



Minor Advisory Council Minutes

August 5, 2025



In attendance

- Darcy MacKenzie, Chair
- Council members - see Appendix A
- Baukje Edamura, Board Liaison
- Diane St-Denis, Executive Director
- Laura MacMillan, Programs & Championships Director

Regrets

- Council members - see Appendix A

1. Territorial Acknowledgement and Opening Remarks

E. Lee chaired the meeting in the absence of D. Mackenzie. The meeting was called to order at 7:07 PM, followed by a brief territorial acknowledgement.

2. Quorum

Quorum (Appendix A) was present.

3. Approval of the Agenda

Moved by B. Hawkins, seconded by H. Maleki, to approve the agenda as circulated.

Carried unanimously

4. Approval of the Minutes

Moved by B. Hawkins, seconded by H. Maleki, to approve the minutes from the June 30, 2025, meeting as circulated.

Carried unanimously

5. Business Arising

a. Championships

i. Preliminary Report

L. MacMillan provided the following highlights

- Positive feedback on several aspects of each championship
- Positive feedback about Softball BC reps
- There are improvements to be made, such as assigning reps earlier, providing quicker turnaround for communication, and improving the formatting of SORs. Additionally, creating a resource folder for hosts to easily access logos, scheduling formats, and other relevant materials would be beneficial.

A summary of the feedback received through the various reports will be presented at the next meeting.

D. St-Denis encouraged coordinators who may not have attended events as Softball BC reps to forward any comments they have on the events to L. MacMillan.

K. Weston questions why were were still operating with two medal sizes. L. MacMillan noted that we still have the smaller medals in inventory, and there is a significant price difference between the two medal sizes. The decision was made to stick with the old format for financial reasons.



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B. Hawkins inquired about what instructions should be given to hosts who have leftover prizes and medals. L. MacMillan confirmed that the items should be shipped (or dropped off) back to Softball BC (care of MVP Athletics). They can submit the costs for reimbursement to the office using the online expense claim form.

D. MacKenzie thanked all the coordinators who attended provincials as Softball BC representatives.

ii. 2026 Bid Process and Timelines

The office is drafting the calendar for next year. Correspondence will be sent to coordinators. L. MacMillan confirmed that every effort will be made to avoid having the A and B in the same category on the same weekend or large host locations, such as this year at Cloverdale with U13A and U15A.

The calendar and revised bid documentation will be available to the council at the meeting meeting

b. SOR Review

i. New Format For Handbook

D. St-Denis reminded the council that we will not be producing a handbook. All information will be on the site (see Appendix B). This tactic ensures that we are not distributing a document that is out of date, as we often issue corrections to certain articles after hardcopy production.

ii. Items for Council to Review

a. Proposed edit to Article 7 Minor Fastpitch Rules U9, U11C, U11R, U13C (boys and girls) submitted by Jeff Clegg.

The motion seeks to edit Article 7 to limit the enforcement of Softball BC U11C, U11R, and U13C rules to all Softball BC Celebrations, Showcases, and Regional Events only. The full notice of motion can be found in Appendix C.

Highlights from the discussion

- Handbook SORs for this age group should be guidelines for the leagues/associations, but fully implemented at the Softball BC events.
- The above needs to be clearly communicated to all
- PUIC needs to align their thinking with this approach if we are not mandating it across the province.

Moved by H. Maleki, seconded by K. Weston, to defeat the motion brought forward by J. Clegg. CARRIED UNANIMOUSLY

Moved by H. Maleki, seconded by K. Weston, to amend the introduction to Article 7 to read



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Softball Canada has a plan to systematically develop players once they enter the sport up until they reach their full potential. This process is called LongTerm Player Development (LTPD). The LTPD guidelines are an important step in aligning player development and program development across the country and our province, at all levels and for all ages. Softball BC's minor softball rules follow the guidelines of the LTPD model and the Athlete Development Matrix set out by Softball Canada.

- These rules are guidelines for U9, U11C, U11R and U13C programs
- The rules will be enforced at all Softball BC U11 Celebrations, U11 Showcases and U13C Regional Events.
- Softball BC rules shall apply in all cases not covered below.

CARRIED UNANIMOUSLY

The change is in the first bullet.

