

## 2022 Annual Report - President

Another great year in the books! While the threat of another shutdown loomed over us we were able to get the kids on the ice for the entire season. Parents were allowed in the rinks, league play continued, tournaments were attended and a banner was presented. Hats off to all our volunteers and dedicated parents!

With Covid-19 still being a big part of our season, we had several “rule” changes and we thank everyone for their understanding, patience and dedication to following them for the season. Several of our parents, coaches and players contracted Covid-19 but with diligent parents and management it allowed hockey to continue with very little disruption.

From a disciplinary perspective, we had a few incidents that the discipline committee dealt with swiftly and appropriately. Please remember that we’re all volunteers, this is a game, referees are human and hockey is about the children having fun!

This season was a big learning curve for me as it was my first year as President. We made some positive changes in how we operate by switching over to our new RAMP website, having registration and payment 100% online, decreasing our fees for the upcoming season and recruiting some fantastic new referees. I’m looking forward to another year of learning and growth in my position.

All the work the executive committee does behind the scenes is often unknown but we have a fantastic group of volunteers that put in countless hours to make sure our community hockey program runs as smoothly as possible. I can’t thank them enough! If you have time to volunteer for the many volunteer positions available for the upcoming season, please do.

Carrie Coleman

President

**2021/2022 Year End Report****VP-Admin, SDMHA**

April 6, 2022

The 2021/22 season saw numerous changes and improvements to SDMHA. We implemented on ice initiatives and fine tuned policies and procedures. Although faced with hardship caused by the Covid 19 pandemic, our dedicated team persevered and overcame adversity, with the main goal of making the association better for the coming generations.

The First Shift program was a huge success. It boosted community engagement and sparked a buzz in the younger age groups. It was heartwarming to see so many veteran players volunteer their time to be on ice helpers.

The hard work from our team to fine tune the registration process is a great example of making things better for years to come. Thank you to all those involved.

Redefining our policies is tedious work, but it will allow us to focus on the players. It's great having a team of people that truly care and I am honored to be a part of it.

Please have a great off season.

Kindly,

Rob McConnachie

## Annual Report 2022 – VP Ops

Finally, we had an almost back to normal season. I want to thank all of the kids and parents for their continued support and navigating through this time of uncertainty. I truly believe sports was a huge part of keeping some normalcy in the last 2 years. This year, the Disciplinary Committee had to step up disciplinary action with only a couple of incidents . It was the first year for the First Shift program and it was a huge success in introducing new kids to the sport.

A special thanks to all executive and volunteers who made this year happen again. Enjoy your summer and we'll see you all back at the rink soon.

Nick Szadkowski

VP Ops

## Treasurer Report for April 26<sup>th</sup>, 2022 AGM

As I'm finishing my first term as treasurer, I'm pleased to report that the association is in good financial health! As reflected in the financial statements for the year ending March 31, 2022, the association ended the year with a \$89,000 surplus. This surplus is primarily due to more than budgeted raffle revenues, higher player registration including the addition of First Shift and additional grant revenues. Expenses were less than budget primarily due to less Ice Time Fees.

In September of 2021, the association was able to secure \$43,000 in gaming grant revenues from the Province of BC to help offset expenses directly related to our minor hockey program such as ice fees, player development and equipment. In addition, we received \$7,500 from the viaSport Local Sport Relief fund to help offset incremental expenses incurred in 2020/21 as a result of COVID-19 such as print materials, supplies and additional ice fees to segregate cohorts.

I'm also pleased to report that registration fees were reduced for the 2022/23 season. I'm confident that we can keep fees affordable and ensure that our hockey program remains accessible for youth in Sooke.

Thank you!

Kathleen Chisholm

Treasurer

**U7-U9 Coordinator Year End Report  
April 2022**

Much like the previous year, the 2021-22 Hockey season came with new challenges as players, families, bench staff and the Association navigated the season while dealing with COVID-19. This season the Association continued with safety procedures to keep our players, bench staff, and families safe, which allowed all U7-U9 players to be able to continue to play hockey during the pandemic. This year we were fortunate enough to be allowed to have families back into the rink to spectate and watch many players' first ever hockey games! As expected, some obstacles were encountered along the way, which provided an opportunity to learn and grow for future seasons. Even though this year saw continued challenges, overall it was another successful season. The majority of parents/families and players were able to continue to adapt to the new and existing guidelines quickly.

