



EXECUTIVE COMMITTEE MEETING

September 22nd, 2022 at 6:30 p.m.
Border Paving Athletic Centre

1. WELCOME AND CALL TO ORDER

The SGRA President called the meeting to order at 6:30 p.m. with the following in attendance:

Aaron Bomke, President
Matt Hunter, Vice President (via phone)
Jody Sutherland, Secretary
Desiree Janzen, Ice Allocator
Nicole Chipman, Registrar
Vicki Colameco, U14 Director
Breanne Brown, U16 Director
Leeam Freadrich, Coaching Director
Fenna Poelzer, U12 Director/Officiating Director
Tiffany Zender, Tournament Director
Rae-Lynn Woods, Tournament Director
Joline Anderson, Treasurer
Shawn Getz, Technical Director
Alison Church, U19 Director
Allyson Zelisko, Fundraising Coordinator (attended only for Fundraising presentation)
Jackie Carson, Evaluations Coordinator

2. CREDENTIALS REPORT – ESTABLISH QUORUM

14 total voting board members, quorum was established
2 non-voting members/coordinators (Fundraising coordinator left meeting after fundraising presentation)

3. ADOPTION OF AGENDA

Desiree Janzen motioned to adopt the August 24, 2022 agenda as amended (addition of Item (L) Apparel.
Fenna Poelzer seconded.

All in favor.

Carried.

4. ADOPTION OF MINUTES

Breanne Brown motioned to adopt the minutes from August 24, 2022 meeting.

Shawn Getz seconded.

All in favor.

Carried.

5. DECLARATION OF CONFLICT OF INTEREST

None declared

6. FINANCIAL REPORT

Joline Anderson presented the budget with transfer/refunds based on U19 refunds & U16AA transfer to St. Albert. Additional income for players from St. Albert & Pembina.

Outlook looks positive for bingo income, close to pre-CoVID income.

Payment has been made to Evaluators Company

Storage unit paid until September 30, 2023

Mastercard/Visa fees increase as members pay fees using credit card. Chase charges 2.75% fees. Consideration to be given to next season's fees to account for credit card company fees.

7. DIRECTOR & COMMITTEE REPORTS

No questions as reports have been reviewed prior to meeting.

ICE ALLOCATOR:

APPAREL:

BINGO:

TECHNICAL:

SPONSORSHIP:

TOURNAMENT:

COACHING:

U10/ACTIVE START DIRECTOR:

U14 DIRECTOR:

U19 DIRECTOR:

U12 DIRECTOR:

8. NEW BUSINESS

a. CASH RAFFLE (TERMS/AGREEMENT/SALES) PRESENTATION BY

Allyson Zelisko, Fundraising Coordinator.

SGRA looking at having a cash raffle under \$20,000 (less expense and easier to obtain license) with proposed:

3900 tickets @ \$5 each = \$19,500

Start: October 3, 2022 @ 9:00 a.m.

End: October 31, 2022 @ 11:59 p.m.

Draw to take place November 1, 2022 @ 7:00 p.m.

Minimum 20% to prize, up to additional 30% in administration fees

7% fee to Rafflebox (vendor), 3% fee to credit card

Potential to 15 tickets/player or \$75 fundraising fee

Discussion on how to ensure tickets are sold (incentives?)

Online platform better use of time, non-mandatory make enticing to sell tickets?

Allyson Zelisko motions to apply for a progressive raffle under \$20,000 with a prize of 25% of total sales through AGLC. The team that sells the most tickets will win \$250 to be put toward team activities. Rafflebox will be used as the online platform and SGRA agrees to pay fee of 7% of total ticket sales and Stripe Merchant transaction fee of 3% as managed through Rafflebox.

Tiffany Zender seconded.

All in favour.

Carried.

b. RATIFY OF U19 REFUND MOTION

Alison Church motions, "To refund 100% of registration fees for those U19 athletes who were registered for the 2022/2023 season and were not selected for the SGV-U19A team for the 2022/2023 season.

Nicole Chipman seconds.

16 in favour

1 abstain

Motion carried.

c. REGISTRATION UPDATE

i. REGISTRATION CREDITS

Discrepancy between bingo credits and the registration credits.
Discussion if bingo and casino credits should be carried forward for the 2023/2024 season.

Nicole Chipman motions to carry forward the casino/bingo credits from 2021/2022 season to the 2023/2024 season that were not entered into promo codes for 2022/2023 season.