Office to circulate to the member association and ensure minor coordinators are listed in the email and copied on the email.

- b. Proposed edit to 8.8 U11C Celebration of Softball, 18.1.1. Girls & Boys Fastpitch, section i., and 20.5. Championships Fees, chart row 1. Submitted by Jeff Clegg.

The motion seeks to eliminate the U11 Celebration of Softball as a SoftballBC event. Eliminating the event would result in the removal of

- 8.8 U11C CELEBRATION OF SOFTBALL,
- 18.1.1. Girls & Boys Fastpitch, remove "U11C Celebration of Softball" from section i.
- 20.5. CHAMPIONSHIP FEES, remove 1 row in the chart "U11C CELEBRATION OF SOFTBALL ENTRY FEE"

The full notice of motion can be found in Appendix D.

Discussion

- This was created coming out of Covid; is it still a need?
- Many districts already do activities for U11.
- We are already short on hosts. Those who volunteer are losing money.
- The Island has had conversations regarding U11C and U13C regionals. It is easier and more affordable to host in the District than a regional event. This approach also allows for greater inclusion as the Softball BC events do fill up quickly and often results in teams being excluded.
- A district event with great rural participation would prefer a district approach, as regionals are more costly.

D. St-Denis recommended that District Coordinators take this conversation back to their district and bring feedback at the next meeting.



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c. Time limits for silver pools

Discussed

- Should have a time limit on all games in the silver pool included gold medal game for all C levels.
- Should we have a time limit for the bronze medal on the gold bracket.
- Eliminate bronze medal game in silver bracket for all division.

Action

Office to draft changes and bring to council.

d. Clarifying redacted rosters

Discussed

- More a clarification that we do redact roster or adjust roster as part of the pick-up process.
- Recommend adjusting the pick-up form to include a statement that if approved, you need bring this form to the coaches meeting. There is not need to adjust the roster. Reminder that they still need to prove they have played 3 games with their original team.
- Office to review roster content and modify it to hold only the information required for a roster.

Action

- Office to revised pick up form and share with councils.
- Office to review required components of a roster and bring a sample to the councils for review.

e. Guidelines around music (volume, content, when it can be played, umpire authority, etc.)

Discussed

- Games are going long because of walk-up songs. It can make game management (pace of play) challenge for the umpire.
- Volume can be problematic when there is more than one diamond the same location.
- Content can also be problematic as people have different levels of tolerance with regards to language.
- Once the batter is in the box, the music must stop.
- Umpire can require a team to stop using it if they person overseeing it cannot comply with the guidelines.

Action

- Office to develop guidelines for the councils (all 3) to review.

f. Handling the playing time and Pitching limitation rules

The PUIC identified a concern with the participation and pitching limitation rules, specifically the procedure if a Coach appeals that an opposing team is violating the Pitching rules and/or Playing time rules in Articles 7 and 8. PUIC notes are in italic



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The PUIC found a problem that in Article 8.6.9.7 it states that unlimited and multiple Defensive substitutions are allowed any time and "need not be reported to the Umpire."

Not reporting to the Umpire is problematic because who is tracking positional playing time to check if it can be appealed? If we are serious about mandating defensive playing time, we must enforce 8.6.9.1 and 8.1.23 which in turn means that 8.6.9.7 must read that all defensive substitutions MUST be reported to the Umpire.

The other part is what happens when it is appealed that an opposing team is not following the playing time requirements in the Handbook under 8.6.9.1 and 8.1.23? That is outlined below:

How to deal with an Appeal on Defensive playing time or Pitching limitation violation:

- It may be appealed by the non-offending team.*
- In order to track defensive playing time, Coaches would have to report ALL defensive changes to the Plate Umpire throughout the game. Pitching changes must also be reported for tracking purposes.*
- If a player is found to be in violation of either of these requirements, this would be considered an Illegal Re-Entry since the player has Re-entered into a position that they can not legally possess as per Articles 7 or 8.6.9.1 or 8.6.9.9 or 8.1.23.*

Here is what the consequences are for Illegal Re-Entry....and they are quite punitive.

