED<br>Evaluation       | N/A                                      | Competition<br>Introduction<br>Certified * |
| Girls & Boys -<br>U15B                        | Competition Introduction<br>Trained and MED<br>Evaluation       | Competition<br>Introduction<br>Certified | N/A  |
| Girls & Boys-<br>U15C                         | Community Sport<br>On-Going Participation<br>and MED Evaluation | N/A                                      | N/A  |
| Girls & Boys -<br>U17A                        | Competition Introduction<br>Trained and MED<br>Evaluation       | N/A                                      | Competition<br>Introduction<br>Certified * |
| Girls & Boys -<br>U17B                        | Competition Introduction<br>Trained and MED<br>Evaluation       | Competition<br>Introduction<br>Certified | N/A  |
| Girls & Boys -<br>U17C                        | Community Sport<br>On-Going Participation<br>and MED Evaluation | N/A                                      | N/A  |
| Women's -<br>U19A                             | Competition Introduction<br>Trained and MED<br>Evaluation       | N/A                                      | Competition<br>Introduction<br>Certified * |
| Women's -<br>U19B                             | Competition Introduction<br>Trained and MED                     | Competition<br>Introduction              | N/A  |



# Minor Advisory Council Minutes

## March 4, 2025



|   | Evaluation  | Certified                          |                                      |
|---|---|------------------------------------|--------------------------------------|
| Women's - U20C                          | Community Sport On-Going Participation and MED Evaluation | N/A                                | N/A                                  |
| Men's U20                               | Competition Introduction Trained and MED Evaluation       | N/A                                | Competition Introduction Certified * |
| Men U23                                 | Competition Introduction Trained and MED Evaluation       | N/A                                | Competition Introduction Certified * |
| Men's & Women's A Recommended           | Competition Introduction Trained and MED Evaluation       | N/A                                | Competition Introduction Certified * |
| Men's & Women's B Recommended           | Competition Introduction Trained and MED Evaluation       | Competition Introduction Certified | N/A                                  |
| Men's Intermediate A, B & C Recommended | Community Sport On-Going Participation and MED Evaluation | N/A                                | N/A                                  |
| Women's C & D Recommended               | Community Sport On-Going Participation and MED Evaluation | N/A                                | N/A                                  |

*\* Assistant Coaches must be Competition Introduction Trained.*

## 2. Coaching Qualification Exemptions

Softball BC may exempt any coach who, for any unusual or exigent circumstance, may not have achieved the appropriate coaching qualifications for participation in District Playdowns, Regional Championship, Celebrations of Softball, Showcases or Provincial Championships.

Coaches requesting an exemption must:

- Have completed the Safe Sport and Making Ethical Decisions online modules, and
- Be in a position to demonstrate that all opportunities to obtain required qualifications were exhausted

A request for an exemption must be submitted online via the Softball BC Website.





# Minor Advisory Council Minutes

## March 4, 2025



*NOTE: Softball BC cannot grant exemptions from Western Canadian or Canadian Coaching Qualifications requirements.*

### 3. Apprentice Coach Program

#### a. Definitions

- i. Minor Apprentice Coach - A registered minor player who wishes to gain coaching skills under an experienced coach. The player must be 14 years of age and up and must have completed the Foundations of Coaching 1 and 2 at the time of application.

The apprentice coach may only be approved for a team in the same or lower classification as they are registered and only in a younger age category than their birth year category. For example, a U15 aged player registered in U17 is still considered to be a U17 aged player and can only coach in age group U13 and younger..

- ii. Mentor Coach - A rostered coach who is NCCP certified to the level they are currently coaching and have completed the online MED Evaluation (Making Ethical Decisions) at the time of the application.

#### b. Application Procedure

The application must be submitted online, via the Softball BC Website, by the mentor coach.

### 4. Wheelchair Coaches

Criteria for on field (coach's box) participation

- a. The wheelchair must be manually propelled. Motorized wheelchairs are not acceptable.
- c. Hazardous areas or protrusions of the wheelchair, as determined by the Softball BC Representative, in consultation with the Tournament Umpire-in-Chief and the Tournament Director, will be removed or padded.
- d. In reference to Softball Canada Rule 10.1 should a question pertaining to the safety of any participants, due to the mobility of the wheelchair coach, the plate umpire must consult with the Softball BC Board Representative, the Tournament Director and the Tournament Umpire-in-Chief before any action is taken.





