



# CANADA SUMMER GAMES TEAM PLAN

## 2025



JEUX DU  
**Canada**  
GAMES

TEAM  
**ÉQUIPE NB**



## 1. GENERAL BACKGROUND AND INFORMATION

- a. Purpose of the document
  - The purpose of this policy is to provide direction for the conduct and operation of Canada Summer Games (CSG) Programs, to ensure it operates in the best interest of the athletes, coaches involved in the program and Softball New Brunswick Inc. (SNB)
- b. Program Goals
  - To identify athletes and coaches who are eligible for CSG and provide opportunities for their development in a program of excellence.
  - Establishment of a talent identification system that will provide equal opportunity for all age eligible athletes across New Brunswick.
  - Design and implement training and competition programs to prepare selected team members to perform their best at a high level of competition at the CSG.
  - Women's Program Goal: A 6th place finish or higher
  - Men's Program Goal: A 7th place finish or higher
- c. Conflict of Interest Statement
  - Please refer to our Conflict of Interest Policy outlines in our [Safe Sport Policy Suite](#)

## 2. OVERALL TEAM MANAGEMENT STRATEGY

- a. Role of the PSO
  - Monitoring-reporting functions, communication of selection criteria
  - Budget approval
  - Selection of coaching staff based on qualifications and requirements
  - Development and implementation of policies and procedures
  - Support for the coaching staff as necessary
- b. Role of the Coach
  - Leading the selection process of athletes with support from SNB and selected, qualified, and independent evaluators, as outlined in Section 3.
  - Plan and coordinate all activities for appropriate competition opportunities to best prepare athletes for elite competition
  - Meet required certification
  - Serve as a positive role model for athletes, demonstrating integrity; honesty; fair play and leadership in honouring sport in their personal behaviour and appearance
  - Note: Either the Head Coach or Assistant Coach must be the same gender as the team they are coaching.
  - Refer to the [SNB Canada Games Staff Job Description](#) for further details.



c. Role of the Manager

- Refer to the [SNB Canada Games Staff Job Description](#) for further details.

### 3. SELECTION CRITERIA

a. Eligibility

- Women's Age Category
  - Athletes must be Under 19 years of age as of December 31st, 2024 and their year of birth shall be 2006 or later.
  - New Brunswick will be allowed to add two 'overage' athletes. These two athletes will only be allowed to be one year 'overage' and must be Under 20 years of age as of December 31st, 2024 and their year of birth shall be 2005.
- Men's Age Category
  - Athletes must be Under 20 years of age as of December 31st, 2024 and their year of birth shall be 2005 or later.
  - New Brunswick will be allowed to add two 'overage' athletes. These two athletes will only be allowed to be one year 'overage' and must be Under 21 years of age as of December 31st, 2024 and their year of birth shall be 2004.
- Refer to the [2025 CSG Softball Technical Package](#) for further details
- Tryouts are open to amateur athletes who are members in good standing with SNB and/or SC.
  - Athletes must be on a paid/registered roster with SNB. Athletes may inquire with the SNB Technical Director if they are registered.

b. Athlete Identification Process - Women's Team

- The head coach, in collaboration with Assistant Coaches and designated evaluators, oversees the athlete selection process. The final roster, including decisions on athlete removal and replacements, is then submitted to the Technical Director of Softball NB for approval. This submission includes evaluations, notes and confirmation of eligibility. Approval is granted if the selection process is properly followed. In case of any issues the Technical Director collaborates with the Head Coach and their team to reach a fair resolution. If an agreement cannot be reached, the board of directors has the ultimate decision-making authority.
- Fall 2023: Two identification camps will be held in two different regions of the province.
- Spring 2024: Two open tryouts will be held, one indoors and one outdoors, in two different regions of the province
  - Following the second open tryout there may be athletes released from the program to a minimum of 30 athletes remaining in the pool



- Summer 2024: Continuous scouting of athletes remaining in the pool via club and provincial teams.
  - Fall 2024: Two invitation only tryouts will be held. Attendance is mandatory unless excused in writing.
    - A minimum of 24 athletes will be invited to the invitation only tryout.
    - Following the second invitation only tryout, the coaching staff will select 18-20 to be a part of the training team.
  - Winter 2024-2025: Training for athletes selected for the training team
  - Spring 2025: The final tryout will be held for all members of the training team.
  - Selection camps will be advertised at a minimum of two weeks prior to the camp via various locations such as: email, facebook, SNB website etc.
  - Athletes are NOT required to attend any ID sessions, but are required to attend at least one Open Tryout. Athletes are encouraged to attend all Open Tryouts, but it is not deemed necessary.
  - If an athlete is unable to attend a required tryout, they must request an exemption in writing from the coaching staff and Technical Director. Exemptions will only be granted for exceptional circumstances.
  - The coaching staff reserves the right to add or remove any athlete from the tryout pool at any time.
- c. Athlete Identification Process - Men's Team
- Fall 2024: Two open tryouts will be held.
    - Following the second open tryout, the coaching staff will select a minimum of 18 athletes to be a part of the training team.
  - Winter 2024-2025: Training for athletes selected for the training team
  - Spring 2025: The final tryout will be held for all members of the training team.
  - Selection camps will be advertised at a minimum of two weeks prior to the camp via various locations such as: email, facebook, SNB website etc.
  - Athletes are NOT required to attend any ID sessions, but are required to attend at least one Open Tryout. Athletes are encouraged to attend all Open Tryouts, but it is not deemed necessary.
  - If an athlete is unable to attend a required tryout, they must request an exemption in writing from the coaching staff and Technical Director. Exemptions will only be granted for exceptional circumstances.
- d. Tryout Fees