- If the Defensive team discovers the mistake and reports it to the Plate Umpire - No Penalty.*
- If the Offensive team alerts the Umpire of the offending defensive player/Pitcher BEFORE a Pitch, Legal or Illegal is*
- thrown - Player is declared ineligible. The Coach named on the lineup card AND the offending player are ejected.*
- If the Offensive team alerts the Umpire of the offending defensive player/Pitcher AFTER a Pitch, Legal or Illegal is thrown - Player is declared ineligible. The Coach named on the lineup card AND the offending player are ejected. The Offensive team has the choice of the result of the play OR the game resumes with the count on the Batter and any runners on base retain the base held at the time of the Appeal.*

Discussed

- Currently, the only outcome is ejecting the coach.
- At some levels, we could not enforce participation as we didn't get line-up cards. Enforcement is impossible unless we clearly indicate how we are monitoring it.
- It should be up to the opponent to track players and to inform the umpire if someone is not complying with the rule.
- Ejection of the coach should be a clear penalty outline in the handbook.
- Question - how do you do it in C ball when its unlimited and a timed game where you may not have had sufficient time to rotate everyone in.
- We need to push for the enforcement of this rule as it is part of retention.
- Teams must provide a line-up card. All substitutions must be reported to the umpire who will place a tick to record their participation. Two ticks and they have met the



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standard.

- Some coaches don't even know how to do a line up card. Or how to keep track.
- This is an appeal and not a protest.

Action

- The topic was referred to subsequent meeting.

g. Tryout start date

Discussed

- There is no rule. Can we mandate that this association cannot run a tryout on Sunday?
- Should we create a SOR around tryout start dates (includes met the coach, clinics, etc.).
- Coach recruitment also needs to be addressed. Clubs are recruiting before the season is over.

6. Email Votes - n/a

7. Reports

a. Minor Development Fund \ Report

- i. Terms of Reference going to the Board - to be brought back at a future meeting

ii. Financial Report

K. Weston reported another disbursement of \$4,000. She is waiting on an official financial report, but believes the account is sitting at \$23,000 remaining. She is consulting with the MDF group, on whether or not we could provide any funding for the BC Summer games and some of those rural zones. She will have an update on this topic at the next meeting.

b. Boys Working Group Report

The following written report was provided by the Chair.

The Boys Fastpitch Work Group met in February, March, April and late May with good participation and discussions. There was a meeting scheduled for July 14, however there were only a couple of people who responded that they would attend so the meeting was cancelled. There is a dedicated group of individuals who participate in all or nearly all meetings. However, during the playing season it is more difficult to schedule meetings that have a broad group of participants. The boys provincials in Prince George on July 18 to 20 included teams at the U13, U15 and U17 age groups. I believe that there were 19 teams in total. Our next meeting will be scheduled in late August to start discussions for the 2026 season.

D. MacKenzie brought forward the topic of eliminating the Boys Working Group as it is currently structured. She noted that as a member of an Association that is just starting a boys program, the content of the meeting was not helpful or beneficial as it focused on sharing best practices on recruitment and retention. She suggested that perhaps a



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different structure where meetings are held 2 or 3 times a year in a roundtable format earlier in the season, where the clubs present new initiatives they have undertaken, would be a better investment of volunteer time.

L. MacMillan noted that a lot of the content was about updates on # from their districts. There was one meeting that had some exchanges around tactics to schedule around other sports like soccer, as several participants are dual sport participants. She agreed that a larger focus earlier in the season on sharing best practices may be more beneficial.

D. St-Denis reminded the council that the term “working group” is a governance term where a smaller group (smaller than the committee to which it reports) is temporarily formed to analyze a problem, develop recommendations, or implement a specific project, reporting their findings and progress to a governing body like a council or steering committee. The challenge with the current structure is the large mandate that is listed in what was the Boys Committee. She suggested that the round table/town hall concept in the fall, where groups who have been successful in recruiting and/or retaining a boys program are asked to share their best practices along with a monitored exchange of ideas followed by another similar event in late winter/early spring where updates can be received from all participants, may prove more beneficial. The late winter/early fall event will also help frame what post-season play could look like.