Players in the division were able to participate in many tournaments, games and practices which allowed players to work on their skill development. Players were able to bond as teammates, foster friendships and have fun! For the 2021-22 season there were four teams in this division, with a total of 77 players. Two U7 teams, (one Minor and one Major), as well as two U9 teams, (one Minor and one Major). Like last season, bench staff and player/team placement were determined before the start/beginning of the season by myself and U7-U9 Head Coach Duncan Gray. I would strongly recommend we continue to make this a priority for upcoming seasons.

Besides being able to participate in games and tournaments this season, other highlights were the beginning and end of the year cookie treats. After the first practice all players in this division received 'smile' cookies from Tim Hortons. The players loved the cookies, and proceeds went to a Sooke charity. Players then submitted their photo with the cookie to be eligible for a fantastic swag bag prize from one of many photo contests on our social media page. To finish the season the players also received jersey cookies with their last names and jersey numbers. Sweet treats to start and finish the season!

Finally, thank you to all the Coaches, Managers, Safeties and Executives who volunteered countless hours to make this season a success, and to the players and their families for their commitment to the sport!

**Sincerely,  
Brienne Crocker  
U7-U9 Coordinator**

## U11-U13 Report

### Sooke Minor Hockey

This season was a great season overall! Faced with some but not overly restrictive restrictions due to Covid-19 our players, managers and coaches made the best of the season. Players remained engaged throughout the season with great attitudes.

Our U13 program had 3 teams (1 development, 2 rec) and our U11 program started with 3 teams (1 rep and 2 rec) but due to player numbers it was condensed into 1 rep team and 1 rec team. In speaking with team managers they reported that the 2 teams worked out great for everyone.

The U-11 development won the Division 4 divisional banner and made it to the finals in the playoffs.

A huge thank you to the executive for the many hours spent planning, implementing protocols and working through the challenges that were faced.

I would like to thank all of the coaches and managers for their hard work, dedication and keeping our players engaged. Parents, a big thank you to you too for following the rules and ensuring your player got to the rink with proper equipment.

Have a wonderful summer and I am looking forward to a great season next year.

Kala Chaulk  
U11-U13 Coordinator  
Sooke Minor Hockey



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## AGM U15-U18 & Equipment Report 2021-2022

The distribution of game jerseys and gear went well this fall. We had purchased some new white home jerseys to accompany the recently acquired black jerseys for our rep program and this upcoming season, purchasing new jerseys for our U13 C division will be a priority. Unfortunately, there were some supply issues with our Timbits program for the U7-U9 divisions, but we were still able to make things work with what we did receive. U11 C AtoMc program went well and had no issues. This year we also made up swag bags for monthly photo contests that were a big hit with our members.

This was my first year coordinating and while each team encountered a few obstacles in their season, all of the U15 and U18 teams each had some real highlights! Our U18 C team had a great season winning many of their games and with all of the positive feedback this year, I think their head coach Ryan might go down as favorite coach of all time for a lot of our U18 C1 kids. Our U18 A team struggled for wins, but it was a small team that still had a lot of heart. After hearing about the Catalyst paper mill shutting down and 200 workers being laid off in Powell River; over Christmas break they came together and pitched in to purchase a 1000 lb food pallet for the Powell River Food Bank. The U15 C1 team was happy to report they had a better second half of their season after VIAHA split the teams up into appropriate skilled pools, hopefully this will continue into future seasons. U15 A had some wins and losses finishing middle of the pack but the overall energy of the team was positive. They also came together to a give back to the Sooke community by running a bottle drive in December and managed to raise over \$2400 for our local Sooke Food Bank. I would also like to add that a good handful of U18 and U15 kids were all happy to come down to the rink on Fridays to volunteer their time as on ice helpers for the first shift program. It was so nice seeing many different ways members of our association and community choose to help out others this year.

I'd like to extend a big thank you to all of our dedicated volunteers who've took on various invaluable roles, your time and efforts are what make Sooke Minor Hockey such a great community to be apart of!

