

## Team Safety Officer Role

The Team Safety Officer supports each team in safety and wellness in general and supporting and monitoring Covid 19 protocols.

Your role includes:

- Monitoring the RAMP Team App for attendance ensuring all players and coaches that are on the ice or at a ringette event have completed the RSVP and COVID daily assessment on RAMP
- Maintain paper contact tracing or attendance tracking and COVID Daily Health Check if/when RAMP is not available
- Attendance and contact tracing information is to be kept for 6 weeks (Ringette Canada)
- You are not required to maintain contact tracing information for spectators or other family members but rather just the players and coaches.
- Communicating information on the safety protocols at each arena with your team and to the Parents.
- Work with the coaches, managers and players to ensure that practices, games and any off-ice event follow safety protocols and recommendations of Alberta Health Services for players, coaches and attending parents.
- To be familiar with the document “What to do if a player/participant feels ill while at a ringette activity?” <https://www.ringette.ca/wp-content/uploads/2020/07/PROCEDURES-FOR-SICKNESS-RELATED-TO-A-NON-INJURY-RELATED-ILLNESS-.pdf>
- To direct any participant with symptoms who may be a possible Covid case to contact Health Link at 811 or complete the online AHS Covid Self Assessment and follow AHS recommendations. <https://myhealth.alberta.ca/journey/covid-19/Pages/COVID-SelfAssessment.aspx>
- To fully cooperate with any request from Alberta Health Services in a timely manner
- To ensure your team has an updated Emergency Action Plan.
- To ensure that a supply of hand sanitizer and disposable masks (emergency use) are available at each team event.
- Be familiar with the documents on RAB Return to Ringette <https://ringettealberta.com/return-to-ringette/>

- Being familiar with the Consequences and Safety Measures guidelines approved by Ringette

Alberta <https://ringettealberta.com/wp-content/uploads/2020/03/Consequences-and-Safety-Measures.pdf>

- Bringing to the attention of the coaching team, manager, SGRA and the arena facility any hazard or other safety concern.

Due to privacy, it is not your role to share any personal health information of any player or participant with the team. It is not your role to share that a player or participant has or has not tested positive for Covid or is or is not isolating or in quarantine. Alberta Health Services is responsible for all contact tracing and will contact families directly when needed. Only share personal information if a parent/guardian explicitly grants you permission to do so. Please handle with the utmost sensitivity.