# Minor Advisory Council Minutes

March 4, 2025

## Article 19

### UMPIRES

#### 19.1. GENERAL INFORMATION

- 19.1.1. Only umpires currently registered and in good standing with Softball BC, may vote on their respective District Umpire-in- Chief position.
- 19.1.2. The designated Umpire-in-Chief of all Minor 'A' Provincial Championships shall not umpire in the Tournament.
- 19.1.3. The designated BC Board representative shall not umpire in the Provincial tournament.
- 19.1.4. The designated Tournament Umpire-in-Chief of all Men's and Women's, Fastpitch and Slo Pitch Provincial Championships, shall not umpire in the Tournament, except under unusual circumstances.
- 19.1.5. Umpire procedures and duties shall confirm to **Appendix 5- Rule 3.6 Umpires** of the Softball Canada Rulebook.
- 19.1.6. In all Softball BC Championships, Western Canadian Championships (hosted in BC), international tournaments or international tours hosted in BC, requiring Softball BC and / or Softball Canada sanction, the Softball BC Provincial Umpire-in- Chief or appointed representative, shall select and oversee the assignment of all game officials. International tournaments or international tours shall be defined as "A tournament or tour which has teams from outside North America or national teams from North American countries." All World Baseball Softball Confederation (WBSC) sanctioned events held in BC will be administered by the Softball Canada National Director of Umpires (NDU). The Softball Canada NDU may appoint the Softball BC UIC or their designate to UIC these events.
- 19.1.7. Softball BC shall recognize only one Amateur Umpire Association in BC, that to be the Association that is presently affiliated with BCA.S.A.
- 19.1.8. No District Umpire-in-Chief and/or designate shall receive remuneration for allocating District or BC Championship umpires.
- 19.1.9. All District Umpires-in-Chief must make the Provincial Championship(s) in their District their priority over invitational tournaments.

#### 19.2. UMPIRE CERTIFICATIONS AND REGISTRATION

**Level 4 (Cost \$110.00) — Only offered by Softball Canada and requires the permission of the Provincial Umpire-in-Chief. The registration fee is for all fully certified Level 4 and 4T umpires.**

**Softball BC shall follow the Umpire certification criteria for Softball Canada with the certification levels and Provincial/National responsibilities as outlined below.**

##### Provincial Responsibility

|         |   |
|---------|---|
| Level 1 | This certification is for a new umpire and allows <b>you</b> individuals to officiate local Minor and Men's and Women's recreational softball. <b>To maintain Level 1 status, a Certification clinic or Refresher Clinic must be taken every year and successfully pass the National Umpire Exam (70%)</b>  |
| Level 2 | This certification is for an umpire who has been a Level <b>1 2</b> for at least 1 year. This certification allows <b>you</b> Umpires to officiate local and Provincial/Territorial Minor level and/or local Men's and Women's softball and consideration for selection as a secondary selection to a U15 or U17 Canadian Championship. <b>To maintain Level II status, a Certification clinic must be taken every 2 years and successfully pass the National Umpire Exam (70%)</b>   |
| Level 3 | <b>This certification is for Umpires who has been a Level II for at least 2 years and allows them to Officiate Provincial/Territorial Minor and Men's and Women's softball and qualifies Umpires to officiate U19, U23, Women's, and Masters National tournaments. Individuals must be at least 18 years old. To obtain this certification an Umpire must be invited to a Level III clinic and be evaluated at a U19A or Women's tournament with recommendation from the Championship UIC. To maintain Level III status, a Certification clinic must be taken every year and successfully pass the National Umpire Exam (80%)</b> |



# Minor Advisory Council Minutes

## March 4, 2025

|  |   |
|--|---|
|  | This certification allows you to Officiate provincial/ territorial Minor and Men's and Women's softball and qualifies you to officiate U19, U23, Women's, and Masters national tournaments. Individuals must be at least 18 years old. To obtain this certification you must be invited to a Level 3 clinic and be evaluated at a U19A or Women's tournament. |
|--|---|

### National Responsibility

|          |   |
|----------|---|
| Level 4  | To obtain this certification <del>you</del> Umpires must be a Level III <del>4 national clinic</del> or at least 2 years, be recommended by the Provincial UIC, complete a Level IV national clinic, and have recommendations from the U19 Women's or U20 Men's National tournament.  |
| Level 5  | To obtain this certification Umpires must be a Level IV for at least 2 years, attend 2 FP or 1 SP Canadian Championships with successful evaluations and get a recommendation from the National Director of Umpires (NDU) and approved by the Softball Canada Board of Directors.<br><br><del>To obtain this certification you must attend 2 Canadian Championships with positive evaluations and get a recommendation from the Women's or Men's National Championship.</del> |
| Emeritus | For the umpire who has retired from on-fieldwork and is working in an administrative role such instructing clinics or evaluating.   |

19.3. **SOFTBALL BC UMPIRE REGISTRATION** must be completed online by May 31st of the current year.

19.4. **UMPIRE MEMBERSHIP/REGISTRATION** shall be granted by the District U.I.C. and approved by the Provincial U.I.C.

19.5. **THE PROVINCIAL U.I.C.** may refuse a Softball BC umpire registration for reasons deemed to be characteristic of a member not in good standing. This refusal must be ratified by the ~~full~~ Board of Directors of Softball BC.

19.6. **THE TERM OF MEMBERSHIP** shall begin upon affiliation and payment of set fees and exist until the next affiliation date of January 1st.

19.7. **SOFTBALL BC UMPIRES REGISTRATION / MEMBERSHIP** shall be granted after January 1<sup>st</sup> for the current season.

19.7.1 **SOFTBALL BC UMPIRES** are required each year to complete the Softball Canada National Umpires Exam on-line for the certification level they hold as of January 1st of that year.

