

Minor Development Fund Guidelines

(established 1991 - updated November 2023)

- 1) The Minor Development Fund shall hereafter be referred to as the “Fund” and the Minor Development Fund Committee shall hereafter be referred to as the “Committee”.
- 2) The Softball BC Board of Directors are informed of expenditures fiscally.
- 4) The Committee shall consist of the Minor Development Fund Chair, as appointed by the Minor Advisory Council, and one elected representative from each of the following areas of the province
 - a) Districts 1, 2 & 3 hereinafter referred to as Area A
 - b) Districts 4, 5, 6 & 15 hereinafter referred to as Area B
 - c) Districts 7, 8 & 14 hereinafter referred to as Area C
 - d) Districts 9, 10 & 11 hereinafter referred to as Area D
 - e) Districts 12 & 13 hereinafter referred to as Area E
- 5) Elections for representatives in Areas A, C & E shall take place in even numbered years and elections for representatives in Areas B & D shall take place in odd numbered years.
- 6) Any elected Committee representative who is unable or unwilling to perform the duties expected of them may be replaced by the Minor Development Fund Chair. Where in any area a nominee for election cannot be found, the Committee Chair shall appoint one of the Minor Coordinators from that area. In either case such appointment shall expire at the date of the next Softball BC AGM and an election for a representative from the affected area shall, whether it is the appropriate election year for that area or not, be carried out as if it was an appropriate election year from that area.
- 7) On an annual basis following the election of Committee representatives each year, the Committee shall meet within 2 weeks after the Softball BC AGM and shall select a Chairperson from their peers.
- 8) Motions, including budgets, relating to the allocation of monies collected by the Fund, may be made by any Committee representative and/or any Minor member or representative in good standing with Softball BC. Such motions and budgets shall be submitted to the Committee Chairperson thirty (30) days prior to the date of the Softball BC AGM.
- 9) All funds collected during a particular year shall be expended or allocated by the Committee by September 30th of the following year. Funds not allocated will be carried over to the following year.
- 10) All Committee expenses shall be submitted to the Committee Chairperson for review and recommendation, which shall then be forwarded to the Board of Directors for ratification and approval.

- 11) The Committee Chairperson shall provide a balance report to the Softball BC Board of Directors, all District Minor Coordinators, and the membership representatives at the Minor Meeting of the Softball BC AGM.