



**2024 Annual General Meeting Minutes  
Saturday, April 20th - Fredericton Inn  
10:00am**

**1. Credentials**

- a. Voting Members
  - i. Scott Willis
  - ii. Dan Mersereau
  - iii. Ron Campbell
  - iv. Matt Whipple
  - v. Darleen Sobey
  - vi. France Bourque
  - vii. Craig Clarkson
  - viii. Paul Bedford
  - ix. Cassie Innis
  - x. Barry Adams
  - xi. Ian Flanagan
  - xii. Jamie Kenny
  - xiii. Gail Beach
  - xiv. Allan Hilchie
  - xv. Dale Currie
  - xvi. Peter Mersereau
  - xvii. Chris Daken
- b. Observers (Non Vote)
  - i. Bob Stanton
- c. Staff
  - i. Hillary Pineau
  - ii. Cameron Rogers
- d. Attendance
  - i. 17 voting members
    - 1. Quorum has been established
  - ii. 1 observer
  - iii. 2 staff

**2. Land Acknowledgement**

- a. Softball New Brunswick's office is located on the traditional unceded territories of the Wolastoqiyik, Mi'kmaq, and Peskotomuhkati Nations. We honour the traditional lands and homelands of all indigenous peoples and communities across Canada, including First Nations, Inuit, Métis living both on and off reserve, in rural and urban communities.

**3. Presidents Welcome**

- a. Meeting called to order at 10:07 am by President Willis
- b. Scott Willis welcomed everyone and announced that the voting scrutineers for the meeting will be Bob Stanton and Cameron Rogers. Bob Stanton will also serve as the parliamentarian if needed
- c. AGM Rule and Procedures were reviewed by President Willis.
  - i. He reminded everyone that a simple majority of fifty percent, plus one of the votes cast is required to approve all motions.
    - 1. Unless otherwise stated
- d. President's report was reviewed
  - i. 2023 was a very good season despite all the rain
  - ii. Softball NB saw 22.8% growth in membership across all membership (players, coaches, umpires, etc.)
  - iii. Provincial championships tournaments went well. Select were cancelled due to weather



- iv. Softball NB hosted two major tournaments: The U15 Boys Eastern Canadians and the 2023 U17 Boys Canadian Championships
  - v. Our teams that attended Eastern Canadians had great success.
    1. A special acknowledgement to the U19 Oromocto Silverbacks on their gold medal and award winners.
  - vi. Softball NB is looking forward to the 2024 season.
- 4. Approval of the Agenda**
- a. *Motion #1 - That the Agenda of the 2024 Softball New Brunswick Annual General Meeting be adopted with the powers to add*
    - i. *Carried*
- 5. 2023 Meeting Minutes**
- a. *Motion #2 - To accept the minutes of the 2022 Softball New Brunswick Annual General Meeting*
    - i. *First: Dan Mersereau* *Second: Matt Whipple*  
*Carried*
- 6. Business Arising from the Minutes**
- a. 2022 Audited Financial Statements
    - i. Audited documents were not in time for the 2023 AGM.
    - ii. At the time a reviewed copy was presented; however, the membership could not vote to approve them. Therefore, Softball NB presented them again in 2024 for approval
      1. Auditor noted that no changes had been made from the reviewed copy that had been presented
      2. Hillary Pineau read a short summary of the audited financials from the Softball NB Treasurer, Ellen Fitzsimmons.
    - iii. *Motion #3 - To accept the 2022 audited financial statements as presented*
      1. *First: Allan Hilchie* *Second: Ron Campbell*  
*Carried*
- 7. 2023 Financial Report**
- a. Financials were circulated to the membership in advance and included in the AGM booklet.
  - b. Hillary Pineau read a brief financial summary prepared by the Treasurer, Ellen Fitzsimmons. She also noted some of the changes to how the financials have been tracked to ensure it's much more streamlined and easy for reporting going forward.
  - c. *Motion #4 - To accept the 2023 financial report as prepared and presented*
    - i. *First: Matt Whipple* *Second: Allan Hilchie*  
*Carried*
- 8. Reports**
- a. All submitted reports have been circulated to the membership in advance of the AGM. Hillary Pineau provided a brief recap of the highlights of her report and noted she looks forward to another great season in 2024.
    - i. *Motion #5 - To accept the Softball New Brunswick submitted reports*
      1. *First: Barry Adams* *Second: Dan Mersereau*  
*Carried*
- 9. Old Business**
- a. No Old Business



