



Squash Alberta Sanctioned and Fixture Tournament Policies, and Guidelines

1. Start Times:
 - a. Start times and draws must be made live no later than 4:00 pm MST on the Monday prior to the event start date.
2. Entry deadline:
 - a. Should be no later than the end of Friday of the week prior to the event.
 - b. At the sole discretion of the Tournament Director ('TD') entries can be taken after the deadline, however, the draw must be entirely reseeded and drawn according to the seeding policy with no exceptions.
3. Entry fee:
 - a. The Tournament Committee ('TC') is encouraged to consider a base level Entry Fee of no more than \$40/participant which would include entry and prizes.
 - b. If the TC wishes to offer additional items such as souvenirs and/or social packages, participants should be given the option to pay the base level and then upgrade as they choose.
4. Tournament Format for adult tournaments:
 - a. Divisions offered must be Men's, Women's and Mixed (Doubles), as the event dictates and include Open, A, B, C, D and E if required.
 - b. Divisions may be combined if entry levels do not support a division or divisions being offered (minimum 4 entries in a division).
 - c. Participants should enter the division commensurate with their level of play.
 - d. If a player enters a division thought to be above/below their level of play, the TD is encouraged to consult the participant and make changes as deemed appropriate to ensure a competitive playing field exists for each division.
 - e. Squash Alberta supports this process as deemed necessary by the TD with the goal to ensure all players are entered at a level commensurate with their ability.
5. Seeding policy (Singles):
 - a. The Squash Alberta Rankings must be used to seed players/draws for all Squash Alberta sanctioned singles squash events.
 - b. Seeding will be done using the Squash Alberta Provincial Rankings as of the closing day of the tournament registration.
 - c. There will be no randomization or drawing of seeds.
 - d. Each player will be seeded in their draw based solely on their ranking within their division.

- e. Squash Alberta will provide ranking to the TD on the closing day of entry.
 - f. Unranked players must be placed in draws after all ranked players are seeded. The only exception to this is if an unranked player is known to be separated from the field and this can be supported by a national ranking and/or known and recent head to head results with a seeded player(s) in the draw.
 - g. The top 4 seeds in a draw must be protected from unseeded players in the first round of a draw where participant entries permit. An unranked player must be seeded no higher than 5th in draw (entry numbers permitting) unless very clear/undeniable evidence is present to support a top four (4) seeding. The decision will be made solely by SA and the TD. Example the current Canadian Senior Open Champion would be given #1 seeding if entered in an event.
6. Tournament timelines:
- a. If an event has less than 50 participants, the event can be condensed to two (2) days at the sole discretion of the TD.
 - b. If the tournament is to be condensed, players must be notified by 4:00 pm MST on the Monday of the tournament week to allow for accommodation and travel plan changes.
 - c. Matches must be scheduled a minimum of three (3) hours between the start of a player's match and the scheduled start time of their next match.
7. Clothing Policy:
- a. The Squash Alberta Clothing Policy will be in effect for all Squash Alberta sanctioned events and is to be enforced by the TD, TR and Officials at the event.
8. Ball Policy:
- a. The Squash Alberta Ball Policy will be in effect for all Squash Alberta sanctioned events.
9. Event Funding:
- a. Squash Alberta will provide Event Funding for the following events, whereby the intent of the funding is to benefit all tournament participants equally. Squash Alberta fixtures are bolded below.
 - i. Edmonton Women's Weekend - \$500.
 - ii. Calgary Women's Weekend - \$500.
 - iii. Alberta Junior Jesters - \$500.
 - iv. Alberta Master's - \$500.
 - v. **Alberta Open Doubles - \$250.**
 - vi. **Alberta Open Mixed Doubles - \$250.**
 - vii. **Alberta Junior Closed - \$500.**
 - viii. **Alberta Senior Closed - \$500.**
 - ix. Alberta University/College Championships - \$500.