19.8. **EACH DISTRICT UMPIRE-IN-CHIEF** will be responsible to schedule all appropriate clinics to be held in their district, notify the office of the dates to be publicized on the Softball BC website and schedule instructors for each Clinic **working with the PODC Education Officer**

### 19.9. DRESS AND EQUIPMENT

19.9.1. Softball BC registered umpires must comply with the required Softball Canada approved dress code for umpires when umpiring in the province. There will be no exceptions. Umpires assigned to Western and Canadian Championships must comply with the Softball Canada dress code. Umpires traveling out of province will be required to follow the Softball Canada dress code. Failure to comply with the above dress code requirements may result in disciplinary action.

19.10.2 A registered umpire will be expected to comply with all the required protective safety equipment as spelled out in the Softball Canada Umpires Certification Manuals.

### 19.10. EXPENSES – UMPIRES

All umpires' expenditures must be submitted in writing, complete with receipts, directly to the Softball BC office through a provided expense claim form. All expenditures will be subject to the approval of the Provincial Umpire-in-Chief. If the expense claim is approved, the expenditure will be submitted for payment.



# Minor Advisory Council Minutes

## March 4, 2025



### 19.11. UMPIRE TRAVEL PERMITS

~~All umpires who are invited (or wish) to umpire out-of-district must have permission from their home District UIC (or designate)~~

19.11.1 All umpires who are requested to officiate out-of-province must have permission from the Provincial UIC; actions contrary to this may lead to immediate suspension.

### 19.12. EVALUATIONS AND INTER-PROVINCIAL/TERRITORIAL TRANSFERS

~~The Softball BC Evaluation Form shall be the only form used for BC Umpires.~~

19.12.1 An incoming umpire shall hold their former Softball Canada ~~graded level in BC, until such a time they are graded by the Provincial U.I.C or their appointed representative.~~ level in BC if coming from another Provincial or Territory within Canada. Baseball certified Umpires may join Softball BC at one level below their Baseball certification pending an evaluation by the Provincial Umpire in Chief or their designate.

### 19.13. EJECTION OF COACH FOR BEHAVIOUR OF TEAM

19.13.1. The head coach, or in their absence another coach, shall be responsible for the conduct of their team's attendees. If, after a warning regarding the behaviour of a team's attendees from an umpire, the Softball BC Representative, or a Tournament UIC, the umpire may choose to eject the coach from the game and the game will be forfeited.

19.14.2 The responsibilities of a coach relative to the team's attendees is in effect prior to the game, during the game, and post-game.



# Minor Advisory Council Minutes March 4, 2025



## APPENDIX C

| Email Vots Feb 26, 2025 |                     |    |               |        |
|-------------------------|---------------------|----|---------------|--------|
|                         |                     |    | In attendance | Votes  |
| 1                       | Bill Hawkins        | 6  |               | 6      |
| 2                       | Al Charlesworth     | 3  |               |        |
| 3                       | vacant              | 1  |               |        |
| 4                       | Houtan Maleki       | 2  |               |        |
| 5                       | vacant              | 3  |               |        |
| 6                       | Liz Lee             | 3  |               | 3      |
| 7                       | Shannon Maion       | 4  |               | 4      |
| 8                       | Kathy Weston        | 7  |               | 7      |
| 9                       | Michelle Kirkbright | 5  |               | 5      |
| 10                      | Margaret MacDonald  | 2  |               | 2      |
| 11                      | Amy Douthwright     | 2  |               |        |
| 12                      | Andy Ferguson       | 3  |               | 3      |
| 13                      | Les Kutenics        | 3  |               |        |
| 14                      | Chris Young         | 2  |               |        |
| 15                      | Gord Johnson        | 3  |               | 3      |
|                         | Total               | 49 |               | 33     |
|                         | 29 votes is 60%     |    |               | 67.35% |



## Minor Advisory Council Minutes March 4, 2025



| Email Vots Feb 26, 2025 |                     |    | In<br>attendance | Votes  |
|-------------------------|---------------------|----|------------------|--------|
|                         |                     |    |                  |        |
| 1                       | Bill Hawkins        | 6  |                  | 6      |
| 2                       | Al Charlesworth     | 3  |                  |        |
| 3                       | vacant              | 1  |                  |        |
| 4                       | Houtan Maleki       | 2  |                  |        |
| 5                       | vacant              | 3  |                  |        |
| 6                       | Liz Lee             | 3  |                  | 3      |
| 7                       | Shannon Maion       | 4  |                  | 4      |
| 8                       | Kathy Weston        | 7  |                  | 7      |
| 9                       | Michelle Kirkbright | 5  |                  | 5      |
| 10                      | Margaret MacDonald  | 2  |                  | 2      |
| 11                      | Amy Douthwright     | 2  |                  |        |
| 12                      | Andy Ferguson       | 3  |                  | 3      |
| 13                      | Les Kutenics        | 3  |                  |        |
| 14                      | Chris Young         | 2  |                  |        |
| 15                      | Gord Johnson        | 3  |                  | 3      |
|                         | Total               | 49 |                  | 33     |
|                         | 29 votes is 60%     |    |                  | 67.35% |