**10. Constitution amendments**

- a. No amendments to the constitution were brought forward

**11. Notice of Motion**

- a. Six (6) Notice of Motions were submitted by Softball New Brunswick Board of Directors, and circulated to members in advance of the Annual General Meeting

**Notice Of Motion #1**

**Submitted By:** Softball New Brunswick Board of Directors

**Moved By:** Allan Hilchie

**Seconded By:** Dan Mersereau

**REFERENCE: (Section, article, number, page, etc.)**

Article #1 - Membership 1:03 Membership Registration Dates #1, #2, #3

**WHEREAS: (Article as currently written)**

1. All teams who want to take part in provincials must be members thirty (30) days prior to the Provincial Tournament date and have all fees paid
2. Registration forms for adult and minor provincials must be received thirty (30) days prior to the Provincial date
3. Players lists for Minor/Adult or Provincials must be presented to the S.N.B. Inc. Representative at the Coach and Manager's meeting or before teams play their first game. Attendance at the Coach/Manager Meeting is mandatory.

**BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)**

1. All teams who want to take part in provincials must be members thirty (30) days prior to the Provincial Tournament date and have all fees paid **Delete**
2. Registration forms for adult and minor provincials must be received thirty (30) days prior to the Provincial date **Delete**
3. Players lists for Minor/Adult or Provincials **must be submitted upon registration. Changes to the players list can be made up until the coach/manager meeting.** Attendance at the Coach/Manager Meeting is mandatory.

**RATIONALE:**

#1 & #2 - We don't feel it belongs in our Bylaws. Softball NB staff requires the ability & flexibility to set and adjust deadlines annually as needed to ensure the proper planning and execution of Provincial tournaments. All deadlines will be advertised well in advance to members so all are aware of when registrations are due

#3 - For the last several years, we have required rosters to be submitted upon registration to give staff the opportunity to cross reference and ensure all players & coaches are registered prior to stepping on the field. We've also permitted roster changes up until the coaches/managers meeting but not right before their first game of a tournament. This is to just clarify that an initial roster is required upon registration and we will allow changes to it until the coaches meeting. We don't want our first look at a



roster to be the coaches meeting or 10 mins before the teams first game and then find ineligible players/coaches.

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

N/A

**FINAL RECOMMENDATIONS:**  Carried \_\_\_ Amended \_\_\_ Withdrawn \_\_\_ Defeated

**Notice Of Motion #2**

**Submitted By:** Softball New Brunswick Board of Directors

**Moved By:** Paul Bedford

**Seconded By:** Ron Campbell

**REFERENCE: (Section, article, number, page, etc.)**

Article #2 Corporate Affairs, Section 2A, 2E, 2H, 2I

Article #3 Duties of the Board of Directors, 2 E xii

**WHEREAS: (Article as currently written)**

**Article #2**

- a. The Branches of the Association shall be the Executive Branch, the Technical Branch, the Umpire's Branch and the Coaches Branch.
- b. The Executive Branch shall be made up of the President, Vice President, and the Executive Director
- c. The Branches of the Association shall carry out their duties and report back on their activities at the Annual General Meeting of the Association
- d. The Branches shall carry out such duties as required by Letters Patent, the Constitution, By-Laws, Rules and Regulations, and Guidelines, and will recognize the Constitution and By-Laws of the Umpires Association and Coaching Association.
- e. The Board of the Association shall consist of the Executive Branch, the Technical Branch, the Provincial Coaching Coordinator, and the Regional Directors
- f. The Technical Branch consists of the Technical Director, Minor Coordinators (Male and Female), Adult Coordinator, Timbits Softball Coordinator, Slo-Pitch Coordinator, Provincial Umpire-in-Chief, and Coaching Coordinator.
- g. The Umpire's Branch consists of the Provincial Umpire-in-Chief plus the Regional Umpire-in-Chiefs.
- h. The Coach's Branch consists of the Provincial Coaching Coordinator and Zone Coaching Coordinators.
- i. The Executive, Technical, Umpire and Coaches Branch of the Association shall conduct the operational business of the Association between Annual General Meetings.