10. Tournament Referee and Officials:

- a. The Tournament is responsible for covering the Food and Beverage ('F&B') portion of the social package for each official as provided. Where no F&B package is offered to participants, full and part time officials will be provided with F&B or equivalent by the Tournament.
- b. Tournament Officials will be provided for the four (4) fixture events as listed above and the PSA events.
- c. PSA events may request officials for their amateur events which Squash Alberta will provide as possible.
- d. Tournament officials may be assigned to the remaining events at the request and expense of the TD.
- e. Squash Alberta will provide a Tournament Referee for events as follows:
 - i. Red Deer Open (Sept)
 - ii. U of C Open (Oct)
 - iii. Alberta Open Mixed Doubles (Oct)**
 - iv. Alberta Junior Jesters (Nov)
 - v. Alberta Masters - PSA (Nov)
 - vi. Royal Glenora Open (Nov)
 - vii. Senior Provincial Team Qualifiers (Nov)
 - viii. Medicine Hat Open - PSA (Nov)
 - ix. Alberta Open Doubles (Jan)**
 - x. Bankers Hall Club Pro-Am (Feb)
 - xi. MRU Pro-Am (Feb)
 - xii. CFO-PSA (Mar)
 - xiii. Alberta Junior Closed (Mar)**
 - xiv. Lethbridge Pro-Am (Mar)
 - xv. Alberta Senior Closed (April)**

11. Prizes:

- a. If prizes are offered by a tournament, they must be the same or of equal value for all divisions.

12. Tournament Software:

- a. Club Locker's tournament software must be used for all sanctioned events. All results must be correctly updated by the TD into the Club Locker software by 4:00 pm MST on the Monday following the events completion.

ALBERTA FIXTURE HOSTING GUIDELINES

- a. Fixture Events will be given a weekend free from any other sanctioned competitions within the same region. Alberta has four (4) fixture events that rotate between affiliated clubs and cities.
- b. Squash Alberta will cover the F&B portion of the social package for each referee as provided by the Tournament.
- c. Where no F&B package is offered, Squash Alberta will provide a stipend for full and part time officials during the event.
- d. Items 1, 2, 4, 5, 6, 7, 8, 9, 10, 11 and 12 from above policies and guidelines apply to Fixture Events.

ALBERTA CLOSED CHAMPIONSHIPS

- a. To compete in the closed events, you **must** be a Squash Alberta member in good standing and have your primary residence in Alberta.
 - b. Perpetual trophies are supplied by Squash Alberta.
 - c. If offered, prizes must be equal for all divisions.
- **Alberta Junior Closed – Provincial Championships.**
 - a. The Alberta Junior Closed will be organized and hosted by Squash Alberta with a nominal entry fee and available to all Squash Alberta Junior Members.
 - b. Players must play in the appropriate division based on their age as of the last day of the tournament.
 - c. The event must offer U11, U13, U15, U17, U19 divisions.
 - d. Novice events may be offered at the sole discretion of the TD.
 - e. The tournament poster must reference 'Provincial Championship'.
 - **Alberta Senior Closed – Provincial Championships.**
 - a. A base entry fee of no more than \$40 must be offered.
 - b. The TD has right to offer upgraded entry levels for souvenir/F&B as they see fit beyond the base level maximum.
 - c. The tournament poster must reference 'Provincial Championship'.

ALBERTA DOUBLES FIXTURE EVENTS

- **Alberta Men's & Women's Doubles Open –Provincial Championships.**
 - a. A base entry fee of no more than \$40 must be offered.
 - b. The TD has right to offer upgraded entry levels for souvenir/F&B as they see fit beyond the base level maximum.
- **Alberta Mixed Doubles Open – Provincial Championships**
 - a. A base entry fee of no more than \$40 must be offered.
 - b. The TD has right to offer upgraded entry levels for souvenir/F&B as they see fit beyond the base level maximum.