B. Hawkins inquired about the council's authority to recommend disbanding the working group. D. St-Denis noted that the committee was created a year ago as an offshoot of the Advisory Council. The Board of Directors affirmed in December of 2024 that the Boys Committee was not a Boys Working Group reporting directly to the Minor Advisory Council. The council has the authority to eliminate the group and replace it with something else if it so wishes.

E. Lee shared similar comments about not having secured feedback about best practices.

H. Maleki questioned if the coaches could not continue to meet to discuss tournaments, etc. D. St-Denis noted that an opportunity to continue engaging the coaches could still exist as part of the late winter/early spring round table by having them update others on their program, or the event includes breakout rooms for the district to have a conversation on plans for playdowns.

**Moved by K. Weston, seconded by E. Lee, to disband the Boys Working Group.
CARRIED UNANIMOUSLY**

8. New Business

a. OEI Update

D. St-Denis noted that work is being completed by Sport Law to the items flagged in the OEI review. Our current definition of membership or member does not comply with the act. The Societies Act as it pertains to identifying who is a member and voting. We also need to clarify the difference between a participant and a member. We are also reviewing



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the terms of reference for all committees and councils, as well as a review of policies, specifically in the safe sport area and a new membership policy.

b. Filling vacancies on the Council

D. St-Denis note that we need to find coordinators for Districts 3 and 5. Staff recently recruited, with the help of Kathy Weston and Chris Young, Patrick Beckerton from Smithers to take on the coordinator role for D13. St-Denis recommended the Chair have a conversation with the representatives from the Vancouver Minor Softball Association and Richmond Softball Association on the need for them to elect a coordinator for D5, as well as Comox and Campbell River for D2.

c. Reviewing working group mandate(s)

i. Boys - dealt with under item 7.b. above

ii. Rural Participation

D. St-Denis included in the meeting folder the terms of reference (Appendix E) approved by the Board of Directors for the Rural Participation Working Group. The mandate of the working group is clear: identify what current regulations hinder the growth of softball in smaller and rural areas and develop recommendations for the Board to consider for the 2026 season, including possible policy or operating rule changes, education, and support initiatives. She added that the formation of the working group was an outcome of discussions had with a few rural communities in light of a ruling made last year by the office pertaining to D10.

L. Larson has been appointed by the Board to serve as the chair of the working group. The committee composition and proposed meeting schedule can be found in Appendix E. L. Larson will reach out to the members and coordinators of the identified districts to recruit volunteers for the working group.

d. New motion form and new management procedures

D. St-Denis informed the council that Softball BC is gradually transitioning away from using Jotform as a data collection tool for various types of information. A new Google Form will be used for ALL MOTIONS with the following management procedure:

1. Executive Director reviews each motion when it is received and assigns it to the appropriate committee(s) or council(s) by forwarding it to the Chair, Board Liaison and Staff Liaison. Notice the (s) as some motions may need cross-committee discussions.
2. The tracking chart (Excel) will have a column to note the date the motion was sent to the above individuals.

e. New editing cycle for Policies and Standard Operating Rules (handbook)

D. St-Denis shared with the council a newly approved policy and standard operating rules editing cycle (Appendix F) which aims to provide sufficient time for Governance to proofread recommendations for grammar, clarity and alignment; members to see all recommended changes as a whole package vs one-off edits; actively engage with members on edits; and allow the Board to view all recommended changes as a



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comprehensive package rather than individual edits. The above does not apply to amendments to the by-laws, which are redacted by the content of our current bylaws.

She invited the council to share their thoughts. There was no feedback.

9. Next Meeting and Adjournment

Next Meeting will be Monday, the 8th

Moved by M. Kirkbright, seconded by E. Lee, to adjourn. CARRIED UNANIMOUSLY



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Appendix A

			In attendanc e	Votes
1	Bill Hawkins	6	1	6
2	Al Charlesworth	3	1	3
3	vacant	1		0
4	Houtan Maleki	2	1	2
5	vacant	3		0
6	Liz Lee	3	1	3
7	Shannon Maion (Tracey Oye)	4	1	4
8	Kathy Weston	7	1	7
9	Michelle Kirkbright	5	1	5
10	Margaret MacDonald	2	1	2
11	Amy Douthwright	2		0
12	Andy Ferguson	3		0
13	Patrick Beckerton	3		0
14	Chris Young	2	1	2
15	Gord Johnson	3		0
	Total	49		34
	29 votes is 60%			69.39 %