**Article #3**



Xii. The Coaching Coordinator and Technical Director shall be members of the Selection Committee responsible for selection(s) of Coaches and Managers for elite teams. ( i.e. Canada Games Teams, Provincial Team Programs, and Development Programs.)

**BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)**

**Article #2**

- j. The Branches of the Association shall be the Executive Branch, the Technical Branch, the Umpire's Branch ~~and the Coaches Branch.~~
- k. The Executive Branch shall be made up of the President, Vice President, and the Executive Director
- l. The Branches of the Association shall carry out their duties and report back on their activities at the Annual General Meeting of the Association
- m. The Branches shall carry out such duties as required by Letters Patent, the Constitution, By-Laws, Rules and Regulations, and Guidelines, and will recognize the Constitution and By-Laws of the Umpires Association and Coaching Association.
- n. The Board of the Association shall consist of the Executive Branch, the Technical Branch, ~~the Provincial Coaching Coordinator,~~ and the Regional Directors
- o. The Technical Branch consists of the Technical Director, Grassroots Coordinator, High Performance Coordinator, Adult Coordinator, Human Resource Coordinator, and Provincial Umpire-in-Chief.
- p. The Umpire's Branch consists of the Provincial Umpire-in-Chief plus the Regional Umpire-in-Chiefs.
- ~~q. The Coach's Branch consists of the Provincial Coaching Coordinator and Zone Coaching Coordinators.~~
- r. The Executive, Technical, Umpire ~~and Coaches Branch~~ of the Association shall conduct the operational business of the Association between Annual General Meetings.

**Article #3**

Xii. The ~~Coaching Coordinator and~~ Technical Director shall be members of the Selection Committee responsible for selection(s) of Coaches and Managers for elite teams. ( i.e. Canada Games Teams, Provincial Team Programs, and Development Programs.)

**RATIONALE:** With the restructuring of the Board of Director positions, we have eliminated the Coaching Coordinator position, and this responsibility will fall on the Technical Director (staff). This means all reference to the coaching coordinator and/or coaches branch should be eliminated from the Bylaws. There may be coaching committees struck if the Technical Director sees a need, but will not be Board positions.

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

N/A

**FINAL RECOMMENDATIONS:  Carried \_\_\_ Amended \_\_\_ Withdrawn \_\_\_ Defeated**



### Notice Of Motion #3

**Submitted By:** Softball New Brunswick Board of Directors

**Moved By:** Ron Campbell

**Seconded By:** Barry Adams

**REFERENCE: (Section, article, number, page, etc.)**

Article #3, Duties of the Board of Directors, D. (Umpire-In-Chief), I.

**WHEREAS: (Article as currently written)**

I. The Umpire-in-Chief shall be elected by the Umpires Division of Softball New Brunswick Inc. at the Annual General Meeting for a two (2) year term beginning and ending in even years.

**BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)**

I. The Umpire-in-Chief shall be elected by the members of the Umpires Division of Softball New Brunswick Inc. at the Umpires Association winter or spring meeting for a two (2) year term beginning and ending in even years.

**RATIONALE:**

The Umpire in Chief has not been elected at the Annual General Meeting for several years. It is to be done **at the winter or spring meeting** of the Umpires Association by the members of the umpires association.

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

N/A

**FINAL RECOMMENDATIONS:**  Carried \_\_\_ Amended \_\_\_ Withdrawn \_\_\_ Defeated

### Notice Of Motion #4

**Submitted By:** Softball New Brunswick Board of Directors

**Moved By:** Paul Bedford

**Seconded By:** France Bourque

**REFERENCE: (Section, article, number, page, etc.)**

Article #3, Duties of the Board of Directors, E. (CO-ORDINATORS (MINOR, ADULT, LEARN TO PLAY AND COACHING))

