

**EXECUTIVE COMMITTEE MEETING**

**Thursday - May 9, 2019 at 6:00 pm.**

**Spruce Grove Public Library**

1. **WELCOME AND CALL TO ORDER**

The VP and Director of Operations called the meeting to order at 6:07 pm with the following in attendance:

Brian Pedlar, VP and Director Operations

Dana Cyrenne, Director of U10 Active Start and Step 1

John St. Arnaud, Director of U14

Shelley MacCallum, Director of U16

Shauna Paisley-Cooper, Director of U19

Michelle Viney, Director of Coaching Development & Coordinator of Fundraising

Karie Nothof, Director of Player Development & Assessment

Sebastian Fuhr, Coordinator of Goalie Development

Lynda Snider, Ice Acquisition & Allocation

1. **CREDENTIALS REPORT – ESTABLISH QUORUM**

8 voting members in attendance, quorum not established.

1. **ADOPTION OF AGENDA**

Unable to adopt.

1. **ADOPTION OF MINUTES**

Unable to adopt.

1. **FINANCIAL REPORT**

The VP and Director Operations shared that a full Financial Report will be provided at the AGM on May 22, 2019 by the Auditor.

1. **DIRECTOR & COMMITTEE REPORTS**

The Director of Coaching Development shared the following:

* A Goaltender Policy has now been drafted. The document will come back to the June Board meeting for discussion.
* TRF’s will be added to the Coach/Manager Handbook for the 2019/20 season.
* Year-end Coach reviews & feedback have now been shared with all head coaches.

The VP and Director Operations will follow up with the Treasurer on the grant information for the upcoming season pertaining to ice allocation.

1. **NEW BUSINESS**
2. **AGM PREP & BYLAW REVIEW**

The VP and Director Operations asked if there were any questions regarding the AGM or Bylaw.

1. **SUCCESSION PLANNING**

The VP and Director Operations shared the following board positions up for nomination at the upcoming AGM:

 **Odd Year (2019) – Two Year Terms**

* Vice President and Director of Operations – according to by-laws, must come from current board
* Director of Administration (Secretary)
* Director of Registration (Registrar)
* Director of Coaching Development & Assessment
* Director of Officiating & Officiating Development
* Director of U10 Active Start and Step 1
* Director of U12
* Director of U16
* Director of 18+ (Open)
* Coordinator of Fundraising
* Coordinator of Gaming (Bingo/Casino)
* Coordinator #1 of Special Event
* Coordinator #1 of Sweetheart Tournament
* Coordinator of Website & Communication
* Coordination of Equipment & Apparel
* Coordinator of AA
* Coordinator of Goalie Development (new position)
* Coordinator of UAA (trial position)
* Coordinator of Evaluations (trial position)

Vacant Positions, 1 year left on term (ends in 2020)

* President – according to the bylaw, must come from current board.
* Director of Ice Acquisition & Allocation
1. **BLACK GOLD LEAGUE (BGL) AGM**

The VP and Director of Operations shared that registration to attend the BGL AGM closes at midnight May 9, 2019 if you are planning to attend the AGM on May 11, 2019.

1. **YEAR-END DIRECTOR REPORTS**

The VP and Director of Operations reminded Directors to have their year-end reports submitted by May 17, 2019 at noon. A reminder email will be sent along with an RSVP for attendance at the AGM.

1. **JERSEY UPDATE**

An update will be provided at the June Board Meeting.

1. **PROVINCIAL HOST UPDATE**

The VP and Director of Operations gave a brief overview of the ice allocation and logistics of hosting the AA Provincials. Lynda Snider will reach out to Ringette Alberta to confirm SGRA’s intention to host.

1. **FARMER’S DAYS PARADE FLOAT**

A committee has been created to organize a float for the Farmer’s Days Parade. More information will be provided by email from the commitee.

1. **ROUND TABLE DISCUSSIONS**

Topics to be added to the June Board Meeting:

* Evaluation Discussion for the 2019/20 Season
* Ordering Pinnies
* Dividers provided at the arenas for U10
* Information Session to teach Coaches to set up the ice for U10

The Coordinator of Goalie Development shared a *Coach’s Handbook to Ringette Goaltending* resource for use for the upcoming 2019/20 season.

1. **ADJOURNMENT**

The VP and Director of Operations adjourned the meeting at 7:40 pm.