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Appendix B

The Softball BC website should be reconfigured to have the following documents in ONE centralized location on our website:

GOVERNANCE

- Constitution & By-Laws
- Air Quality Guidelines
- Code of Conduct and Ethics, including Social Media Policy
- Conflict of Interest Policy
- Expense Policy
- Heat Policy
- Impairment and Accommodation Policy
- Privacy Policy
- Severe Weather Policy Update
- Softball BC Brand Standards Policy **NEW
- Team BC and BC Summer Games Athlete Appeals Policy
- Team BC and BC Summer Games Athlete Selection Process
- Transgender and Non-Binary Inclusion Policy
- Volunteer and Staff Screening Policy
- Complaint and Discipline Policy
- Dispute Resolution Policy
- Investigations Policy

A few of the items under review or in discussions with Sport Law

- Membership (member vs participant definition, expectation, application/approval, etc.)
- Anti-Doping
- SafeSport / Fair Play
- Bullying & Harassment
- Committee and Working Group Policy
- Committee operating procedures
- Finance Policy and Procedures (includes Refund Policy)
- Risk Management Policy
- Governance Policy
- Executive Limitations Policy
- Board Member Succession, Nomination and Orientation Policy
- Concussion and Injury Policy
- Emergency Injury Action Plan Policy
- Event Conduct
- Reciprocity Policy



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- Whistleblower Policy

THE HANDBOOK (numbers will change)

- ARTICLE 1 – Definitions (will be eliminated to have the definition sit at the top of the article they belong to)
- ARTICLE 2 – Residence Rule
- ARTICLE 3 – Amateur
- ARTICLE 4 – Disciplinary Action (will be editing it to align with our new policy Sport Law is editing for us)
- ARTICLE 5 – Appeals (will be editing it to align with our new policy Sport Law is editing for us)
- ARTICLE 6 – Travel Permits
- ARTICLE 7 – Minor Fastpitch Rules
 - Definitions
 - Teams (includes classification, size [players and staff])
 - Registration (includes additions, deletions, releases, transfers)
 - Pick-ups (includes regular season and post-season)
 - Minors participating in adult programs
 - U7/U9 Rules
 - U11 Rules and Provincial Events (*how do the content related to prov. Impact 13*)
 - U13 Rules & Provincial Events (*how do the content related to prov. Impact 13*)
 - U15 Rules & Provincial Events (*how do the content related to prov. Impact 13*)
 - U17 Rules & Provincial Events (*how do the content related to prov. Impact 13*)
 - U19 Rules & Provincial Events (*how do the content related to prov. Impact 13*)
 - U20 Rules & Provincial Events (*how do the content related to prov. Impact 13*)
 - Inter-Provincial Events
- ARTICLE 10 – Women's Fastpitch
- ARTICLE 11 – Men's Fastpitch
- ARTICLE 12 – Men's, Women's and Co-ed Slo Pitch
- ARTICLE 13 – Provincial Championships
- ARTICLE 14 – Regional & Provincial Championship Bids
- ARTICLE 15 – Western Canadian or Canadian Championships
- ARTICLE 16 – Western/Canadian Bids
- ARTICLE 17 – Tournaments, Exhibition Games & League Games
- ARTICLE 18 – Coaching Requirements
- ARTICLE 19 – Umpires
- ARTICLE 20 – Fees and Financial Items
- Annexes and Links



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APPENDIX C

Diane St-Denis <executive.director@softball.bc.ca>

Re: Softball BC Minor Advisory Council Motion for SORS

1 message

Jotform <noreply@jotform.com>

Wed, Jun 11, 2025 at 3:54 PM

Reply-To: executive.director@softball.bc.ca, macchair@softball.bc.ca, laura.macmillan@softball.bc.ca

To: executive.director@softball.bc.ca, MACChair@softball.bc.ca, laura.macmillan@softball.bc.ca



Softball BC Minor Advisory Council Motion for SORS

Date 06-11-2025

Submitted by Jeff Clegg

District 8

REFERENCE: (Article and Subsection) ARTICLE 7 – MINOR FASTPITCH RULES U9, U11C, U11R, U13C (B OYS AND GIRLS)
Second bullet point

WHEREAS: (Article as currently written) U11C, U11R and U13C rules will be enforced at all Softball BC Celebrations, Showcases and Regional Events.