**WHEREAS: (Article as currently written)**

**E. CO-ORDINATORS (MINOR, ADULT, LEARN TO PLAY AND COACHING)**



- i. Coordinators shall be elected at their respective workshops at the Annual General Meeting with full voting privileges for a two (2) year period. Coordinator positions will be elected at the S.N.B. Inc. AGM on the following years:

**BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)**

**E. CO-ORDINATORS (Grassroots, High Performance, Adult, Human Resource)**

- ii. Coordinators shall be elected ~~at their respective workshops~~ at the Annual General Meeting with full voting privileges for a two (2) year period. Coordinator positions will be elected at the S.N.B. Inc. AGM on the following years:

**RATIONALE:**

As per our recent Special Meeting, the members have approved a revised Board of Directors structure. The title (CO-ORDINATORS (Grassroots, High Performance, Adult, Human Resource)) is just to reflect the updated coordinator positions.

As well, the AGM has not had workshops for several years and the Board positions have been voted upon at the AGM. This is to update the Bylaws to reflect current practice.

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

N/A

**FINAL RECOMMENDATIONS:  Carried \_\_\_ Amended \_\_\_ Withdrawn \_\_\_ Defeated**

**Notice Of Motion #5**

**Submitted By:** Softball New Brunswick Board of Directors

**Moved By:** Craig Clarkson

**Seconded By:** Cassie Innis

**REFERENCE: (Section, article, number, page, etc.)**

Article #3, Duties of the Board of Directors, E. (CO-ORDINATORS (MINOR, ADULT, LEARN TO PLAY AND COACHING))

**WHEREAS: (Article as currently written)**

**a. CO-ORDINATORS (MINOR, ADULT, LEARN TO PLAY AND COACHING)**

- i. Coordinators shall be elected at their respective workshops at the Annual General Meeting with full voting privileges for a two (2) year period. Coordinator positions will be elected at the S.N.B. Inc. AGM on the following years:
  - 1. Odd Numbered Years:
    - a. Grassroots Coordinator





- b. Human Resource Coordinator
- 2. Even Numbered Years:
  - a. High Performance Coordinator
  - b. Adult Coordinator
- ii. Coordinators shall be members of the Board of Softball New Brunswick Inc. with full voting privileges.
- iii. Coordinators shall preside at their respective Workshop/Meetings.
- iv. Coordinators shall oversee and uphold all Provincial Play-Off structures.
- v. Coordinators shall consult on dates for all Provincial Play-Off structures
- vi. Coordinators shall coordinate regional participation at the Provincial level for skill programs.
- vii. Coordinators shall present their annual program as directed by their respective workshops to the Board of S.N.B. Inc. at the Winter Board Meeting for consideration and possible implementation.
- viii. Coordinators shall liaison on a regular basis with the Executive and/or Technical Director for information exchange.
- ix. Coordinators shall co-ordinate and contribute information regarding their respective categories for inclusion in Softball New Brunswick Inc.'s Newsletter, social media, and/or website.
- x. Coordinators shall prepare written reports of projects as required.
- xi. Coordinators shall prepare a written report on softball matters pertaining to their respective categories thirty (30) days prior to the Annual General Meeting of Softball New Brunswick Inc.
- xii. The Coaching Coordinator and Technical Director shall be members of the Selection Committee responsible for selection(s) of Coaches and Managers for elite teams. ( i.e. Canada Games Teams, Provincial Team Programs, and Development Programs.)

**BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)**

**b. CO-ORDINATORS (Grassroots, High Performance, Adult, Human Resource)**

- i. Coordinators shall be elected at their respective workshops at the Annual General Meeting with full voting privileges for a two (2) year period. Coordinator positions will be elected at the S.N.B. Inc. AGM on the following years:
  - 1. Odd Numbered Years:
    - a. Grassroots Coordinator
    - b. Human Resource Coordinator
  - 2. Even Numbered Years:
    - a. High Performance Coordinator
    - b. Adult Coordinator
- ii. Coordinators shall be members of the Board of Softball New Brunswick Inc. with full voting privileges.
- iii. Coordinators shall preside at their respective Workshop/Meetings.
- iv. Coordinators shall oversee and uphold all Provincial Play-Off structures.
- v. Coordinators shall consult on dates for all Provincial Play-Off structures
- vi. Coordinators shall coordinate regional participation at the Provincial level for skill programs.