Desiree Janzen seconds

All in favour

Carried.

ii. GOALTENDER POLICY - CREDITS

Registrar will notify the parent that no registration credit will be applied and outstanding fees are due.

d. TEAM FORMATION UPDATE

1 @ Active Start

2 @ U10-Step 1

1 @ U10-Step 2

1 @ U10-Step 3

1 @ U12A

1 @ U12B

2 @ U12C

1 @ U14AA

1 @ U14A

1 @ U14B

1 @ U14C

1 @ U16AA

1 @ U16A

1 @ U16B

1 @ U19A

e. BINGO UPDATE: PAYOUT VS. CALL LIST OF SGRA PARENTS

Bingo Coordinator to be allowed to create a short-list of parents willing to work additional bingos, as opposed to paying bingo workers.

Board agreed to have Bingo Coordinator send email to membership and create a short list of SGRA parents willing to work additional bingos over and above mandatory bingo shift.

f. NEW BUDGET PROPOSAL

Joline Anderson provided update on budget proposal. Requested budget from Equipment Coordinator adjusted and increase for raffle with potential to have second raffle later in season. Bingo expenses less due to mandatory bingo shifts (less payout). Treasurer suggested to work with Sweetheart Tournament, Player/Goalie Development to provide better understanding of financial positions. Net loss of \$28,000 this year without additional fundraising. Joline Anderson to look into lottery board grant for purchase of jerseys.

Joline Anderson motions to accept the 2022/2023 budget as presented.

Fenna Poelzer seconded.

All in favour

Carried

g. MANAGER MENTORSHIP PROGRAM

Manager checklist and examples provided in attachment to email. Lots of managers have questions and being a new manager, it is a lot to try to figure out. We need to help our new parents so that we don't lose them. This program will be built on as years go on, but there is a definite need for it. Jody Sutherland will move forward with the program and have packages prepared for managers at the Coach/Manager meeting for a successful season.

h. BGL UPDATE - Meeting on August 25, 2022

Need Treasurer for BGL

Heavier at beginning and end of year but not too much. 5 board meetings, hand costs, approve payments, write checks, sign on line.

Session 3

Will mainly effect U14-U9 non AA levels.

Referees to get .45 for travel and only need a refresher course if didn't ref last year.

1103 Sessions

To account for potential Pool adjustments, the Schedule is broken into two Sessions. Each Session is divided into more or less seven-day periods (weeks) usually running from Tuesday through to the following Monday, but can vary at the end-points of each Session. To ensure an equal number of games designated as Home and Away, each Session will have an even number of games per Team.

The 1st Session is based on the Divisions/Levels/Pools set up at the beginning of the year {M1} and an accompanying schedule {C5/C6}. Upon completion of any Pool realignments "Re-pooling" {M3}, the schedule for the 2nd Session is created {C11}.

Session 3 will be administered by BGL to determine teams that will qualify for the provincial championships, which are organized by Ringette Alberta. The number of games and format will be dependent on the number of teams in each division.

1104 Number of Games

To account for the differing needs of each division, the number of league games will vary by division.

	<u>Session 1</u>	<u>Session 2</u>
U10S1:	5 games	5 games
U10S2 & S3	6 games	8 games
U12:	8 games *	10 games
U14A/B:	8 games *	8 games
U16,U19A:	8 games *	8 games
U19B:	8 games *	10 games
AA	6 games	8 games

* Minimum 6 games before repooling, up to 2 games between repooling and session 2.

Notwithstanding the above, the Membership, with advice from the BGL executive, shall determine the number of games per session at the beginning of the season. Due to dates for provincial playdowns, Alberta Winter Games, etc, which change year to year, and alignment with policies and procedures of 123 League and Ringette Alberta, the above general structure may need adjustment yearly.

Redone

1104 Number of Games

To account for the differing needs of each division, the number of league games will vary by division.

	<u>Session 1</u>	<u>Session 2</u>
U10S1:	54 games	65 games
U10S2	6 games	6 games
U10S2 & S3	6 games	8 games
U12:	8 games *	10 games
U14A/B:	8 games *	8 games
U16, U19A:	8 games *	8 games
U19B:	8 games *	10 games
AA	6 games	8 games

* Minimum 6 games before repooling, up to 2 games between repooling and session 2.

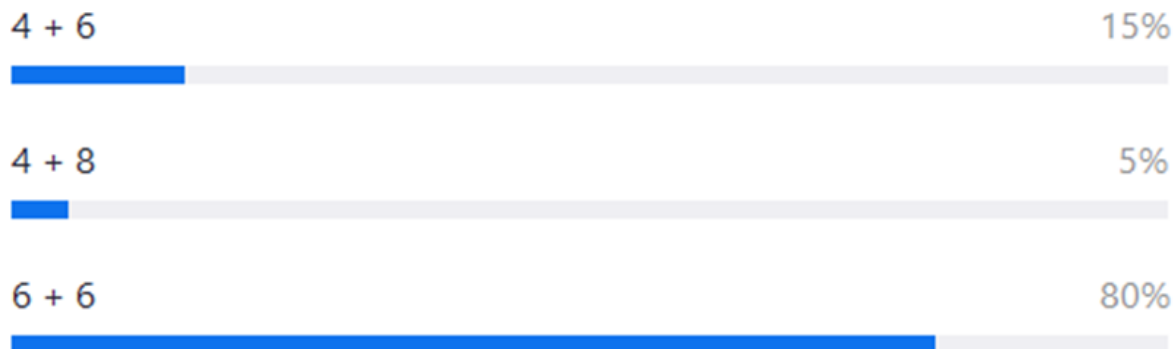
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1105 Weekend Games