April Alexander  
Equipment & U15-U18 Coordinator 2021-2022

## 2022 Annual Report – Head Coach

This year we were back to hockey as usual and with that came a lot of excitement and eagerness which made for some great hockey. At the younger levels we have had a great turnout for coaches and willingness to learn but we do need to see some support to come at the U15 and U18 levels. The courses that each volunteer goes through are very informative and the support afterwards makes everyone feel comfortable and sets you up for success.

With hockey returning to normal we were able to bring back some outside development to the association in the way of player skills and skating development and goalie development. I would like to see in the future a focus coming to the goalie position with some more one on one skills but know this is extremely hard to acquire and takes commitment from everyone involved.

Coaching is a great way to be involved in the game and we need great coaching to build our numbers and keep our organization strong for the future as it is changing every year and we need to keep this great game going in our community.

Thank you to everyone who volunteers their time and who get up all year at 430am before work to be their for our kids. Not too many understand this commitment and without you our kids are not able to play, have fun, and reach for the dreams.

Thank you

Steve Knowles  
Head Coach & Player Development



Annual Report 2022

Head Coach IP

All U7-U11 teams finished the year strong in their games or tournaments. After Christmas we moved some kids back to their age group in U7 and U9, they fit and after developing with younger teams September to December. We should start early on player and goaltender Development next year to help all around.

Duncan Gray

Head Coach IP

April 18, 2022

## **Ice Allocator Report for the AGM: 2021-2022 Season**

This year was my third year as Ice Allocator and as a member of the SMHA Board of Directors. I would like to thank all of the Board members for their hard work in this difficult season.

While the Ice Allocator position is always a busy one at the beginning of the season, this year was quite challenging due to COVID and the fact that we decided to implement a new software for the association. The fact that Seaparc did not have an ice allocation meeting also meant that SMHA did not get preferred ice times for the season but had to go with the same ice footprint as the year before which was not ideal for the association.

The implementation of the new software caused a few issues this year. The fact that the main module and the ref assigning module do not talk to each other meant that any changes that occurred throughout the year had to be changed or fixed in at least 2 places every time. Initially, updates had to be made in 3 different places, but an update to the software meant that was reduced to updating in 2 places. Another main issue with this software is the fact that team managers would make updates to their own schedule via the app thinking that would update the entire system, which it did not. This meant that teams would have updated information from the managers, that would not be reflected on the website because the information was not given to the ice allocator. For next year, I highly recommend that all changes go through the ice allocator only to ensure that all updates occur in the places they should. I also recommend that a tighter system be put in place for ref assignment via this software, or that the RIC use different software to assign the refs. The fact that the various modules for RAMP do not talk to each other is a major flaw in the software which causes lots of extra work and confusion.

I also found that the division reps would often be sent updates which would then be given to the team managers. Teams would have the updates, but they had not been communicated to the ice allocator who is the person who should be making all the changes to the schedule. This is an issue with the way VIAHA disseminates information that should be addressed by the next ice allocator to ensure they receive all changes to the schedule in a timely manner to avoid confusion. Again, I recommend that all changes to the

schedule go through the ice allocator only so that the changes are confirmed by VIAHA and errors can be avoided.

An ice allocation meeting with Seaparc is essential to get the best ice times for the association. SMHA should try to arrange it so that all practices finish by 10pm and the ice footprint is not interrupted by other hockey associations having ice time in the middle of our time. SMHA is the client who uses the ice the most and, in my opinion should have priority for ice times over other associations who do not use it as much as we do.

This is my final year as ice allocator, and I would like to thank the association for 3 good years. Best of luck in the 2022-23 season!

Angela Gatari  
Ice Allocator 2021/22

## **Annual Report - Registrar**

This was my first year as registrar and I worked closely with Laura - last season's registrar - to learn the position.

We registered approximately 235 players for the 2021/22 season. The majority of players registered in during our main registration in March. We had a few players withdraw at the beginning of the season for various reasons.

Sooke ran a successful First Shift program in the fall. We registered 30 of those players to continue developing their hockey skills one day per week.

At the beginning of the season we changed our website platform to RAMP and used the RAMP Registration program to run our 2022/23 registration March. This registration was very successful. We currently have 206 players registered for next season. We will be running a late registration at the end of June for those players who are new to Sooke or missed the main registration. Returning players will be charged a \$50 late registration fee.

