



POLICY TITLE: ICE ALLOCATION POLICY

Effective Date: April 21, 2022

## 1.0 PURPOSE

1.1 This policy is to make sure ice allocation is distributed fairly between teams to the best of ice scheduler's ability based on but not limited to ice availability and notice of, scheduling, availability of teams, etc.

## 2.0 SCOPE

2.1 This policy applies to all individuals in the scope of their involvement in the sport of Ringette within SGRA.

## 3.0 PRINCIPLES

3.1 The purpose of this policy is to clearly outline ice allocation for teams, the responsibilities of team manager and ice allocator to communicate schedules and ramifications if it is not done.

## 4.0 REQUIREMENTS

4.1 Timelines - The deadline for Ringette Alberta to receive all Player Affiliation forms, without paying a late fee is set in the RAB Critical Date schedule of the currently playing season.

4.2 Fees - There are no additional registration fees for an affiliate player.

4.3 Guidelines:

4.3.1 Each team will be guaranteed 1 half ice slot per week (Base week).

4.3.2 Base week slot allocation will be given based on age of players. Early slots, during weekdays, may be given to younger teams.

4.3.3 Early morning slots will be rotated between all teams considering scheduled league games and tournaments. In the event notice is given after the 5 days, and slot is not utilized, cost of ice may be billed to scheduled team, at the discretion of the Ice Allocator, President/VP and Director of said Division.

4.3.4 It is the responsibility of the team manager/coach to let the ice allocator know of conflicts in the schedule within 5 days of the scheduled practice or game. Team Manager must try all other options such as switching with another team before saying the slot does not work. In the event notice is given less than 5 days, and slot is not utilized, cost of ice may be billed to scheduled team.

4.3.5 Teams are allowed to switch with another team for practices. These changes must be communicated to the Ice Allocator immediately up both teams agreeing via email with both managers included. The Ice Allocator will make the change on the Team Ramp Calendar.

4.3.6 Team Manager will be required to let the Ice Allocator know of any tournaments the team has been accepted into as soon as they are accepted.

4.3.7 League games: If a game needs to be rescheduled, the team that requires the reschedule must be in contact with their Ice Allocator. Game reschedules will only be done between Ice Allocators. Coaches/Managers can not make decisions on reschedules without approval from Ice Allocators and BGL. Reschedules require minimum 72 hours to proceed. Non-Weather Reschedules and team blackouts will be determined by BGL and explained in their BGL Operations Manual.

4.3.8 Weekend practice schedule will be posted by the Sunday evening of the weekend prior to the upcoming weekend.

4.3.9 Blackout requests, tournaments, special event requests and exhibition games must be communicated to the Ice Allocator. A Google Form will be used to track all tournaments, blackout requests, special event requests and exhibition games.

## **5.0 COMPLIANCE AND CONSEQUENCES**

5.1 Policy to be followed by all SGRA members. Failure to do so may result in Disciplinary Action at the discretion of the President/VP.