- vii. Coordinators shall present their annual program as directed by their respective workshops to the Board of S.N.B. Inc. at the Winter Board Meeting for consideration and possible implementation.
- viii. Coordinators shall liaison on a regular basis with the Executive and/or Technical Director for information exchange.
- ix. Coordinators shall co-ordinate and contribute information regarding their respective categories for inclusion in Softball New Brunswick Inc.'s Newsletter, social media, and/or website.
- x. Coordinators shall prepare written reports of projects as required.
- xi. Coordinators shall prepare a written report on softball matters pertaining to their respective categories thirty (30) days prior to the Annual General Meeting of Softball New Brunswick Inc.
- xii. The Technical Director shall be members of the Selection Committee responsible for selection(s) of Coaches and Managers for elite teams. ( i.e. Canada Games Teams, Provincial Team Programs, and Development Programs.)
- xiii. **Additional specific roles and responsibilities for each individual coordinator position (Grassroots, High Performance, Adult, Human Resource Coordinators) will be identified and approved by the Board of Directors**

**RATIONALE:**

More specific roles and responsibilities beyond the general coordinator responsibilities have been established by the Board of Directors to allow clarity of each position's duties.

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

N/A

**FINAL RECOMMENDATIONS:**  Carried \_\_\_ Amended \_\_\_ Withdrawn \_\_\_ Defeated

**Notice Of Motion #6**

**Submitted By:** Softball New Brunswick Board of Directors

**Moved By:** Dan Mersereau

**Seconded By:** France Bourque

**REFERENCE: (Section, article, number, page, etc.)**

Article #3, Duties of the Board of Directors, F. (Remuneration of the Executive)

**WHEREAS: (Article as currently written)**

**REMUNERATION OF EXECUTIVE**

Remuneration, if any, paid on a monthly basis to the Executive and/or Technical Director(s) of the Association, shall be determined by the Board and shall be classified as a "salary" paid to



the Executive and/or Technical Director(s) and as such will be subject to performance review of said salaried employee and reviewed each year.

**BE IT RESOLVED THAT (Motion. State whether revision, addition, deletion)  
REMUNERATION OF EXECUTIVE**

Remuneration, if any, paid on a **biweekly** basis to the Executive and/or Technical Director(s) of the Association, shall be determined by the Board and shall be classified as a “salary” paid to the Executive and/or Technical Director(s) and as such will be subject to performance review of said salaried employee and reviewed each year.

**RATIONALE:**

This is currently outdated terminology for when there was not full time staffing, and honorariums or part time payments were made. This is to align with the bi-weekly pay schedule of the full time staff.

**FINANCIAL IMPLICATIONS (Softball Canada, Provincial/Territorial, Individual)**

No additional financial implications beyond what is currently being paid to full time staff as per their contracts as salary

**FINAL RECOMMENDATIONS:  Carried \_\_\_ Amended \_\_\_ Withdrawn \_\_\_ Defeated**

**12. Election of Officers**

- a. Hillary Pineau explained the election process as per the Softball NB Bylaws. Thanks to Stacy Blois for her time on the Board of Directors as Minor Female Coordinator.
- b. Human Resource Coordinator - Gracelyn Kaine (Nominated by Dan Mersereau)
  - i. First: Dan Mersereau                      Second: Matt Whipple  
Acclimated
- c. Grassroots Coordinator
  - i. No nominations were received in advance or from the floor
  - ii. The position will remain vacant, and every attempt will be made to find a suitable individual to fill the role
- d. High Performance Coordinator - Matt Whipple (Nominated by Dan Mersereau)
  - i. First: Dan Mersereau                      Second: Peter Mersereau  
Acclimated
- e. Adult Coordinator
  - i. No nominations were received in advance or from the floor
  - ii. The position will remain vacant, and every attempt will be made to find a suitable individual to fill the role
- f. President - Scott Willis (Nominated by Dan Mersereau)
  - i. First: Dan Mersereau                      Second: Allan Hilchie  
Acclimated

**13. Adjournment**

- a. *Motion #6 - Motion to adjourn*  
*First: Matt Whipple*