Hillary Childs

## Annual Risk Management Report

18-April-2022

### 1. ePACT

Player medical and emergency information profiles were completed with reasonable timeliness this year. There were a few outstanding players with incomplete or outdated information that required persistent follow-up, one player was eventually pulled from their team roster due to non-compliance.

To reduce the level of effort in the fall of 2022, ePACT completion was made a mandatory part of the 2022-23 registration package. Players without completed profiles will be moved to the division waitlist and will not be permitted to participate in sanctioned events until completed.

Team Safeties did not have issues or concerns accessing ePACT or using the mobile phone app. Good communication between the Safeties and Director of Risk Management helped resolve minor issues rather quickly.

To enhance injury tracking year to year, injury reports and return to play forms were uploaded to player ePACT profiles. This will ensure information on past injuries is available to Team Safeties and any trends can be monitored and discussed with parents, player and physicians.

### 2. Annual SEAPARC arena inspection

The Director of Risk Management completed the pre-season inspection of the SEAPARC arena and dressing room facilities on Sept 07, 2021. The facility was in overall good repair ready for SDMHA to take the ice. As with 2020, there were a few minor defects noted with the boards but they were quickly repaired by facility staff prior to the SDMHA schedule. The Hockey Canada arena safety checklist was completed and accompanied by relevant photos as well as email correspondence with facility staff.

### 3. Safety Person Training

Team Safeties completed the HCSP, RIS, CATT and CRC requirements prior to the Dec 1 deadline. As per BC Hockey requirements, CATT was added to the list of mandatory Safety Person training for the 2021 season. Safety Person training was recorded and monitored by the Registrar.

### 4. Annual Team Safety Meeting

The manager/safety meeting was held outside SEAPARC on Sep 21, 2021. The meeting was well attended and covered the main aspects for team coordination and safety. This meeting remains the best way to emphasize key aspects, ask questions and put faces to names.

## 5. Injuries

SDMHA saw a higher number of injuries in the 2021-22 season due to the increase in the number of games. All injury reports, BC Hockey notification and return to play notes were completed in the required time frames. Each injured player was able to return to full hockey activity after they were cleared by their physician.

## 6. COVID-19

The 2021-22 hockey season was more normal than 2020 but was still challenging due to changing Public Health Office requirements and increased documentation. An extra level of coordination and participation was required to ensure teams had volunteers to scan COVID-19 vaccination status and monitor conformance to public health guidelines. Despite these challenges, players were able to complete the hockey schedule without any major COVID-19 outbreaks or transmission. The Association had few members throughout the year that required supplementary measures to ensure future compliance with SDMHA policies and the PHO. For the 2021-22 season, SDMHA moved to online attendance tracking and COVID-19 health screening. This eliminated the requirement to have a health screener outside SEAPARC and made storing/accessing health questionnaires much easier for the Association.

With the recent lifting of most COVID-19 restrictions the Association will be able to modify the Communicable Disease Plan to be more generic in nature.

## 7. Safety Policies

SDMHA created an on-ice helper policy in alignment with BC Hockey requirements. Teams and on-ice helpers must follow the policy to ensure that they are covered under the insurance coverage for the Association.

## 8. SDMHA Website – Safety/Risk

Over the course of 2021 the Safety/Risk section of the SDMHA website was updated and broken into pages that include the critical safety information for the Association. New/update pages include Risk Management, Respect in Sport, Communicable Disease Info, ePACT, Criminal Record Checks, Concussion Awareness and Team Safety resources.

## 9. Acknowledgement

Thank again to all of the Team Safety volunteers for donating their time to complete the required training and ensuring player safety throughout the season. 2021-22 was more of a regular season but challenging with many COVID restrictions/rules still in place.

Duncan Havens  
Director of Risk Management  
Sooke Minor Hockey Association

## Social Media 2021/22 year

This year our presence on SM was significantly increased. Our following grew on Facebook as well as starting a SMHA Instagram page that now has 215+ followers.

Using the digital post creator assistant - CANVA, was fabulous in helping me create eye catching graphics.

My goal was to encourage engagement from our community. I believe this was achieved successfully! Monthly contests and swag bag winnings were very well received and participation was great.

Having action shots posted and athletes featured, definitely creates excitement!

It was a learning year in line and I already see some changes that can be made and new ideas implemented for next season to bring even more excitement and engagement!

Thank you,  
Leona Lewco  
Social Media