- Athletes wishing to participate in the program will pay the following registration fees:
  - Open and Final Invitation Only Tryouts - One Time \$75.00
  - New Athlete Scouted and invited to attend a tryout - \$75.00

e. Exceptions

- If an athlete is unable to attend a tryout, they may request an exemption in writing due to exceptional circumstances prior to or within 48 hours of a missed event. If the circumstances are deemed to be 'exceptional,' the athlete can be evaluated using information from other events; or will be granted the opportunity to attend the next tryout.
- Throughout the selection process, flexibility will allow new athletes who move into the province or athletes that have previously attended an ID/Selection Camp who significantly improves their performance to be re-evaluated prior to the final team selection. Athletes may send a request in writing (preferably email) to the Coaching Staff to be considered for a re-evaluation. If the coaching staff considers a re-evaluation it may be in the form of an invite to a training camp or a member of the coaching staff watching an athlete in club competition, at the discretion of the coaching staff. Ongoing scouting will take place so that the athlete who is released may still be able to make the final team if their athletic performance significantly improves over and above the existing training team.
- During the year of CSG, the CSG team will be the main priority for athletes selected to the training team. Athletes living outside of the province to attend educational based programs or national team training camps may be exempt from attending training camps, practice and/or games.

f. Selection Committee

- The selection committee will consist of the Coaching Staff, and additional qualified, independent talent evaluators as chosen by the Head coach and SNB.

g. Assessments

- Please refer to our [Testing Protocols Document](#)
- Assessment of athletes will be based on any and all information available including performance at tryouts, league games, tournaments, Provincial, Eastern and National championships and information from club coaches.

#### 4. FINAL TEAM SELECTION

a. Final Team Selection

- The final team will be selected in the spring the year of the games (i.e. Spring 2025 for 2025 CSG)



- Athletes will be selected based on the outlined criteria in Section 4, however the Head Coach will have final discretion to build the best possible team.
- A maximum of 15 athletes will be selected for the final team.
- b. Alternates and Substitutes
  - A maximum of 4 athletes will be selected as alternates for the final team
- c. Communication to athletes not selected
  - Athletes not selected will receive written communication no later than 7 days after the announcement of the final team and will be invited to try out for the 2025 NB Selects Provincial Team.

## 5. POST SELECTION

- a. Ongoing Commitment
  - Once selected for the final team, players will receive a training and competition schedule for the season leading up to the games. Athletes will be permitted to play on their club team in addition to the CSG for the 2025 season but it is expected that their main priority will be to the CSG team.
  - Coaches will provide athletes with appropriate training and development opportunities and regularly discuss with each athlete their role on the team to outline areas of strength and areas for improvement.
- b. Athletes who are selected to the CSG Team may be removed at any time leading up to and during competition on the following grounds:
  - Voluntary Withdrawal from the Program
    - The athlete must inform the coaching staff in writing of their intentions to be removed from the training team
  - Code of Conduct Violation
    - An athlete may be removed from the training team should there be a breach of conditions outlined in the SNB Code of Conduct and Province of New Brunswick Canada Games Code of Conduct
  - Injury/Illness
    - In the event that an athlete selected to the CSG Training Team suffers from an injury or illness which, in the opinion of a physician selected by the athlete, renders the athlete unable to fully participate in the CSG events, the athlete can be recommended for removal from the training or final team
    - Recommendation may be on a permanent or temporary basis, coaching staff will heed the advice of the acting physician
  - Inability or unwillingness to meet the program requirements and expectations
    - The issue will be addressed by the coaching staff with the athlete.



- The coaches will have a meeting with the athlete and their parents/guardians to discuss the best course of action.
  - The athlete will be asked to leave the program, fees will not be refunded.
- c. Replacement of a Removed athlete
- The coaching staff may choose to replace the removed athlete with another eligible athlete. Depending on the positional needs of the team this may be an alternate or another eligible athlete in the province.

## 6. APPEAL PROCESS

- a. An appeal shall be heard ONLY on the grounds that the selection process and final decision were flawed (not that the athlete did not like the decision) in such a way that:
- The Coaching Staff made a decision for which lacked authority
  - The Coaching Staff failed to follow procedures in the approved selection criteria;
  - The Coaching Staff failed to consider relevant information or took into account irrelevant information in making the decision;
  - The Coaching Staff exercised its discretion for an improper purpose; and/or
  - The Coaching Staff made a decision that was unreasonable.
- b. Process
- To review the process to appeal a decision please refer to the SNB [Safe Sport Policy Suite](#).
- c. Timelines:
- Due to the time sensitive nature of team selections the Canada Games program will follow an accelerated timeline of the SNB appeal process.
  - If requesting an appeal, the athlete must submit notification to appeal and all associated fees and documentation, no earlier than 24 hours and no later than 48 hours following notification of the release.