Revision, Addition, Deletion, Amendment (choose one) Amendment

BE IT RESOLVED THAT: Remove the bullet point "U11C, U11R and U13C rules will be enforced at all Softball BC Celebrations, Showcases and Regional Events."

Re-add the text "These rules are guidelines for U9, U11 and U13C." at the end of the paragraph.

RATIONALE: Some time between the publishing of the 2024 Handbook and the 2025 Handbook the 'rules' for U11C were changed from "guidelines" to "enforced at..."

I do not feel SoftballBC should be mandating in many people's opinions poor playing rules at the grassroots levels (U9, U11C). We should not be requiring 100% player pitch (at 35') nor allowing walks at this level. The game has derided into a walkfest, with many scores being 4-0, 4-4, 8-8, 12-8, 12-12. This is not a

methodology to engaging players and have them continue in the sport. It has become boring for players - offensively without reasonable pitches to hit and defensively with little or no balls hit to infielders or outfielders. The attempt to enhance the pitching skill has mainly failed, with the majority of pitchers unable to throw consistent hittable pitches as strikes. Only a select few teams (of the 22) at the Region 3 CoS had a player or two that could throw consistently. At the U11 CoS I even heard a coach telling the parents in the stands during a round robin game, "Tell the girls to not swing."

Removal of the wording would allow associations, and associations they interlock with, to establish their own rules and guidelines to allow them to attract new players, retain and upskill existing for the growth and enjoyment of the game in their area. If required, Langley's U10 Mite/U11C rules from 2021 can be provided as a sample.

CONSEQUENCES FOR
NON-COMPLIANCE:

Unknown

OTHER RULES WHICH
MAY BE AFFECTED
(including definitions page):

The charts beginning on page 37.

FINANCIAL IMPLICATIONS: Tough to gauge. Possibly less kids leaving the sport (decreased registrations).

You can [edit this submission](#) and [view all your submissions](#) easily.



APPENDIX D

Diane St-Denis <executive.director@softball.bc.ca>

Re: Softball BC Minor Advisory Council Motion for SORS

1 message

Jotform <noreply@jotform.com>

Wed, Jun 11, 2025 at 3:27 PM

Reply-To: executive.director@softball.bc.ca, macchair@softball.bc.ca, laura.macmillan@softball.bc.ca

To: executive.director@softball.bc.ca, MACChair@softball.bc.ca, laura.macmillan@softball.bc.ca



Softball BC Minor Advisory Council Motion for SORS

Date 06-11-2025

Submitted by Jeff Clegg

District **8**

REFERENCE: (Article and Subsection) 8.8 U11C CELEBRATION OF SOFTBALL
18.1.1. Girls & Boys Fastpitch, section i.
20.5. CHAMPIONSHIP FEES, chart row 1

WHEREAS: (Article as currently written) Remove in entirety 8.8 U11C CELEBRATION OF SOFTBALL,
18.1.1. Girls & Boys Fastpitch, remove "U11C Celebration of Softball" from section i.
20.5. CHAMPIONSHIP FEES, remove 1 row in chart "U11C CELEBRATION OF SOFTBALL ENTRY FEE"

Revision, Addition, Deletion, Amendment (choose one) **Deletion**

BE IT RESOLVED THAT: Eliminate the U11 Celebration of Softball as a SoftballBC event.

RATIONALE: Please also see companion motion about removing enforcement of U11C rules, Article 7, page 37.

The U11 CoS was brought in during the COVID summer of 2020 to provide an event for that year as many associations did not run programming. Since then the U11 CoS has been adopted as an annual event. I feel it is not needed as the majority of associations do some sort of wrap-up event for their U11C players.

The requirements set out as being a Softball Event are too arduous on coaches and players. Required coaching certifications, acquisition and presentation of roster forms, understanding of rules

is all too much. Additionally 3 round Robin Games and up to three playoff games is too much for these little kids.