Weekend means Friday 18h00 through Sunday 18h00. As in section 1104, Sunday after 18h00 will be treated as a weeknight for scheduling purposes. While availability of ice may prevent conformance, Weekend Games will be scheduled such that:

Step 1 to Play

1. Step 1 to Play in Session 1 + 2... (Single Choice) *



Above is for step 1 and step 2

i. **PLAYER / GOALIE / COACH DEVELOPMENT UPDATE:**

Coaching Development (Teach the teachers)

Teach the teachers or Coaching Development/preseason support. This will help the Coaches prepare for the season and understand you do not just build a plan the day of a practice.

September 18th Cutting edge to supply Leeam with documentation that includes and explanation of a YTP.

September 30th The Coaches own YTP is due to Leeam

Oct. 10th Cutting edge will do an in-person session to discuss how they put together there YTD, with this we will provide a note taker to summarize and send out to the coaches

Oct 18th Coaches modify there plans if necessary and summit their final draft to Leeam

Nov. 7th On ice review on how their season is going, provide practice plans, and recourse based on the coaches' requirements

Recommended - Total cost of this is \$650.00 + GST

Additional in season training and development (for discussion)

Optional assistance to run individual practices (with NRL athletes or coaches):

We could also offer a coach mentor using internal coaches at no cost. If a coach wants an NRL coach to come in perhaps they could pay. Or perhaps we offer a shared ice with 2x U10 teams or 2x U12 teams and NRL coach runs practice. This also could be incorporated into the team's budget ...or perhaps we split

U10 – U12 – Others that may participate total of approx. 10 teams

One Instructor = \$ 75.00 + GST / Two instructors = \$120.00

Total Cost Range: \$0.00 (no participation from SGRA)- split - \$1,000.00 (SGRA pays all) up for discussion

(In Season Management)

Previously we have offering \$150.00 per team for off ice activities we used \$1,500.00 last year which equates to about 50% utilized.

Dry land options

This team-by-team activity. I suggest we put ideas on our website as this would be different ideas for different age groups.

U14 – U19

Budget for off ice or power skating activity

(Up for discussion). Our recommendation is to provide funds of \$100.00 for off ice activities U14 and up

That would be a total of eight teams for a total of **\$800.00**

U10 – U12

Budget for power skating

(Up for discussion). Our first avenue is to find out if we can support this in house and utilize allocated practice ice or do we have to outsource this. Would like to send an email out to the association to see if we can get any support on this.

8 teams:

Total cost range \$0.00 if we utilize in house instruction with no fee and practice ice

If renting separate ice and we paid for full instruction

8 teams Total cost range 2 ice seasons \$300.00 (suggested we use existing practice slot and remove this cost)

4 instructors \$400.00 * 2 seasons = \$800.00

Total costs:

Option 1: \$0 – use in house coaches and existing practice slots. May not find in house people where schedule works

Option 2: \$600/ session (based on 8 teams total with 2 teams on ice at once depending on team size). Suggest we use existing practice slots and hire out skating coaches.

Recommend 2x sessions x 4 groups (8 teams/2) = \$1200

Option 3: \$1100 – use additional ice and outsource skating coaches

(In Season Management)

3 Skill Development clinic's (Up for discussion)

The purpose of these clinics is to allow players to develop their individual ringette skills separate from team activities. These clinics will focus on

Passing and receiving a ring, Shooting skills, Ring protection etc

Potential to bring in Goalies to practice movement and skills

That amount would go towards ice cost first and then towards NRL instructors as well we can utilize our Jr coaches and players

SGRA supplies Ice rental for 3 seasons: $\$150/\text{session} \times 3 = \450.00

1 NRL instructor per 5-6 kids = $\$75/\text{hr}$ (2x instructors for $\$120$) – request out to JR coaches to assist on ice

Suggest we charge athletes $\$20$ for lesson to cover NRL athletes and potentially over cost of ice. (do not charge goalies)

Total cost $\$150/\text{session}$ suggest we offer 3x sessions for a total of $\$450$ in ice rentals.

