

Bylaws of Alberta Spring Ringette Club

Article I: Name

1.1 The name of the society shall be **Alberta Spring Ringette Club**, hereafter referred to as the "Club."

Article II: Membership

2.1 Eligibility

Membership in the Club shall be composed of those ringette players who have paid the prescribed registration fees, their parents or guardians, and interested and active supporters, including coaches, referees, and executive members, who agree to abide by and comply with the Bylaws and in-house rules of the Club.

2.2 Categories of Membership

- **Regular Members:** Individuals over the age of 18 who participate in or support the Club's activities.
- **Junior Members:** Individuals under the age of 18 who participate in the Club's activities. Junior members do not have voting rights.
- **Honorary Members:** Individuals recognized for exceptional service to the Club. Honorary members do not have voting rights unless they are Regular Members.

2.3 Membership Fees

Membership fees and assessments shall be set by resolution of the Executive Committee and must be paid to maintain good standing.

2.4 Resignation of Membership

Members may resign at any time by providing notice in writing or by phone.

2.5 Termination of Membership

The Executive Committee may, by majority vote, expel a member for non-payment of fees or for contravening the Club's Bylaws or other directives.

2.6 Rights and Privileges

All Regular Members are entitled to:

- Vote at General Meetings
- Stand for election to the Executive Committee
- Participate in the Club's activities and events
- Attend Executive, General, or Special Meetings

2.7 Remuneration

No member shall receive any remuneration for their services unless authorized by the Executive Committee.

Article III: Executive Committee

3.1 Role and Composition

The Executive Committee represents and manages the Club's affairs. It consists of:

- **Voting Directors:** President, Vice-President, and Secretary-Treasurer.
- **Non-voting Directors:** Held by members as determined by the Executive Committee.

3.2 Election and Terms

The Executive Committee shall be elected by a majority vote at the Annual General Meeting (AGM). Each Executive member shall serve a two-year term and may be re-elected.

3.3 Vacancies and Appointments

Vacancies may be filled by Executive appointment and ratified at the next Executive Committee meeting. An appointed or elected Director who was not present may confirm their role within ten days by written consent.

3.4 Authority and Interpretation

The Executive Committee has the authority to interpret unclear sections of the Bylaws as long as the original intent is maintained.

3.5 Removal of Directors

Directors may be removed by a 60% majority vote of standing voting and non-voting directors for failing their obligations or engaging in conduct detrimental to the Club.

3.6 Signing Authority

Two family members cannot have concurrent signing authority. The President, and Treasurer hold signing authority for the Club's bank account.

3.7 Honorariums

Honorariums may be provided to Executive Committee members, coaches, and volunteers based on significant contributions to the Club's operations, subject to a majority vote of the Executive Committee and within the approved budget.

Article IV: Duties of Executive Officers

4.1 President

- Presides over all Executive, General, and Special Meetings.
- Votes only to break a tie.
- Holds authority for immediate decisions outside of disciplinary matters.
- Acts as a signing authority with the Treasurer or Secretary.

4.2 Vice-President

- Acts in the President's absence.
- Carries out duties as requested by the President.

4.3 Secretary-Treasurer

- Notifies Executive members of meeting times and places at least 48 hours in advance.
- Records minutes and maintains Club records.

- Maintains the Association Seal if acquired.
- Holds signing authority with the President.
- Accounts for all funds, pays expenses, and deposits Club funds.
- Prepares annual budgets and provides financial reports at meetings.
- The name Secretary and/or Treasurer can be used instead of Secretary-Treasurer

4.4 Other Officers

Additional officers may have specific roles outlined by the Club's directives.

Article V: Meetings

5.1 Annual General Meeting (AGM)

The AGM is held annually before March 31. Business includes financial statements, executive reports, amendments to Bylaws, and election of Executive members.

5.2 General Meetings

May be called by the President with a minimum 10-day notice to members.

5.3 Special General Meetings

Called upon request of 3 Executive Committee members or 30% of the Club's membership, with a minimum 5-day notice.

5.4 Executive Committee Meetings

- Held at least once every 3 months or as required, with 48-hour notice.
- Open to all Club members.
- Quorum is 50% of the standing voting Executive members in attendance, either in person or by phone.
- Decisions made without prior notice must be ratified at the next meeting within 7 days.

5.5 Voting Procedures

Each voting Executive Committee member has one vote, with no proxy votes accepted. Resolutions pass by simple majority, except special resolutions, which require a three-quarters (3/4) majority.

Article VI: Finances

6.1 Fiscal Year

The fiscal year of the Club ends on March 31 each year.

6.2 Banking

Funds shall be deposited in a recognized financial institution, with signing authority held by two Executive members.

6.3 Budget and Financial Reports

The Treasurer prepares an annual budget and financial reports, presenting them at the AGM.

Article VII: Auditing

7.1 Annual Audit

The books and records shall be audited once per year by a qualified accountant or two appointed Club members.

7.2 Member Inspection

Club records may be inspected by any member, while Executive Committee members always have access to Club records.

Article VIII: Borrowing Powers

8.1 The Club may borrow funds as necessary, but debentures may only be issued with a Special Resolution.

Article IX: Amendments

9.1 Amendment Procedure

These Bylaws may be rescinded, amended, or added to by a Special Resolution at a General Meeting with 21 days' advance notice, requiring a 75% majority vote of members present.

Article X: Dissolution

10.1 Upon dissolution, any remaining assets after debts are paid shall be donated to a charitable organization with similar objectives, as determined by the Executive Committee.

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