SoftballBC is also short on Regionals and Provincials hosts, who are often reluctant to host due to financial constraints and the \$125 host grant per team is insufficient to bear hosting costs.

**CONSEQUENCES FOR
NON-COMPLIANCE:**

N/A

**OTHER RULES WHICH
MAY BE AFFECTED
(including definitions page):**

See above

FINANCIAL IMPLICATIONS: Less income to SBBC from registrations (\$420 per minus \$125 hosting grant, medals, umpires, etc)

You can [edit this submission](#) and [view all your submissions](#) easily.



Diane St-Denis <executive.director@softball.bc.ca>

Motions from Jeff Clegg

1 message

Jeff Clegg <presidentlfa@gmail.com>

Thu, Jun 12, 2025 at 8:39 AM

To: Lesley Rowe <info@softball.bc.ca>, Rick Benson <executive.director@softball.bc.ca>

Good morning. I submitted two motions using the JotForm yesterday.

Can you please update the first one, removal of U11 Celebration of Softball as a SBBC event to have the seconder as Kathy Weston from District 8.

Then please update the second one regarding the removal of wording in Article 7 to have the seconder as Trevor Moreno from District 8.

Please let me know if anything else is required or there are any issues with either motion.

Regards,
Jeff

APPENDIX F

Policies and Standard Operating Rules Editing Cycle

Why change the cycle

- Allow time for Governance to proofread recommendations for grammar, clarity and alignment.
- Allow members to see all recommended changes as a whole package vs one-off edits
- Actively engage with members on edits.
- Allow the Board to view all recommended changes as a comprehensive package rather than individual edits.

Recommended Cycle

Time		What	Who
March 2 to July 31	151 days	Motions	Members
Aug 1 to Sept 30	60 days	Formulate edits to SORs - Cross portfolio consultation *	Council / Office
Oct 1 to Oct 31	30 days	Review language and alignment	Governance/ Board
Nov 1 to Nov 30	30 days	Member Consultation - Town Hall(s)	Office/ Governance
Dec 1 to Dec 31	30 days	Rewrite SORs	Councils / Office
Jan 1 to Jan 31	30 days	Final Approval	Governance/ Board
Feb 1 to Feb 28	30 days	Document production (online)	Office
March 1	New SORs available		

* If it has the effect of altering a playing regulation, it must be discussed with the Umpire Advisory Council. If it involves minor and senior players, both councils have to support it.

Proposed amendments to the by-laws

Proposed amendments to the by-laws can be made by

- a. Ordinary Resolution of the Board

- b. A Member in the form of a Member Proposal. A Member Proposal to amend the bylaws must include the proposal itself, the names and signatures of at least 5% of the voting Members, and, optionally, a statement of support for the proposal (consisting of fewer than 200 words). The Member Proposal must be submitted to the Society at least sixty (60) days before the meeting of the Members. A Member Proposal may not be substantially similar to a Member Proposal that was proposed at a meeting of the Members in the past two calendar years.

Proposed amendments are presented as Special Resolutions at the Annual General Meeting.

APPENDIX E



TERMS OF REFERENCE RURAL PARTICIPATION WORKING GROUP

Mandate:

Identify what current regulations hinder the growth of softball in smaller and rural areas and develop recommendations for the Board to consider for the 2026 season on possible policy or operating rules changes, education and support initiatives.

Timeline:

Final report due November 15, 2025

Committee Composition

- The committee shall be comprised of a chair appointed by the Board, Lavaughn Larson, and a minimum of two minor coordinators from districts with smaller and rural communities (defined as Districts 2, 3, 10, 11, 12 and 13) and a minimum of three minor softball association representatives from these districts.
- The chair shall have the authority to select their committee members and establish the maximum size for the committee to ensure fair representation and that a quorum can be easily met to move this project forward in a timely fashion.
- The chair may also call upon other members of the community for insight and recommendations on matters discussed by the committee.
- The Executive Director will appoint a staff member to support the committee administratively.
- As per all other Softball BC committees, the President and Executive Director are ex-officio on the working group and can attend meetings.

Meeting Format

The chair shall convene a meeting as required to fulfill the mandate assigned by the Board. All sessions will be held via video conference.