If we have under 4 athletes we cancel if we have 4 we cover the cost of NRL player. Anticipate we could bring in 20 players

(In Season Management)

Find two online guest speakers to talk about, this will be a zoom/team's event:

Post on our development page

Nutrition

Coaching the female athlete

Concussion awareness

There will be no cost for this

Dec 27th – 30th Cutting Edge through SGRA will provide a winter camp through SGRA

Registration fee to be determined, run separately through SGRA

Summary of Budget requested excluding goalie budget:

U10-U12 Coach Development - $\$650$

U14 – U19 – Player development - $\$100/\text{team} \times 8 \text{ teams} = \800

U10 – U12 – Power Skating - $\$800$

Skills Sessions – $3x \text{ Ice slots} \times \$150 = \$450$

Total budget: $\$2700$

Coach mentorship program is being worked on by Coaching Director with a U16 Coach. Discussion of how to support coach development and player development at younger ages

Shawn Getz motions to accept the $\$650.00 + \text{GST}$ to Teach the Teachers to Cutting Edge Ringette Academy for Coaching Development for the 2022/2023 season.

Fenna Poelzer seconds

1 Opposed

1 Abstain

Carried.

Leeam Freadrich motions to obtain three quotes to provide power skating instruction to U10 Step 1 to U14B teams for the 2022/2023 season not to exceed a budget of \$1,500.00.

Tiffany Zender seconded.

All in favour

Carried.

Shawn Getz motions to provide U14A to U19A teams a maximum of \$150.00 on a reimbursement basis with submission of receipt for players development for the 2022/2023 season.

Raelynn Woods seconds

All in Favour

Carried.

Coaching Development (Teach the teachers)

Teach the teachers or Coaching Development/preseason support. This will help the Coaches prepare for the season and understand you do not just build a plan the day of a practice.

September 18th Cutting edge to supply Leeam with documentation that includes and explanation of a YTP.

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Recommended - Total cost of this is \$650.00 + GST

j. PARENT INFORMATION NIGHT

Well attended, U10 & U12 parents

Had one new U10 registration that night as a result of information provided

k. TEAM PICTURE NIGHT

Tuesday, October 4, 2022 at Spruce Grove Elks Hall with MVP Sports Team Photography booked. Set up at 4:00 p.m., with team pictures starting at 4:30 p.m.

Jody Sutherland motions to accept that MVP Sports Photography be the vendor team pictures for the 2022/2023 season and to pay \$18.00/memory mate for each player.

Raelynn Woods seconded.

I. APPAREL UPDATE

Payment on website delaying ordering. No try on night. Parents can visit the storefront for sizing and visit the online store. The store will close on October 2, 2022. Vendor is working on payment issues and hope to have fixed right away.

m. AFFILIATION POLICY REMINDER

Affiliation policy to be followed with Directors choosing with Coach input.

n. CLARIFICATION ON EVALUATIONS INFORMATION PROVIDED TO PARENTS

Evaluations Coordinator reminded division directors of what is appropriate to share (evaluations score, not ranking of player or other players).

o. MISSION STATEMENT

"Our mission at SGRA is to foster a relationship driven, athlete centered, inclusive culture for athletic and personal growth. Collectively, we strive to elevate our profile within our community to grow our association and the excellent sport of Ringette."
Spruce Grove Ringette Association

To be posted on the website

p. CRITICAL DATES

September 23	UAA Testing Data must be submitted to Ringette Alberta by 23:59
September 27	Team Declaration
September 27	SGRA Coach/Manager Meeting - U12/U14/U16/U19
September 29	SGRA Coach/Manager Meeting - Active Start/U10
October 4	SGRA Photo Night at Elks Hall
October 7	Association to provide BGL with all team staff contacts
October 8	Session 1 schedule distributed
October 14	Session 1 begins play all divisions except U10

October 14	SGRA Coach/Manager Meeting - Active Start & U10 **TENTATIVE DATE**
October 15	Deadline for Player Registration/Team Staff Registration/Player Releases
October 15	50% of Player Registration fees (based on previous season's registration) due to Ringette Alberta
October 15	Coach's Clinic: Community Sport Initiation (CSI) Clinic
October 21	Session 1 play begins for U10
October 28 - 30	Coach's Clinic: Competition Introduction (CI) Clinic

8. ROUND TABLE

Sweetheart Directors to increase registration fees for 2023 tournament
Evaluations debrief with Evaluator company on how to build and improve.
Glenn Hall Sunday ice @ 7:00 a.m. given back and new ice for 4:00 - 6:15 p.m.
Gym bookings available for October 3, 2022 at no cost.

9. ADJOURNMENT

Next meeting set for October 20 at 6:30 p.m. at TBD location.
SGRA President adjourned the meeting at 9:29 p.m.